SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

TENDER DOCUMENT

FOR

CIVIL WORK (STAIR CASES)

AT

STATE BANK INSTITUTE OF CRDIT AND RISK MANAGEMENT GURUGRAM, HARYANA

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Notice Inviting Tender

NIT No: SBIIMS/MS/005

SBI Infra Management Solutions Pvt. Ltd. on behalf of State Bank of India invites online Tenders from the Bank's Empanelled Contractors Delhi Circle for construction of Staircases at **(SBICRM)** State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram.

Details of tenders are as under:

1.	Name of Work	:	Construction of Staircases at **(SBICRM)** State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram.
2.	Time allowed for completion	:	***45 days*** *from date of handing over of the site.*
3.	Earnest Money Deposit	:	***Rs. 14,000/-(Rupees fourteen Thousand only)*** *by crossed Bank Draft / Banker's Cheque drawn in favour of State Bank of India, New Delhi* ***(to be enclosed in sealed envelope as a part of Technical Bid)****.*
4.	Initial Security Deposit	:	*2% of the total value of the contract including Earnest Money.*
5.	Processing Fee of Tender Documents	:	*A non-refundable amount of Rs. 2000/- (Rupees Two Thousand only) in form of DD/Banker's Cheque in favour of SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD. Payable at Delhi* ***(to be enclosed in sealed envelope as a part of Technical Bid)****.*
6.	Last date and time of receipt of Tenders	:	***07/01/2019*** *up to 3.00 p.m.*
7.	Address at which the Tenders are to be submitted	:	***Technical Bid:*** ***to be submitted in Hard Copy at SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.*** ***5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001.*** ***Price Bid:*** ***to be submitted online*** *https://etender.sbi/SBI*
8.	Date and time of opening of Tenders	:	***07/01/2019 at 3.30 p.m.*** ***Technical Bid:*** ***In hard copy.*** ***Price Bid:*** ***In Online***
9.	Place of opening Tenders	:	***SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.*** ***5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001.***
10.	Defects Liability Period	:	*12 months from the date of handing over of the project to the satisfaction of Bank.*

11.	Validity of Offer	:	*90 days from the date of opening the Tenders.*
12.	Liquidated Damages	:	*At the rate of 0.5% of the Contract Value per week which subject to a maximum of 5% of the accepted Contract Value.*
13	Note:		*If the vendor is found to have delayed the running/in hand project beyond the prescribed time limit specified in related tender document, the vendor will not be issued the new tender until completion of the previous delayed work.*
14	Performance guarantee		***If the L1 Price quoted is more than 10% below the estimated cost the vendor has to submit the additional security deposit as performance guarantee of the amount of total %value less than the estimated value. The Performance guarantee will be released after successful completion of the work.***

Mode of Submission of Tender*:* The tender shall be submitted in both physical and online in two cover system in accordance with the procedure detailed herein below. Specified documents shall be sealed in envelopes of appropriate size each of which shall be sealed.

1) First Envelope marked **Cover 1** shall contain Earnest Money Deposit along with Covering Letter and Processing Fee of Tender Document.

2) Envelope marked **Cover 2** shall be of adequate size and shall contain envelopes marked **Covers 1 & tender document/Undertaking as in Annexure- I** and shall be properly sealed & signed. This envelope shall be endorsed on the outside face as under:

"Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram"

The envelope marked Cover 2 containing the tender documents/ Undertaking as in Annexure- I as per instructions mentioned above shall be submitted in the office of *VICE PRESIDENT (CIVIL), SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD., 5TH FLOOR, D-BLOCK, 11, SANSAD MARG, NEW DELHI 110001 ON OR BEFORE 3.00 p.m. on 07/01/2019.*

Envelope marked Cover 1 & Cover 2 containing Earnest Money Deposit along with Covering Letter and Processing Fee of Tender Document, tender document/Undertaking as in Annexure- I will be opened if the Earnest Money Deposit or Processing Fee of Tender Document, tender document/Undertaking as in Annexure- I is not found as prescribed, the tender shall be rejected.

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

State Bank of India has the right to accept / reject any or all tenders without assigning

any reasons.

For E-Tender related queries: **Service provider:** eProcurement Technologies LTD
B 704-705, Wall Street-2, Opp-Orient Club, Nr.Gujarat College, Ellis Bridge, Ahmedabad, Gujarat 380006
PH: 079-6813 6800

Help Desk:
Contact Person: Mr. Sujith Nair
Email ID: sujith@eptl.in
Contact No: 079-61200579/580/551/566/569/567
Mobile No: +91 - 9904407997
(On working days-10 hours–19 hours)

For any other queries the vendors may contact shri Sanjay Gulati, AVP (Civil), SBIIMS, Circle office. SBIIMS, New Delhi. Phone – 9810089298

SBI Infra Management Solutions Pvt. Ltd. (SBIIMS)

SIGNATURE OF THE TENDERER

INSTRUCTIONS TO THE TENDERERS

1.0 Scope of Work

SBI Infra Management Solutions Pvt. Ltd. on behalf of State Bank of India invites online Tenders from the Bank's Empanelled Contractors Delhi Circle category upto Rs. 25 Lacs for Interior Works for the **Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram**

1.1 Site and its Location

The proposed work is to be carried out at **(SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram**

2.0 Tender Documents

2.1 The work has to be carried out strictly according to the conditions stipulated in the tender consisting of the following documents and the most workmen like manner:

Instructions to Tenderers

General Conditions of Contract

Special Conditions of Contract

Additional Specifications

Drawings

Price Bid

2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

a) Price Bid

b) Additional Specifications

c) Technical Specifications

d) Drawings

e) Special Conditions of Contract

f) General Condition of Contract

g) Instruction to Tenderers

2.3 Complete set of tender documents including relative drawings can be downloaded from e-tendering portal of the e-tendering service provider engaged by SBIIMS.

2.4 The tender documents are not transferable.

3.0 **Site Visit**

3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions, **liaison requirements with local authorities/ authorities maintaining the campus, security agencies guarding the campus, traffic regulations in and around the site etc;**

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

4.0 **Earnest Money**

4.1 The tenderers are requested to submit the Earnest Money of ***Rs. 14,000/- (Rupees Fourteen Thousand Only)*** in the form of Demand Draft or Bankers' Cheque in favour of State Bank of India payable at New Delhi drawn on any Bank in India.

4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

4.3 No interest will be paid on the EMD.

4.4 EMD of unsuccessful tenderers will be refunded/ returned within 30 days of award of Contract.

4.5 EMD of successful tenderer will be retained as a part of security deposit.

5.0 **Initial Security Deposit**

The successful tenderer will have to submit a sum equivalent to 2% of contract value less EMD, by means of Demand Draft drawn in favour of State Bank of India payable at New Delhi within a period of 7 days of acceptance of tender.

6.0 **Security Deposit**

6.1 Total security deposit shall be 5% of contract value. Out of this 2% of contract value is in the form of initial security deposit, which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bills i.e., deduction from each running bill account will be 10% till total 3% of contract value is reached. 50% of the total security shall be paid to the contractors on the basis of certifying the virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract provided he has carried out all the work and attended to all the defects in accordance with the condition of the contract and clearance, if any, of the observations of the CTE of CVC.

6.2 No interest shall be paid to the amount retained by the Bank as Security Deposit.

7.0 **Signing of Contract Documents**

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 7 days from the receipt of intimation of acceptance of his tender by the Bank. However, the written acceptance of the tender by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered into or not.

8.0 **Completion Period**

Time is essence of the contract. The work should be completed in all respects in accordance with the terms of contract within a period of **30 days** from the date of handing over of the site.

9.0 **Validity of Tender**

Tenders shall remain valid and open for acceptance for a period of ninety days from the date of opening price bid. If the tenderer withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

10.0 Liquidated Damages

The liquidated damages shall be 0.5% per week subject to a maximum of 5% of the accepted Contract Value.

11.0 Rate and Prices:

11.1 The tenderers shall quote their rates for individual items both in words and figures. In case of discrepancy between the rate quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the total amount will be corrected.

11.2.1 The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.

11.2.2 The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.

11.3 The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/Bank.

11.4 Each page of the BOQ shall be signed by the authorized person and cutting or over writing shall be duly attested by him.

11.5 Each page shall be totaled and the grand total shall be given.

11.5.1 The rate quoted shall be firm and shall include all costs, allowances, taxes, levies etc. and deduction at source for Income Tax, Work Contract Tax etc. will be made as per statutory rules.

11.5.2 The contractor shall be required to conduct necessary tests of the water brought from tube well or any other outside source, from approved laboratory.

11.5.3 The contractor is required to comply with all act of the Government relating to labour and the rules and regulations made there under from time to time and to submit at the proper times all particulars and statements required to be furnished to the appropriate authorities.

12 Vendor has to submit in Hard copy the tender document along with all terms & Conditions, Specifications and subsequent annexure and corrigendum's

duly signed and stamped by authorized representative/ signatory on becoming L1. However we accept all the terms and conditions along with the specifications, Drawings, Layouts etc defined in the tender documents.

12.0 Nominated Contractor for Allied work, if any.

The contractor shall get allied works executed only through Contractors already in SBI's Panel, for different categories of works.

13.0 If the L1 Price quoted is more than 10% below the estimated cost the vendor has to submit the additional security deposit as performance guarantee of the amount of total % value less than the estimated value. The Performance guarantee will be released after successful completion of the work.

Annexure-I

UNDERTAKING

(To be submitted along with the technical Bid)

To

VICE PRESIDENT (CIVIL),
SBI INFRA MANAGEMENT SOLUTIONS PVT LTD,
5TH FLOOR, D-BLOCK,
11, PARLIAMENT STREET,
NEW DELHI 110001.

Dear Sir,

Reg.:- Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram.

2. I / We refer to the tender notice issued by you for Interior & Furnishing works and allied works in connection with the above.

3. I undertake to submit in Hard copy the tender document along with all terms & Conditions, Specifications and subsequent annexure and corrigendum's duly signed and stamped by authorized representative/ signatory on becoming L1. However we accept all the terms and conditions along with the specifications, Drawings, Layouts etc defined in the tender documents.

4. I / We hereby offer to perform, provide, execute, complete and maintain the works in conformity with the drawings, designs, conditions of contracts, specifications, schedule of quantities relating to the works.

5. I / We have satisfied myself / ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions, subject to above, I / We do hereby agree, should this tender be accepted in whole or in part, to:

a. Abide by and fullfill all the terms and provisions of the said conditions annexed here to,

b. Complete the works within **45 Days** as per the work programme enclosed with the tender in two or three shifts if considered necessary by the Employer / Consultants at no extra cost to the Employer.

6. I / We have deposited a **non-refundable amount of Rs. 2,000/- (Rupees Two Thousand only)** towards processing fee of tender and an **earnest money of *Rs.14,000/-(Rupees Fourteen Thousand only)*** in the form of Demand Draft / Banker's Cheque drawn in favour of SBIIMS payable at New Delhi and State Bank of India payable at New Delhi, respectively which, I / We note, will not bear any interest and is liable for forfeiture.

   I. If our offer is withdrawn within the validity period of acceptance by the Employer.

   Or

II. If the contract agreement is not executed by us within 7 days from the date of receipt of the letter of acceptance.

Or

III. If we fail to pay the initial security deposit as stipulated.

Or

IV. If the work is not commenced within 3 days after issue of work order.

7. I / We understand that you are not bound to accept the lowest or any tender you receive.

The names of **DIRECTORS** of our Firm are:

1. _____
2. _____
3. _____
4. _____

Yours faithfully,
Signature ……..
Designation ……..

Name of Partner / Director of the Firm, authorized to sign or name of person having power of attorney to sign the contract. (Certified true copy of power of attorney should be attached)

Signature and address of witnesses:

a. Signature ……

Name ……..

Address ……..

b. Signature……

Name …….

Address …….

b. Signature……

Name …….

Address …….

Contractor's Signature & Stamp

AGREEMENT

This agreement made on the _____day of _____Two Thousand _____ BETWEEN State Bank of India a corporation constructed under the State Bank of India Act, 1955 and having its Local Head Office at New Delhi and many other places, (hereinafter called "the Employer") of the one part and M/s _____ through its _____ having its registered office at _____ (hereinafter called "the Contractor") of the other part.

WHEREAS the Employer is desirous of executing Certain Works to be carried out ***at* (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram** as per Schedule-I, to this agreement and has caused Drawings, Bills of Quantities and Specification describing the work to be done, prepared by SBIIMS, New Delhi (hereinafter called "Employer").

AND WHEREAS the said Drawings, the Bills of Quantities marked pages _____ to ____ (inclusive) and the Specifications as stated have been signed by or on behalf of the parties hereto:

AND WHEREAS the Contractor has agreed to execute the work upon the Conditions of Tender and the Conditions of Contract and further subject to the Special Conditions set forth in Schedule-II hereto attached (hereinafter collectively referred to as "the said Conditions") as per the said Drawings and as described in the said Specification and included in the said Bills of Quantities for the sum of Rupees _____

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the sum of Rupees _____ to be paid at the time and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Drawings and described in the said Specification and Bills of Quantities.
2. The Employer shall pay to the Contractor the said sum of Rs._____ _____ _____ or such other sum as shall become payable hereunder at the times and in the manner specified hereinafter.
3. The term "The Architects" in the said conditions shall mean ***SBIIMS, Delhi Circle*** or in the event of their ceasing to be Architects for the purposes of this Contract, such other persons as shall be nominated for that purpose by the Employer, not being a person to whom the contractor shall object for reasons considered to be sufficient by the Employer mentioned in the said Conditions. Provided always that no persons subsequently appointed to be Architects under this Contract shall be entitled to disregard or overrule any decision or approval or direction given or expressed by the Architects for the time being.
4. The said Conditions, Specifications and Priced Bills of Quantities shall be read and

construed as forming part of this agreement, and the parties hereto shall respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively in such Conditions, Specifications and Priced Bills of Quantities contained.

5. This agreement is subject to jurisdiction of courts in Delhi only.

6. ***SBICRM*** shall exercise powers on behalf of the said Employer for the purpose of the Contract Agreement.

7. Whereas both the parties agree to sign the following annexure Annexed to this Agreement in token of their acceptance.

(i) Agreement

(ii) General Conditions of contract.

(iii) Special Condition of Contract.

(iv) Safety Codes.

(v) Specifications.

(vi) Material Testing & Their Frequency.

(vii) List of Approved Makes/ Brands

(viii) Priced Bill of Quantities.

(ix) Drawings.

8. The Bank shall pay the contractor such sum as shall become payable hereunder at the times and in the manner specified in the said Conditions mentioned in the General Conditions of Contract.

9. Whereas the Contractor hereby undertakes and agrees to carry out and complete the works within ***45 days*** from the date of handing over site or 15 days from the date of issue of letter of acceptances, whichever is later. The Contractor agrees and has deposited the sum of Rs. _____ by way of Initial Security Deposit for due fulfillment of this Contract for the Works. It is agreed that the Security Deposit shall be deducted from each running bills and refunded to the contractor as per clause 2 of the General Conditions of the Contract Annexed herewith.

10. Whereas it is agreed that the earnest money amounting to ***Rs. 14,000/- (Rupees Fourteen Thousand only)*** deposited by the Contractor in the form of Demand Draft along with the tender shall be forfeited in full in case the Contractor does not remit the Initial Security Deposit within the stipulated period of the start of the works by the stipulated date mentioned in the award letter.

11. Whereas Shri _____ is the accredited representative(s) of the Contractor who would be responsible for taking instructions from the Employer in relation to the Works. The Contractor agrees to pay Sales Tax or any other Tax on material or finished works like Works Contract Tax, Turnover Tax etc. including Income Tax in respect of this Contract of the Works and the Employer will not entertain any claim whatsoever in this report nor the Employer shall be responsible to pay any Tax as mentioned above. If due to non – payment of any of the aforesaid Tax or other Taxes connected with the Works, the Contractor suffers any loss or damages occurred to the Contractor and the Employer will be entitled to claim damages from the contractor for non completion of the Work within ***12 calendar months*** stipulated in Para 9, above.

12. Whereas the Contractor hereby declares the list of all the relative working with the Employer which is annexed herewith.

OR

Contractor's Signature & Stamp

Whereas the Contractor declares that none of his relative is working with the Employer.

OR

Whereas the Contractor declares that he has associated himself with the agencies of the appropriate classes of person for Sanitary and Water Supply Installation etc. or any other specialized job to complete the works.

The Plans, Drawings, Specifications, Contract Documents and the Documents above mentioned shall form basis of this Contract and the decision of ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D-Block, 11, Parliament Street, New Delhi- 110001*** for the time being as mentioned in the Conditions of Contract in reference to all matters of dispute as to material, workmanship or account and as to the intended interpretation of the clauses of the Agreement or any of the document attached hereto shall be final and binding on both parties and may be made rule of the court.

13. The work comprises of the **"Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram"** as mentioned above and all subsidiary and other works connected therewith on the same site as may be ordered to be done from time to time by ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001*** for the time being even though such works may not have been shown on the , Plans or described in the said Specifications or Schedule of Quantities of various classes of Work to be done.

14. The Employer through the ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi-11000*** reserves himself the right of altering the Plans, Drawings and nature of Work of adding to or omitting any items of work or having portions of the same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this Contract.

15. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Delhi and only the courts of Delhi shall have jurisdiction to determine the same.

16. The several parts of this Contract have been read to us and fully understood by us.

In Witness whereof the parties above named have executed these presents today and year first hereinabove written.

Signed, Sealed and Delivered by:

Authorized Representative of Employer

Authorized Representative of Contractor

Contractor's Signature & Stamp

SCHEDULE I

Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram all as described in Tender and Drawings inclusive hereto as Specifications.

SCHEDULE II

The following Letters/ Correspondence form a part of Agreement:

1.
2.
3.

As witness our hands the day and year first written above,

In presence of

Signature:	Signature by the said Employer
Name:	Name:
Occupation:	Designation:
Address:	Address:

In presence of

Signature:	Signature by the said Contractor
Name:	Name:

Occupation: Designation:

Address: Address:

GENERAL CONDITIONS OF CONTRACT

1.0 Definitions:

"Contract means the documents forming the tender and the acceptance thereof and the formal agreement executed between State Bank of India (client) and the contractor, together with the documents referred therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the architects / Bank and all these documents taken together shall be deemed to form one contract and shall be complementary to one another.

1.1 In the contract the following expressions shall, unless the context otherwise requires, have the meaning hereby respectively assigned to them.

1.1.1 'SBI' shall mean State Bank of India (client) having its Corporate Centre at State Bank Bhavan, Madame Cama Road, Mumbai-400 021 and includes the client's representatives, successors and assigns.

'Architects/ Consultants' shall mean ***SBIIMS, New Delhi***,. 'Site Engineer' shall mean an Engineer appointed by the Bank as their representative to give instructions to the contractors.

1.1.2 'The Contractor' shall mean the individual or firm or company whether incorporated or not, undertaking the works and shall include legal personal representative of such individual or the composing the firm or company and the permitted assignees of such individual or firms of company.

The expression 'works' or 'work' shall mean the permanent or temporary work described in the "Scope of work" and / or to be executed in accordance with the contract and includes materials, apparatus, equipment, temporary supports, fittings and things of all kinds to be provided, the obligations of the contractor hereunder and work to be done by the contractor under the contract.

1.1.3 'Engineer' shall mean the representative of the Architect/Consultant.

1.1.4 'Drawings' shall mean the drawings prepared by the Architects and issued by the Engineer and referred to in the specifications and any modifications of such drawings as may be issued by the Engineer from time to time. 'Contract Value' shall mean the value of the entire work as stipulated in the letter of acceptance of tender subject to such additions thereto or deductions there from as may be under the deductions there from as may be made under the provision herein after contained.

1.1.5 'Specifications' shall mean the specifications referred to in the tender and any modifications thereof as may time to time be furnished or approved by the architect / consultant "Month" means calendar month.

1.1.6 "Week" means seven consecutive days.

1.1.7 "Day" means a calendar day beginning and ending at 00 Hrs. and 24 Hrs.

respectively.

2.0 Total Security Deposit

Total Security Deposit comprise of

Earnest Money Deposit

Initial Security Deposit

Retention Money

a) Earnest Money Deposit:

The tenderer shall furnish EMD of ***Rs. 14,000/- (Rupees Fourteen Thousand only)*** in the form of Demand Draft drawn in favour of State Bank of India payable at New Delhi on any Scheduled Bank. No tender shall be considered unless the EMD is so deposited in the required form. No interest shall be paid on this EMD. The EMD of the unsuccessful tenderer shall be refunded after the decision to award the contract is taken without interest. The EMD shall stand absolutely forfeited if the tenderer revokes his tender at any time the period when he is required to keep his tender open acceptance by the SBI or after it is accepted by the SBI the contractor fails to enter into a formal agreement or fails to pay the initial security deposit as stipulated or fails to commence the work within the stipulated time.

b) Initial Security Deposit (ISD)

The amount of ISD shall be 2% of accepted value of tender including the EMD in the form of D/D drawn on any scheduled Bank and shall be deposited within 7 days from the date of acceptance of tender.

c) Retention Money:

Besides the ISD as deposited by the contractor in the above said manner the retention money shall be deducted from the running account bill at the rate of 10% of the gross value of work done by the contractor and claimed in each bill provided the total security deposit i.e. the ISD plus Retention Money shall both together not exceed 5% of the contract value. 50% of the total security deposit shall be refunded to the contractor without any interest on issue of Virtual Completion certificate by the Architect / consultant. The balance 50% of the total security deposit shall be refunded to the contractors without interest within fifteen days after the end of defects liability period provided the contractor has satisfactorily attended to all defects in accordance with the conditions of contract including site clearance.

d) Language

The language in which the contract documents shall be drawn shall be in English.

3.0 **Errors, Omissions and Discrepancies**

In case of errors, omissions and / or disagreement between written and scaled dimensions on the drawings or between the drawings and specifications etc., the following order shall apply.

i) Between scaled and written dimension (or description) on a drawing, the latter shall be adopted.

ii) Between the written or shown description or dimensions in the drawings and the correspondence one in the specification the former shall be taken as correct.

iii) Between written description of the item in the specifications and descriptions in bills of quantities of the same item, the former shall be adopted.

a) In case of difference between rates written in figures and words, the rate in words shall prevail.

b) Between the duplicate / subsequent copies of the tender, the original tender shall be taken as correct.

4.0 **Scope of Work:**

The contractor shall carryout complete and maintain the said work in every respect in strictly accordance with this contract and with the directions of and to the satisfaction of the Bank/ SBIIMS to be communicated through the architect/ consultant. The architect/ consultant at the directions of the Bank from time to time issue further drawings and / or written instructions, details directions and explanations which are hereafter collectively referred to as Architect's/ Consultant's instructions in regard to the variation or modification of the design, quality or quantity of work or the addition or omission or substitution of any work. Any discrepancy in the drawings or between the BOQ and/ or specifications. The removal from the site of any material brought thereon by the contractor and any substitution of any other materials therefore the removal and / or re-execution of any work executed by him. The dismissal from the work of any person employed / engaged thereupon.

7.0 i) Letter of Acceptance:

Within the validity period of the tender the Bank shall issue a letter of acceptance either directly or through the architect by registered post or otherwise depositing at the address of the contractor as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the SBI and the contractor.

ii) Contract Agreement:

On receipt of intimation of the acceptance of tender from the SBI/ Architect the successful tenderer shall be bound to implement the contract and within **fifteen days** thereof he shall sign an agreement in a non-judicial stamp paper of appropriate value.

6.0 Ownership of Drawings:

All drawings, specifications and copies thereof furnished by the SBI/ SBIIMS through its architects / consultants are the properties of the SBI. They are not to be used on other work.

7.0 Detailed Drawings and Instructions:

The SBI/ SBIIMS through its architects/ consultants shall furnish with reasonable promptness additional instructions by means of drawings or otherwise necessary for the proper execution of work. All such drawings and instructions shall be consistent with the contract documents, true developments thereof and reasonably inferable there from.

The work shall be executed in conformity therewith and the contractor prepare a detailed program schedule indicating therein the date of start and completion of various activities on receipt of the wok order and submit the same to the SBI through the architect / consultant.

8.0 Copies of Agreement

Two copies of agreement duly signed by both the parties with the drawings shall be handed over to the contractors.

9.0 Liquidated Damages:

If the contractor fails to maintain the required progress in terms of clause 30 of GCC or to complete the work and clear the site including vacating their office on or before the contracted or extended date or completion without justification in support of the cause of delay, he may be called upon without prejudice to any other right of remedy available under the law to the SBI on account of such breach to pay a liquidated damages at the rate of 0.5% of the contract value per week which is subject to a maximum of 5% of the contract value.

10.0 Materials, Appliances and Employees

Unless or otherwise specified the contractor shall provide and pay for all materials, labour, water, power, tools, equipment transportation and any other facilities that are required for the satisfactory execution and completion of the work. Unless or otherwise specified all materials shall be new and both workmanship and materials shall be of best quality. The contractor shall at all times enforce strict discipline and good order among his employees and shall not employ on the work any unfit person or anyone not skilled in the work assigned to him. Workman whose work or behavior is found to be unsatisfactory by the SBI/ SBIIMS/ Architect/ Consultant he shall be removed from the site immediately.

11.0 Permits, Laws and Regulations:

Permits and licenses required for the execution of the work shall be obtained by the contractor at his own expenses. The contractor shall give notices and comply with regulations, laws, and ordinances rules, applicable to the contract. If the contractor observes any discrepancy between the drawings and specifications, he shall promptly notify the SBI/ SBIIMS in writing under intimation of the Architect/ Consultant. If the contractor performs any act which is against the law, rules and regulations he shall meet all the costs arising there from and shall indemnify the SBI any legal actions arising there from.

12.0 Setting out Work:

The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the architect/ consultant before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by the architect/ consultant the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the SBI/ SBIIMS.

13.0 Protection of Works and Property:

The contractor shall continuously maintain adequate protection of all his work from damage and shall protect the SBI's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss, except due to causes beyond his control and due to his fault or negligence.

He shall take adequate care and steps for protection of the adjacent properties. The contractor shall take all precautions for safety and protections of his employees on the works and shall comply with all applicable provisions of Govt. and local bodies safety laws and building codes to prevent accidents, or injuries to persons or property on, about or adjacent to his place of work. The contractor shall take insurance covers as per clause 26.0 at his own cost. The policy may take in joint names of the contractor and the SBI and the original policy may be lodged with the SBI.

14.0 **Inspection of Work:**

The SBI /SBIIMS/ Architect/ Consultant or their representatives shall at all reasonable times have free access to the work site and/ or to the workshop, factories, or other places where materials are lying or from where they are obtained and the contractor shall give every facility to the SBI/ SBIIMS, Architect / consultant and their representatives necessary for inspection and examination and test of the materials and workmanship. No person unless authorized by the SBI/ Architect / Consultant except the representative of Public authorities shall be allowed on the work at any time. The proposed work either during its construction stage or its completion can also be inspected by the Chief Technical Examiner's organization a wing of Central Vigilance Commission.

15.0 Assignment and Subletting

The whole of work included in the contact shall be executed the contractor and he shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share thereof or interest therein without the written consent of the SBI/ SBIIMS through the architect and no undertaking shall relieve the contractor from the responsibility of the contractor from active superintendence of the work during its progress.

16.0 Quality of Materials, Workmanship & Test

All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Architect/ Consultant instructions and shall be subject from time to time to such tests as the architect/ consultant may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour, and materials as are normally required or examining measuring sampling and testing any material or part of work before incorporation in the work before incorporation in the work or testing as may be selected and required by the Architect / Consultant.

ii) Samples

All samples of adequate numbers, size, shades and pattern as per specifications shall be supplied by the contractor without any extra charges. If certain items proposed to be used are of such nature that samples cannot be presented or prepared at the site detailed literature/ test certificate of the same shall be provided to the satisfaction of the Architect/ Consultant. Before submitting the sample / literature the contractor shall satisfy himself that the material/ equipment for which he is submitting the sample/ literature meet with the requirement of tender specification. Only when the samples are approved in writing by the architect / consultant the contractor shall proceed with the procurement and installation of the particular material / equipment. The approved samples shall be signed by the Architect / Consultant for identification and shall be kept on record at site office until the completion of the work for inspection / comparison at any time. The Architect / Consultant shall take reasonable time to approve the sample. Any delay that might occur in approving the samples for reasons of its not meeting the specifications or other discrepancies inadequacy in furnishing samples of best qualities from various manufacturers and such other aspects causing delay on the approval of the materials / equipment etc. shall be to the account of the contractor.

iii) Cost of Tests

The cost / expenditure required for the tests shall be borne by the contractor if such test is intended by or provided for in the specification or BOQ.

iv) Costs of Tests not provided for

If any test is ordered by the Architect / Consultant which is either

If so intended by or provided for or (in the cases above mentioned) is not so particularized, or though so intended or provided for but ordered by the Architect / Consultant to be carried out by an independent person at any place other than the site or the place of manufacture or fabrication of the materials tested or any Government / approved laboratory, then the cost of such test shall be borne by the contractor.

17.0 Obtaining Information Related to Execution of Work

No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining

incorrect information or the failure to obtain correct information relieve him form nay risks or from the entire responsibility for the fulfillment of contract.

18.0 Contractor's Superintendence

The contractor shall give necessary personal superintendence during the execution of the works and as long, thereafter, as the Architect / consultant may consider necessary until the expiry of the defects liability period stated hereto.

19.0 Quantities

i) The Bill of Quantities (BOQ) unless or otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurements and quantities. The rate quoted shall remain valid for variation of quantity against individual item to any extent subject to maximum variation of the contract value by 25%. The entire amount paid under Clause 20, 21 hereof as well as amounts of prime cost and provisional sums, if any, shall be excluded.

Variation exceeding 25%: The items of work executed in relation to variation exceeding 25% shall be paid on the basis of provisions of clause 22 (e) hereof.

20.0 Works to be measured

The Architect / Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send a qualified representative to assist the Architect in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them. Such measurements shall be taken in accordance with the Mode of measurements detailed in the specifications. The representative of the Architect / Consultant shall take joint measurements with the contractor's representative and the measurements shall be entered in the measurement book. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance. All the corrections shall be duly attested by both representatives. No over writings shall be made in the M book should the contractor not attend or neglect or omit to depute his representative to take measurements then the measurements recorded by the representative of the Architect / consultant shall be final. All authorized extra work, omissions and all variations made shall be included in such measurement.

21.0 Variations

No alteration, omission or variation ordered in writing by the Architect / consultant shall vitiate the contract. In case the SBI / SBIIMS/ Architect / Consultant thinks proper at any time during the progress of works to make any alteration in, or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein, the Architect / Consultant shall give notice thereof in writing to the contractor or shall confirm in writing within seven days of giving such oral instructions the contractor shall alter to, add to, or omit from as the case may be in accordance with such notice, but the contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the contract, stipulations, specifications or contract drawings without previous consent in writing of the Architect / Consultant and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Architect / Consultant and the same shall be added to or deducted from the contract value, as the case may be.

22.0 Valuation of Variations

No claim for an extra shall be allowed unless it shall have been executed under the authority of the Architect / Consultant with the concurrence of the SBI as herein mentioned. Any such extra is herein referred to as authorized extra and shall be

made in accordance with the following provisions.

a) i) The net rates or prices in the contract shall determine the valuation of he extra work where such extra work is of similar character and executed under similar conditions as the work priced herein.

ii) Rates for all items, wherever possible should be derived out of the rates given in the priced BOQ.

b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions do not vary the conditions under which any remaining items of works are carried out, otherwise the prices for the same shall be valued under sub-clause (c) hereunder.

c) Where the extra works are not of similar character and /or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items or works are carried out, then the contractor shall within 7 days of he receipt of the letter of acceptance inform the Architect / consultant of the rate which he intends to charge for such items of work, duly supported by analysis of the rate or rates claimed and the Architect / Consultant shall fix such rate or prices as in the circumstances in his opinion reasonable and proper, based on the market, rate.

d) Where extra work cannot be properly measured or valued the contractor shall be allowed day work prices at the net rates stated in the tender of the BOQ or, if not, so stated then in accordance with the local day work rates and wages for the district; provided that in either case, vouchers specifying the daily time (and if required by the Architect / Consultant) the workman's name and materials employed be delivered for verifications to the Architect / consultant at or before the end of the week following that in which the work has been executed.

e) It is further clarified that for all such authorized extra items where rates cannot be derived from the tender, the Contractor shall submit rates duly supported by rate analysis worked on the market rate basis" for material, labour, hire / running charges of equipment and wastage etc. plus 15% towards establishment charges, contractor's overheads and profit. Such items shall not be eligible for escalation.

23.0 Final Measurement

The final measurement, valuation and payment in respect of the contract shall be completed within six months of the virtual completion of the work.

24.0 Virtual Completion Certificate (VCC)

On successful completion of entire woks covered by the contract to the full satisfaction of the Architects / SBI/ SBIIMS, the contractor shall ensure that the following works have been completed to the satisfaction of the Architects / SBI/ SBIIMS.

a) Clear the site of all scaffolding, wiring, pipes, surplus materials, contractor's labour, equipment and machinery.

b) Demolish, dismantle and remove the contractor's site office, temporary works, structures including labour sheds/camps and constructions and other items and things whatsoever brought upon or erected at the site or any land allotted to the contractor by the SBI and not incorporated in the permanent works.

c) Remove all rubbish, debris etc. from the site and the land allotted to the contractor by the SBI and shall clear, level and dress, compact the site as required by the SBI.

d) Shall put the SBI in undisputed custody and possession of the site and all land allotted by the SBI.

e) Shall hand over the work in a peaceful manner to the SBI.

f) All defects / imperfections have been attended and rectified as pointed out by the

SBI/ SBIIMS to the full satisfaction of SBI/ SBIIMS.

Upon the satisfactory fulfillment by the contractor as stated above, the contractor shall be entitled to apply to the Architect / consultant is satisfied of the completion of the work. Relative to which the completion certificate has been sought, the Architect / consultant shall within fourteen (14) days of the receipt of the application for virtual completion certificate, issue a VCC in respect of the work for which the VCC has been applied.

This issuance of a VCC shall be without prejudice to the SBI's rights and contractor's liabilities under the contract including the contractor's liability for defects liability period nor shall the issuance of VCC in respect of the works or work at any site be construed as a waiver of any right or claim of the SBI against the contractor in respect of works or work at the site and in respect of which the VCC has been issued.

25.0 Work by other Agencies

The SBI / Architect / Consultant reserves the rights to use premises and any portion of the site for execution of any work not included in the scope of this contract which it may desire to have carried out by other persons simultaneously and the contractor shall not only allow but also extend reasonable facilities for the execution of such work, the contractor, however, shall not be required to provided any plant or material for the execution of such work except by special arrangement with the SBI/ SBIIMS. Such work shall be carried out in such manner as not to impede the progress of the works included in the contract.

26.0 Insurance of Works

26.1 Without limiting his obligations and responsibilities under the contract, the contractor shall insure in the joint names of the SBI and the contractor against all loss of damages from whatever cause arising other than the excepted risks, for which he is responsible under the terms of contract and in such a manner that the SBI and contractor are covered for the period stipulated in clause 28 of GCC and are also covered during the period of maintenance for loss or damage arising from a cause, occurring prior to the period of maintenance for loss or damage arising from a cause, occurring prior to the commencement of the period of maintenance and for any loss or damage occasioned by the contractor in the course of any operations carried out by him for the purpose of complying with his obligations under clause.

a) The works for the time being executed to the estimated current Contract value thereof, or such additional sum as may be specified together with the materials for incorporation in the works at their replacement value.

b) The constructional plant and other things brought on to the site by the contractor to the replacement value of such constructional plant and other things.

c) Such insurance shall be effected with an insurer and in terms approved by the SBI which approval shall not be unreasonably withheld and the contractor shall whenever required produce to the Architect / consultant the policy if insurance and the receipts for payment of the current premiums.

26.2 **Damage to Persons and Property**

The contractor shall, except if and so far as the contract provides otherwise indemnify the SBI/ SBIIMS against all losses and claims in respect of injuries or damages to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution and maintenance of he works and against all claims proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation of damages for or with respect to:

a) The permanent use or occupation of land by or any part thereof.

b) The right of SBI/ SBIIMS to execute the works or any part thereof on, over, under, in or through any lands.

c) Injuries or damages to persons or properties which are unavoidable result of the execution or maintenance of the works in accordance with the contract.

d) Injuries or damage to persons or property resulting from any act or neglect of the SBI their agents, employees or other contractors not being employed by the contractor or for or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the SBI/ SBIIMS, their employees, or agents or other employees, or agents or other contractors for the damage or injury.

26.3 Contractor to Indemnify SBI

The contractor shall indemnify the SBI/ SBIIMS against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the matters referred to in the provision sub-clause 26.2 of this clause.

26.4 Contractor's Superintendence

The contractor shall fully indemnify and keep indemnified the SBI/ SBIIMS against any action, claim, or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claim made under or action brought against SBI/ SBIIMS in respect of such matters as aforesaid the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expenses to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the SBI/ SBIIMS if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Architect / Consultant in this behalf.

26.5 Third Party Insurance

26.5.1 Before commencing the execution of the work the contractor but without limiting his obligations and responsibilities under clause 26.0 of GCC shall insure against his liability for any material or physical damage, loss or injury which may occur to any property including that of SBI/ SBIIMS, or to any person, including any employee of the SBI/ SBIIMS, by or arising out of the execution of the works or in the carrying out of the contract, otherwise than due to the mattes referred to in the provision to clause 26.0 thereof.

26.5.2 Minimum amount of Third Party Insurance

Such insurance shall be effected with an insurer and in terms approved by the SBI/ SBIIMS which approval shall not be reasonably withheld and for at least the amount stated below. The contractor shall, whenever required. Produce of the Architect / consultant the policy or policies of insurance cover and receipts for payment of the current premiums.

26.5.3 The minimum insurance cover for physical property, injury, and death is Rs. 5 lacs per occurrence with the number of occurrences limited to four. After each occurrence contractor will pay additional premium necessary to make insurance valid for four occurrences always.

26.6 Accident or Injury to Workman

The SBI/ SBIIMS shall not be liable for or in respect of any damages or compensation payable at law in respect or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or any sub-contractor, save and except an accident or injury resulting from any act or default

of the SBI/ SBIIMS or their agents, or employees. The contractor shall indemnify and keep indemnified SBI/ SBIIMS against all such damages and compensation, save and except as aforesaid, and against all claims, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

26.6.1 Insurance against Accidents etc. to Workmen

The contractor shall insure against such liability with an insurer approved by the SBI/ SBIIMS during the whole of the time that any persons are employed by him on the works and shall, when required, produce to the architect / consultant such policy of insurance and receipt for payment of the current premium. Provided always a that, in respect of any persons employed by any sub-contractor the contractor's obligation to insure as aforesaid under this sub-clause shall be satisfied if the sub contractor shall be insured against the liability in respect of such persons in such manner that SBI/ SBIIMS in indemnified under the policy but the contractor shall require such sub-contractor to produce to the Architect / Consultant when such policy of insurance and the receipt for the payment of the current premium.

26.6.2 Remedy on Contractor's failure to Insure:

If the contractor fails to effect and keep in force the insurance referred to above or any other insurance which he may be required to effect under the terms of contract, then and in any such case the SBI/ SBIIMS may effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount so paid by the SBI as aforesaid from any amount due or which may become due to the contractor, or recover the same as debt from the contractor.

Without prejudice to the others rights of the SBI/ SBIIMS against contractors. In respect of such default, the employer shall be entitled to deduct from any sums payable to the contractor the amount of any damages costs, charges, and other expenses paid by the SBI/ SBIIMS and which are payable by the contractors under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the monies received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.

27.0 Commencement of Works:

The date of commencement of the work will be reckoned as the date of handing over site or three days from the date of issue of letter of acceptance of the tender by the SBI whichever is later.

28.0 Time for Completion

Time is essence of the contract and shall be strictly observed by the contractor. The entire work shall be completed within a period of **30 days** from the date of commencement. If required in the contract or as directed by the Architect / Consultant. The contractor shall complete certain portions of work before completion of the entire work. However the completion date shall be reckoned as the date by which the whole work is completed as per the terms of the contract.

29.0 Extension of Time

If, in the opinion of the Architect/consultant, the work be delayed for reasons beyond the control of the contractor, the Architect/consultant may submit a recommendation to the SBI/ SBIIMS to grant a fair and reasonable extension of time for completion of work as per the terms of contract. If the contractor needs an extension of time for the completion of work or if the completion of work is likely to be delayed for any reasons beyond the due date of completion as

stipulated in the contract, the contractor shall apply to the SBI/ SBIIMS through the Architect / Consultant in writing in detail and his justification if any, for the delays. The Architect/Consultant shall submit their recommendations to the SBI in the prescribed format for granting extension of time. While granting extension of time the contractor shall be informed the period-extended time which will qualify for levy of liquidated damages. For the balance period in excess of original stipulated period and duly sanctioned extension of time by the SBI/ SBIIMS the provision of liquidated damages as stated under clause10.0 of Instructions to the Tenderers shall become applicable. Further the contract shall remain in force even for the period beyond the due date of completion irrespective whether the extension is granted or not.

30.0 Rate of Progress

Whole of the materials, plant and labour to be provided by the contractor and the mode, manner and speed of execution and maintenance of the works are to be of a kind and conducted in a manner to the satisfaction of the Architect / Consultant should the rate of progress of the work or any part thereof be at any time be in the opinion of the Architect / consultant too slow to ensure the completion of the whole of the work by the prescribed time or extended time for completion the Architect / Consultant to expedite progress so as to complete the works by the prescribed time or extended time. Such communications from the Architect / Consultant neither shall relieve the contractor from fulfilling obligations under the contract nor will he be entitled to raise any claims arising out of such directions.

31.0 Work during Nights and Holidays

Subject to any provision to the contrary contained in the contract no permanent work shall save as herein provided be carried on during the night or on holidays without the permission in writing of the Architect / Consultant, save when the work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the work in which case the contractor shall immediately advise the Architect / consultant. However the provisions of the clause shall not be applicable in the case of any work which becomes essential to carry by rotary or double shifts in order to achieve the progress and quality of the part of the works being technically required / continued with the prior approval of the Architect / Consultant at no extra cost to the SBI/ SBIIMS.

All work at night after obtaining approval from competent authorities shall be carried out without unreasonable noise and disturbance.

32.0 No Compensation or Restriction of Work.

If at any time after acceptance of the SBI/ SBIIMS shall decide to abandon or reduce the scope of work for any reason whatsoever and hence not required the whole or any part of the work to be carried out. The Architect / Consultant shall give notice in writing to that effect to the contractor and the contractor shall act accordingly, In the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work fully but which he did not derive in consequence of the foreclosure of the whole or part of the work.

Provided that the contractor shall be paid the charges on the cartage only of materials actually and bonafide brought to the site of the work by the contractor and rendered surplus

as a result of the abandonment, curtailment of the work or any portion thereof and then taken back by the contractor, provided however that the Architect / consultant shall have in such cases the option of taking over all or any such materials at their purchase price or a local current rate whichever is less.

"In case of such stores having been issued for SBI/ SBIIMS stores and returned by

the contractor to stores, credit shall be given to him at the rates not exceeding those at which were originally issued to the contractor after taking into consideration and deduction for claims on account of any deterioration or damage while in the custody of the contractor and in this respect the decision of Architect / consultant shall be final.

33.0 Suspension of Work

i) The contractor shall, on receipt of the order in writing of the Architect / consultant (whose decision shall be final and binding on the contractor) suspend the progress of works or any part thereof for such time and in such manner as Architect / consultant may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of following reasons.

a) One account any default on the part of the contractor, or

b) For proper execution of the works or part thereof for reasons other then the default of the contractor, or for safety of the works or part thereof.

c) The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Architect / consultant.

ii) If the suspension is ordered for reasons (b) and (c) sub-para (i) above: the contractor shall be entitled to an extension of time equal to the period of every such suspension. No compensation whatsoever shall be paid on this account.

34.0 Action when the whole Security Deposit is forfeited

In any case in which under any clause or clauses of this contract, the Contractor shall have rendered himself liable to pay compensation amounting to the whole of his security deposit the Architect / consultant shall have the power to adopt any of the following course as they may deem best suited to the interest of the SBI/ SBIIMS.

a) To rescind the contract (of which rescission notice in writing to the contractor by the Architect / consultant shall be conclusive evidence) and in which case the security deposit of the contractor shall be forfeited and be absolutely at the disposal of SBI/ SBIIMS.

b) To employ labour paid by the SBI and to supply materials to carry out the work, or any part of the work, debiting the contractor with the cost of the labour and materials (the cost of such labour and materials as worked out by the Architect /Consultant shall be final and conclusive against the contractor) and crediting him with the value of the work done, in all respects in the same manner and at the same manner and at the same rates as if it had been carried out by the contractor under the terms of this contract the certificate of Architect / Consultant as to the value of work done shall be final and conclusive against the contractor.

c) To measure up the work of the contractor, and to take such part thereof as shall be unexecuted, out of his hands, to give it to another contractor to complete in which case any expenses which may be incurred in excess of the sum which would have been paid to the original contractor, if the whole work had been executed by him (of the amount of which excess the certificates in writing of the Architects / Consultant shall be final and conclusive) shall be borne by original contractor and may be deducted from any money due to him by SBI/SBIIMS under the contract or otherwise, or from his security deposit or the proceeds of safe thereof, or sufficient part thereof. In the event of any of above courses being adopted by the SBI/ SBIIMS the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any material or entered into any engagements or make any advances on account of, or with a view to the execution of the work or the

performance of the contract and in case the contract shall be rescind under the provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum or any work thereto for actually performed under this contract, unless, and until the Architect / consultant will have certified in writing the performance of such work and the value payable in respect thereof, and he shall only be entitled to be paid the value so certified.

35.0 Owner's Right to Terminate the Contract

If the contractor being an individual or a firm commit any 'Act of Insolvency' or shall be adjusted an insolvent or being an incorporated company shall have an order for compulsory winding up voluntarily or subject to the supervision of Govt. and of the Official Assignee of the liquidator in such acts of insolvency or winding up shall be unable within seven days after notice to him to do so, to show to the reasonable satisfaction of the Architect / Consultant the at he is able to carry out and fulfil the contract, and to give security therefore if so required by the Architect / consultant.

Or if the contractor (whether an individual firm or incorporated Company) shall suffer execution to be issued or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or sublet this contract without the consent in writing of the SBI/ SBIIMS through the Architect / consultant or shall charge or encumber this contract or any payment due to which may become due to the contractor thereunder:

a) Has abandoned the contract; or

b) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progress of the works for days after receiving from the SBI through the Architect / Consultant written notice to proceed, or

c) Has failed to proceed with the works with such diligence and failed to make such due progress as would enable the works to be completed with in the time agreed upon, or has failed to remove the materials from the site or to pull down and replace work within seven days after written notice from the SBI/ SBIIMS through the Architect/ Consultant that the said materials were condemned and rejected by the Architect/ Consultant under these conditions; or has neglected or failed persistently to observe and perform all or any the acts, matters or things by this contract to be observed and performed by the contractor for seven days after written notice shall have been given to the contractor to observe or perform the same or has to the determent of good workmanship or indefiance of the SBI's or Architect's/ Consultant's instructions to the contrary subject any part of the contract. Then and in any of said cases the SBI/ SBIIMS and or the Architect / Consultant, may not withstanding any previous waiver, after giving seven days notice in writing to the contractor, determine the contract, but without thereby affecting the powers of the SBI or the Architect / Consultant or the obligation and liabilities of the contractor the whole of which shall continue in force as fully as if the contract had not been so determined and as if the works subsequently had been executed by or on behalf of the contractor. And further the SBI/ SBIIMS through the Architect / consultant their agents or employees may enter upon and take possession of the work and all plants, tools, scaffoldings, materials, sheds, machineries lying upon the premises or on the adjoining lands or roads use the same by means of their own employees or workmen in carrying on and completing the work or by engaging any other contractors or persons to complete the work and the contractor shall not in any was interrupt or do any act, matter or thing to prevent or hinder such other contractor or other persons employed for completing and finishing or using the materials and plant for the works.

When the works shall be completed or as soon thereafter as convenient the SBI or

the architect / consultant shall give a notice in writing to the contractor to remove his surplus materials and plants and should the contractor fail to do so within 14 days after receipt thereof by him the SBI/ SBIIMS sell the same by public auction after due publication, and shall adjust the amount realised by such auction. The contractor shall have no right to question any of the act of the SBI/ SBIIMS incidental to the sale of the materials etc.

36.0 Certificate of Payment

The contractor shall be entitle under the certificates to be issued by the Architect / Consultant to the contractor within 14 working days from the date of certificate to the payment from SBI/ SBIIMS from time to time. The SBI/ SBIIMS shall recover the statutory recoveries towards Income tax, Work contract tax as per the prevailing bye laws and other dues including the retention amount from the certificate of payment.

Provided always that the issue of any certificate by the Architect/ Consultant during the progress of works or completion shall not have effect as certificate of satisfaction or relieve the contractor from his liability under clause.

The Architect/ Consultant shall have power to with hold the certificate if the work or any part thereof is not carried out to their satisfaction.

The Architect/ Consultant may by any certificate make any corrections required in previous certificate.

The SBI/ SBIIMS shall modify the certificate of payment as issued by the Architect/ Consultant from time to time while making the payment.

The contractor shall submit bills only after taking actual measurements and property recorded in the measurement books

The contractor shall not submit interim bills when the approximate value of work done by him is less than **Rs. 5 lacs** and maximum one bill shall be submitted.

The final bill may be submitted by contractor within a period of one month from the date of virtual completion and Architect/ Consultant shall issue the certificate of payment within a period of two months. The SBI shall pay the amount within a period of three months from the date of issue of certificate provided there is no dispute in respect of rates and quantities.

The contractor shall submit the interim bills in the prescribed format with all details.

37.0 Settlement of Disputes and Arbitration

Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or those conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter.

ii) If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the Architect or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contract or raise any dispute, the contractor shall forthwith give notice in writing of his claim, or dispute to the ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001*** and endorse a copy of the same to the Architect, within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall

give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the Bank be in any way liable in respect of any claim by the contractor unless notice of such claim shall have been given by the contractor to the ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001*** in the manner and within the time as aforesaid. The contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to the ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D-Block, 11, Parliament Street, New Delhi- 110001*** in writing in the manner and within the time aforesaid.

iii) ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001*** shall give his decision in writing on the claims notified by the contractor. The contractor may within 30 days of the receipt of the decision of the ***Vice President (Civil), SBI Infra Management Solutions Pvt. Ltd., 5th Floor, D- Block, 11, Parliament Street, New Delhi- 110001*** submit his claims to the conciliating authority namely the **Circle Development Officer, SBI, New Delhi** for conciliation along with all details and copies of correspondence exchanged between him and the Regional Manager.

iv) If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned **Chief General Manager of the Bank** for appointment of an arbitrator to adjudicate the notified claims failing which the claims of the contractor shall be deemed to have been considered absolutely barred and walved.

v) Except where the decision has become final, binding and conclusive in terms of the contract, all disputes or differences arising out of the notified claims of the differences arising out of the notified claims of the contractor as aforesaid and all claims of the Bank shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the **Chief General Manager of the Bank,** It will also be the objection to any such appointment that the Arbitrator so appointed is a Bank Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as Bank Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the **Chief General Manager of the Bank,** Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute alongwith the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by **Chief General Manager of the Bank,** as aforesaid should act as arbitrator.

The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under.

It is also a term of the contract that if any fees are payable to the arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a Bank Officer.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The

venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof, shall be paid and fix or settle the amount of costs to be so paid.

38.0 Water Supply

The contractor shall make his own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following conditions.

That the water used by the contractor shall be fit for construction purposes to the satisfaction of the Architect / Consultant.

The contractor shall make alternative arrangements for the supply of water if the arrangement made by the contractor for procurement of water in the opinion of the Architect/ Consultant is unsatisfactory.

The contractor shall construct temporary well / tube well in SBI land for taking water for construction purposes only after obtaining permission in writing from the SBI. The contractor has to make his own arrangement for drawing and distributing the water at his own cost. He has to make necessary arrangements. To avoid any accidents or damages caused due to construction and subsequent maintenance of the wells. He has to obtain necessary approvals from local authorities, if required, at his own cost. He shall restore the ground to its original conditions after wells are dismantled on completion of work or hand over the well to the SBI without any compensation as directed by the SBIIMS/ Architect/ Consultant.

39.0 Power Supply

The contractor shall make his own arrangements for power and supply / distribution system for driving plant or machinery for the work and for lighting purpose at his own cost. The cost of running and maintenance of the plants are to included in his tender prices. He shall pay all fees and charges required for the power supply and include the same in his tendered rates and hold the owner free from all such costs. He has to obtain necessary approval from the appropriate authorities, if required.

40.0 Treasure Trove etc.

Any treasure trove, coin or object antique which may be found on the site shall be the property of SBI and shall be handed over to Bank immediately.

41.0 Method of Measurement

Unless otherwise mentioned in the schedule of quantities or in mode of measurement, the measurement will be on the net quantities or work produced in accordance with up to date. Rules laid down by the Bureau of Indian Standards. In the event any dispute / disagreement the decision of the Architect / consultant shall be final and binding on the contractor.

42.0 Maintenance of Registers

The contractor shall maintain the following registers as per the enclosed Performa at site of work and should produce the same for inspection of SBI/ SBIIMS/ Architect/ Consultant whenever desired by them. The contractor shall also maintain the records / registers as required by the local authorities / Govt. form time to time.

i) Register for Cement / Paint / Lead / Specific Materials

ii) Register for Steel

iii) Register for Secured Advance

iv) Register for Bulkage of Sand
v) Register for Silt Test
vi) Register for Sieve Analysis for Fine Aggregate
vii) Register for Sieve Analysis for Course Aggregate
viii) Register for Slump Test.
ix) Register for Concrete Cube Test.
x) Register for Hindrance to Work.
xi) Register for Consumption of Cement
xii) Register for Running Account Bill
xiii) Register for Labour

43.0 Force Majeure

43.1 Neither contractor nor SBI/ SBIIMS shall be considered in default in performance of their obligations if such performance is prevented or delayed by event such as but not to war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of god or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However a notice is required to be given within 30 days from the happening of the even with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.

43.2 As soon as the cause of force majeure has been removed the party whose ability to perform its obligations has been affected, shall notify the other such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

43.3 From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting there from having been removed, the agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.

43.4.1 Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of 6 months or more the two parties shall each other to decide regarding the future execution of this Agreement?

44.0 Local Laws, Acts, Regulations:

The contractor shall strictly adhere to all prevailing labour laws inclusive of contract labour (regulation and abolition act of 1970) and other safety regulations. The contractor shall comply with the provision of all labour legislation including the latest requirements of all the Acts, laws, any other regulations that are applicable to the execution of the project.

i) Minimum wages Act 1948 (Amended)
ii) Payment of wages Act 1936 (Amended)
iii) Workmen’s compensation Act 1923 (Amended)
iv) Contact labour regulation and abolition act 1970 and central rules 1971 (Amended)
v) Apprentice act 1961 (Amended)
vi) Industrial employed (standing order) Act 1946 (Amended)
vii) Personal injuries (Compensation insurance) act 1963 and any other modifications
viii) Employees’ provided fund and miscellaneous provisions Act 1952 and amendment thereof.
ix) Shop and establishment act

x) Any other act or enactment relating thereto and rules framed there under from time to time.

45.0 Accidents

The contractor shall immediately on occurrence of any accident at or about the site or in connection with the execution of the work report such accident to the Architect / consultant. The contractor shall also such report immediately to the competent authority whenever such report is required to be lodged by the law and take appropriate actions thereof.

Signature of Contractor & Seal

SPECIAL CONDITIONS OF CONTRACT

1.0 Scope of Work

The scope of work is to carry out **Construction of Staircase at (SBICRM) State Bank Institute Of Credit And Risk Management, Plot no. 77, Sector-18, Gurugram**

2.0 Address of Site

The site is located at P Block Connaught Place Branch***, New Delhi.***

3.0 Dimension and Levels

All dimensions and levels shown on the drawing shall be verified by the contractor on the site and he will be held responsible for the accuracy and maintenance of the entire dimension and the levels. Figured dimensions are in all cases to be accepted and no dimension shall be scaled. Large-scale details shall take precedence over small – scale drawing. In case of discrepancy the contractor shall ask for clarification from the Architect / Consultant before proceeding with the work.

4.0 Notice of Operation

The contractor shall not carry out any important operation without the consent in writing from the Architect / Consultant.

5.0 Construction Records

The contractor shall keep and provide to the Architect / Consultant full and accurate records of the dimension and positions of all new work and any other information necessary to prepare complete drawings recording details of the work as constructed.

6.0 Safety of adjacent Structures and Trees

The contractor shall provide and erect to the approval of the Architect / Consultant such supports as may be required to protect effectively all structures and protective guards to trees which may be endangered by the execution of the works or otherwise take such permanent measures as may be required by the Architect to protect the trees and structures.

7.0 Temporary Works

Before any temporary works are commenced, the contractor shall submit at least 7 days in advance to the architect / consultant for approval complete drawings of all temporary works he may require for the execution of the works. The contractor shall carry out the modifications relating to strength, if required by the Architect/

Consultant may require in accordance with the conditions of contract at his own cost. The contractor shall be solely responsible for the stability and safety of all temporary works an unfinished works and for the quality of the permanent works resulting from the arrangement eventually adopted for their execution.

8.0 Temporary Roads

The contractor shall provide access roads to the site from the nearest main road at no extra cost and as directed by the Architect/ Consultant. The contractor shall also responsible for proper maintenance of this access road and would take all care to see that existing services, if any, are maintained in working order at his own cost. The laying and maintaining the temporary roads within the site area shall be the contractor's responsibility and the contractor shall take such measures that are necessary and as directed by the Architect/ Consultant.

9.0 Water, Power and Other Facilities

a) The rate quoted by the contractor shall include all expenses that are required for providing all the water required for the work and the contractor shall make his own arrangements for the supply of good quality water suitable for the construction and good quality drinking water for their workers. If necessary, the contractor has to sink a tube well / open well and bring water by means of tankers at his own cost for the purpose. The SBI/ SBIIMS will not be liable to pay any charges in connection with the above.

The rate quoted in the tender shall include the expenses for obtaining and maintaining power connections and shall pay for the consumption charges.

The contractors for other trades directly appointed by the SBI/ SBIIMS shall be entitled to take power and water connections from the temporary water and power supply obtained by the contractor. However, the concerned contractor shall make their own arrangements to draw the supply and pay directly the actual consumption charges at mutually agreed rates between them. All municipal charges for drainage and water connection for construction purposes shall be borne by the contractor and charges payable for permanent connections, if any, shall be initially paid by the contractor and the SBI will reimburse the amount on production of receipts.

b) The SBI/ SBIIMS as well as the Architect / Consultant shall give all possible assistance to the contractors to obtain the requisite.

c) Permission from the various authorities, but the responsibility for obtaining the same in time shall be of the contractor.

10.0 Office Accommodation

a) The contractor shall provide and maintain all necessary offices, workshops, stores, shelters, sanitary facilities, canteens and other temporary structures for themselves in connection with the work at the site own cost after getting the approval from the architect / consultant.

b) All temporary buildings and facilities as mentioned above shall be removed on completion of the work or at any other earlier date as directed by the architect / consultant.

All the expenses for obtaining statutory approvals and maintenance of the above facilities as well as running expense shall be borne by the contractor at no extra cost. It is also the responsibility of the contractor to obtain statuary approvals for providing the above facilities.

11.0 Facilities for Contractors' Employees

The contractor shall make his own arrangement for the housing and welfare of his

staff and workmen including adequate drinking water facilities. The contractor shall also make his arrangements at his own cost for transport where necessary for his staff and workmen to and from site of work at his own cost.

12.0 Lighting of Works

The contractor shall at all times provide adequate and approved lighting as required for the proper execution and supervision and inspection of works.

13.0 Fire Fighting Arrangements

i) The contractor shall at all times provide suitable arrangements for the fighting at his own cost. For this purpose he shall provide requisite number of fire extinguishers and adequate number of buckets, some of which are of be always kept filed with sand and some with water. These equipment shall be provided at suitable prominent and easily accessible places and shall be properly maintained.

ii) Any deficiency in the fire safety or unsafe conditions shall be corrected by the contractor at his own cost and to the approval of the relevant authorities. The contractor shall make the following arrangements at his own cost but not limited to the following :

a) Proper handling, storage and disposal of combustible materials and waste.

b) Worked operations which can create fire hazards.

c) Access for the fire fighting equipments.

d) Types, number and location of containers for the removal of surplus materials and rubbish.

e) Type size, number and location of fire extinguishers or other firefighting equipment.

f) General housekeeping.

14.0 Site Order Book

A site order book shall be maintained at site for the purpose of quick communication between the Architect/ Consultant. Any communication relating to the works may be conveyed through Records in the site order book. Such a communication from one party to the other shall be deemed to have been adequately served in terms of contract. Each site order book shall have machine numbered pages in triplicate and shall carefully maintained and preserved by the contractor and shall be made available to the Architect/ Consultant as and when demanded. Any instruction which the Architect/ Consultant may like to issue to the contractor or the contractor may like to bring the Architect/ Consultant may like to issue to the Contractor or the Contractor may like to bring to the Architect/ Consultant two copies of such instructions shall be taken from the site order book and one copy will be handed over to the party against proper acknowledgment and the second copy will be retained for their record.

15.0 Site Meetings

Site meetings will be held to review the progress and quality evaluation. The contractors shall depute a senior representative along with the site representative staff of approved sub-contractors and suppliers as required to the site meetings and ensure all follow up actions. Any additional review meetings shall be held if required by the Architect/ Consultant.

16.0 Disposal of Refuse

The contractor shall cart away all debris, refuse etc. arising from the work from the site and deposit the same as directed by the Architect/ Consultant at his own cost. It is the responsibility of the contractor to obtain from the locate authorities concerned to the effect that all rubbish arising out of contractor's activities at the

construction site or any other off-site activities borrow pits has been properly disposed off.

17.0 Contractor to Verify Site Measurement

The contractor shall check and verify all site measurements whenever requested by other specialist's contractors of other sub contractors to enable them to prepare their own shop drawings and pass on the information with sufficient promptness as will not in any way delay the works.

18.0 Displaying the Name of the Work

The contractor shall put up a name board of suitable size as directed by the Architect/ Consultant indicating there in the name of the project and other details as given by the Architect/ Consultant at his own cost remove the same on completion of work.

19.0 Bar Bending Schedule

The contractor shall prepare a detailed bar bending schedule for all reinforced concrete works and got them approved by the Architect/ Consultant well in advance.

20.0 As Built Drawings

i) For the drawing issued to the contractor by the Architect/Consultant. The Architect / Consultant will issue two sets of drawings to the contractor for the item for which some changes have been made. From the approved drawings as instructed by the SBI / SBIIMS/ Architect / Consultant. The Contractor will make the changes made on these copies and return these copies to the Architect/ Consultant for their approval. In case any revision is required or the corrections are not properly marked the Architect/ Consultant will point out the discrepancies to the contractor. The contractor will have to incorporate these corrections and /or attend to discrepancies either on the copies as directed by the Architect/ Consultant and resubmit to him for approval. The Architect / Consultant will return one copy duly approved by him.

ii) For the drawings prepared by the Contractor, the Contractor will modify the drawing prepared by him wherever the changes are made by the SBI/ SBIIMS Architect/ Consultant. And submit two copies of such modified drawings to the Architect/ Consultant for approval. The Architect/ Consultant will return one copy of the approved drawing to the Contractor.

21.0 Approved Make

The Contractor shall provide all materials form the list of approved makes at his own cost. The Architect/ Consultant may approve any make / agency within the approved list as given in the tender after inspection of the sample / mock up.

22.0 Procurement of Materials

The Contractor shall make his own arrangements to procure all the required materials for the work. All wastage's and losses in weight shall be to the contractors account.

23.0 Excise Duty, Taxes, Levies etc.

The contractors shall pay and be responsible for payment of all taxes except GST, duties, levies, royalties, fees cess, or charges in respect of the works including but not limited to sales tax, tax on works contract excise duty, and octroi, payable in respect of materials, equipments plant and other things required for the contact. All of the aforesaid taxes except GST, duties, levies, fees and charges shall be to

the contractors account and the SBI shall not be required to pay any additional or extra amount on this account. Variation of taxes, duty fees, levies etc if any, till completion of work shall be deemed to be included in the quoted in the quoted rates and no extra amount on this account. Variation of taxes, duties, fees, levies, etc if any till completion of work shall be deemed to be included in the quoted rates and no extra claim on this account will in any case be entertained. If a new tax or duty or levy or cess or royalty or octroi is imposed under as statue or law during the currency of contract the same shall be borne by the contractor.

24.0 Acceptance of Tender

The SBI/ SBIIMS shall have the right to reject any or all tenders without assigning any reason. They are not to bound to accept the lowest or any tender and the tenderer shall have no right to question the acts of the SBI/ SBIIMS. However, the adequate transparency would be maintained by the SBI/ SBIIMS.

TIMBER

As per IS 1708-1969

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
1. Moisture Content and Specific Gravity Test preparation and procedure:		
a) **Measurement and weight:** Prior to each test, the dimensions of each test specimen shall be measured correct to 0.01 cm and the specimen shall be weighed correct to 0.001 gm.	For every Ten cum or part thereof.	The loss in weight expressed as a percentage of the oven dry weight shall be taken as the moisture content of the specimen. The formula for calculation shall be as given below:
b) **Control of moisture content:** Before the preparation of the test specimens for testing in the seasoned condition, the material shall be brought practically to constant weight by storage under controlled conditions at 27° C ± 2° C temperature and 65 ± 5% relative humidity. This is expected to bring the moisture content at 12% but if it is not exactly 12% it is permitted to test in the neighbourhood of 12% and results shall be adjusted to 12% moisture content. The test shall be made under such conditions that large changes in moisture content do not occur.		Percentage moisture content = $\frac{WI - WO}{WO} \times 100$ WI = Weight of sample at test in gms. WO = Oven dry wt. of sample in gms. Moisture content shall not exceed following values i) Timber for frames = 14% ii) Timber for planking shutters etc. = 12%
c) **Control of temperature:** To avoid significant changes in strength properties all test specimen shall be tested within the temperature range of 27° ± 2° C. The temperature at the time of test shall be recorded.		

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
d) Rate of loading: The rate of loading of the rest machine used shall not vary by more than + 20% from the specified speed for a given test. The load shall be applied continuously without interruption at the required speed throughout the test. The approximate percentage of sapwood if any, by volume, is estimated for all the test specimens and recorded. The number of the growth rings for 3 cm length shall be counted in the radial direction on each of the cross-section of such piece and the average shall be recorded as number of rings/cms for each specimen tested. Immediately after each mechanical test, disc approx. 2.5 cm in length and of full section as the test piece, shall be taken normally at the place of failure, failing which, at the central portion of the test specimen. In the case of shear test, the detached portion of the section approximately 5x5 cm shall be taken for determination of moisture content. The sample shall be weighed and then dried in an oven at a temperature of 103 + 20 ^{o}C. The weight shall be recorded at regular intervals.	The drying shall be considered to be complete when the variation between last two weighing shall	

WOODEN PANEL DOOR SHUTTERS

Conforming to IS 2202 (Part I) 1983

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
1. Physical Test **Physical Verification-** i) Name of the manufacturer or trade mark. ii) Thickness of door shutter. iii) Whether ISI Certification Mark exists.	One from each lot.	
2. Glue Adhesion Test - **Procedure-** Two square sections, 150 mm X 150 mm shall be cut from the corners of the door. These corner sections as out from the door, shall be immersed in boiling water at 100° C for four hours, then dried at a temperature of 270° + 20° C and relative humidity of 65 ± 5% for 24 hours. At the end of the drying period the samples shall be examined for de-lamination. Glue lines in all the four exposed edges of the plywood on both faces of a specimen and the glue lines between the plywood faces and the stile and rail shall be examined for de-lamination.		A specimen shall be considered to have passed the test if no de-lamination has occurred in the glue lines in the plywood and if no single de-lamination. More then 50 mm in length and more than 3 mm in depth has occurred in the assembly glue lines between the plywood faces and the stile and rail.

READY MIXED PAINTS

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
1. Drive Time **Procedure:** The material shall be brushed or sprayed as required on a 150 x 150 mm mild steel panel prepared and allowed to air dry or stored under specified drying conditions. The material shall be examined after specified intervals, for the following conditions: i) Surface dry ii) Hard dry iii) **Tack free:** The procedure of test on the dried film of the panel after specified period as follows: Place the panel in one pan of a suitable balance and counterpoise it with weights. Place a further weight of 2.25 kg and press on the dried film surface of the panel with the thumb till the two pans are balanced. Hold for one minute and then slowly release. No sign of stickiness to the thumb shall be apparent and the thumb impression, if produced, shall be such as can be wiped away with dry cotton wool.	On test each lot, (All containers of same size and same batch of manufacture constitute a lot)	No sign of stickiness to the thumb shall be apparent.

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
2. Consistency- **Procedure:** Insert a clean metal rod or palette knife into the original container and examine the nature of the setting.	using either 20 ml of petroleum hydrocarbon solvent 145/205 (100 aromatic).	The material shall not be cake hard inside the container and shall be in such a condition that stirring easily produces a smooth uniform paint suitable for application.
3. Finish- **Procedure:** The material, when applied on an mild steel panel by brushing or spraying, which ever is specified to give a dry film weight commensurate with the weight per 10 litres of the material and allowed to dry in a vertical position under specified conditions, shall dry to hard, firmly adherent, flexible and smooth film, free from sagging and wrinkling with a matt, semi-glossy or glossy surface in accordance with the requirement of the material specification.		The film produced shall be of normal capacity and in no way inferior to a film prepared in the same manner and at the same time from the approved sample, when examined not earlier than 48 hours and not later than 100 hours after application. In case of failure, the test shall be repeated by keeping the painted panel under standard atmospheric condition.
4. Residue on Sieve- **Outline:** The material is mixed with a suitable solvent and passed through a 63 micron IS sieve. Not less than 20 gms. of the material taken from under the top skin shall be tested. **Procedure:** Accurately weigh the required quantity of the material and transfer to a 250 ml beaker		

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
(Conforming to IS: 1745-1961) or 20 ml of a mixture containing equal parts by volume of petroleum hydrocarbon solvent and benzene. Wet a 63 micron IS sieve on both sides with the solvent. Mix the material and the solvent in the beaker thoroughly, breaking up all lumps without grinding action, with the flattened end of a stirring rod. Transfer the contents of the beaker to the sieve using awash bottle containing the solvent. Remove with the camel-hair brush any small particles of pigment that may be retained on the stirring rod or the walls of the beaker. Wash the residue left on the sieve with the solvent and gently brush with a camel-hair brush unit the solvent passing through the sieve is clear and free from solid particles. When the washing is complete, dry the sieve for one hour at 100 + 2° C. Cool and transfer the residue with the help of the camel-hair brush to a weighed watch glass and determine the weight of residue.		
5. Water Content		
Outline of the method: The material is heated under reflex with an organic solvent which is immiscible with water. The carrier liquid distils into a graduated receiver carrying with it water which then separates to from the lower layer,		

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
the excess carrier liquid overflowing from the trap and returning to the still. **Procedure:** Weigh 100 g. of the material in the flask, add 100 ml of dry petroleum hydrocarbon solvent (boiling point 75 to 85° C) and IMI of dry ethyacetate (conforming to IS:229-1964) or acetate (conforming to IS:231-1957) and thoroughly mix the contents of the flask. Pour petroleum hydrocarbon solvent into the receiver upto the level of the side tube. Attach the flask to Dean and stark condensing and collecting system and heat the flask at such a rate that the condensate falls from the end of the condenser at a rate of two to five drops per second. Continue the distillation unit condensed water is no longer visible in any part of the apparatus except at the bottom of the graduated tube and until the volume of water collected remains constant. Remove the persistent ring of condensed water in the rate of distillation by a few drops per second. **6. Weight per Litre** **Outline of the method:** The calibrated cylinder or CNP is filled with the material and weighed.		

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	3
Procedure: Weight the cylinder or cup when empty and then fill to the brim with the material Assuming that the volume of the contents is 50 ml or 100 ml, calculate and express as kg per 10 litres.		
7. Lead Restriction		
Outline of the method: Determination of lead in lead restricted paints is carried out by precipitating the lead as sulphide from the separated pigment, which is finally oxidized to lead monoxide.		
Procedure: Shake about one gram of the ground pigment obtained, accurately weighed, continuously for one hour at room temperature with 1000 times its weight of an aqueous solution of hydrochloric acid containing 0.25 percent by weight of hydrogen chloride.		
Allow the mixture to stand for one hour and then filter. Precipitate the lead salt contained in the clear filtrate as lead sulphide, filter, that the lead sulphide in air to convert it into lead sulphate, weigh calculate as lead monoxide (PbO) and express the result as percentage on the dry weight of the material taken for test.		

PARTICLE BOARDS

Test Required & Procedure	Frequency	Acceptance Criteria
1	2	
Identification (Physical Verification) Each particle board shall be legibly marked near any of its edge with the following. 1. Name of the manufacturer or trade mark. 2. Designation of particle board. 3. Thickness and date of manufacture. 4. Whether I.S.I. Certification marks exists. 5. Dimensional Tolerace a) Length ± 8 mm b) Width ± 8 mm c) Thickness i) Boards upto and including 25mm thick ± 5.0%] ii) Boards above 25mm thick ± 2.5%. Edges of the board shall be straight with a tolerance of 3 mm. the persistent ring of condensed water in the rate of distillation by a few drops per second.	One from each lot	**Density –** The density of each sample shall not vary from the mean density by more than + 10%. **Moisture content** : The average value of the moisture content shall be between 7 to 16%. **Water absorption :** The value of water absorption shall not exceed 25% for two hrs, soaking and 50% for 20 hrs. soaking. **Exterior grade (I)** : These particle boards shall not delaminate after 3 hrs. boiling in water at 100'C. **Interior Grade (Gr.II)** : These particle boards shall not disintegrate and / or shall not detaminate after 24 hrs. immersion in water at 27% ± 2'C. **Swelling water :** Swelling in thickness in % of original thickness for 2 hrs. immersion shall be determined and the same shall not be more than 5%. The Swelling in thickness due to surface absorption in two hours shall not be more than 5%.

SPECIFICATIONS OF INTERIOR & FURNISHING WORKS

1. General:

1.1 Without forgoing the requirements of the Conditions of Tender and the Conditions of Contract the works in general shall confirm to the "Latest Specifications" published by CPWD, New Delhi and the "Specifications for Works" stated in this tender. In case of items not covered by the General Specifications referred above, reference shall be made to the appropriate I.S. Code. If there is any difference in the particular specifications of individual item of work and the description of item as given in the Schedule of Quantity, the latter shall prevail. In case of any work for which there is no specification in I.S. Specifications or in the specifications forming part of tender documents or in case there is any variation, such work shall be carried out in all respects in accordance with the instructions to be issued by the Architects. The term Department shall mean the Employer. Any reference to ISI shall also mean reference to its successor Bureau of Indian Standards. All corrections to "Latest Specifications" or revisions of I. S. shall be deemed to apply to this contract.

1.2 Materials bearing ISI certification mark shall be given highest preference for use in the works.

1.3 Where the Contractor is required to do, perform, execute (etc.) any work or service or the like, it shall be deemed to be at his own cost. Absence of terms providing supplying, installing, fixing, etc. shall not even remotely entitle the Contractor to any additional payment thereof.

1.4 The rates accepted in the Schedule of Quantities apply to all floors, heights, depths, leads, lifts, spans, sizes, shapes, locations, etc. unless a distinction has been included in the very Schedule.

1.5 The Specifications and the Schedules may have been divided into various sub-heads for convenience only. This does not limit applicability of one to the other nor it absolves the Contractor of his responsibility to complete any trade/item of work as reasonably inferred from one or more of such sub-heads.

1.6 The Schedule of Quantities is not necessarily based on "Schedule of Rates – Delhi 2003 or any of its later/earlier versions. Hence the Schedule of Quantities shall be read and construed according to explanations given herein and intentions gathered therefrom. A mere parallel drawn from the said Schedule of Rates shall therefore not form a basis for a variation and, or additional payment.

1.7 All work under this contract is deemed to be performed above subsoil water level. However, removal of water collected from rains and the like shall be treated as part of contractual risk/obligation.

1.8 Screws, bolts, nuts, washers, hold fasts, lugs, anchors, clamps, plugs, suspenders, brackets, straps and fasteners of the like are deemed to be included in the rates of various items unless the Schedule of Quantities expressed a different intention.

1.9 Resetting any displacements, making good holes/chases and such other incidental jobs are included in rates of respective items for which these are required.

2.0 Concrete Work (Plain or Reinforced):

2.1 Centering, shuttering, staging, form work, strutting, propping (their provision and removal) shall not be paid for separately unless exclusion thereof is specifically described in the item.

2.2 The rates of concrete work do not include rendering or plastering but hacking and preparing surface for receiving the finishes shall be done as early as possible.

2.3 Any chamfers, grooves, drips, etc. which are generally and customarily required shall be provided in the concrete work integrally or otherwise without extra charges as directed by the Architect.

3.0 Steel Work:

3.1 The measurement of railing shall be the length of top wood/steel section as per situation along the centre line.

3.2 Painting in relation to steel work shall be two or more coats of approved synthetic enamel plus a coat or primer including preparation of surfaces, fillers etc. The priming coat shall be measured & paid separately in the relevant item.

3.3 Circular work, bends, stepping are not payable extra.

3.4 The steel work in single sections of R.S. Joists, flats, Tees Angles fixed independently with or without connecting plate, is described in these clauses.

(a) Fabrication

The steel section as specified shall be straightened and cut square to correct lengths and measured with a steel tape. The cut ends exposed to view shall be finished smooth. No two pieces shall be welded or otherwise jointed to make up the required length of a member.

All straightening and shaping to form, shall be done by pressure. Bending or cutting shall be carried out in such a manner as not to impair the strength of the metal.

(b) Painting

All surfaces which are to be painted, oiled or otherwise treated shall be dry and thoroughly cleaned to remove all loose rust. Surfaces not in contact but inaccessible after shop assembly, shall receive the full specified protective treatment before assembly. This does not apply to the interior of sealed hollow sections. Part to be encased in concrete shall not be painted or oiled. A priming coat of approved steel primer i.e. Red Oxide Zinc chrome primer conforming to IS: 2074 shall be applied before any member of steel structure are placed in position or taken out of workshop.

(c) Welding

Welding shall generally be done by electric arc process as per IS: 816 and IS: 823. The electric arc method is usually adopted and is economical. Where electricity for public is not available generators shall be arranged by the contractor at his own cost unless otherwise specified. Gas welding shall only be resorted to using oxyacetylene flame with specifiic approval of the Engineer-in-charge. Gas welding shall not be permitted for structural steel work. Gas welding requires heating of the members to be welded along with the welding rod and is likely to create temperature stresses in the welded members. Precautions shall therefore be taken to avoid distortion of the members due to these temperatures stresses.

The work shall be done as shown in the shop drawings which should clearly indicate various details of the joints to be welded, type of welds, shop and site welds as well as the types of electrodes to be used. Symbol for welding on plane and shops drawings shall be according to IS: 813.

As far as possible every efforts shall be made to limit the welding that must be done after the structure is erected so as to avoid the improper welding that is likely to be done due to heights and difficult positions on scaffolding etc. apart from the aspect of economy. The maximum dia of electrodes for welding any work shall be as per IS: 814 and appendix B' of IS: 823. Joint surfaces which are to be welded together shall be free from loose mill scale, rust, paint, grease or other foreign matter, which adversely affect the quality of weld and workmanship.

4.0 Flooring:

4.1 The rates of cement concrete flooring and marble chips flooring are exclusive of dividing strips for formation of panels.

4.2 Borders, margins, bands, nosings, etc. are not payable extra. Treads shall be measured as floors, risers as skirtings. However, areas of returns (finished thickness), nosing shall be added respective items.

4.3 No extra shall be paid for cutting of glazed tiles or for wastage thereof.

4.4 Marble/Kota stone slabs shall be of selected quality, hard & sound and shall be approved by the Architects. The thickness of the slabs shall be as specified in the description of the item. Tolerance of 2mm shall be allowed for the thickness. In respect of length & breadth of slabs (Where flooring to be laid) a tolerance of 5mm shall be allowed. Every slab shall be cut to the required size and shape, top waviness shall be removed, the sides (edges) shall be removed, the sides (edges) shall be table rubbed with coarse sand or machine rubbed before paving. All angles of the tiles shall be true equal and free from chipping and the surface shall be true and plane.

4.5 Marble slab/kota slab shall be cleaned, wetted and mopped before laying.

4.6 Polishing shall be done by machine in four different courses. Ist course shall be of rubbing with carborundum stone No. 60, the second with No. 120, and the third with No. 320 to get even and smooth surface with out pinholes. Where ever use of machine is not feasible to work, polishing shall be done by hand with No. 60, No. 80 and with No. 120 carborundum stone respectively. Lastly oxalic acid shall be dusted over the surface @ 33 gm per square meter sprinkled with water and rubbed hard with namdah block (pad of wooden rags).

4.7 Marble chips, kota stone, marble (all floors, skirting, risers, dado, counter tops, treads) shall finally be polished with approved floor wax polish as directed at no extra cost.

4.8 Marble (counter tops) shall be of full width and in single piece upto length of 1.5m. Granite for name-plate shall be in one single piece.

5.0 Finishing:

5.1 Items of plastering apply to all locations including rough sides of walls, curved surfaces, all heights, etc. without limiting generally of para 1.4.

5.2 Preparation of surfaces including raking out joints, hacking, brushing, watering, etc. is included.

5.3 Drip mouldings shall not be payable extra.

5.4 Grooves shall be provided in plaster as directed by Architect at corners of ceiling slabs around the columns & beams at no extra cost.

5.5 Strips of G.I. chicken mesh 250mm wide shall be provided in plaster at all junctions (which are flush) between masonary/columns, masonary/beams.

6.0 Wood Work:

6.1 The areas of doors & windows shutters shall be measured to the nearest cm in closed position covering the rebates of the frame but excluding the gap between the shutter and the frame. Over lap of two shutters shall not be measured. All work shall be measured for finished dimensions. No allowance shall be made for dimensions supplied beyond those specified. Length of each piece shall be measured overall nearest to 1 cm, so as to include projections for tenons, scraves or mitres, width and thickness shall be measured to the nearest mm.

6.2 Where painting, polishing has been included in the item the same shall be executed as per Architect's directions. Painting shall be two or more coats of approved synthetic enamel plus a coat of fire resistant primer to wood work as approved by Architect and shall conform to BS-476 part 7 for class I surface spread of flame. Preparations of surfaces, fillars, etc. are included. This primer shall also be applied before polishing (i.e. French Spirit Polish). The fire resistant primer shall be measured & paid separately in the relevant item.

6.3 All flush door shutters shall have teak lipping on all edges as directed with extra thickness of lipping of meeting edges of double shutter doors.

Glasses 5.5mm thick or 4mm thick shall respectively weigh not less than 13.75 Kg/sqm. Or 10 Kg/sqm.

Bends, stepping and circular shapes in railings are integral part of the rate.

The widths of various rails & styles shall be as described in the items or shown in the drawing. All aluminum section & fittings used shall be ISI marked. All screws for fixing of fittings/fixtures shall be of matching finish.

In case of composite units (M.S. frame + teak wood shutter) the hold fasts shall be added or fixed with counter sunk machine screws. Also the M.S. frames shall have necessary holes and other arrangement for receiving/fixing of fittings

7.0 Plaster of Paris Punning (P. O. P.)

If the plaster surface is to be finished with plaster of paris punning, the surface shall be combed slightly with the wire brushes or nails before it is completely set to form key for plaster of Paris punning. The surface shall be thoroughly cleaned of dust then only damped but not soaked before the application of plaster of paris punning. The Gypsum for preparing punning shall be approved quality. It shall be dry and free from lumps and shall be suitably packed in watertight bags or containers. Paste shall be prepared by adding required quantum of water and it shall be used before it sets. No dropping paste shall be used in the work. Punning shall be applied to the prepared surface with steel trowel to a thickness required to make the surface produce perfectly smooth and even surface working from top to bottom. It shall then be sand papered to give a smooth and even surface. Any unevenness shall be made good by applying putty, made of plaster of paris mixed with water, then sand papering the same after it is dry. Pilling in plaster shall be made good with plaster of paris mixed with colour to be used. The surface shall then be rubbed down again with a fine grade sand paper and made smooth. The surface shall be allowed to dry thoroughly before the regular coat of paint is applied. The measurement shall be in square metre.

8.0 Plastic Emulsion Paint:

Plastic emulsion paint shall be of approved manufacturer and shall generally confirm to IS-5411 (Part-I)-1969.

The colour and shade of the emulsion shall be got approved by the Architect. Double scaffolding shall be used, ladden if used shall be tied with old gunny bags at top to prevent damage or scratches to the walls. The instructions of the manufacturer shall be followed, in application of priming and finishing coats. Turpentine or any other solvent shall not be used for thinning the paint.

Minimum 3 coats of paint shall be applied inclusive of primer coat. If a proper and even surface is not obtained to the satisfaction of the Architects in 3 coats, Contract shall carry out additional coats of painting to approval at his expenses. Care shall be taken that dust or other foreign material does not settle or disfigure the various coats. The measurement shall be in square metre.

9.0 Miscellaneous:

The work of cupboard/cabinets shall be done as per drawings. The depth of cupboards shall be as shown in drawings. The work includes holdfasts and other accessories usually required for complete installation. All inner surfaces shall be painted & outer face polished as per Architects approval.

All exposed cut ends of boards shall be provided with hardwood lippings.

Kail wood to be used shall be of the best available quality.

The joints in cement concrete pavements/roads shall be formed as per design and pattern. The joints shall be cleaned and neatly filled with 'A' grade sealing compound. Side kerbs shall be made in situ to design and volume paid for in the same item. Required side forms shall not be paid separately.

For whitewashing, colour washing, distempering on sand faced plaster or on rough cast plaster with stone aggregate upto 10mm, only flat single surface will be measured and paid.

In the case of R.C.C. Jallies upto 50mm thick only single flat surface will be considered for

each side of painting.

SPECIFICATIONS FOR SERVICES

1.0 General

1.1 The drawings for services are diagrammatic but shall be followed as closely as actual construction permits. Any deviations from the drawings shall be in conformity with architectural and structural drawings. The dimensions designated by the manufacturers shall take precedence over the drawings.

1.2 At completion of work the Contractor shall submit one set of tracings and two sets of prints of "As-Built-Drawings". These drawings shall, among others, include invert levels, pipe runs, diameters, location of valves, access panels, layout of equipment, piping connections and such other information for maintenance & future extensions. Guarantees given by manufacturers shall be assigned to the Employer along with names & addresses of manufacturers, suppliers and information about spare parts.

1.3 All site test shall be carried out with prior intimation to the Bank Engineer / Architect. All defects shall be rectified and tests conducted again to the satisfaction of the Bank Engineer / Architect. In addition to the test required by the specifications, the Contractor shall also conduct tests required by the Architect and by the Municipal or other Authorities.

1.4 All work shall be executed by competent and licensed persons. The contractor shall maintain liaison with Municipal and other controlling Authorities. He shall obtain their approvals and certificates as required by the bye – laws at appropriate stages.

1.5 No cutting / chasing shall be done in load bearing structural members without prior approval of the Asstt. Engineer. Sleeves and openings shall be provided during the progress of construction in preference to cutting at later date.

1.6 The Architect may require typical mock up(s) to be installed in advance for approval. Undamaged materials from the mock up shall be allowed to be reused in the work.

1.7 Unless otherwise described in the item CI / SCI pipes and fittings shall be a spigot and socket type.

1.8 G.I. pipe spouts shall be paid as per item of G.I. pipes (internal work). Cutting and making good is included. The free ends may be skew-cut.

1.9 Wherever use of G.I. pipes is called for the same shall be medium class (class – B)

2.0 <u>Materials :</u>

2.1 The materials shall conform to the specifications and in absence thereof to Indian Standards. The products should bear the ISI Mark.

2.2 The makes of materials for use in this work are broadly approved as per list given below. The Contractor shall, however, get particular makes and samples approved before ordering:

2.3 Notwithstanding any interim or final approval the Contractor remains responsible for satisfactory performance of all fittings & fixtures. The liability of the Contractor is not limited by any approval of the make of materials.

2.4 The item rate of mirror includes extra packing piece of AC plain sheet, where required due to off set between plaster & glazed tiles surface.

3.0 <u>Testing</u>

3.1 The sand cast iron soil, waste and vent pipes and fittings including joints shall be tested by pumping smoke into the pipe at the lowest end.

3.2 All G.I pipes and fittings including joints shall be tested to hydraulic pressure of 6 kg / cm2 (60 meters) avoiding water hammer. The test pump having been stopped the test pressure should maintain without loss for at least half an hour. The pipes and fittings shall be tested in

sections as the work of laying proceeds keeping the joints exposed for inspection during the testing.

3.3 All stone ware pipes shall be tested with water pressure of 1.5m head of water at the highest point of the section under test.

SAFETY CODE

1. First aid appliances including adequate supply of sterlised dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (Clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
5. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent to fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
7. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
8. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
9. I) No paint containing leads or lead products shall be used except in the form of paste or readymade paint.

   ii) The workers should supply suitable facemasks for use when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
10. Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
11. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
12. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

Contractor's Signature & Stamp

PROFORMA FOR RUNNING ACCOUNT BILLS

C E R T I F I C A T E

The measurements on the basis of which the above entries for the Running Bill_____ were made have been taken jointly on _____ and are recorded at pages _____of Measurement BookNo._____.

Date & Signature of Contractor.	Date & Signature of Architect's Representative (Seal).	Date & Signature of Site Engineer

The work recorded in the above mentioned measurements has been done at the site satisfactorily as per tender drawings, conditions and specifications.

ARCHITECT **SITE ENGINEER / BANK's ENGINEER**

RUNNING A/C BILL

Name of Contractor/Agency: _____
Name of Work: _____
Sr. No. of this Bill: _____
No. and Date of Previous Bill. _____
Reference to Agreement No. _____
Date of Written Order to Commence._____
Date of Completion as per Agreement._____

Sr. No.	Item description	Unit	Rate (Rs.)	As per Tender		Upto Previous R/A Bill		Upto Date (Gross)		Present Bill		Remarks
				Qty.	Amt. (Rs.)	Qty.	Amt. (Rs.)	Qty.	Amt. (Rs.)	Qty.	Amt. (Rs.)	
1.	2.	3.	4.	5.		6.		7.		8.		9.

Note: 1. If Part Rate is allowed for any Item, it should be Indicated with reasons for allowing such a Rate.
2. If Adhoc Payment is made, it should be mentioned specifically.

Net value since Previous Bill.

Date & Signature of Contractor.

Contractor's Signature & Stamp

PERFORMA FOR APPLICATION BY CONTRACTOR FOR EXTENSION OF TIME

1. Name of the Contractor
2. Name of the Work as given in the Agreement
3. Agreement W O
4. Tender Amount
5. Date of Commencement of Work
6. Period allowed for Completion as per Agreement
7. Date of Completion as per Agreement
8. Period for which Extension of Time has been given

		Date	**Month**	**Year**
a)	1st Extension vide Bank's Letter No			
b)	2nd Extension vide Bank's Letter No			
c)	3rd Extension vide Bank's Letter No			

9. Reasons for which extensions have been previously given (Copies of the previous applications should be attached)

10. Period for which extension is applied for and the reasons thereof including hindrances, time for extra work assigned, if any etc.

Contractor's Signature & Stamp

Signature of Contractor & Seal

PERFORMA OF HINDERANCE REGISTER

Name of Work : Date of State of Work :

Name of Contractor : Period of Completion :

Agreement No : Date of Completion :

Sr No	Nature of Hindrance	Date of occurrence of Hindrance	Date of which Hindrance was removed	Period of Hindrance	Signature SE / PE	Remarks
1	**2**	**3**	**4**	**5**	**6**	**7**

SE = Site Engineer

PE = Project Engineer

Contractor's Signature & Stamp

ACCOUNT OF SECURED ADVANCE, IF ADMISSIBLE ON MATERIALS HELD AT SITE BY THE CONTRACTOR

No.	Item	Quantity	Unit	Amount	Remarks
1	2	3	4	5	6
Total Value of Materials at Site					
Secured Advance @……% of above Value					B

CERTIFIED (I) That the materials mentioned above have actually been brought by the contractor to the site of the work and no advance on any quantity of any of this item is outstanding on their security, (ii) that the materials are of imperishable nature and are all required by the contractor for use in the work in connection with the items for which rates of finished work have been agreed upon.

Dated Signature of
Site Engineer
preparing the Bill

Designation_____

Dated Signature of
Bank's Architects

(Name of the Architects)

Contractor's Signature & Stamp

Dated signature of Contractor

Contractor’s Signature & Stamp

LIST OF APPROVED BRANDS / MAKES

One of the following make of the material shall be used. The contractor will have to get the sample approved from the Architect/ Bank's Engineer whose decision shall be binding on the contractor. The condition is also applicable for any material, not mentioned in the specification or schedule of work. No deviations are allowed in these even during/ after Tender.

1	Vitrified Tiles	Kajaria/ Somany/ H.R.Johnson/ NITCO
2	Ceramic wall Tiles	Kajaria/Somany/ H.R.Johnson/ NITCO
3	Ceramic floor Tiles (antiskid)	Kajaria/Somany/ H.R.Johnson/ NITCO
4	False Flooring	Unifloor/ Flexi Access Floor/ Armstrong
5	Wooden Laminated Flooring	Pergo/ Tiles/ Xylos/ Armstrong/ Vista
6	Aluminum Fittings	Jindal/ Hindalco/ MAAN
7	Aluminum Extrusion Sections	Jindal/ Hindalco/ MAAN
8	Commercial Plywood	Century/ Green/Alpro- Premium/Archid ply
9	Laminates (1.00mm thk.)	Greenlam / Century/ Archid
10	Veneer	Century / Durian/ Archid/ Green
11	Drawer Sliding/ Patch Fittings	Earl Bihari (EBCO)/ Godrej/ Hettich/ Dorma
12	Floor Spring / Door Closer	Godrej / Hardwyn / Hyper/ Dorma/ Haffele
13	Triple Computer Monitor Mount/ Stand Arm	Vivo/ Dell/ HP
14	Flush Door	Century/ Archid/ Greenply
15	Texture Interior Paint	Sandtex Matt/ Dulux/ Berger/ Okios/ Asian
16	Readymade Computer Drawer	EBCO/ Hettich/ Blum
17	Paints	Asian/ Nerolac/ Berger/ Dulux
a)	Cement paint	Snowcem/ Surfacem/ Durocem
b)	Synthetic Enamel Paint	Asian/ Nerolac/ Berger/ Dulux
c)	Acrylic Emulsion Paint (Interior and Exterior)	Asian/ Nerolac/ Berger/ Dulux
18	Glazing /toughened	Modi Tuff Glass/ Triveni Glass Ltd./ Indo Asahi Glass Co. Ltd./ Saint Gobain
19	Cement	Grade 43/53 of L&T/ A.C.C./ Ambuja/ Ultratech
20	Mineral Fibre False Ceiling	Armstrong/ Indian Gypsum Board/ Gypro
21	ACP Panels/ Sheets	Alubond/ ALU Decor/ Alstrong/ Alstone
22	Acrylic Sheets	Sanmati Acrylics/Acrylic Sheet India/ Acry Plus

Contractor's Signature & Stamp

23	Vertical/Roller blinds	Vista/ MAC/ DACK
24	Corian	Corian/ LG/ Dupoin
25	PU Paint	Asian/ Berger/ ICI
26	Wall Paper	Elemento/ Marshel

NOTE: Above makes of equipment are approved subject to their meeting the specifications. The contractor however shall seek approval of specific make from consultant/ Bank's Engineer before commencing the work. The decision of consultant/ Bank's Engineer shall & binding on the contractor in this respect.

BILL OF QUANTITY

PREAMBLE:

TO BE READ ALONG WITH DRAWINGS.

1. RATES TO BE QUOTED BOTH IN FIGURES AND WORDS.
2. ALL PAGES TO BE SIGNED AND STAMPED BY THE TENDERER.
3. THE RATE OF THE ITEMS SHALL BE APPLICABLE FOR ANY FLOOR LEVEL/ ANY NUMBER OF FLOORS, OR ANY QUANTITY.
4. THE SPECIFICATION OF THE ITEMS SHALL BE AS PER LATEST INDIAN STANDARD CODES UNLESS OTHERWISE SPECIFIED.
5. ALL MATERIALS SHALL BE AS PER APPROVED LIST AND SHOULD BE OF Ist QUALITY UNLESS OTHERWISE SPECIFIED.
6. THE RATES ARE INCLUSIVE OF ALL DUTIES AND TAXES (EXCEPT GST) OF ALL GOVERNMENT, MUNICIPAL OR ANY OTHER STATUTORY BODY APPLICABLE FROM TIME TO TIME.
7. RATES SHALL BE FOR ITEMS COMPLETE IN ALL RESPECTS AS PER DRAWING, INSTRUCTIONS AND APPROVAL OF THE ARCHITECT/ BANK'S ENGINEER.
8. THE QUANTITIES ARE APPROXIMATE AND TENTATIVE WHICH MAY VARY DURING COURSE OF EXECUTION. THE RATES QUOTED AGAINST PARTICULAR ITEM SHALL NOT BE CHANGED WITH VARIATION IN QUANTITIES.
9. MAKING OF ANY CUTOUT / OPENING FOR ELECTRICAL / AIR – CONDITIONING WIRING / FITTING IN ANY OF THE ITEM OF FALSE CEILING, PARTITIONS, PANELING MASONRY WORK ETC. AND FINISHING EDGES JAMBS / CILLS / SOFFITS OF THE OPENING SHALL NOT BE PAID EXTRA.
10. THE TENDERER SHALL VISIT THE SITE AND SHALL SATISFY HIMSELF AS TO CONDITIONS UNDER WHICH THE WORK IS TO BE PERFORMED. HE SHALL ALSO CHECK, ASCERTAIN THE LOCATIONS OF ANY EXISTING STRUCTURES OR EQUIPMENT OR ANY OTHER SITUATION WHICH MAY AFFECT THE WORK. NO EXTRA CLAIM AS A CONSEQUENCE OF IGNORANCE OR ON GROUND OF INSUFFICIENT DESCRIPTION WILL BE ALLOWED AT A LATER DATE.
11. THE QUOTED PRICE FOR ITEMS SHALL INCLUDE ALL ACCESSORIES, CONSUMMABLES ETC. AS REQUIRED TO MAKE THE ITEM COMPLETE IN ALL RESPECTS, COMPATIBLE WITH OTHER RELATED / ASSOCIATED ITEMS AND FULLY FUNCTIONAL.
12. CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY ERROR, DIFFICULTY IN EXECUTION / DAMAGES INCURRED OWING TO DISCREPANCY IN DRAWINGS WHICH HAS BEEN OVERLOOKED BY HIM AND HAS NOT BEEN BROUGHT TO THE NOTICE OF THE ARCHITECT.
13. THERE ARE NUMBER OF ITEMS GIVEN IN THE TENDER WHERE IN BASIC RATES INCLUDING ALL TAXES EXPECTED HAS BEEN MENTIONED IN THE TENDER. THESE ITEMS SHALL BE PURCHASED BY THE CONTRACTOR FROM THE MARKET ONLY AFTER THE APPROVAL OF QUALITY AND RATES BY THE ARCHITECT.
14. ALL HIDDEN SURFACES OF BOARD / PLY / WOOD WORK TO BE PAINTED WITH ANTI BACTERIAL PAINT FROM NAV AIR INTERNATIONAL FR 881 (VIPER) (WHITE COLOUR AS PER MANUFACTURER'S SPECIFICATIONS ON WOOD / BOARD).
15. CONTRACTOR SHALL APPOINT TECHNICALLY QUALIFIED FULL TIME SITE SUPERVISOR TO MONITORING THE DAY TO DAY PROGRESS OF WORK AT SITE ON THEIR OWN COST.

Contractor's Signature & Stamp

(Refer annexed file/section in e-tender portal for detailed Bill of Quantities)

AGREED AND ACCEPTED ALL THE TERMS & CONDITIONS.

SIGNATURE OF CONTRACTOR

DATE: **SEAL:**

TENDER DRAWINGS

(Refer annexed file/section in e-tender portal for Tender Drawings)