STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

STATE BANK OF INDIA, LOCAL HEAD OFFICE GUWAHATI INVITES EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF AGENCIES / FIRMS / COMPANIES FOR SITC (SUPPLY, INSTALLATION, TESTING, COMMISSIONING) & MAINTENANCE OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM (AFD & AS), PUBLIC ADDRESS SYSTEM AND EMERGENCY SIGNAGE BOARDS/LIGHTS AS PER BIS & NBC AT BRANCHES / OFFICES / PREMISES IN THE STATE OF ASSAM, NAGALAND, MIZORAM, TRIPURA, MANIPUR, MEGHALAYA, & ARUNACHAL PRADESH

LAST DATE & TIME OF SUBMISSION
31.07.2026 UP TO 1700 HOURS

SUBMITTED BY :-
Name of proprietor / firm / company:

Adress for communication:

GSTN No:

Contact No:

NOTE:

i. Applicants who are reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors/Manufactures of any one or more of the offered brands or equivalent brands of products and fulfilling the technical specifications and eligibility criteria as mentioned in the tender document should only apply. Selection of Brand/Make/Model is under the sole discretion of the Bank.

ii. The existing empaneled vendors in the Bank's panel and who fulfill the eligibility criteria are also required to apply afresh. Application of t**he Firm/Contractor who has been delisted/debarred/Blacklisted by the Bank or any other organization will not be considered.** The eligibility criteria, scope of the services to be offered, terms and conditions of selection and the detailed proforma for submission of the application for the purpose can be downloaded from Bank's website **https://sbi.bank.in under 'SBI in the News' > 'Procurement News' or Bank's authorized e-tender portal https://www.tenderwizard.com/SBIETENDER**

iii. Applications are to be submitted online by uploading signed and scanned copies of all documents with application forms through the SBI e-tender portal given below **https://www.tenderwizard.com/SBIETENDER**

iv. **No hardcopy will be accepted.**

ASSISTANT GENERAL MANAGER
PREMISES & ESTATE DEPARTMENT
3RD FLOOR A-BLOCK, SBI LHO BUILDING,
P.O. ASSAM SACHIVALAYA, DISPUR,
GS ROAD GUWAHATI - 781 006, ASSAM
E- mail: agmpne.lhoguw@sbi.co.in, fo.lhoguw@sbi.co.in

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

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DISCLAIMER

1.1 The information contained in this EOI document or information provided subsequently to Bidders / whether verbally or in documentary form/email by or on behalf of State of India, is subject to the terms and conditions set out in this EOI document.

1.2. This EOI is not an offer by SBI, but an invitation to receive responses from the eligible bidders. No contractual obligation whatsoever shall arise from the EOI process unless and until a formal contract is signed and executed by duly authorized official(s) of State Bank of India with the selected Bidders.

1.3. The purpose of this EOI document is to provide the bidders with information to assist preparation of their Bid proposals. This EOI does not claim to contain all the information each Bidders may require. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information contained in this EOI document and where necessary obtain independent advices/clarifications. SBI may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI document.

1.4. The SBI, its employees and advisors make no representation or warranty and shall have no liability to any person, including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the document and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process.

1.5. The SBI also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any bidder upon the statements contained in this document.

1.6. The issue of this document does not imply that the SBI is bound to select a bidder for the empanelment and the SBI reserves the right to reject all or any of the Bids without assigning any reason whatsoever.

1.7. The bidders are expected to examine all instructions, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding document or to submit a Bid not substantially responsive to the bidding document in all respect will be at the bidder's risk and may result in rejection of the Bid.

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PART-1

SECTION-1

GENERAL INFORMATION

1.1 State Bank of India, Local Head Office, Guwahati, invites EOI for empanelment from the reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors/Manufactures dealing in supply, installation, testing commissioning (SITC) and maintenance of Automatic Fire Detection & Alarm System (AFD&AS) & Public Address System including maintenance of existing AFD&AS for its Branches/ Offices/ Cells located in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. Duly completed applications in the prescribed format with required documents etc. should be submitted online on or before due date. **Applicant having approved Make/Brand/OEM of Digital India / Ravel / Agni / Electro group / Honeywell / Edwards / Morley / Notifier / Simplex / Siemens or any equivalent higher brand (Equivalent Brand must fulfil bank's technical and acceptable to the Bank) for Fire Alarm System may only apply.**

1.2 The Bank may reject any or all application/ incomplete applications, even though the firms primarily satisfy the Pre-qualification criteria. The Bank reserves the right to cancel the tendering process without giving any reasons at any stage. Bank's decision in this regard shall be final and binding on all concerned.

1.3 Acceptance of Terms: The bidders will, by responding to the Bank's Tender Document, be deemed to have accepted the terms as stated in this Tender Document.

TENDER PROCESS SCHEDULE

1. Name of Work	EOI for empanelment from the **reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors /Manufactures** dealing in supply, installation, testing commissioning (SITC) and maintenance of Automatic Fire Detection & Alarm System (AFD&AS), Public Address System including maintenance of existing AFD&AS and Emergency Signage Boards/Lights for its Branches/ Offices/ Cells located at the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. **Tender ID: LHOGUW/P&E/2026-27/01**
2. Availability of Application	The application cum tender documents can be downloaded from the Bank's web-site "www.sbi.co.in " under procurement news **and** the SBI e-tender portal website **:** **https://www.tenderwizard.com/SBIETENDER** **from 03.07.2026 to 31.07.2026.**
3. Last Date & Time of submission of application on online e-tender portal	Online uploading of signed and scanned copies of all documents with the application forms through the SBI e-tender portal website: **https://www.tenderwizard.com/SBIETENDER** **Upto 17:00 hrs on 31.07.2026**

4. Date and time of opening of online application	**31.07.2026 at 17:30 hrs. (After opening of document it will be scrutinized by tender committee and will be notified to qualified bidders)**
5. For clarification and other details	**Please contact: Fire Officer (Premises & Estate Department): 701220257, Email id – agmpe.lhoguw@sbi.co.in ; fo.lhoguw@sbi.co.in**
6. Agency for arranging online bidding	SBI Service Provider: M/s. Antares Systems Limited, Registered Office:#24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Ph.:080-49352000/40482000 Fax:080-49352034 **Help Desk: 9073677150 / 151 / 152 / 1800-3096630 / 080-40482100 / 033 4604 6611** **Contact Persons:** 1. Mr. Subrata Sheet Mobile No.: +91 96747 58723 e-Mail: subrata.s@antaressystems.com 2. Mr. Kushal Bose Mobile No.: +91 96747 58719 e-Mail: kushal.b@antaressystems.com
7. Pre-Bid meeting Date and Time	**13.07.2026 AT 10:30 AM** **Venue:** PREMISES & ESTATE DEPARTMENT 3RD FLOOR A-BLOCK, SBI LHO BUILDING, P.O. ASSAM SACHIVALAYA, DISPUR, GS ROAD GUWAHATI - 781 006, ASSAM
8. Date of Presentation & Demonstration of Product/Equipment	Will be communicated in due course to the Pre-qualified bidders via e-mail only
9. Validity of Empanelment list	Empanelment of applicants for the purpose will remain valid **for a period of three years from the date of empanelment;** however, the same is subject to review by the Bank. The performance of the contractors will be reviewed on **yearly basis** or as per discretion of the Bank for determining their continuation or removal from the panel during this period. Bank may carry out fresh empanelment after completion of 3 years, or may further extend its validity as deemed necessary by the Bank on the approved rate, terms and conditions. The bank may at its sole discretion review the rates , but not under any obligation to do so , as and when felt necessary.

10. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time and venue .
11. SBI reserves the right to accept/reject any/all application(s) without assigning any reason thereof.

a. The proposed empanelment exercise is meant for enlisting qualified and competent vendors to fulfill the following objective:

i. Acceptance for executing Annual Maintenance Contract (AMC) in respect of existing system already installed(of any make/brand) in Branches would be a mandatory condition.
ii. To undertake fresh installation where warranted, as per new specifications laid down by the Bank for the future requirements at the Branches/Offices of approved Brand / Make as per relevant BIS and Bank Specification.
iii. To create and have a pool of readily available vendors capable of supplying required systems, equipment's / components, or services as per laid down specifications at competitive rates without loss of time.

b. The evaluation for inclusion on bank's panel for the above said purpose will be based on the banks laid down eligibility criteria, (experience, turnover, feedback from other circles/ reputation, empanelment with other Bank's PSU's, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc.) and if found necessary may also include inspecting the works undertaken by them. Evaluation will be done by designated committee of the Bank based on the details furnished and evaluation of works, eligibility criteria, the applicants will be shortlisted for empanelment. Decision of the Bank regarding selection / rejection for empanelment will be final. Mere submission of application does not guarantee for empanelment.

c. For clarification, if any please contact Circle Fire Officer, Premises & Estate Department, SBI LHO, Guwahati on E-mail: fo.lhoguw@sbi.co.in.

SECTION-2

DEFINITION OF TERMS & TERMINOLOGIES

i. **Acknowledge -** To confirm that a message or signal has been received, such as by the pressing of a button or the selection of a software command.
ii. **Applicant / bidder :**Shall mean Firms/Companies/Proprietors/Authorized Dealers/ Authorized Vendors/ Manufactures willing to submit Expression of Interest (EOI).
iii. **Alert Tone -** An attention getting signal to alert occupants of the pending transmission of a voice message.
iv. **AMC-** means Annual Maintenance Contract of the said system.
v. '**SB**I /**Bank/Purchaser'** shall mean State Bank of India having its local Head Office in Guwahati .
vi. **Ceiling** - The upper surface of a space, regardless of height. Areas with a suspended ceiling have two ceilings, one visible from the floor and one above the suspended ceiling.
vii. **Ceiling Height -** The height from the continuous floor of a room to the continuous ceiling of a room or space.
viii. **Circuit** - Assembly of fire alarm components supplied from the same control equipment and protected against over current by the same protective device(s) or current limitation arrangements.
ix. **Circulation Area** - Area (including a stairway) used mainly as a means of access between a room and an exit from the building or compartment.
x. **Combination/Multifunction Detector –** A device that either responds to more than one of the fire phenomena or employs more than one operating principle to sense one of these phenomena. Typical examples are a combination of a heat detector with a smoke detector or a combination of rate-of-rise and fixed-temperature heat detector.
xi. **Commissioning -** Process by which it is determined that the installed system meets the defined requirements and shall means integrated activity of carrying out performance tests, initial and trial operations of system.
xii. **'Contractor'** shall mean the successful `BIDDER' whose bid has been accepted by the Bank
xiii. **'Contract/Work Order'** shall mean the order specifying works and associated specifications to be executed by "Bank and Contractor."
xiv. **'Contract Period'** shall mean the period during which "Bank" and "Contractor" shall execute the entire contract as agreed.
xv. **Detector -** A device suitable for connection to a circuit that has a sensor that responds to a physical stimulus such as heat or smoke or flame.
xvi. **Display -** The visual representation of output data, other than printed copy.
xvii. **'Drawings'** shall mean all drawings furnished by Fire Engineer / Bank for basis of proposal or for carrying out works, from time to time; all drawing submitted by applicant provided such drawings are acceptable to Fire Engineer/Bank
xviii. **Electrical Conductivity Heat Detector –** A line-type or spot-type sensing element in which resistance varies as a function of temperature.
xix. **Evacuation Signal-** Distinctive signal intended to be recognized by the occupants as requiring evacuation of the building.
xx. **Exit Plan -** A plan for the emergency evacuation of the premises.
xxi. **False Alarm -** Alarm of fire that is, false, because the fire reported does not and did not exist. This false alarm may arise by malicious, mistaken, or accidental intent.
xxii. **Fault Signal -** A distinctive audible and visual signal indicating occurrence of a fault within the system (for example, breaks in electric circuit, short circuit or fault in power supply).
xxiii. **Fire Alarm Control and Indicating Equipment -** Equipment through which fire detectors may be supplied with power and which:

a. is used to accept a detection signal and actuate a fire alarm signal;
b. is able to pass on the fire detection signal, through the fire alarm routing equipment, to the firefighting organization or to automatic extinguishers;
c. is used to monitor automatically the correct functioning of the system; and
d. is used to indicate or display the location of fire / alarm activation device.

xxiv. **Fire Alarm Signal -** A signal initiated by a fire alarm-initiating device, such as a manual fire alarm box, automatic fire detector, water flow switch, or other device in which activation is indicative of the presence of a fire or fire signature.

xxv. **Fire Alarm System -** A combination of components for giving an audible and visible / or other perceptible alarm of fire. The system may also initiate other ancillary action.

xxvi. **'Fire Engineer'** shall mean Fire Engineer / Fire Officer appointed by Bank for the project.

xxvii. **Fixed Temperature Detector -** A device that responds when its operating element becomes heated to a predetermined level.

xxviii. **Floor -** Area contained on each storey of the building.

xxix. **Fire Engineer's Instructions'** shall mean instruction oral or written, drawings, direction, explanations issued by Consultant / Fire Engineer / Architects on be-half of the Bank from time to time during period of contract. (All 'oral' instructions shall be authenticated by written instructions immediately.)

xxx. **'Guarantee Period' / "Defect Liability Period"** shall mean period during which the plant / equipment and installations shall bear on it.

xxxi. **Heat Detector -** A fire detector that detects either abnormally high temperature or rate of temperature rise, or both.

xxxii. **Ionization Smoke Detection -** The principle of using a small amount of radioactive material to ionize the air between two differentially charged electrodes to sense the presence of smoke particles. Smoke particles entering the ionization volume decrease the conductance of the air by reducing ion mobility. The reduced conductance signal is processed and used to convey an alarm condition when it meets preset criteria.

xxxiii. **Maintenance -** Repair service, including periodic inspections and tests, required to keep the fire alarm system and its component parts in an operative condition at all times, and the replacement of the system or its components when they become undependable or inoperable for any reason.

xxxiv. **Manual Call Point -** A manually operated device used to initiate an alarm signal it can be manual alarm system or part of automatic alarm system.

xxxv. **Mimic Panel -** A panel in which the floor/area plans of the premises are projected to reduced scale to enable easy identification of the sector/zone.

xxxvi. **'Month'** shall mean Calendar month.

xxxvii. **Multi-Sensor Fire Detector -** Fire detector that monitors more than one physical and/or chemical phenomenon associated with fire. Typical examples are a combination of a heat and smoke detector or combination of heat and gas detectors.

xxxviii. **'Guwahati Circle'** shall means branches/offices/premises of State Bank of India in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh.

xl. **'Performance Tests'** shall mean all tests to be carried out by contractor as per specifications prior to installation being taken over by Bank under guarantee.

xli. **Photoelectric Light Obscuration Smoke Detection -** The principle of using a light source and a photosensitive sensor onto which the principal portion of the source emissions is focused. When smoke particles enter the light path, some of the light is scattered and some is absorbed, thereby reducing the light reaching the receiving sensor. The light reduction signal is processed and used to convey an alarm condition when it meets preset criteria.

xlii. **Photoelectric Light-Scattering Smoke Detection -** The principle of using a light source and a photosensitive sensor arranged so that the rays from the light source do not normally fall onto the photosensitive sensor. When smoke particles enter the light path, some of the light is scattered by reflection and refraction onto the sensor. The light signal is processed and used to

convey an alarm condition when it meets preset criteria.

xliii. **Plant/Equipment' and 'Works'** shall mean respectively the goods to be supplied and services to be provided by the contractor.

xlv. **'SITE'** shall mean the actual place of work as detailed in specification / tender.

xlvi. **SITC**- means Selection-Installation-Testing-Commissioning of the said system.

xlvii. **Smooth Ceiling -** A ceiling surface uninterrupted by continuous projections, such as solid joists, beams, or ducts, extending more than 100 mm below the ceiling surface.

xlviii. **'SPECIFICATIONS'** shall mean collectively all the terms and stipulations contained in those portions of contract as general and special conditions, amendments, deletions, revisions as made in agreement or written agreements made pertaining to method of work

xlix. **Standby Supply -** Power supply, commonly from a rechargeable battery, which is automatically connected to the fire alarm system when the normal power supply fails.

l. **Trouble Signal -** A signal initiated by the fire alarm system or device indicative of a fault in a monitored circuit or component.

li. '**UR'** means quote unit rate.

lii. **Zone -** Area or space that has a group of automatic and/or non-automatic fire detection devices for which there is a separate common display in the control and indicating equipment.

SECTION-3

INSTRUCTIONS TO THE APPLICANTS

GENERAL

SBI hereby publish the TENDER on e-tendering Portal (Website): **https://www.tenderwizard.com/SBIETENDER** in Electronic mode hereinafter referred as "e Tendering" and TENDER will be hereunder called as "e-Tender". The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from above portal (website) and should be mandatorily submitted in **Online Electronic Mode** hereinafter referred as **"Online Offer".** The submission of Online offer duly Encrypted & Digitally signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before As per the key Dates mentioned in this document and online portal for above tender. Tender received offline/hard copy will not be accepted and will be summarily rejected.

Instructions

1. Tender Bidding Methodology:

Electronically Sealed Bid System – Two Stage - Two Envelopes'

2. Broad outline of activities from Bidders prospective

1. Procure a Digital Signing Certificate (DSC)
2. Register on the e-Procurement portal: **https://www.tenderwizard.com/SBIETENDER** (The contractors need to upload scan copy of their valid empanelment letter in the portal otherwise their registration would be cancelled)
3. Create Users and assign roles on the above portal
4. View Notice Inviting Tender (NIT) on the above portal
5. Download Official Copy of Tender Documents from the above portal
6. Clarification to Tender Documents on the above portal
7. Bid-Submission on the above portal
8. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
– Opening of Technical-Part
9. Post-TOE Clarification on the above portal (Optional)
– Respond to SBI's Post-TOE queries
10. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
– Opening of Financial-Part (Only for Technical Responsive Bidders)

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

3. Digital Certificates

For integrity of data and authenticity/ non-repudiation of electronic records, and to be complaint with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class II or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer http://www.cca.gov.in].

4. Registration

To use the Electronic Tender portal **: https://www.tenderwizard.com/SBIETENDER** vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-a-vis Authorized Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site.

Note: After successful submission of Registration details please contact to the Helpdesk of the portal to get your registration accepted/activated.

Help Desk: 9073677150 / 151 / 152 / 1800-3096630 / 080-40482100 / 033 4604 6611

Contact Persons:

1. Mr. Subrata Sheet
Mobile No.: +91 96747 58723
e-Mail: subrata.s@antaressystems.com

2. Mr. Kushal Bose
Mobile No.: +91 96747 58719
e-Mail: kushal.b@antaressystems.com

IMPORTANT NOTE: In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public/limited tender opening event, during e-auction, it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e-procurement/ e-auction service-provider's end (in the server, leased line, etc.) due to which all the bidders face a problem during critical events, and this is brought to the notice of SBI by the bidders in time, then SBI will promptly re-schedule the affected event(s).

5. AUTHORIZATION CERTIFICATES TO THE TECHNICIAN: Shortlisted Vendors shall submit the name of Service Engineers/ Technicians to the Bank and further Bank's Fire Officer, posted at P&E Deptt, LHO, Guwahati will evaluate the competency of the Service Engineers/Technicians and if found suitable authorization letter will be issued to perform the work at SBI Branches/Offices. Without specific authorization, no persons shall be allowed to visit / attend the Breakdown / AMC /New Installation of the System in SBI Branches/Offices. At any point of time, it is found that any unauthorized technician enters bank premises it will be treated as breach of contract and empanelment may consequently be cancelled.

6. MSEs as defined in MSE Procurement Policy issued by GOI or bidders who are registered with Central Procurement Organizations **are exempted from clause of EMD subject to the providing of copy of such Registration Certificate.**

7. After scrutiny of applications for empanelment of vendors, Price bids will be invited through online/GeM Portal from the technically short-listed applicants/ vendors only after successful demonstration of the equipment's. Communication of selection on Bank's panel will be made in this regard.

8. No communication will be made to those applicants whose names are not included on Bank's panel after short listing exercise.

9. Applicants selected in the Bank's panel will be informed about the same after finalization of the panel. The successful applicants have to submit **Bank Guarantee/Security Deposit of Rs.1 lakh** from a scheduled bank other than State Bank of India. The Security Deposit will be released only on successful completion of the empanelment period and warranty period of one year. If the successful bidders fail to execute the work as per Banks specifications / schedule, their Security Deposit will be forfeited.

10. Decision of the Bank regarding selection of Firms / Organizations will be final. The Bank is not bound to assign any reason for acceptance / rejection of any applications.

11. Applications containing false, incomplete and/or inadequate information are liable to be rejected. Also, mere fulfillment of eligibility criteria does not guarantee selection.

12. While deciding upon the empanelment of Firms/Organizations, great emphasis will be laid on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with Bank as well as other related agencies.

13. Each page of the application will be signed and stamped. The application shall be signed by persons/ persons on behalf of the organization having necessary authorization/ Power of Attorney to do so **(Certified copies to be enclosed).**

14. If the space in the Performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Performa and serial number. Separate sheets shall be used for each part. However, the format shall be strictly as per Performa.

15. While filling up the application, clarification, if any, may be obtained from the office of Assistant General Manager (Premises & Estate), 3rd Floor, A Block, State Bank of India, Local Head Office, Guwahati.

16. Canvassing in any form in connection with selection is strictly prohibited and the application of such persons / organizations will be liable to rejection.

17. Those who are already empaneled and wish to do the work in this category need to apply afresh.

18. Bank reserves its right to reject any / all the applications without assigning any reasons, whatsoever, therefore. Incomplete / partly filled applications without relevant enclosures may not be considered for evaluation and would be summarily rejected.

19. In case of any dispute arising out of or in relation to this EOI, the dispute shall be resolved by way of Arbitration and the decision taken by the Arbitrator who will be appointed by the Bank will be final and binding on the Applicant / Vendor. The place of arbitration shall be at Guwahati and its proceeding shall be governed by Arbitration & Conciliation Act, 1996 as amended from time to time. Legal disputes, if any, shall be subject to the exclusive jurisdiction of Courts in Guwahati only.

20. It will not be binding on the Bank to invite all the empaneled firms / vendors/firms to participate in various works. The Bank may prepare a select list out of the empaneled firms/vendors/firms to participate in a/any work.

21. Bank is not responsible for the late receipt/ non receipt due to postal delay, strikes or any other reasons. The applications received on the given date and time will only be taken up for further evaluation.

22. One bidder will be allowed to offer only one company product for participating in the tender process. The product / make should comply the technical specification as per this tender document and demonstration of the same will be evaluated only.

23. Vendors/firms so empaneled should comply with all statutory and labour laws, rules and regulations of central/state govt. at their own cost.

24. Training to be provided by manufacturer at site to Department officers. Operator level training should be provided by the applicant at their own cost.

25. If at any stage the information furnished by the applicant is found to be incorrect / inaccurate the empanelment of the applicants is liable to be cancelled at the sole discretion of the Bank.

26. Bank will not enter any correspondence with applicant except in case of clarification sought with regard to this document only if considered appropriate by the Bank.

27. The Bank reserves the right for **reverse auction** from the successful bidders.

28. Intending applicants are required to submit their applications with full biodata giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing etc. in the enclosed form which will be kept confidential.

29. The agencies / firms / manufacturers shall not use logo and name of the State Bank of India on their letter head, sign board and rubber stamp etc.

30. Applicants Having Near Relatives:
Applicants having near relatives in the State Bank of India should declare the details as per **Annexure -I.**

31. The Bank reserves the right to review the applicant's performance across empaneled organizations and may reject the application if performance is found unsatisfactory.

32. In financial/price bid, the rate quoted by applicant must not be unreasonably low/high (abnormally low/abnormally high), and in that case, Bank reserves its right to seek clarification for the same and to reject the application, in case proper justification is not furnished by the applicant.

SECTION-4

SCOPE OF WORK

4.1 Supply, installation, commissioning, and maintenance of Automatic Fire Detection & Alarm System (AFD&AS) and Public Address System including maintenance of existing system and Emergency Signage Boards/Lights for its Branches/ Offices/ Cells located at rural, semi-rural and Urban areas in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh as and when required in accordance with technical specification. **Applicant having approved make/brand/OEM of Digital India / Ravel / Agni / Electro group / Honeywell / Edwards / Morley / Notifier / Simplex / Siemens or any equivalent brand (Equivalent Brand must be acceptable to the Bank) for Fire Alarm System may only apply.**

4.2 The work under this section shall consist of furnishing all labour, material, equipment, and appliances necessary and required to completely install automatic and manual fire detection and alarm system facility as required by the drawings and specified here in after or given in the schedule of quantities.

4.3 A.M.C. will be awarded after completion of warranty period counting from the date of handing over the system to the branch/office. The vendor has to performed the AMC work as per IS: 2189 and other relevant BIS/NFPA standards. **Quarterly (Once in three months) i.e. four visits in a year and monthly visits for all the currency chest branches** in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh and perform under noted work on sole discretion of the Bank:-

i. Checking and testing the general operating state of panel(s) in normal and during power supply failure and removal of any defect if found.
ii. Checking and testing the operational, readiness, during mains supply/failure and testing of battery for charged condition.
iii. Performance checks of external hooters, visual alarm (s) of panel(s), manual call point's station, and response indicator(s).
iv. Cleaning and testing of each and every detector at all floors. Cleaning and testing of the detectors should be done so that the detectors should be cleaned **ONCE IN EVERY QUARTER**. The test should be carried out by means of giving minimum smoke to the smoke detectors. For heat detectors minimum temperature should be applied.
v. Servicing and testing of manual call points for each Zone.
vi. Performance checks of all Smoke/Heat detectors.
vii. Performance check of open & short circuit conditions resulting in a faulty alarm indicating in the panel.
viii. Checking/testing of main control panel, and all the hooters along with testing of all the repeat functions of fire signal and fault signal on various floors of the building and ensuring the same to be in proper working condition.
ix. Ensuring that the required power supply (AC/DC) always exists in the system.
x. Where ever there is confined space in the location of the system (viz. MCP, LCP'S & Junction boxes) these areas shall be kept free from all foreign materials.
xi. While opening the detector from the base, the signal "open" should be shown simultaneously in Local Control Panel & Main Control Panel.
xii. If there is any short circuit in detector line, the signal should be shown simultaneously in Local Control Panel & main control panel. If any defects are noticed during the periodical maintenance service, these will be rectified immediately and will also be brought to the notice of the Bank for rectification.
xiii. Checking up all the wirings.

xiv. Lamp(s) testing to be carried out of all panel(s).

xv. Power supply for the Fire Alarm System should be on UPS connection.

xvi. The fire alarm system panel should have in-built auto dialer and is to be updated with the required emergency contact numbers i.e mobile numbers of Branch Manager, Branch accountant, nearest fire station, empanelled firms etc.

xvii. Ensure all the detectors are free from dust/cobweb, and also properly tighten on the ceiling.

xviii. Log Book/Security Register should be maintained and the date & working of the system will be recorded. Any incident of fire or fault shall be recorded by our personnel and we shall fill up the remarks column after job has been attended by the vendor. This will ensure that over a period of years, complete feedback is available. These entries will be countersigned by the vendor or/and by the department.

xix. Any defects found while carrying out maintenance/testing of the system should be immediately brought to the notice of the concerned Branch Manager or person deputed for this purpose. The vendor will ensure that it replaces defective/damaged part (s) only after obtaining concurrence from the Branch Manager. The Branch Manager will invariably keep the Controller as well as the Fire Officer informed.

xx. During the term of this agreement, the vendor shall maintain the equipment in good working condition. **Apart from the monthly visit for Currency Chest branches/offices and quarterly visit for other branches/offices, all complaints / breakdown calls will have to be attended free of cost within 24 hours in the city / local branches and within 72 hours for outstation branches**.

xxi. Three copies of visit report will be prepared after testing/maintenance of the system by the authorized technician of the company. The Branch Manager/Authorized officials will stamped and countersign all reports after satisfying them that the system is fully functional.

a) ***One copy*** *will be handed over to the* ***branch****,*
b) ***Second copy*** *to be retained by the* ***vendor****,*
c) ***Third copy*** *shall be* submitted to **Fire Officer**, LHO / Administrative Office on quarterly interval along with forwarding letter and highlight of the severe abnormities, if any.

Note: Format for the **Service Certificate** will be advised to the shortlisted vendors in due course which shall be bound to implement**.**

xxii. The vendor or its employees undertaking the work to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information whatsoever concerning, relating to the bank and its affairs to which the employees have the access.

xxiii. The repairs / servicing of the system / equipment's shall be done as per the guidelines of the respective manuals of the manufacturers.

xxiv. The spare parts used for the repair / servicing of the whole detection system shall be of the original make of the plant & system. Any damage caused to the plant / system due to the use of spurious parts etc. shall be recovered from the Vendor if at all used as recommended by the vendor or its representatives. In case the spare parts / components / accessories are supplied for any repair / servicing of the system / equipment, they shall be got checked by the Branch Manager and after his satisfaction / approval, the spare parts should be used for repair / replacement / servicing.

xxv. All the works under the AMC to be attended by Qualified Technical / Engineer by the vendor.

xxvi. In case the Fire Alarm system requires major repairs, the vendor shall provide a replacement before taking the defective system for repairs. If any part of the system requires to be changed, rates applied shall be as per Bank's Approved rates.

xxvii. **If any Fire incident happened in the allotted area of firm, then technician should mandatorily visit the branch /office on the same day/within 12 hrs.**

4.4 SUBMISSION OF MONTHLY/QUARTERLY REPORT OF AMC OF AUTOMATIC FIRE ALARM & DETECTION SYSTEM (AFD & AS):

Vendors/Firms are advised to submit the softcopy of the monthly/quarterly report of the AMC of Fire Alarm System on monthly/quarterly basis of branch/office as mentioned below:-

AMC Report of Fire Alarm System of Currency Chest Branches for the Month:							
RBO:				**AO:**			
Name of Firm:							
S. No.	**Branch Code**	**Branch Name**	**Date of Visit**	**Autodialer SIM avaiable (Yes / No)**	**Autodialer Status (Activated / Deactivated)**	**Working condition of Fire Alarm System (Functional / Faulty)**	**Remarks (if any)**
1							
2							
3							
4							
5							

4.5 AMC/SERVICE CARD: Vendors /Firms must maintain a record in their book of records wherein schedule for AMC Visit as mentioned below and accordingly performed the work of Servicing / Maintenance within the due date and fix a service tag (Bin Card inside transparent plastic cover) at the Fire Alarm Control Panel body, as sample given below and also ensure service / maintenance card should be with good quality. **Preferable size: 6.0" x 5.0"** on hard paper both side matter printed in clear/visible/prominent letters and kept inside the removable hard plastic cover and having two holes on the top with thread (strong dhaga) for fasten/bind with body of the fire alarm panel.

FRONT SIDE

AUTOMATIC FIRE ALARM ANNUAL MAINTENANCE SLIP/CARD		
Vendor/Firm Address		
Branch Name:……(Code……)		
AFDAS Model:	**AFDAS Make:**	
NO OF ZONE	**TWO / FOUR / SIX / EIGHT**	
AUTO DAILER (PSTN/GSM)	**YES**	**NO**
DATE OF NEW SUPPLY/INSTALLATION	**DATE:**	

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DETAILS OF VISITS UNDER AMC		**STATUS (OK/NOT OK)**	**SIGN OF TECHNICIAN**
FIRST AMC VISIT DATE			
SECOND AMC VISIT DATE			
THIRD AMC VISIT DATE			
FOURTH AMC VISIT DATE			
ON CALL VISIT (IF ANY)		**STATUS (OK/NOT OK)**	**SIGN OF TECHNICIAN**
FIRST VISIT DATE			
SECOND VISIT DATE			
THIRD VISIT DATE			
ZONE MARKING	**AREA COVERED**		
ZONE NO-1			
ZONE NO-2			
ZONE NO-3			
ZONE NO-4			
EMERGENCY EXIT (YES/NO)	**IF YES, PLEASE SPECIFY: LED BASED EMERGENCY LIGHT/AUTOGLOW SIGNAGES (YES/NO), AND LED EMERGENCY LIGHTS WORKING (YES/NO)**		
AUTO DIALER PHONE Nos			
1.	3.	**5.**	**AUTO DIALER: GSM / PSTN [√]**
2.	4.	**6.**	
Name of Supervisor:	**Mr……**	**M.No……**	
Name of Technician	**Mr……**	**M.No……**	

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BACK-SIDE

IMPORTANT INSTRUCTIONS TO USE AUTOMATIC FIRE DETECTION & ALARM PANEL

S.No	Operation	Description
1	Lamp Test	There is "BUTTON" on the Fire Alarm Control Panel which is used to test the Glowing Indication of LED fixed on the Panel which indicates various colour -FIRE (RED), OPEN (AMBER), SHORT (AMBER) & NORMAL / ISOLATE (GREEN).
2	Evacuation Test/ Hooter Test	Use to test Hooter of the Fire Alarm Control Panel
3	Silence/Acknowledge	Whenever any Fire Activated and RED indication comes on the control Panel, immediate use Silence Button to stop the Hooter. Hold for few second till hooter sound shut.
4	Reset	To Reset the Control Panel to its original (Normal Condition) Position: Whenever Fire Activated- Push the Silence Switch and Search the Area/Zone in which Fire Alarm Activated- Use appropriate Fire Extinguisher if any Fire Discover and then push Reset Switch to normalize the Control Panel.
5	Normal	Normally it shows in Green Colour if Control Panel is in Normal Condition
6	Isolate	If any Zone repeatedly activate Fire Indication due to faulty Smoke Detector, in that case Branch has to inform AMC Vendor regarding Fault and for time being this particular Zone Must be Put in Isolate Mode instead of Put Off the Panel as a whole.

Ensure that Fire Control Panel is in working condition 24x7 especially on holidays and provided with GSM (SIM)/ PSTN (LAND LINE) based auto dialer. Zone marking to be done at the control panel for quick response and easily identification of seat of fire.

Manual of Operation of the Control Panel for the occupants to be fixed at there, in case of Bin-card may be available on backside.

Note: The above-mentioned AMC Card is a sample format, Bank is liable to update the format as per requirement.

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4.6 AMC SERVICE REPORT: -

Name & Adress of Firm		Contact Number for Complaints & Technical Support	
GSTIN/UIN:		Service Report no.	
Name of Field Associate:		Date	
Branch/Site name:		**Product Details**	
Under Regional office/Zonal office:		Fire Alarm Panel Make	
Address:		Fire Alarm Panel Model	
		Number of Zone	
Br. E-mail ID:	Branch Code:	Date of Installation/Age	
Concerned person:	Designation:	Battery Voltage/ Status	
Phone / Mobile No:		Auto Dialer ☐ Built In ☐ External	
Fire Alarm System Working Status ☐	**Working** ☐	**Not Working**	

Product Installed & Status

Sr. No	Items	Qty	Working Status (OK/ Not OK)	Sr. No	Items	Qty	Working Status (OK/ Not OK)
1	Fire Alarm Control Panel			a.	Manager's Cabin		
2	Manual Call Point (MCP)			b.	Banking Hall		
3	Response Indicator (RI)			c.	Record Room		
4	Electronic Hooter (1)			d.	Lunch Room		
5	Electronic Hooter (2)			e.	Strong Room		
6	Hooter with Strobe Light			12	Heat Sensor		
7	Motorised Siren			a.	UPS Room		
8	Other			b.	Electric panel		
9	Other			13	Multi Criteria Sensor		
10	System Connected Through			14	Flame Sensor		
11	Smoke Sensor						

Auto-dialer (Give details as under)* PSTN ☐ GSM ☐ No. Updated in the Auto Dialer

Following contact numbers are fed in the Dialer

Name of Staff / Authority	Mobile/ Tel. Number	Name of Staff / Authority	Mobile/ Tel. Number
1		3	
2		4	

Materials REPLACED	Chargable (Y/N)		Qty	Materials REQUIRED	Chargable (Y/N)		Qty
1				1			
2				2			
3				3			

General Check Points	Estimate Details	
1. Fire Alarm Panel cleaned from inside & Outside	Estimate No.-	
2. Whether both the hooters are difficult to access and located at different places		
3. All sensors checked & cleaned for removing dust	Date-	Amount-
Defect found on inspection / Remarks / Recommendation by Field Associate	**Bill Details**	
	Bill to be raised (Y/N)	
	Bill No-	Date-
System is working property & is ON condition. It has been explained to:		

Sr. No	Name	Designation
1		
2		

Pending Payment	
Pending Invoice / payment Followed(Y/N)	
Remarks for Payment:	
Customer's Remarks	Firm's Name
(Signature & Seal)	PA Signature

Note: The above-mentioned AMC Service Report is a sample format, Bank is liable to update the format as per requirement.

4.7 DEMONSTRATION / TRAINING OF AUTOMATIC FIRE ALARM & DETECTION SYSTEM (AFD & AS):

Imperative Training on operation of Automatic Fire Alarm System is a vital role for the Bank's staff posted at the Branches / Offices. Therefore, to avert any Fire Incident in its incipient stage the occupants must have the knowledge on operation of the system. It is necessary for the technician, to visit the Branches for AMC as per schedule (whenever they due), or on any Breakdown whenever warranted. Representative of the Firm have to conduct demonstration with prior permission to the BM to conduct a small training session (approx. 10 minutes) during AMC visit/New Installation. The details of training /demonstration must be recorded in Security Information register and also mentioned in Service Certificate issued to the Branches / Offices by the technician.

4.8 Allotment of work: It will be mandatory to accept work of Regions comprising of urban, Semi-urban, Rural as well as difficult regions and vendor should be willing to take up work of supply and maintenance together. Bank has a right to allot the work for any area/region/AO to any of the successful vendors without giving priority to L1 or any other vendor. Bank has a right to allot the work / areas / region to any vendors/firms based on commonality in AFD&AS so as to have a better vendor management and also as per the emergent requirement of the Bank the work could be assigned to any vendor.

4.9 AWARD CRITERIA:

- Since, the number of branches/offices in the circle is **approximately 980** and it is beyond the capability of one vendor to carry out the work as per the schedule.

- The Bank may distribute the work among multiple bidders at L-1 rates. However, if an adequate number of bidders are not willing to accept the L-1 rates and the Bank determines that execution of the entire work through a single vendor is not operationally feasible, the Bank reserves the right to cancel/re-tender the procurement process, wholly or partly, without assigning any reason. The number of bidders to be finalized for distribution of the work will be at the sole discretion of the Bank and binding on the participants.

- The Bank will award the Contract to the successful Vendor who has been determined to qualify to perform the Contract satisfactorily, and whose Bid has been determined to be responsive,. The Bank may, if considered necessary, hold comprehensive price negotiations with L-1 vendor.

- **In case L-1 shows unwillingness to work then again commercial bidding (Online /Offline) will be done. The L-1 vendor who after bidding showed unwillingness to do work, his EMD and Security Deposit will be forfeited and will not be allowed to participate in future tender process for three years.**

- It will be mandatory to accept work of Regions comprising of urban as well as rural branches and vendor should be willing to take up work of supply and maintenance together. Once final list of panel is arrived at after financial bid, Bank has a right to allot the work / areas / region to any vendors/firms based on commonality in PFE so as to have a better vendor management and also as per the emergent requirement of the Bank the work could be assigned to any vendor.

- The allotment of vendors/firms and allocation of work shall be done by the Bank, with the overriding consideration that as far as practical/ possible the RBOs shall be the smallest unit of allocation and vendors/firms shall not share work in any RBO. For easy monitoring, effective

control, easy follow up without spillover of Branches to other zones, zone wise allotment shall be considered.

- The firms will have to enter into annual maintenance contract agreement with our respective Administrative Offices / Regional Offices for servicing of fire extinguishers in the branches under their control.
- Allotment of work and the area of operation to the finally empanelled vendors/firms would be at the sole discretion of the Bank.
- The rate contract shall initially be for a period of 36 months. At the end of this period the bank reserves the right review the rate rates as per the market trend.
- Bank will not enter any correspondence with applicant except in case of clarification sought with regard to this document only if considered appropriate by the Bank.
- **The ratio of distribution of branches among the shortlisted bidders will be at the sole discretion of Bank depending upon the number of bidders finally selected for empanelment at L1 rates. For easy monitoring, effective control & follow up, RBO-wise/Center-wise branches/offices will be allotted among the selected bidders. In this regard, decision of Bank will be final.**
- The Bank reserves the right at the time of award of contract to increase or decrease the numbers of branches or numbers of fire alarm system required or change in location where equipments are to be supplied from what was originally specified while floating the EOI without any change in unit price or any other terms and conditions.

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SECTION-5

ANNEXURE - A

PRE-QUALIFICATION CRITERIA

S. No.	Criteria	Qualification	Supporting Documents to be uploaded by applicant
1.	**Annual turnover** during each of the three years ending 31 March 2026. 2023-2024 2024-2025 2025-2026	The applicants should have an average turnover of **Rs. 35 lakh and above** during last 03 Financial Years ending 31 March 2026. The applicants should be in the same field of business of installation and maintenance of Automatic Fire Detection and Alarm System (AFD&AS) and should also be presently in same business. **AND** The company should be in profit during the last 03 consecutive years.	Attested scan copy of the last 03 years (2023-24, 2024-25, 2025-26) and certificate from Chartered Accountant on his letter head showing Profit & Loss and turnover Statement. In case of Company Balance Sheet (Audited Balance Sheet where Audit is Compulsory).
2.	**Relevant Experience** of the applicants	The applicants should be in the business of Automatic Fire Alarm & Detection System (AFD & AS) during last **seven (7) years as on 30/06/2026**, and should be presently engaged in field of supply, installation, testing commissioning (SITC), maintenance and repair of Automatic Fire Detection & Alarm System (AFD&AS).	Documentary proof should be provided in support of experience like order copy/contract copy and installation certificate/satisfaction completion certificate from client.
3.	**Working Experience** in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies.	The applicants should have working experience of **minimum 3 nos.** in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies during **last 5 years** as on **30/06/2026** out of which **minimum 1 no.** should be of Public Sector Bank during **last 5 years** as on **30/06/2026**	Documentary proof should be provided in support of experience like order copy/contract copy and installation certificate/satisfaction completion certificate from client.

4.	**No. of installation** (new installation /SITC) of Fire Alarm System in branches/offices/ premises in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies.	The applicants should have carried out **minimum 50 nos.** of installation (new installation/SITC) of Fire Alarm System in branches/offices/premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies **during last 03 years as on 30/06/2026**. (More than 12 Detectors per system counted as a single system) of Automatic Fire Alarm & Detection System (AFD & AS).	Copies of work Orders and proof of amount paid by the organization to the firm / work completion certificate. (Satisfactory execution of work certificate mentioning the paid amount from competent authority)
5.	**No. of AMCs** of branches/offices/ premises of Fire Alarm System in branches/offices/ premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies.	The applicants should have carried out **minimum 150 nos.** of AMC of Fire Alarm System in branches/offices/premises in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies **during last 03 years as on 30/06/2026.**	Copies of work Orders and proof of amount paid by the organization to the firm / work completion certificate. (Satisfactory execution of work certificate mentioning the paid amount from competent authority)
6.	Back-to-back **certificate from original equipment manufacturers (OEM)** in support of Automatic Fire Alarm Detection & Alarm System (AFD & AS) being offered.	Back-to-Back Support Certificate for supplying spare parts & equipments for the next **minimum 5 years** from the original equipment manufacturers (OEM).	Copies of all relevant certificates.
7.	**Own Office**	Registration certificate under Shops & Establishment act in at least one of the state of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. **AND** Should have an offices/ service centre in at least one of the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh and the Firms must have adequate	Registration certificate under Shops & Establishment act in atleast one of the state of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. **AND** Copy of Property Document / Rent

		infrastructure in terms of office, workshop in at least one of the the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh for a minimum period of **last 3 years as on 30/06/2026.**	Agreement along with list of technically qualified staff for the job to be executed in at least one of the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh.
8.	**Legal Structure**: Private Limited/Public Limited, Partnership, LLP Proprietorship	Should be registered in India under the **Indian Companies Act of 1956 or any other act as applicable**, GSTs, PAN, and comply with all the labour Laws, Rules and Regulation of State and Central Government.	Copies of all relevant certificates.
9.	**Arbitration/ litigation/ Blacklisted/ delisted/ de-panelled**	Firms who are under arbitration/ litigation with our Bank or have been blacklisted/ de-listed/ de-panelled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (FIs) during last FIVE YEARS will not be considered.	An AFFIDAVIT by Proprietor/All Partners/Director duly declaring his/their position in the Proprietorship/Partnership /Company, as the case may be, on a Stamp Paper duly notarised, to be submitted

NOTE: The short listing of vendors will be done after scrutinizing and verification of the documents, work carried out / product demonstration & Site Visits.

SECTION-6

SELECTION PROCESS

6.1 EVALUATION BASED ON ELIGIBILITY CRITERION:

Bank will evaluate the application for empanelment on the basis of pre-qualification mandatory requirements based on eligibility criterion and those who meet the criteria will be evaluated based on the scoring sheet wherein cut off is **72 out of 100 marks** in total and minimum score for parameters given at each requirement is mandatory for short listing the applicants for further evaluation (copy of evaluation mandatory requirements cum scoring sheet is enclosed **Annexure-M).** Also, it may be noted that there are some mandatory requirements **(Minimum 8 marks must be scored in each category as mentioned in referred Annexure)** in the scoring sheet which must be complied, failing which the application would not be considered although minimum qualifying marks are scored **(72 out of 100).**

6.2 EVALUATION BASED ON PRESENTATION CUM DEMONSTRATION:

Only the shortlisted applicants, based on their eligibility criteria will be invited by the Bank to make a presentation/demonstration of the equipment, highlighting their capabilities and their proposed methodology for execution of this project on all the technical specifications of the Bank.
The presentation/demonstration shall be conducted on pre decided date, time, and place, and will be intimated by the Bank, only to those applicants who meet the eligibility criteria & technically qualified. The presentation/demonstration shall be carried out at the applicants' own cost and arrangements. Applicants must carry their own setup and should not be share with others. **OEM will not be allowed to demonstrate on behalf of applicant.**

The demonstration-cum-presentation will also be evaluated based on the scoring sheet wherein cut-off requirements for scoring is **40 out of 45 marks** in total, which is mandatory for short listing applicants for further evaluation. A copy of Evaluation Mandatory requirements cum scoring sheet is enclosed as **Annexure-N**. It may also be noted that there are certain mandatory requirements in the evaluation sheet, wherein applicants will be awarded 5 marks on successful demonstration and 0 marks if fails to demonstrate their product by the designated committee.

6.3 PERFORMANCE CERTIFICATE

Performance certificates must be submitted as per **Annexure- L,** by the interested applicants against successful completion of work, AMC and must be issued by the competent authority from the currently working deptt i.e. Govt. Sectors/ Public Sector Bank / PSU / Financial institution etc. issued during the current financial year but **issued not more than one months old from the date of publishing of the EOI,** and in case of applicant working with **SBI "Performance Certificates" must be issued from the AOs/RBOs by the competent authority [Not below the rank of Chief Manager (Compliance)/CM (HR & Admin) only be accepted.** Preference will be given if the Performance Certificates issued by the State Bank of India. Performance Certificate must be produced in original on the letter head of that organization and if applicant submitting EOI in more than one category then he may attach xerox copy by stating that original has been attached with EOI.

6.4 Based on the **Annexure- M & N "Pre-Qualification Mandatorily Evaluation cum Scoring Sheet"** the designated committee will decide to qualify /disqualify the applicants. The applicants at this stage after the satisfactory presentation, considered eligible for empanelment would then be invited to participate in the financial bid by the Bank (which could be by e-tendering) for the final selection of vendors. Marks under each parameter will be awarded by the committee but will not be disclosed to the applicants. The cut off requirements for scoring is **112 out of 145 marks** in total is mandatory for short listing the applicants for further empanelment and onwards submission of price bid.

6.5 The applicants who are included in the Bank's panel will only be allowed to participate in price bid through e-tendering on prefixed date & time as decided by the Bank. If the rates, terms and conditions of Bank are accepted by them then the work will be distributed amongst the finalist as per the discretion of the Bank **(Quantum of allotment of Branches / Offices will be advised before the price bid to the eligible applicants only).** Although allotment of work and the area of operation amongst the finally empaneled vendors would be the sole discretion of the Bank.

6.6 The Bank reserves the right to assign or withdraw any work to or from any empaneled vendor or successful bidder without assigning any reasons and can cancel the empanelment by giving one month notice without assigning any reason in this regard.

6.7 Vendors so empaneled should comply with all statutory and labour laws or any other law in for, the time being, rules, and regulations of central / state government at their own cost.

6.8 Financial bid of only technically qualified applicants/Bidders (including presentation cum demonstration) will be opened.

6.9 Successful bidder shall submit the complete details of OEM/ODM of offered products. We will verify the product specifications, rates and other details from the OEM/ODM. In case of any discrepancy application of the bidder will be rejected.

6.10 If number of final shortlisted applicants is more than 20 then Bank is liable to shortlist only top 20% of the participants for further process.

SECTION-7

GENERAL TERMS AND CONDITIONS

7.1 Bank reserves the right to purchase the equipment's/ items through **GeM portal** of Govt. of India directly and provides the same to the firm/ vendor for installation and commissioning in the required branch. However, cost of any material / component provided by the firm for installation and commissioning of the system/ equipment would be paid as per approved / prevalent market rates, including installation charges.

7.2 Indemnity: The selected bidder shall indemnify, protect and save the Bank against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any law pertaining to labour act, minimum wages act, engaging the manpower laws etc.

Selected Bidder shall keep the Bank, its Successors, Assignees and Administrators fully indemnified and harmless against loss or liability, claims actions or proceedings, if any, that may arise from whatsoever nature caused to the Bank through the action of its employees, agents, contractors, subcontractors etc.

The indemnification is only a remedy for the Bank. The Selected Bidder is not absolved from its responsibility of complying with the statutory obligations as specified above. Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages. However, indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by its customers and/or regulatory authorities.

However, the Selected Bidder would be given an opportunity to be heard by the Bank prior to making decision in respect of such loss or damage.

7.3 Liability of the Selected Bidder: Bank shall hold the selected bidder, its Successors, Assignees and Administrators fully liable against loss or liability, claims, actions or proceedings, arising out of non- fulfilment of any obligations under the Contract.

Selected Bidder shall be the principal employer of the employees, agents, contractors, subcontractors etc. engaged by the firm and shall be vicariously liable for all the acts, deeds or things done by its employees, agents, contractors, sub-contractors etc., whether the same is within the scope of power or outside the scope of power, vested or instructions issued by the Bank under the Contract to be issued for this Tender Document. Such liability of the Selected Bidder will be restricted to the actual amount of the Contract.

"Notwithstanding anything to the contrary elsewhere contained in this or any other contract between the parties, neither party shall, in any event, be liable for any indirect, special, punitive, exemplary, speculative or consequential damages, including but not limited to loss of income or profits."

7.4 Negligence by the Bidder: In connection with the work or contravening to the provisions of General Terms, if the selected bidder neglects to execute the work with due diligence or expedition or refuses or neglects to comply with any reasonable order given to him in writing by the Bank, in such eventuality, the Bank may after giving notice in writing to the selected bidder calling upon him to make good the failure, neglect or contravention complained of, within such time as may be deemed reasonable and in default of the said notice, the Bank shall have the right to cancel the Contract holding the selected bidder liable for the damages that the Bank may sustain in this behalf.

7.5 Obligations of the Bidder: The Bidder is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanors.

7.6 Products Certifications: The components of the AFD&AS proposed to be installed by the applicant should be as per Bank specifications as mentioned in **SECTION-8 [Technical Specification & GENERAL REQUIREMENT]** and should bear certification by one of the standards as listed against each item below i.e. UL (Underwriters Laboratories Inc), BS ("British Standard"), FM ("Factory Mutual"), BIS (Bureau of Indian Standards), LPCB (Loss Prevention Control Board) ERTL(Electronic Research & Testing Laboratory) / ETDC (Electronics Testing and Development Center). UL/FM certification will be preferable. Also a valid copy of certifications should be enclosed accordingly.

7.7 Authorization Letter:

i. If the applicant is an authorized supplier/channel partner of a manufacturer of a proposed system, it should submit the authorization Letter from the Principal / OEM whose products are proposed.
ii. The applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier/channel partner of a manufacturer of a proposed system.
iii. If the applicant is authorized supplier of the equipment, he shall have back to back agreement with each of the original equipment manufacturer, so that direct support for maintenance, spares parts are available for **at least 5 years** from the date of installation of the system.
iv. The Manufacturer of the equipment must have a sound and well documented Quality framework. Applicant is permitted to submit a valid ISO certificate or equivalent for the manufacturer in support of this clause. The applicant should have a well-equipped workshop and arrangements with sufficient qualified technical staff & at his support office / workshop.
v. The Bank reserves the right to visit / inspect Applicant / Manufacturer facilities to ascertain the above facts. The Bank's representatives may visit the applicant's factory site/offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give / arrange the necessary facilities for any such verification process.

7.8 Guidelines for the OEM

i. OEM should have online dedicated support center available during working hours and a fully equipped repair and maintenance office in India. Document details to be submitted for the same for verification.
ii. OEM should have valid relevant certification.
iii. Documents of Manufacturing license/ Excise Registration of the OEM factory need to be submitted for verification.
iv. A virtual tour & technical presentation of the company should be demonstration and submitted.
v. Product Certification copies to be attached as per the specifications.
vi. Vendor will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.
vii. OEM to have presence in India **since Last 10 years.**

7.9 Service Support Office:

i. The applicant should have an established office / service centre with technical personnel **at least at one of these locations** i.e. Guwahati, Shillong, Silchar, Jorhat and Dibrugarh. This office/service centre should have been operational for a **minimum period of last 3 years** as on **30.06.2026** and as when required, the applicants also must be prepared to open additional support offices at new centers where Admin Offices are located from the perspective of providing 24 hours / 7 days, post implementation support.
ii. Registration certificate under Shops & Establishment act from State Government is mandatory

as on date of publication of the tender notice. Complete address, contacts and Documentary evidence (Lease / Rent Agreement) for the same needs to be provided.

iii. The contact details, specially the Telephone numbers, of service centers should remain unchanged during the currency of vendor's relation/agreement with SBI Guwahati Circle. In case, these are changed, the vendor should inform the same to the Bank 15 days in advance.

iv. Details area of operations under Guwhati Circle are as under:-

S.NO.	Network	ZONES	AREA OF OPERATION
i.	**NW-I**	**AO Guwahati**	**Branches / Offices are under the state of Assam covering Districts**: Bongaigaon, Baksa, Barpeta, Chirang, Dhubri, Goalpara, Hojai, Kamrup, Kamrup Metro, Karbi Anglong, Kokrajhar, Morigaon, Nagaon, Nalbari, South-Salmara-Mancachar,West Karbi Anglong
ii.		**AO Dibrugarh**	i. **Branches / Offices are under the state of Assam covering Districts**: Biswnath, Darrang, Dhemaji, Dibrugarh, Lakhimpur, Sonitpur, Tinsukia and Udalguri. ii. **Branches / Offices are under the state of Arunachal Pradesh covering Districts**: West Siang, West Kameng, Upper Subansiri, Upper Siang,Tirap,Tawang, Subansiri, Siang, Papumpare, Namsai, Lower Subansiri, Lower Dibang Valley, Longding, Lohit, Kurung Kumey, Kra Daadi, Kameng, East Siang, East Kameng, Dibang Valley, Chunglang, Anjaw.
iii.	**NW-II**	**AO Shillong**	i. **Branches / Offices are under the state of Meghalaya covering Districts**: East Garo Hills, East Jaintia Hill, East Khasi Hills, North Garo Hill, Ri Bhoi, South Garo Hills, South West Garo Hill, South West Khasi Hills, West Garo Hills, West Jaintia Hill & West Khasi Hills ii. **Branches / Offices are under the state of Manipur covering Districts**: Bishnupur, Chandel, Churachandpur, Imphal East, Imphal West Jiribam, Kakching, Kamjong, Kangpokpi, Noney, Pherzwal, Senapati, Tamenglong,Tengnoupal,Thoubal & Ukhrul.
iv.		**AO Jorhat**	i. **Branches / Offices are under the state of Assam covering Districts**: Jorhat, Charaideo, Golaghat, Majuli and Sibsagar. ii. **Branches / Offices are under the state of Nagaland covering Districts**: Dimapur, Kiphire, Kohima, Longleng, Mokokchung, Mon, Peren, Phek, Tuen Sang, Wokha, Zunheboto.
v.		**AO Silchar**	i. **Branches / Offices are under the state of Assam covering Districts**: Kachar, Dima Hasao, Hailakandi & Karimganj.

			ii. **Branches / Offices are under the state of Tripura covering Districts**: Dhalai, Gomati, Khowai, North Tripura, Sepahijala, South Tripura, Unakoti & West Tripura. iii. **Branches / Offices are under the state of Mizoram covering Districts**: Aizwal, Champhai, Hnahthial, Khawzawl, Kolasib, Langtlai, Lunglei, Mamit, Saiha, Saktual & Serchip.

7.10 Product Literatures:

i. Applicant shall furnish Product Literature as a part of bid documents establishing the applicant's ability to supply the material as per Bank's approved specifications.

ii. The applicant shall also submit documentary evidence in the form of literature, drawing, & data on the product offered.

iii. Evaluation will be done on the basis of the documents submitted along with the bid without any further reference to the applicant.

7.11 The intending Manufacturer / Firm / Company / Dealer / Vendor who are under arbitration / litigation with our Bank in last five Years or have been black listed / de-listed / de-paneled by any Government / Semi Government / Nationalized Public Sector Banks / Public Sector Undertaking (PSUs) / Financial Institutes (FIs) / Corporate Offices will not be considered for Empanelment. A valid AFFIDAVIT, on a Stamp Paper duly attested by Notary / Magistrate, to be submitted to this effect along with the application. Application received without the affidavit will be summarily rejected.

7.12 Other Terms & Conditions:

i. BANK'S RIGHT TO ISSUE CLARIFICATIONS, ADDENDUMS, CORRIGENDUM ETC: The Bank can at any time issue clarifications, addendums or corrigendum before finalization of empanelment. The same will be published on the Bank's website. The applicants are requested to regularly visit the Bank's website.

ii. In case of a serious lapses or non-fulfillment of any terms & conditions, the contract is liable to be canceled with forfeiture of the 'security deposit'. Beside this Bank may take suitable action as deemed necessary.

iii. The Bank reserves the right through the P&E Department to make changes in method and specifications of work within the overall framework of the terms and the basket of products.

iv. All components/sub-assemblies/spares used shall be as per the Technical Specifications approved by the Bank.

v. The Bank, through its Fire Officer reserves the right and the vendor shall arrange to have a functional/performance test of any equipment carried out to verify the performance parameters of the equipment. In case of any deficiencies observed the contractor concerned shall be responsible for rectification of the equipment at his cost.

vi. The responsibility for maintaining the Automatic Fire Detection & Alarm System (AFD&AS) during the currency of Warranty and AMC would be that of the concerned contractor who has to diarize the schedule and ensure that the needful is done on or before the due date, but not more than 10 days before the due date.

vii. Warranty Period: For new supply of Automatic Fire Detection & Alarm System (AFD&AS), It shall be **12 calendar months** from the date of installation against any manufacturing defects.

viii. Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Vendor to the Bank within seven days. The State Bank of India, without prejudice to other rights/remedies available to the Bank, shall be entitled to recover the amount from the Vendor by deduction from money due to the Vendor or from the security deposit money.

ix. The State Bank of India, without prejudice to other rights/remedies available to the Bank, shall be entitled to recover the amount of penalty or otherwise from the Vendor by deduction from money due to the Vendor or from the security deposit money.

7.13 Compliance with Tax Laws: The Vendor shall ensure full compliance with tax laws of India regarding this contract and shall be solely responsible for the same. The Vendor shall keep the Bank fully indemnified against liability of tax, interest, penalty etc. of Vendor in respect thereof, which may arise.

7.14 Termination of the Contract: The Bank reserves its right to cancel the entire contract in whole or part at any time without assigning appropriate reasons and without giving any notice in the event of one or more of the following conditions:

i. Delay in completion of the work beyond the specified periods for reasons solely ascribed to the bidder.
ii. Serious discrepancies noted in the conduct of the work.
iii. Breaches in the terms and conditions of the contract.
iv. If the bidder fails to perform any other obligation(s) under this Tender/and subsequent agreement.
v. During contract, if any of the Vendor are found to be indulging in corrupt practices causing any loss of revenue to the Bank, Bank shall be entitled to terminate the contract forthwith duly forfeiting the Vendor's Security deposit amount.

7.15 Effect of Termination: The Bank shall make such prorated payment for services rendered by the bidder and accepted by the Bank at the sole discretion of the Bank in the event of termination, provided that the bidder is in compliance with its obligations till such date. However, no payment for "costs incurred, or irrevocably committed to, up to the effective date of such termination" will be admissible. There shall be no termination compensation payable to the bidder. Termination shall not absolve the liability of the Bank to make payments of undisputed amounts to the bidder for services rendered till the effective date of termination. Termination shall be without prejudice to any other rights or remedies a party may be entitled to hereunder or at law and shall not affect any accrued rights or liabilities of either party nor the coming into force or continuation in force of any provision hereof which is expressly intended to come into force or continue in force on or after such termination.

7.16 Publicity: Any publicity by the selected bidder in which the name of the Bank is to be used

should be one only with the explicit written permission of the Bank.

7.17 Inspection of Records: All bidder's records with respect to any matter covered by this Tender Document shall be made available to the Bank or its authorized officials at any time during normal business hours, as often as the Bank deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination.

7.18 Disclaimer: The tender would bind neither the Bank in any contract nor in an offer of an assignment/contract. The Bank reserves the right to accept any bid/ proposal or reject any or all the bids/ proposals received in response to the tender and to cancel the entire process at any time prior to award of the assignment/contract, without thereby incurring any liability to the affected respondent/s. The Bank shall not be bound to offer any reasons for such acceptance/ rejection nor shall entertain any correspondence with the rejected respondents in this matter. The Bank reserves the right to cancel the tender process altogether at any time for any reason whatsoever. Purely as the discretion of the Bank.

7.19 Non-disclosure of Information: The Selected Bidder shall not, without the Bank's prior written consent, disclose any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Bidder in the performance of the work assigned to them.

7.20 No Commitment to Accept any Bid: Bank shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. Bank has the right to re-issue tender/bid. Bank reserves the right to make any changes in the terms and conditions of Tender Document that will be informed to all bidders. Bank will not be obliged to meet and have discussions with any bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of Bank in this regard shall be final, conclusive and binding upon the bidder.

7.21 Signing of the Bid: The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

7.22 Exit Option: The Bank reserves the right to cancel the contract in the event of the failure of the bidder to agree on the terms of the contract within 30 days from the date of communication of award by the Bank and sharing of terms of contract by the Bank. If the bidder does not meet the criteria, then the Bank may at its discretion declare the next best bidder as the successful bidder. The contractor will have an option to exit from the contract if felt so, by serving a notice period of 90 days.

7.23 Force Majeure: In case either party is prevented from performing any of its obligations due to any cause beyond its control, including but not limited to act of God, fire, flood, explosion, war, action or request of governmental authority, systemic breakdown, failure of electricity supply, accident and labour trouble, the time for performance shall be extended until the operation or such cause has ceased, provided the party affected gives 10 days' notice to the other party of any such factors or inability to perform and resume performance as soon as such factors disappear or are circumvented. In case, Force Majeure continues more than 30 days, both the parties should discuss to find out mutually agreeable solution to the problem. In case, it is decided to terminate the contract, the Bank shall be required to pay the bidder only such amounts as due to it on account of completed items. The bidder shall not be liable for any loss, damage or claims under this Agreement for termination due to Force Majeure clause.

7.24 Disqualification: Any form of canvassing/lobbying/influence/query regarding shortlisting, status, etc. will be a disqualification.

7.25 TERMS AND CONDITIONS FOR NEW INSTALLATION

i. **Warranty / Guarantee** shall be a comprehensive one, of free replacement of any failed components in the system, including insulator or conductor failure in the cables. Except in cases of misuse, relocation, accidents or sabotage and replacement of batteries (**beyond their warranty)** for the battery back-up. *The warranty shall also entail free, on-site, preventive maintenance of the system* at quarterly intervals as per maintenance schedule given separately. There shall be no let or relief on this account. A proper record of all such maintenance work duly authenticated by the Branch shall be kept by you and a copy of the same shall be submitted to the Fire Officer for his record.

ii. The system should have an inherent likability to an auto-dialer system and a power shut down switch through MCB.

iii. The batteries shall be covered by a separate warranty, which in no case shall be less than the one issued by the concerned manufacturer. **Notwithstanding any-other provision the replacement of Batteries after expiry of their own warranty shall be paid for by the Bank**.

iv. This work order pertains to all aspects of Supply, Installation, on-site Testing and Commissioning of the whole system and includes the cost of all the accessories required.

v. The system should be installed in conformity with **IS: 2189-2008** and various codes of practices listed therein.

vi. All cables/wires, detectors should be properly anchored. The wiring for the system should be so spaced as to not cause any electrical interference in the data cables, this aspect shall be tested and confirmed by the contractor during the progress of the work. Whenever the data cables have to be crossed as far as possible the pattern of the other electrical wiring shall be followed.

vii. The battery back-up pack should be powered by long life sealed, maintenance free batteries as specified above, which are chargeable and are constantly fed with charging current through the panel.

viii. The panel must be weather, vermin and water- proof and conform to the specifications laid down by IS: 2189-2008. The relevant test certificate must be enclosed.

ix. A detailed schematic diagram of the whole system and cabling / wiring shall have to be handed-over to the branch for its record.

x. The cabling / wiring should be tagged with colour coded and which shall remain uniform throughout the Branch for the ease of subsequent identification and maintenance work, the marking shall be a band of fire red colour paint on the cable at one meter spacing, it shall also be an aid to measuring the length of cable used.

xi. The Security Deposit/Performance Guarantee:- The Successful bidders/tenderers have to submit Bank Guarantee/Security Deposit non interest bearing amount of **Rs 1.00 Lakh (Rupees one lakh only) from a scheduled bank other than State bank of India**. The Security Deposit will be released only on successful completion of the empanelment period. The amount shall stand released to the contractor at the end of the said term, if no bar is placed on such release, in writing, by the monitoring authority of the contract i.e. the Asst General Manager (P&E), **on the grounds of proven deficiencies, inability or unwillingness in fulfilling the contractual obligations. *In case of any serious deficiency by the contractor in fulfilling the contractual obligations, the Bank shall have the right to forfeit the said deposit either fully or partly, as it deems reasonable.***

xii. During the currency of the **warranty and annual maintenance contract, any number of fault complaints shall have to be attended-to, free of charge. It is to be noted well that any such complaint must be attended within the timeframe laid down i.e., within 24 hrs. to maximum 48 hrs. for branches/offices and maximum 24 hrs. for currency chest branches. Failure on this score may invite penal action.**

xiii. The provisions of clause xii above shall not apply only when the branch declines permission for, or delays, such repair work at its discretion within the contractually stipulated time limit. In such cases,

the vendor's representative should immediately inform the Premises & Estate Deptt, at LHO Guwahati.

xiv. The initial maintenance during the warranty period of the system as well as the battery (which is covered by its separate warranty) **will be free of charge and shall include free replacement of any / all failed components / spares, with regular quarterly visits to carry out maintenance of the system, as per the enclosed schedule** and scope of work.

xv. You shall give the list of the dates of manufacture of all ionization detectors in the branch to the monitoring authority i.e., the P&E Deptt. So as to cater for their replacement at the end of their ten year's life.

xvi. You shall be responsible for removal and proper disposal of the detectors which contain Radio-Active material **at the end of their 10 years' life**, in an environment friendly way and furnish a certificate to the Branch regarding the proper disposal of the detectors. It should be clearly understood by you that the Bank is not obliged to procure replacements of such detectors from you.

xvii. You shall have to ensure that the system does not remain non-functional for more than 24 working hours from the time of reporting of fault. Deviations on this score shall invite penal actions / deduction as listed**.**

xviii. The Branch shall extend all co-operations to facilitate the smooth execution of this contract. Any work which is not in the scope of this contract i.e. work required for concealing the cables etc if deemed necessary by the Branch, may be arranged by the Branch at its own cost. Any difficulty faced by the contractor in execution of this contract shall be brought to the notice of the Desk Officer or Regional Manager without any delay.

xix. The PVC insulated armoured cable should conform to I.S.:1554-1976 Part-I.

xx. A sample of all the components to be used should be provided by the contractor to the Premises & Estate Deptt. As well as kept at the sight for comparison/verification.

xxi. The Bank shall be at liberty to change the method and specification of the work within the limits of the rates quoted.

xxii. In partial modification under the head relevant clause of EOI Settlement of Dispute, the court of jurisdiction will be Guwahati.

xxiii. You shall have to co-ordinate and co-operate with the other people who are working at the site.

xxiv. You shall have to complete the assigned work within 14 days from the date of receipt of work order and handing over of clear site with unstinted access. **A penalty of 5% of the cost of the work shall be imposed for every additional week beyond the 14 days period mentioned above if the delay is caused by any acts of omission / commission by you. Such penalty shall be limited to 20 % of the concerned work order.** In the event this limit is breached the Bank reserves the right to cancel the whole contract and forfeit the EMD.

xxv. You shall make necessary arrangements to acquire insurance cover against fire, damage, accidents, injury to workman etc. The acceptance of this work-order by the contractor shall automatically indemnify the Bank against any claim pertaining to or arising out of the said work.

xxvi. In case, the approved series detectors are not available, detectors of comparable quality with UL/BS/CE/FM certification should be provided at a cost which shall be negotiated at that point of time.

xxvii. The drawings, survey reports and other documents created for this project by the vendors shall become Bank's property on submission to the Bank and the vendor shall no right or claim on them save for the purpose of reference for the project work.

xxviii. Notwithstanding any condition stipulated above, the Bank shall have the right to instantly revoke / cancel the said contract, partially or fully, with or without forfeiture of the Performance Guarantee Deposit; on the grounds of proven deficiencies, inability or unwillingness in fulfilling the contractual obligations; as the Bank deems fit and reasonable. Further, the Bank reserves the right to terminate/cancel the contract at its sole discretion with liability to pay only for the equipment supplied and installed at its offices**.**

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE- 'B'

INSTALLATION CERTIFICATE

1. It is certified that the Automatic Fire Detection & Alarm system (AFD&AS) installed in .....Branch (Code No……), under Region……, Administrative Office …….
2. The system is installed as per State Bank of India, Local Head Office, tendering terms & conditions. All the items of the system are as per quotation no. .....dated ..... have been installed in the branch and physically verified by the Branch Manager and working satisfactorily.
3. The control panel of the AFD&AS is directly connected main electrical supply through MCB; auto dialer is connected with the telephone line, and important 05 telephone numbers are programmed.
4. Working and mode of operation of the AFD&AS has been explained to the following staff members by Sri ..... of M/S. ....., including the Branch Manager, Accountant, System Room in charge, Cash Officer, Guard (If posted) etc.

S. NO.	Name	Designation	Signatures
1.		BM	
2.			

5. It is also certified that the power supply to the AFD&AS has been connected through the branch UPS system for secondary power back up.

Signature

(NAME……

M/S.....

Countersigned by

Branch Manager (With Seal)

7.26 INITIAL INSTALLATION INSPECTION TESTS:-

i. After installation, a visual inspection of all the detectors should be made to make sure that they are properly sited. Each detector should be inspected to ensure that it is properly mounted and connected.

ii. Restorable heat detectors and restorable elements of combination detectors should be tested by a heat source, such as a hair dryer, or a shielded heat lamp until it responds, making sure that the sensing element is not damaged. After each heat test, the detector should be reset. Precautions should be taken to avoid damage of the non-restorable fixed temperature element of a combination rate of rise/fixed temperature detector.

iii. Non-resettable fixed temperature heat detectors which are not to be heat-tested should be tested mechanically or electrically for fire alarm function.

iv. Heat detectors with replaceable fusible alloy element should be tested first by removing the element to see whether contact operate properly and then reinserting them in proper position.

v. In periodic testing, heat detectors should be visually examined for damage or other conditions (such as heavy coats of paints, etc) likely to interfere with the correct operation.

vi. Smoke detectors should be tested to initiate an alarm at its installed location with smoke or other approved aerosol which demonstrates that the smoke can enter the chamber and initiate an alarm.

vii. In order to ensure that each smoke detector is within its sensitivity range, it should be tested using either:

a. A calibrated test method, or
b. A manufacturer's/supplier's approved calibrated sensitivity test instrument, or approved control equipment arranged for the purpose, or other approved calibrated sensitivity test method.

viii. Detectors found to have sensitivity outside the approved range should be replaced.
NOTE - *Detector sensitivity cannot be tested or measured using any spray/smoke producing device that administers an unmeasured concentration of aerosols / smoke into the detector.*

7.27 TERMS & CONDITIONS FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (AMC), MAINTENANCE SCHEDULE AND SCOPE OF WORK FOR AUTOMATIC FIRE DETECTION & ALARM SYSTEM'S (AFD&AS):

i. Mandatory Visits: ***Four visits in a year at an interval of 03 months for the branches/offices and monthly visits for Currency Chest Branches and other branches/offices as marked by our office*** *with 15 days grace period of time. Noncompliance of the mandatory visit schedule by the vendor will invite penal action which would be termination of the contract agreement. No any extra charges will be paid for emergency visit/visits during the contract.*

ii. Representative (trained technician) to carry out maintenance as per given schedule and scope of work. Any failure on this aspect shall invite penal action. A copy of the said report shall be duly signed by the Branch Manager as a record of orderly progress of the contract.

iii. Representative (trained technician) of the firm should arrange to visit branches/offices during working hours and will carry firm's issued identity card in original, a copy of AMC allotment letter.

iv. The said contract shall be an all-inclusive contract and shall entail free repair / replacement of any / all defective / failed components of the system including cable faults. No charges other than the stipulated Annual Maintenance Charges shall be payable by the Bank on any account.

v. This clause shall apply to **pre** and **post** warranty as well as **free** and **paid** maintenance work. The vendor shall have to maintain the system for a total period of 05 years from the date of

commissioning of the system, by entering into a **paid** maintenance contract, **post warranty period**, with the Branch for the above said period, in the first instance.

vi. This Maintenance Contract shall be an all-inclusive contract and entail free replacement of any / all failed components / spares during its currency, except the replacement of detectors at the end of the their normal, **useful life of 10 years**. Such replacement may be arranged by the Bank at its discretion either through the existing vendor as approved rate or by floating a fresh tender at the material time**.**

vii. The AMC charges shall be payable **on a pro- rata basis at half-yearly intervals** at the completion of the concerned half year. The Bank reserves the right to cancel this contract by giving one month's notice in writing, in such cases, charges due till the effective date of cancellation shall be paid.

viii. The vendor will have the maintenance bills endorsed by the respective Branch Managers along with visit reports and submit to the Fire Officer for their verification and scrutiny. **The bills of all the branches will be centrally paid by the respective Regional Office**.

7.28 Random Check/inspection of Bills & Service Certificates as well as quality of Servicing / New Installation will be carried out by the Bank Fire Officer, LHO/AO's, and severe action (as deemed fit) will be initiated against the firm if any abnormality noticed against the Bank's instruction.

7.29 CONFIDENTIALITY: The vendor or its employees are required to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information what so ever concerning, relating to the bank and its affairs to which the employees have the access.

7.30 MODE OF PAYMENT:

i. IN CASE OF NEW SUPPLY OF AUTOMATIC FIRE DETECTION AND ALARM SYSTEM:

In case of supply of Automatic Fire Detection and Alarm System at the new opening Branches/offices, the vendor will submit an estimate to the Branch/Office and on confirmation will supply & install the system and submit the Bill. For all new supply of fire alarm system, the estimate/drawing/bill will be vetted by the Fire Officer, LHO/Administrative Office and the payment will be done at the Branch/RBO/AO level.

ii. IN CASE OF MAINTENANCE OF EXITING FIRE ALARM SYSTEM:

On completion of maintenance of Fire Alarm System, the vendor will submit the bills along with the work completion / installation certificate duly signed and stamped by the user branch manager; to the respective Regional Business Offices (RBOs) on quarterly basis. The respective desk officer looking after the vendor payment shall verify and confirm with the concerned branches regarding maintenance of Fire Alarm System and also send the bills to the Fire Officer posted in LHO/Administrative Office to verify the rates of the maintenance/installation availed by the branches to verify the rates of the maintenance/installation availed by the branches, before processing the payment of bills.

After scrutiny of the underlying bills as mentioned above; the desk officer should process and pay the bills centrally by the respective Regional Business Office.

The payment option to the vendor should be through Cheque / NEFT / RTGS payable to the firm name only. 100% payment shall be made, after deducting TDS if applicable as per the invoices raised to the regions/offices.

All bills shall be paid within 15 days of their receipt. If any bill is delayed beyond the above period, the reasons for the same need to be conveyed to the vendor under advice to us.

No advance payment will be made by the Bank. Payment will be made against supply and installation of material.

7.31 PENALTY CLAUSE:

If any service/new supply/ repair /request/ demand or complaint is not satisfactorily attended within the stipulated time period, the Bank will levy **a penalty of 100/- per day for each instance of delay and up to maximum 10% of the AMC/New Installation work value (Total lump sum amount for all the branches of that particular region)** and the same shall be deducted from the AMC amount as applicable. Security Deposit may also be forfeit as per discretion of the Bank.

If bank suffers any loss due to poor maintenance of system / non-attending of complaints within time frame of 24 hrs. to max. 48 hours of branches/offices and max. 24 hrs of Currency Chest branches, then bank is liable to impose penalty of **20% of loss suffered by the banks.** Security Deposit may also be forfeit as per discretion of the Bank

If bank suffers any penalty which is being imposed by auditors due to poor maintenance of system / non-attending of complaints within time frame of 24 hrs. to max. 48 hours of branches/offices and max. 24 hrs of Currency Chest branches, then bank is liable to impose penalty of **100% of penalty imposed on the banks.** Security Deposit may also be forfeited as per discretion of the Bank

In case of repeated complaints from the Branches, the vendor's services may be discontinued and the Bank may also delist him from the panel and/or black list him from the bank. Security Deposit may also be forfeit as per discretion of the Bank.

SECTION-8

TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS

The purpose of a fire detection and alarm system is to detect fire at the earliest practicable moment and to give an alarm so that appropriate action can be taken (e.g., evacuation of occupants, triggering of extinguishing processes etc.). An alarm system may be activated by automatic detection devices or by manual operation of manual call points. The general principles given below are a guide to design and construction of fire detection and alarm systems. A fire detection and alarm system should:

a) Detect quickly enough to fulfill its intended functions.

b) Reliably transmit the detection signal.

c) Translate this signal into a clear alarm indication that will attract the attention of the user in an immediate unmistakable way and indicate the location of fire and initiate operation of ancillary service, such as fire extinguishing system etc.

d) Remain intensive to phenomena other than those which its function is to detect.

e) Signal immediately and clearly any supervised fault that might jeopardize the correct performance of the system.

8.1 GENERAL REQUIREMENTS

a) All material shall be of the best quality confirming to Specifications and subject to the approval of the Bank Fire Officer.

b) All conduit pipes/cables shall be fixed truly vertical, horizontal or in slopes as required in a neat workman like manner or as advised by the Fire Officer

c) All conduits, cables, junction boxes etc. shall be securely fixed to brick/RCC walls and ceilings by suitable clamps at regular intervals. Only approved type of anchor fasteners shall be used.

d) Control panels shall be so located that they are easily accessible for operations, repairs, and maintenance.

e) Detectors shall be provided at appropriate spacing as given in **IS: 2189:2008**. The spacing shall also be in conformity with the drawings and properly coordinating with electrical fixtures, air conditioning ducts / grills, beams and other ceiling services. Contractor shall submit detailed layout drawings to Fire Engineers/Consultants in charge for approval before commencement of work.

f) Parameters of AFD&AS:-

Indications: LED indication

- ✓ System on - Green
- ✓ Fire - Red
- ✓ Fault - Yellow
- ✓ Supervisory - Yellow
- ✓ Mains Fail - Yellow
- ✓ Battery Fault - Yellow
- ✓ Earth Fault - Yellow
- ✓ System Fault - Yellow
- ✓ Silenced - Yellow
- ✓ NAC Fault - Yellow
- ✓ Walk Test - Yellow
- ✓ Charger Fault - Yellow
- ✓ Zone Fire - Red
- ✓ Zone Supervisory - Yellow
- ✓ Zone Fault - Yellow
- ✓ Zone Disable - Yellow
- ✓ Isolate - Yellow

i. **LCD Indication:**

The LCD is mainly used for the programming of the panel. It also indicates all events along with the LED indications except system on and system fault.

ii. **Local Buzzer**

- ✓ A piezo buzzer provides separate and distinct sounds for alarm, trouble and supervisory conditions:
- ✓ Alarm – Continuous
- ✓ Fault – pulse 0.5sec ON and 5sec OFF
- ✓ Supervisory – pulse 0.25sec ON and 0.25sec OFF

iii. **Mechanical Construction**

The enclosure of the Panel is constructed by minimum 16 gauges, CRCA sheet with powder-coated finish for Indian Std.) 10 no's of knockouts are given for cable entry at the top of the cabinet. The lockable hinged door is provided to access the inside the cabinet. The panel also has sufficient space to accommodate 2 Nos. of 12v, 7AH Batteries.

iv. **Cabinet**

The Cabinet measures 440mm width X 340mm Height X 120mm Depth and space is provided for or 2 x 12 Volt 7Ah Batteries, main circuit board and display board.

v. **Switch Functions**

The Keys, which are non-masked, are used for the general operation of the Fire Alarm Panel. The Non-masked keys are Silence, Reset, Ack., Evacuate, and Enter keys.

a) **SILENCE Key** (Should be placed at the front place of the Control Panel at prominent place)**:** When the silence key is pressed, after entering the user or admin password the following will occur:
   - ✓ The silence able Notification Appliance Circuits will be turned OFF, the Silence LED will be turned ON. Upon the occurrence of a subsequent fire event, Signal Silence is over ridden and the control panel will respond to the new event.

b) **RESET Key** (Should be placed at the front place of the Control Panel at prominent place) **:** When the Reset key is pressed, after entering user or admin password, the control panel will:
   - ✓ Clear the status LED's.
   - ✓ Bring back the LCD display to the healthy condition.
   - ✓ Turn off the Notification Appliance Circuits.
   - ✓ Reset fire zones by temporarily removing power.
   - ✓ Restore all system relays to normal.
   - ✓ Temporarily remove power from the resettable power output.
   - ✓ The Reset key is accessible only after silencing in alarm condition.
   - ✓ Any alarm, supervisory or trouble condition that exists after a system reset, will resound the system, reactivating normal system activity.

c) **ACK. Key:** This key is used to acknowledge the buzzer tone during the fault and fire condition. This key can be operated with user or admin password.

d) **EVACUATE Key** (Front Place)**:** This key is used to energize the all-external NAC's without actual fire; it will operate at user or admin level. Using the silence key NAC output can be silenced.

e) **ENTER KEY:** This key is used to accept the entries and edit the programmed menu.**MENU Key:** This key is used to get into the program menu and get back to the previous menu screen.

f) **CURSOR KEYS:** The cursor keys (Right / Left arrows) are used to move the cursor point wherever required.

g) **CHANGE KEYS:** These key is used to change the status of modes & to clear the password

entries.

h) **SYSTEM ON:** This LED will glow when the panel is energized by primary and standby power. This is the only LED glowing in the normal monitoring condition. The LCD Display will show as FIRE ALARM, SYSTEM HEALTHY.

i) **MAINS FAIL:** Whenever the Main Supply (110 - 220v A.C) fails, the Mains fail LED will be illuminated and it also indicated in LCD with toggle Buzzer tone. The LCD Display as shown in the figure 22, 'Mains fail' will be displayed in the fault screen.

j) **BATTERY FAULT:** Whenever the backup battery fails, the battery fault LED will be illuminated and it also indicated in LCD with toggle Buzzer tone. Similarly the same LED will be illuminated when the battery voltage goes down below the 21.6v (Battery Low).

k) **CHARGER FAULT:** Whenever the battery charger section is fails, the charger fault LED will be illuminated and it also indicated in LCD with toggle tone.

l) **EARTH FAULT:** Whenever the Initiating Device circuits (IDCs) and Notification Alarm Circuits (NACs) are gets contact with the Earth or Body of the cabinet, the corresponding fault LED, earth fault LED and common fault LED will be illuminated and it also indicated in LCD as corresponding circuit is earth fault with toggle Buzzer tone. The Earth fault can be created through 0 Ohms resistor.

m) **SILENCED:** This LED will glow when the silence key is pressed in fire condition only.

n) **NAC FAULT:** Whenever there is any fault in Notification Appliances Circuits like NAC loop Open / Short / Earth fault, it will be identified by COMMON NAC FAULT LED.

o) **WALK TEST:** The Walk test and zone disable LED will glow whenever the zones are under walk test mode.

p) **FIRE:** This **twin fire** LED will glow when any one or more of the zones are in fire condition.

q) **FAULT:** This fault LED will glow when any one or more of the zones are in fault condition.

r) **ZONE FIRE:** This fire LED will glow when the zones are fire condition. The first fired zone continuously in blink and other zone fire LED will glow steadily in fire condition. The fired zone is displayed in the LCD, first fire zone and total no. of zone is displayed separately.

s) **ZONE FAULT:** This fault LED will glow when there is an open or short or earth fault in that particular zone.

t) **ZONE DISABLE**: This zone wise LED glows steadily in disabled condition and blinking in the Walk test mode.

u) **LAMP TEST** (Should be placed at the front place of the Control Panel at prominent place)**:** The lamp test function done by pressing 'Enter' key in system (Panel) is normal condition. In this mode, all the LED's are checked for good condition by glowing all LED's.

v) **ISOLATE KEY** (Should be placed at the front place of the Control Panel at prominent place): This key use for isolate the particular zone for time being when continues any fire alarm actuating continuously.

vi. **Walk Test Mode:**

The panel should provide the capability to perform a walk test of the system without triggering the Fire Relay, alarm output (NAC) relay. Walk test Mode allows for testing of all the zones. An audible or silent walk test may be performed. For an audible walk test, the initiating device activated on a zone will cause the Notification Appliance Circuits to turn on for five seconds. Any smoke detectors that are activated will be reset automatically. Zonal faults (open circuits) will cause the NAC to remain on steadily. Prior to entering Walk test Mode, check to be certain that zone fault have been cleared. Placing the control panel into Walk test Mode will only be possible if the system has no active alarms. After entering into the walk test mode, the fires relay contact disablement is activated automatically and it will go back to previous status while we are coming out from this mode. For other zones that are not in test condition, if they sense any fire, then the Fire relay output will activate by considering it as actual fire.

✓ Disable the fire relay

✓ Display all alarm conditions as they occur

- ✓ Display all zone troubles as they occur
- ✓ Display all system troubles as they occur

vii. **Compatible Devices:**

a) Photoelectric Smoke Detector with base.
b) Heat Detector with base.
c) Photoelectric & Heat detector with base.
d) Conventional Manual Call Point.
e) Conventional Sounder.

8.2 SMOKE DETECTORS:

a) **IONISATION TYPE:**

Ionization Detector should respond to visible as well as invisible smoke generated by shouldering or open fire. It shall basically consist of two ionization chambers containing American – 241 foils, an electronic circuit, connection contacts to the base an easy to clean protective housing. The detector shall also be compatible to work with heat and photo electronic (optical) smoke detectors and shall have interchangeable base. **The detectors shall be UL/FM listed approved.**

b) OPTICAL TYPE:

Optical smoke Detectors shall contain an emitter, a solid state light emitting diode (LED) which, with its associated lens system, shall produce a hollow circular beam of light. A silicon photocell shall be positioned in the central dark area of the hollow beam, so that in the absence of smoke no light is received. When smoke enters the chamber a combination of reflection and deflection from smoke particles shall cause light from the beam to impinge on the photocell. **The detector shall be listed with UL/FM approved.**

c) HEAT DETECTORS:

The heat detectors shall be combined rate of rise cum Fixed temperature, Re-settable type preferably operating on twin thermister principle where one thermister is exposed and is therefore in good thermal contact with the surrounding air and responds quickly to changes in air temperature and the other is thermally insulated from the surrounding and responds less quickly resulting in electrical imbalance. One fixed temperature setting the detector shall operate at 60 degree C. The sensitivity of the detector shall be as per the requirements of IS: 2175 for grade I Heat Detectors. **The detectors shall be UL/FM listed approved.**

8.3 MANUAL CALL POINT:

Each manual call point unit shall comprise of a push button of reputed make enclosed in an M.S./Cast Aluminum with provision for cable or conduit coupling/gland from top. The manual push button shall have the words prescribed in clear bold letters on facial window. "**In case of Fire Break Glass," / "In case of Fire Press Here"** installation of the manual push button shall be as per IS: 2189. Alarm status in red colour LED.

8.4 ELECTRONIC HOOTER (SOUNDER WITH FLASHER /STROBE):

The dual tone electronic hooter shall be provided so that it gives discontinuous/intermittent audible alarm automatically whenever the automatic/manual detector operates and is distinct from the background noise in every part of the premises. The mode of the alarm sounders shall be quite distinct from any other sounder to be heard. All hooters shall produce a similar sound and shall maintain the same during their operation. Hooter shall be complete with electronic oscillation, magnetic coil (sound coil) and accessories ready for mounting (fixing) and confirming to IS: 2189-2008.

8.5 REMOTE RESPONSE INDICATOR:

The remote Response indicator shall consist of a steady glowing LED similar to the one provided at the base of the detector. This LED shall be mounted with in a M.S. box of 16 SWG and connected in parallel to the built-in indicator of the detector by a 2 core cable. The response indicator shall come "ON" as soon as the detector actuates. The M.S. enclosure shall be painted externally and internally in synthetic enamel paint of approved shade. The LED shall be so provided that it is visible from the side also.

8.6 MICROPROCESSOR BASED FIRE ALARM CONTROL PANEL SPECIFICATIONS:

Good quality design and with latest technology for fire alarm control panels. This microprocessor based conventional Fire Alarm Control panel, is designed to be used for Commercial bank's building. Control Panel 4/6/8 Zone Fire Alarm Control panel with provision to add at least 8 repeater panels Microprocessor based system SMPS power supply, battery backup and inbuilt Charger and inbuilt transient protection for power supply and mother board LCD Display & Tactile keypad with password protection, three form C programmable Relays for fire, fault and supervisory Four/ Eight Style B (Class B) Initiating Device Circuits(IDCs) Two programmable NAC output facility IP-50 rating and compatibility with all conventional detectors Inbuilt RS-485 communication capability; provision to have zone wise sounder output and / or zone wise relay output. Other detailed requirements are as under: (Note: Selection of equivalent Brand/Make is the sole discretion of the Bank)

8.6.1 ELECTRONIC CABLES, WIRING & CONDUITING:

All wires / cables to be used for the system shall confirm to the following -

i. PVC insulated copper conductor cables confirming to and marked IS: 694: 1990 having minimum 1.5 MM^2 cross- sectional areas or as specified in BOQ. If stranded at least 0.5 MM^2 cross-sectional should be used.

ii. Armoured PVC / Rubber insulated cables confirming to and marked IS: 1554 (Part – I) 1988.

iii. Joints in the cables shall necessarily be avoided. Where joints are unavoidable for qualified reasons all visible areas of the junction boxes shall be painted signal red.

iv. The maximum number of wires that can be drawn in conduit shall be governed by the CPWD Specification for internal electrical works (Part-I).

v. Insulation on cable should not be lesser than one Mega Ohm when tested with a 500 Volts Megger for any particular section of the wiring.

8.6.2 INSTRUCTION MANUAL:

i. The record engineering drawings and operating instructions shall be supplied by the installers on completion of the installation. Drawings shall clearly indicate, for maintenance and record purposes, the position of various items of the equipments, junction boxes, sizes and routes of all cables and wires and such other relevant details. If so desired by the user, circuit diagrams of fire alarm system and its components should also be supplied. These drawings and operating instructions shall be kept up – to – date and be available for convenient reference and shall be available for convenient reference and should be located in the control room.

ii. The installer shall supply the user with a log book. The log book shall be maintained for recording details, including causes of all the alarms (genuine, practice, test or false), faults, service tests and routine inspections, servicing/repairs, etc, as and when done. Periods of disconnection/in operation should also be shown.

8.7 REQUIREMENTS FOR DETECTION ZONES THAT CONTAIN NON-ADDRESSABLE AUTOMATIC DETECTION SYSTEM ARE GIVEN BELOW:

i. Automatic fire detection and alarm system consists of Fire Detectors and Manual Call Points connected by appropriate cables to sector/zone panels which in term are connected to control and

indicating equipment (C and I). The equipment and cables of automatic fire detection and alarm system should be independent of any other system or cables and should not be shared with any other system.

ii. If the requirement of detectors in any area is less than 20, division into zones/sectors may not be necessary. Similarly, sectorization may not be necessary if the number of zones is not very large and in case of bigger premises, the premises may be divided into wings and each wing may have sectors/zones.
iii. Size of the conventional panels is normally referred by number of zones. Each zone can be connected with the conventional detectors not exceeding 20.
iv. The floor area of a single zone shall not exceed 2000 m2.
v. If the total area of a building is less than 300 m2, a zone can cover more than one floor.
vi. If the total area of a building is more than 300 m2, each zone shall be restricted to a single floor.
vii. The search distance, that is, the distance that has to be travelled by anyone responding to a fire alarm signal after entry to the zone in order for the location of the fire to be determined visually, shall not exceed 30 m.
viii. Automatic fire detectors within any enclosed stairwell lift well or other enclosed shaft-like structures shall be considered as a separate zone.
ix. If manual call points are located on the landings of an enclosed staircase, such points at each level shall be incorporated within the zone that serves the adjacent accommodation on that level.
x. The detectors and manual call points within sectors / zones shall be wired to the control and indicating equipment.
xi. The entire electrical installation pertaining to the entire fire alarm system as described above shall be independent of other systems.
xii. When a signal of fire is given it is necessary that there shall be no confusion about the zone from which it is received.
xiii. In larger premises, the fire alarm system shall be so designed and arranged that it is fully compatible with the emergency procedures and provides at some central or convenient point, or points, an indication of the zone from which an alarm has originated.
xiv. If the requirement of detectors or call points is less than 20 in any area, division of the area into zones is not necessary. Similarly, sectorization is not necessary if the number of zones is not very large.
xv. The zoning arrangement for systems in multiple occupations shall take into account the fact that all the premises may not be occupied at the same time. No zone shall include areas is more than one occupancy.
xvi. Remote indicator lamps outside doors of rooms, cabins, etc, within a zone may be useful, if doors are likely to be locked.

8.8 THE FOLLOWING GUIDELINES TO BE FOLLOWED FOR THE INSTALLATION OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM:

i. The entire area of the branch including record/stationery room & onsite ATM/E-Corner/CDM enclosure should be covered with the detectors as per its requirement.
ii. The equipments and cables of Automatic Fire Detection & Alarm system (AFD&AS) should be independent of any other system or cables, and should not be shared with any other system.
iii. The electric connection shall be provided to the system before the main switch through MCB and UPS.
iv. The control panel of the system should be installed near the entry/exit of the Branch / office. The control panel may be fixed on the wall at the height of 1.2 meter, it should be easily approachable, and a key of the control panel may also be tagged with panel.
v. If the detectors are providing under/over the false-ceiling, the armored cable / wire should be clipped

/ hooked with the roof. The armored cable / wire should not be laid out over the false- ceiling at any cost.

vi. Circuits for the detectors and the manual call points (MCP) shall be different. MCP shall be fixed at a height of 1.4 meter above the floor level, at easily accessible, well illuminated, and conspicuous positions, which are free of obstructions. It shall be located preferably near entry/exit / staircases.

vii. At the time of installation and prior to commissioning, every detector should be allotted an identification number (permanent marker) proceeded by alphabetic initials. For example, Z-1/SD**I**/8 means zone -1, **Ionization** Detector, 8th detector, or Z-2/SD**O**/5 means zone-2, **Optical** Detector, 5th detector, or Z-3/HD/4 means zone- 3, **Heat** Detector, and 4th detector.

viii. Under the flat ceilings and ceiling height up 4/5 meter, the spacing between the detectors should not be more than 5 to 7 meter in a protected area.

ix. Detectors shall not mount within 50 cm of any walls, partitions, or obstructions.

x. Detectors shall not be mounted within 01 meter of any air inlet or a forced ventilation system.

xi. Detectors should always be mounted on the ceiling only and shall be placed on the protected side of the premises on the ceiling 1.5 meter from any door, window or any opening in the wall partitions.

xii. Detector sitting shall be such that a clear space of 50 cm is maintained below each detector.

xiii. Auto dialer should be programmed with minimum 4/5 mobile numbers among the branch functionary including branch Manager and must be armed 24x7hrs with the fire alarm panel. The power supply of Auto dialer shall be given from fire control panel only.

xiv. After installation of the system, a demonstration regarding mode of operation of the system should be conducted in the branch/office before the branch functionary. The function of automatic fire detection & alarm system along with auto dialer should be known to the users and the nearby fire station mobile number/phone number may also be connected with system. The fire station should also be informed regarding the function of captioned system in case of any emergency.

8.9 Technical Specification Required for Automatic Fire Detection & Alarm System

ANNEXURE – C

TO BE FILLED BY APPLICANTS

S.N.	(A) TECHNICAL SPECIFICATION FOR CONVENTIONAL AUTOMATIC FIRE DETECTION AND ALARM SYSTEM (AFD&AS)	Compliance (Yes / No)
1	2/4/8 zone Main Control Panel as per latest IS specifications (IS: 2189 & IS: 15908) with inbuilt GSM (with facility to dial at least 5 telephone no's each and voice message of at least 20 seconds) zone indicator and backup. UL listed panel will be preferable. In addition to that QR Code for downloading the USER MANUAL.	
2	The panel must be TCP/IP enabled and CMS compatible with IP module to connect online to a central station for alerts, manual alarm (MCP), reset facility (optional), event logs (min. 500 logs)	
3	Provision for INBUILT AUTO DIALER, with option to remotely change the numbers in the auto dialer from central site/ Administrator.	
4	Test report by the Regional Electronic Test Development Centers or BIS certification is mandatory for Electronic Fire Alarm System	
5	On activation it should initiate Audio Alarm (The sound characteristic of the alarm should be continuous and similar throughout the protected premises) as well as visual signal on sector/zonal panel of the control panel	
6	On fault i.e., open / short condition, buzzer must sound and indicator lamp (LED) glows. This audible alarm should be distinct from the Fire Alarm. Trouble reminder	
7	Panel should be compatible with all type of standard conventional detectors (min. 20 in each zone). Alarm activation by Flame detectors, Ionization Smoke Detector (ISD), Optical Smoke Detector (OSD), Heat Detector, and other compatible sensors with provision of Response Indicator (RI), Manual Call Point with break glass arrangement (MCP) etc. All the smoke detectors shall conform to latest IS specifications and shall be compatible with conventional fire alarm system/panel	
8	All the wiring should be done using Fire proof Armored wiring/cables.	

9	The control panel should have inbuilt keypad, Test facility, ON - OFF indicators, acknowledge button, where required cancel/reset/isolation button, related fuses. There must also be an option to connect EXTERNAL KEYPAD for large branches.	
10	The panel must be **16 SWG** - Powder coated. Cable glands should be provided, Suitable locking arrangement through Key / Screws Space for placing the inbuilt back up batteries	

11	Panel should have LED/LCD display for status of the system. All LED can be checked at once with Lamp test button.	
12	Sounder should be silenced by Acknowledge /Silence button.	
13	Fire/ Open/ Short/ Lamp Test/ Reset/ Alarm/ Evacuate Facility/ Zone Isolation Display	
14	Indication for Mains ON, Battery ON, System ON, Charging ON, Fire Status, Silence, Battery Low	
15	The system should have provision to Reset the complete system from Control Panel.	
16	The Panel should be easy to operate. Auto dialer should be easy to operate for updating the contact numbers	
17	Panel should have the feature of Master reset of settings, and should be password protected.	
18	Built-in power supply arrangement with AC/DC ON, system ON visual indicators and auto switch over to internal back up in case of external power supply/ MAINS failure with auto switch over. The system must have Deep Discharge Protection. The power backup must be rechargeable, sealed, maintenance free. Min. 24 Volts, 7 Ah.	
19	Zone isolation facility (outside of the panel in along with others test buttons) main in case of continuous fault. Auto Isolation with self-activation on removable of fault. Manual Isolation and Manual disable through keypad.	
20	The system should be provided inbuilt with SMPS with spike/Transient reduction circuit, to avoid any False alarming in case of transient/abrupt Voltage fluctuations. Power consumption of less than 200 mA idle current and 1 –2 Amps on full activation.	

21	Aux. relay for triggering external devices. Separate relays for fire & fault. Compatible with external relay card for connecting external devices. , Air Conditioning turn-off relays and facilities for connecting Auto dialer, mot. sirens etc.	
22	Built-in Digital Ammeter (Battery Current), Digital Voltmeter (Main voltage & Battery Voltage)	
S.N.	**(B)Technical Specifications for STANDALONE AUTO DIALER**	**Compliance (Yes / No)**
1.	Standalone Auto Dialer must be compatible with 4 G GSM and land line connection facility of various leading Service Providers.	
2.	It should work with all types of existing alarm having port for connecting the auto dialer	
3.	Minimum 05 telephone numbers , non-volatile memory such that settings are saved	
4.	Minimum 2 messages of 15-20 seconds duration, storage, and recording facility.	
5.	Call over ride and line take over facility.	
6.	User friendly easy programming and simple operation.	
7.	No false activation due to voltage fluctuation etc.	
8.	Facility to cut off message delivery using a number code/master key.	
9.	Message should be repeated at least twice before dialing the 2nd number. In case number not responded, facility to re-dial the number after completing the cycle.	
10.	Should have message recording facility at local end (Branch end).	
11.	In-built GSM auto-dialer should have the ability to generate SMS alerts in addition to auto-dialing the pre-fed numbers.	
12.	Provide signal strength and status indication on display screen.	

S.N.	**(C) Technical Specification for WIRING & SENSORS**		**Compliance (Yes / No)**
1	Multi Sensor Detector	1. Capable of Heat & Smoke - multi criteria sensor	
		2. low power consumption	
		3. LED detector status indicator	
		4. Programmable sensitivity	
		5. CERTIFICATIONS – UL/ LPCB/FM (As per IS 11360)	
2	Optical Smoke Detector	1. Wide operating voltage 8 to 30VDC	
		2. Low power consumption Light Scattering or obscuration	
		3. LED detector status indicator. LED flashes in normal, illuminates in alarm & quite in fault	

		4. Apollo 65 /System Sensor and its equivalent other make	
		5. CERTIFICATIONS - UL /LPCB/FM (As per IS 11360)	
3	Heat Detector	1. Wide operating voltage 8 to 30VDC	
		2. Rate of Rise cum fixed temperature type.	
		3. Backward compatible with Series 100 Detector range of bases	
		4. LED detector status indicator	
		5. Programmable sensitivity	
		6. Range of detectors bases available	
		7. CERTIFICATIONS - UL / LPCB (As per IS 11360)	
4	Manual Call point	1. Anti-Tamper facility.	
		2. As per IS 2189-2008. with hammer and chain (Resettable type Manual Call Point if BIS permit)	
		3. Enhanced aesthetics with front cover facility	
		4. Fully approved to the latest standards.	
		5. CERTIFICATIONS - UL / LPCB/ ERTL/ BIS	
5	Response Indicator	1. Fabricated from either spun aluminum or molded PVC or MS 16 SWG	
		2. DOUBLE LED indication	
		3. As per IS 2189-2008 or equivalent as per prevalent trade and practice, acceptable to the Bank.	
6	Electronic Hooter	1. High sound output, low current consumption.	
		2. Range 500 to 1000 Hz. Sound level between 75 dB - 120 dB.	
		3. Min. 6 Watt (Dual tone) of Min 65 db output	
		4. Low profile, Surface and Waterproof mounting options.	
		5. Fabricated from either spun aluminum or molded PVC.	
		6. CERTIFICATIONS - UL / LPCB/ ERTL/ BIS	
7	Battery	1. 2X 12V 7Ah Rechargeable battery	
		2. Eco-Friendly	
		3. Ready-to-use, Low-self discharge, Maintenance Free	
8	ARMOURED CABLES	1. 2 core 1.5 sq mm armored cable	
		2. Armored & PVC Sheathed Cables Conforming to IS: 1554 (Part -I) 1976 and latest ISI marked.	
		3. Fire Retardant Low Smoke	
		4. MAKE: Finolex / Polycab / RR Cable/Havells or Equivalent.	
9	CONDUIT	1. FOR MS CONDUIT PIPE - SIZE 25MM (IS-9537)	
		2. PVC PIPE (ISI MARK) - SIZE 25 MM	

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

TO BE FILLED BY APPLICANTS

TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS

Certified that

a) We have understood the technical specifications and general requirements as per Section 8 of this tender document thoroughly and are acceptable to us.
b) If the work order in whole or part is placed with us, we would be able to supply the above mentioned equipment/service to the branches/offices in the State Bank of India, Guwahati Circle within given time frame.
c) Our Company/firm already has an office in region with adequate infrastructure and technical manpower, which will remain functional till the end of warranty and AMC period.
d) We understood that the specifications being offered by us as above are applicable throughout the State Bank of India, Guwahati Circle.

PLACE:

DATE:

SIGNATURE WITH SEAL

NOTE: **To be filled and uploaded by applicants as Annexure C.**

SECTION-9

TECHNICAL SPECIFICATIONS OF PUBLIC ADDRESS SYSTEM (INDOOR USE)

S.No.	Items	Specification (Approved by ERTL/CE or equivalent and as per BIS:1881-1998)	Make/Brand
i.	Advanced Power Mixing Amplifier 120/240 Watt	120/240 Watt advanced power mixing amplifier with inbuilt blue tooth for audio streaming, supports audio play back fom USB pen drive, 4 mike / line inputs plus music source input, 2 tone chime generator for channel 1, Inrush current 36 A, Freq response 80 to 18000 Hz, Distortion <1%, Bass & treble control +- 8Db, Front panel has Power-ON switch with LED indication • LCD display, USB port, UBS/BT keyboard functions with IR remote sensor • Four volume knobs for microphone inputs • Volume knob for AUX input • Knob for treble level • Knob for bass level • Master volume knob • LED VU meter for master output (LEDs for -18, -12, -6,-3,0 dB) Headphone socket and surge voltage protection.	Bosch/ Sonodyne/ JBL/ or equivalent
ii	Booster Power Amplifier	Bosch 240/480 WATT booster power amplifier having multiple outputs 70 /100 Volts and 8/4 Ohms, .Temperature controlled forced front to back ventilation directly stackable , mains / battery backup ,2U 19" case , input voltage 230 Volts AC Frequency 60 to 18000 Hz, S/N Ratio > 85dB . Pwer consumption 760 VA, gain 40 dB. Impedance > 20 K Ohms with surge voltage protection.	Bosch/ Sonodyne/ JBL or equivalent
iii.	Gooseneck microphone condenser type / wireless mic	Gooseneck microphone condenser type unidirectional with flexible stem / wireless mic, phantom powered, voltage range 12-48 Volts, sensitivity 2.5 mV/pascal, Freq 100 to 16000 Hz, output impedance < 200 Ohms. Mike to be fitted on some good quality desk stand with On /Off facility with announcement alert tune facility.	Bosch/ Sonodyne/ JBL or equivalent
iv	Recessed mount (Ceiling), Speakers 4/6/8 watts with selectable 8 Ohms, 70 & 100 Volts taps	Recessed mount (Ceiling), 4/6/8 Watt with built in 100 Volt Line Matching transformer complete with dual cone loudspeaker and frame. A circular metal grille is an integrated part of the front. Ceiling speakers are supplied with a 100 V matching transformer with taps on the primary winding for full power, half-power, quarter-power and eighth-power radiation. The unit has integral spring clamps on the rear which can be used to easily fix the loudspeaker into the false ceiling. Rated power SPL 108 dB, Effective Freq 150 to 15000 Hz, Rated impedance 1667 Ohms. Max power 8 Watt & rated voltage 70 / 100 Volts	Bosch/ Sonodyne/ JBL or equivalent
v	Wall mounted Speakers 4/6/8 watts with selectable 8 Ohms, 70 & 100 Volts taps	Wall mounted 4/6/8 Watt with built in 100 Volt Line Matching transformer complete with dual cone loudspeaker and frame. A circular metal grille is an integrated part of the front. Ceiling speakers are supplied with a 100 V matching transformer with taps on the primary winding for full power, Half-power, quarter-power, and eighth-power radiation. The unit has integral spring clamps	Bosch/ Sonodyne/ JBL or equivalent

		on the rear which can be used to easily fix the loudspeaker into the false ceiling. Rated power SPL 108 dB, Effective Freq 150 to 15000 Hz, Rated impedance 1667 Ohms. Max power 8 Watt & rated voltage 70 / 100 Volts	
vi	Steel Rack for Amplifiers complete with pre-wired and control accessible from the front	-Convenient and quick movable on wheal -Cable entry from the rear side -Turning Angle of front and Rear Door over 180^0 -Material SPC quality cold rolled sheet -Powder coating frame and door key lock -Compatible with 19" international standard. -Maximum Loading capacity 60-80 Kg -Welded frame with reliable structure -Front toughened Glass door with good quality of body finishing	Leading Brand fulfill the specification
vii	Wiring Cable	Wiring : 1.5 sq mm 2 core PVC insulated preferably FRLS with low impedance	Finolex /Polycab or equivalent
viii	Digital Selector & Recorder unit	Facility to Select the announcement at particular zone either all zones or compatible with any amplifier/booster amplifier, Emergency pre-recorded evacuation message (Pre recorded good quality of voice for minimum 10 mints), Voice Recording facility to play recording voice as and when required for min 10 mints recording facility for single voice, digital display of play back sound/voice etc.	Soft-Chip, Ahuja or other equivalent leading brand
ix	PVC Conduit	PVC Conduit 1"-1.5"	Leading / ISI Brand

9.4 FOR NEW SUPPLY, INSTALLATION, TESTING, COMMISSIONING OF PUBLIC ADDRESS SYSTEM (INDOOR USE) COVERS THE FOLLOWING:

i. Supply, installation, testing, commissioning, handing over to owner the complete **PUBLIC ADDRESS SYSTEM (INDOOR USE)** as per IS-18881-1998 (CODE OF PRACTICE FOR INDOOR INSTALLATION OF PUBLIC ADDRESS SYSTEMS) and as per latest edition of National building code/BIS.

ii. Transportation to site, unloading and intermediate storage at site, complete work of erection including final grouting, testing and commissioning and putting into operation of entire fire protection system.

iii. Supply, installation, testing & commissioning of Public Address System as per schedule of work & specification.

iv. Supply of all consumable materials required to complete erection of the system.

v. Supply, installation, testing, commissioning of complete cabling for PA system including earthing cable etc.

vi. Supply of various drawings, data, test reports, test certificates, operation, and Maintenance manual as necessary.

vii. The cost incurred for covering complete scope of work specified above shall be included in various items of schedule of works. No extra payment shall be given for covering anything of the above scope of works.

9.5 SHOP / EXECUTION DRAWINGS:

a) Before starting the work, the contractor shall submit to the Fire Officer for his approval in the prescribed manner, the shop / execution drawings for the entire Installation.

b) The BANK, reserves the right to alter or modify these drawings if they are found to be insufficient or not complying with the established technical standards or if they do not offer the most satisfactory performance or accessibility for maintenance. Contractor shall supply in six (6) sets of all approved shop drawings for execution. Shop drawings shall be submitted under the following conditions:-

i) Large scale drawings showing fixing detail of fixtures, equipment, and showing co-ordination with other services. Showing any change in layout in the Fire Fighting drawings.

ii) Equipment layout and wiring diagram along with Manufacturer's or Contractor's fabrication drawings for any materials or equipment supplied by him.

iii) The contractor shall submit four copies of catalogues, manufacturer's drawings, equipment characteristics data or performance chart as required by the Engineer-in-Charge.

9.6 INSTRUCTION/MAINTENANCE MANUAL:

The Contractor shall prepare and produce instruction, operation and maintenance manuals in English for the use, operation and the maintenance of the supplied equipment and installations, and submit to the Bank in (2) copies at the time of handing over. The manual shall generally consist of the following:

a) Description of the project.
b) Operating instructions.
c) Maintenance instructions including procedures for preventive maintenance.
d) Manufacturers catalog.
e) Spare parts list.
f) Trouble shooting charts.
g) Drawings.
h) Type and routine test certificates of major items.
i) One (1) set of reproducible `as built' fire fighting system drawings.

9.7 COMPLETION CERTIFICATE: On completion of the Fire Fighting installation a certificate shall be furnished by the contractor countersigned by the licensed supervisor, under whose direct supervision the installation was carried out. This certificate shall be in the prescribed form as required by the local supply authority.

9.8 GUARANTEE: At the close of the work and before issuance of final certificate of completion by the SBI Fire Officer/Consultants, the contractor shall furnish written guarantee indemnifying the owner against defective materials and workmanship for a period of **one Year.** The contractor shall hold himself fully responsible for reinstallation or replacement, free of cost to owner, the following:

a) Any defective work or material supplied by the Contractor.
b) Any material or equipment supplied by the owner which is damaged or destroyed as a result of defective workmanship by the contractor.
c) Any material or equipment damaged or destroyed as a result of defective Workmanship by the contractor.

9.9 MAINTENANCE DURING WARRANTY PERIOD:

a) During the currency of the warranty and annual maintenance contract, any number of fault complaints shall have to be attended-to, free of charge. It is to be noted well that any such complaint has to be

attended within the time-frame laid down i.e. within 24 hrs. Failure on this score may invite penal action**.**

b) The initial maintenance during the warranty period of the system as well as the battery (which is covered by its separate warranty) will be free of charge and shall include free replacement of any / all failed components / spares, **with regular quarterly visits to carry out maintenance of the system, as per the enclosed schedule** and scope of work under AMC.

9.10 DEMONSTRATION /TRAINING OF PA SYSTEM

Imperative Training / demonstration on handling of PA System is vital role for the Bank's staff posted at the Branches / Offices. Therefore, to avert any Fire Incident in its incipient stage the occupants must have the knowledge on handling /operation of the PA System available at the site. It is necessary for the Vendors / Firms /Contractors, to visit the Branches for AMC/Maintenance as per schedule (whenever they due), or on any Breakdown whenever warranted. Representative of the Firm have to conduct demonstration with prior permission to the BM to conduct a small training session (10-15 minutes) during AMC/**New Installation**. The details of training /demonstration must be recorded in Security Information register and also mentioned in Service Certificate issued to the Branches/Offices.

9.11 TERMINOLOGY AND OTHER TECHNICALITY IN PA SYSTEM

a) **AMPLIFYING SYSTEM**: That part of the installation which comprises of preamplifiers, mixers, equalizers, and power amplifier.

b) **PRE-AMPLIFIER**: The part of the amplifying system, & essentially a voltage amplifier, suitable for operation with input source such as from microphone, tape player, etc. The output from such an amplifier is connected to a mixer or another amplifier operating at a higher input level.

c) **POWER AMPLIFIER:** The part of the amplifying system intended to amplify the signal derived from pre-amplifier, mixer and equalizer to a level capable of driving load, that is, loudspeaker.

d) **MIXER**: A mixer is a device used to mix two or more input signals from microphones as well as from input sources like cassette tape players, electronic Morgan, etc. The mixer also has inbuilt pre-amplifier so that mixer can be connected to another amplifier operating at higher input level.

e) **MIXER CONSOLES:** When large number of microphone inputs are required, these cannot be handled by mixing stage provided in the amplifier. For such applications audio mixing consoles should be provided. Normally a) audio mixing consoles are for 8, 12 and 18 inputs. Audio mixing consoles should provide following minimum facilities: b) 3 Band equalizer for '**Bass**', '**Mid**' and '**Treble**' cut and booster controls for each channel. Sensitivity control for each channel to adjust the input, thus preventing overloading of each channel. c) Overload indicator LED for each channel. d) Facility for programme. e) Facility for stage monitoring (fold back).

f) **EQUALIZER** : An equalizer is a circuit to perform equalization which is a technique employed in transmitting, recording or amplifying program material by which selected frequencies are compensated in order to obtain a desired overall frequency response. The term is also applied to the matching of sound systems to room acoustics by the use of filter.

g) **LOUDSPEAKER CLUSTER**: A combination of direct radiator type LF driver and HF driver (direct radiator or compression type) with frequency divider network. These are generally used for high quality installation.

h) **CIRCUIT PLANS AND OPERATING INSTRUCTIONS**: Complete block and schematic diagrams for the equipment installed should be prepared and made available along with the circuit diagrams for

each of the equipment, at the place where the central equipment is located. The layout and sizes of the wiring and cabling should also be indicated. The loudspeaker load connected to each output line and the 'particulars of the line transformers should be indicated. The operating instructions should also be made available which, among others, should also indicate the rating of the fuses.

i) **POWER SUPPLY:** Local electricity authorities should be contacted for providing the electric power supply mains near the proposed location of the central equipment. The installation should be normally operated from 240 volts, single phase, 50 Hz AC mains supply and preferably capable of operation from 12- 14 V storage battery.

j) **INSTALLATION OF LOUDSPEAKERS, MICROPHONES AND WIRING:** These items should be installed at appropriate time after other arrangements like decoration, seating, etc, are completed. This will minimize the risk of damage or loss. Necessary supports and structures for tithe loudspeakers may be erected after the information mentioned above has been obtained. The wiring for the loudspeakers and microphones may be laid just sufficiently in advance of the appropriate time for completing the installation so that preliminary tests that may be necessary to decide on the type and position of loudspeaker could be made after an acoustic survey. Normally the installations comprise the following principal items of equipment:

- Source of Input Signals - One or more microphones, cassette player or any other sound recording and reproducing equipment;
- Amplifying Equipment System-One or more amplifiers; and
- Loudspeakers.

k) **AMPLIFYING SYSTEM/EQUIPMENT:** The rated output power of the amplifying equipment should be sufficient to work the loudspeaker load connected to the output line. The amplifier which may have sensitivity sufficient to operate only from the highest input voltage likely to be met with has to be supplemented with pre-amplifier for use with sources of lower voltage. Either integrated amplifier having facility for accepting input signal from various sources mentioned in above or a separate mixer and booster combination can be used. The output transformers of the amplifiers should have impedance tappings of 4, 8 and 16 ohms to enable operation with loudspeakers of these standard impedances. When specified, the transformer should be provided with 70 to 100 volts constant voltage tappings . High power amplifiers should be capable of withstanding short term over load, etc. Also incorporate safeguards against excessive voltage or current rise in case of open circuit conditions or short. Circuit conditions respectively, in the output circuit. The frequency response of the amplifiers used for high quality reproduction should be within plus-minus 3 dB from 75 to 10 000 Hz. For general purpose, the response should -be within +3 dB from 100 to 7500 Hz. The amplifying system may be provided with tone controls. For high quality reproduction, there should be provision for both bass and treble controls.

l) **LOUDSPEAKER-LINE-MATCHING TRANSFORMERS:** In certain indoor installations, a large number of loudspeakers of different type connected to the output of the amplifying system through loud speaker line-matching transformers may be required. These transformers should have at least the minimum frequency characteristics required of the public address system. The power handling capacity of the transformer used with a loudspeaker should not be less than the power to be absorbed by the speaker. These should have several taps on primary and/or secondary to give multiple turns ratio. These transformers enable the loudspeakers, through the selection of proper turns ratio, to take an input of the determined value of audio from the amplifier, care being taken at the same time not to

overload the loudspeaker. Where the constant voltage output line from the amplifier is used, the total wattage of loudspeaker load should not exceed the rated power of the amplifier.

m) **INSTALLATION PRACTICE:** All equipment should be robustly made and designed for continuous operation. Equipment should securely be installed in such a manner as to have convenient access to all sides of it. Access by unauthorized persons should be guarded against. Precautions should be taken to keep away dust from the equipment, especially if earth moving machines, concrete mixers, etc, are working in immediate vicinity of the accommodation provided. Controls All preset controls should be mounted behind cover plates and designed for adjustment only by use of a tool, such as a screw driver. The use of manual controls should be restricted to as few as necessary.

- All controls should be mechanically and electrically noiseless. For temporary installation or when the number of items of equipment is not large, they may be placed on a table and wired. The positioning of the equipment should be such that the lengths of the interconnecting cables are kept minimum for convenience.
- Rack mounting for permanent installation or in case the number of items is large; it is desirable to mount them in racks of suitable dimensions. The racks may be of metal or wood and having compartments of uniform width assembled together. Each compartment shall contain one Item of equipment. The height of the rack will depend on the number of items to be mounted and accommodation available, ensuring that all manual controls arc within easy reach.
- Switches should be provided for isolating any faulty section of the equipment, thereby facilitating operation, and avoiding danger to the operating personnel. The arrangements made should enable the remaining part of the equipment to be available for use. The patch cords, if used, should be tested and neatly arranged to avoid obstruction and should be easily identifiable. Necessary safety measures should be adopted to avoid accidental contacts with high voltage points in the rack.

n) **MICROPHONE INSTALLATION:** Microphones should be, as far as possible, behind the loud speakers in order to minimize acoustic feedback. The microphone stands may be on the floor, table, or desk type, capable of adjustment so that the height and direction of the microphone can be adjusted to suit the speaker. The microphone plugs and sockets should preferably be multi-contact type and freely interchangeable. The microphone sockets may be permanently fixed on the foot-light troughs as shown in Fig. 3 or suspended from ceiling. When suspended types of microphones are used, these should be hung and concealed from the audience. The correct distance between the microphone and source should be predetermined and arranged to be constant as far as possible. It is important to see that if the level of reverberant sound (undesired) or surrounding poise near the microphone is high, the distance between the microphone and the source of sound (desired) should be reduced. The sound source should be directed towards the microphone as otherwise the high notes which are highly directional, would not be satisfactorily picked up by the microphone and thereby the clarity of the speech sound reproduced by the public address system will be poor.

Microphone should be low impedance type which permits the use of long microphone cables without any loss of high frequencies. When more than one microphone is employed, the output from several microphones should be mixed m a mixer and the common output fed to the amplifiers. Where the amplifier itself is capable of mixing the individual microphone inputs, separate mixer is not required.

o) **LOUDSPEAKER INSTALLATION**: For high quality reproduction, directional type of loudspeakers should be used. Vertical directivity pattern of the system should be such as to feed the audience at

uniform level, avoid harmful reverberant sound or echo, and avoid feedback of energy to the microphones. In the horizontal plane, the directivity should be uniform across the width of the hall.

p) **WIRING AND CABLING:** Microphone and Other Input Source Cables carry low level signal currents and are therefore susceptible to electrical interference. It is preferable to use twin core screened (copper braiding) microphone cable. The copper braiding should be sheathed with an insulating covering. The microphone cables should be isolated from power, loudspeaker and telephone cables. Joints in the cables should be avoided as far as possible. The plugs and sockets used for microphone cables should have strong self cleaning contacts so as to eliminate noise and they should be non-reversible and have a sufficient number of pins to connect not only the main conductors but also the cable shield. Microphone cables should be laid without sharp bends as far as possible. Inside the building they may be laid on the floor along the walls or under the carpet to avoid damage due to heavy object falling on them and cutting them. When laid in the open, they should be either buried in the ground to a depth of not less than 20 cm or laid through an iron pipe buried in the ground to a depth of 15 cm if heavy pressure is expected due to movement of personnel over the surface. They may also be laid overhead at a height not less than 3.5 m from the ground clipped securely to a bearer wire which may be galvanized iron of diameter 1.60 to 2.00 mm, the length depending on the span of suspension. Protection by conduit or capping should be provided wherever there is a risk of damage or interference with the wiring. Any wiring, that is, to be run below about 1.8 m in height along corridors or outside walls or on the floor should be protected likewise. The conduit should permit easy drawing in and out of the cables. The input and output cables of the amplifying equipment should not be run in the same conduit in which mains power supply cables are drawn.

q) **WIRING OF THE EQUIPMENT:** A schematic diagram of the equipment, switching arrangements and incoming and outgoing lines should be drawn before the equipment is assembled and wired. The main and stand by equipment (if any) is wired in accordance with the scheme. Patch cords, if used, for connecting the equipment should be carefully checked for faults before use.

9.12 POWER SUPPLIES: MAINS SUPPLY: The equipment should normally be operated from 240 volts single phase 50 Hz AC mains supply. If, however, the supply is different, for example, 110 volts AC, a transformer of the required capacity and rating may be used. A voltage regulating device will have to be provided if the regulation of the power supply is poorer than +5 percent. The supply mains should be terminated in an iron clad switch with fuses of adequate capacity to meet the estimated load and provided with indicator lamps for each phase. Auxiliary switch board with 3 pin socket outlets and switch controls should be provided for connecting the soldering iron, test gear, inspection lamps, etc.

9.13 ABSENCE OF MAINS SUPPLY: If no mains supply is available, petrol or diesel engine driven generating sets of the required capacity giving 240 volts, single phase, 50 Hz AC power supply should be used. Such a generating set should be located at sufficient distance from the rostrum preferably a large building shielding it, so that its noise at the rostrum is not higher than what is present in the vicinity.

a) **BATTERY SUPPLY:** In case of low power installations or when no mains supply is available, the amplifying system should be capable of operation directly from a strong battery. All amplifiers should preferably be capable of operating on 12 V/24 V DC car battery besides on 240 V, 50 Hz AC supply.

b) **EARTHING:** Proper earthing of the entire installation (with appropriate earthing of the individual equipment also) is absolutely essential to avoid danger from any possible shock to the users of the equipment, the operating personnel, or the audience.

9.14 QUALITY OF REPRODUCTION: The sound reproduction resulting from indoor public address systems may be classified as follows with reference to the quality of reproduction: a) 'A' category - desirable when high quality reproduction is aimed at (for example, theatre, halls and large auditoria having good acoustical properties). b) 'B' category - Adequate for lecture and assembly halls and similar applications.

'A' category system should be governed by the following requirement:

a) Frequency response - The frequency response of the system (excluding loudspeakers) shall be within 53 dB from 100 to 10 000 Hz.

b) Harmonic distortion - Total harmonic distortion of the system (excluding loudspeakers) shall not exceed 5.0 percent at rated output of the amplifier.

c) Signal-to-noise ratio - The signal-to-noise ratio under operating conditions of the amplifier system as a whole with flat operation of the tone control shall not be worse than 50 dB.

'B' Category systems should have a useful frequency range from 100 to 7 500 Hz within +/-3 dB (excluding loudspeakers). In noisy and reverberant locations this can be further limited to improve speech intelligibility.

9.15 REQUIREMENTS FOR ANNUAL MAINTENANCE CONTRACT OF PUBLIC ADDRESS SYSTEM (INDOOR USE) IN THE BRANCHES/OFFICES UNDER SBI NORTH EAST CIRCLE.

Annual Maintenance Contract of PA System at the various Branches / Offices under SBI LHO Guwahati,North East Circle. This would include repair and maintenance of PA system at site to ensure 24x7 operation of the system.

Details of the Parts of the PA system installed: (quantity and specifications may be edit as per requirements)

S.NO.	ITEMS PARTICULARS	QUANTITY INSTALLED
1.		
2.		
3.		
4.		
5.		
…and so on….		

a) Scope of work in Annual Maintenance Contract shall include checking, cleaning, repairing, and maintenance at the site to ensure 24x7 operation of the system. The system shall be maintained on "**AS IS WHERE IS**" basis. Any modification/shifting/extension of the system shall be carried out on chargeable.

b) During the currency of the contract, the firm will attend to any number of break-down calls without any additional charges and any break down will be repaired **within 48 hrs.** For this purpose, communication by any means e.g. **Letter, Email, SMS, Instant Messages, Mobile Phone Calls etc** which are independently logged will be considered sufficient and the vendor shall have no right to insist on any particular form of communication. For all Electronic Forms of communications the time of sending shall also be considered as time of receipt by the vendor unless the vendor is able to prove delayed receipt of such communication.

c) Any part required to be replaced shall be genuine and from Original Equipment Manufacturer (OEM).

9.16 QUARTERLY AMC VISIT

a) Checking, testing, cleaning, and repairing/rectifying, of the system.
b) Clean the amplifiers, speakers, and accessories properly.
c) Switch “ON” the system and ensure all indicating lamps are glowing. If any of them are not glowing the same to be rectified.
d) All the switches and push buttons should be in working condition.
e) The sound level LED’s should be in working condition.
f) The console panel to be tested of its function i.e. isolating the floors/wings, function to be ensured.
g) Each and every speaker of the system to be made in working condition without unwanted Noise/Sound (Humming, Motor beating, Hissing sounds etc.)
h) Each amplifier and all the Amplifiers, Audio level must be equally maintained.
i) The LMT (Load matching Transformer) diaphragm and the magnet of all the speakers to be checked.
j) Wiring of the system to be checked and maintained.
k) The amplifiers input and output terminal connection should be made with colour code wiring and kept in working/proper condition.
l) The microphone and its connecting wire plug to be maintained. The sensitivity of the microphone to be set at an optimum level.
m) Whenever the microphone is switched ON/OFF, music shall be electronically muted giving electronic indication by a ting tong sound, prior to speech with ON/OFF switch.
n) Check and ensure the proper function of the rotary selector switch.
o) Volume control regulator of the monitor speaker to be tested/checked.
p) The sound level indicator LED’s corresponding the each rack shall be activated whenever a speech or tone is fed into the system to indicate the output level.
q) The level indicator panel indicates the input level. This is directly connected to the pre-amplifier in the control desk and indicates whether the input signal is being well received or not.
r) Whenever the microphone is switched ON, a chime shall be heard through either the monitor speaker or the speakers in the selected zone.
s) Selector switch button/LED’s to be tested simultaneously “all call “button/LED’s too.
t) Ensure proper earthling. All fuses to be tested.
u) Please ensure that the volume control settings and the sensitivity settings of all amplifiers and booster amplifiers are similar to what they were at the time of commissioning.
v) Main junction box to be kept free from foreign particulars.
w) The record player system to be checked & kept in working condition.

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ANNEXURE – D

(TO BE FILLED BY APPLICANTS)

UNDERTAKING FOR ACCEPTANCE OF TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS OF PUBLIC ADDRESS SYSTEM

A public address system (or **PA system**) is an electronic system comprising microphones, amplifiers, loudspeakers, and related equipment. A public address system can be an effective way of communicating important instructions and create a sense of calm to building occupants. While proven extremely effective, public address systems also have strict standards and requirements. PA system should comply with the specifications as per **IS:1881 and other relevant standards.**

Certified that

a) We have understood the technical specification as per IS:1881 and other relevant standards and are acceptable to us.
b) If the work order in whole or part is placed with us, we would be able to supply & install the above mentioned equipment/service to the branches/offices in the State Bank of India, Guwahati Circle within given time frame.
c) Our Company/firm already has an office in region with adequate infrastructure and technical manpower, which will remain functional till the end of warranty and AMC period.
e) We understood that the specifications being offered by us as above are applicable throughout the State Bank of India, Guwahati Circle.

PLACE:

DATE:

SIGNATURE WITH SEAL
(OF APPLICANT)

NOTE: **To be filled and uploaded by applicants as Annexure D.**

SECTION-10

EMEREGENCY SIGNAGE BOARDS AND EMERGENCY EXIT LIGHT

Emergency signage boards guide people to safety with clear graphics (like the walking man & arrow) and text, using colors like green (safe exit) or red (fire equipment), and can be illuminated (LED, backlit) or photoluminescent (glow-in-the-dark) for visibility during power outages, featuring materials like acrylic, PVC, or aluminum for durability and come in various sizes and shapes (rectangular, square) for hospitals, offices, and public spaces.

TECHNICAL SPECIFICATIONS OF AUTOGLOW /LED BASED FIRE SAFETY SIGNAGES:

The following specifications are required for **AUTOGLOW /LED BASED FIRE SAFETY SIGNAGES** must be followed by the applicants wherever required by the Bank Branches/Offices:

i) IS: 10322 (PART-5/SEC-8):2013 “LED LUMINARIES FOR EMERGENCY LIGHTING.
ii) IS: 12349:1988 “FIRE PROTECTION-SAFETY SIGNS”
iii) IS: 9457:2005 “SAFETY COLOURS AND SAFETY SIGNS”
iv) IS: 9583:1981 “SPECIFICATION FOR EMERGENCY LIGHTING UNITS”
v) National Building Code of India-2016

Emergency signage boards should comply with the specifications as per the relevant codes and standards. These signages are required to be displayed at each Floor/Landing/Pathways /Lift lobby/ Staircases/ Lifts. The signages should indicate the fire fighting, fire safety equipments and systems present on the respective floors/landing. The details of which are as under:-

S. No.	Signage Boards	S. No.	Signage Boards
1		2	
3		4	
5		6	
7		8	
9		10	

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11		12	
13		14	
15		16	
17		18	
19		20	
21		22	
23		24	
25		26	
27		28	
29		30	

31		32	
33		34	
35		36	
37		38	
39		40	
41		42	
43			

Size of Signage Boards:

100 mm X 300 mm, 150 mm X 300 mm
150 mm X 400 mm,
200 mm X 200 mm,
250 mm X 250 mm,
400 mm X 400 mm.

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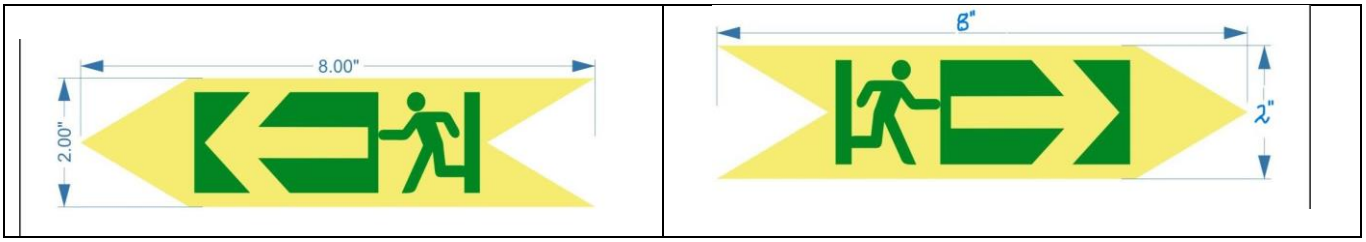
Night Glow Floor Signage Sticker:
Size: 8 inch * 2 inch



Note: The above-mentioned signage boards & Floor Signage sticker can be customized also as per the requirements of Bank.

	SUPPLY OF EMERGENCY EXIT LIGHT	
i	Supply Of Self Contained Rechargeable SWGS Emergency Egress Routes BIS approved Lights with 1X 5 W LED CIRCUIT POWER /Mains ON Emergency 3 W LED -EMERGENCY 3W LED 20 (0.2W) lamp , The equipment Shall Recessed Surface /Hanging / WALL mounting Fully Compliance with requirement for the Fire and Safety code of practice and the respective EN60598-2-22 and designed in compliance with EN50172, with 24M VIEW distance Neotype IP 20 as Per IEC 529 - working Temp 25°C-60°C, The body is fire retardent,CAD Designed printing on 8 M. M. clear acrylic sheet ,with Change device Swith Installed , Fitting with 180 Min backup with Rechargeable environmentally friendly Battrey 3.7V 2200MAH Nominal Input Voltage 230 +-10 % to 240V A.C. +-10 % 50 Hz +-10 % Supply Cuurent 50mA max the Fixture is tested with Insulation Resistance at 500VDC & to be Greater than 20M Ohms and the same Fixture to be STOOD Tested with High VOLT 1500V 50 HZ AC RMS applied for 1 Min between live parts & Earthin terminal ,with Deep Discharge /Low Battrey Cut of protection the Fixture should be Confirms to IS: 10322 Part 5 Sec 8 with Certificates to BIS /NBC Standard with test Reports of IS Standard , as per UL 924 Contractor should be submit the above Compliance as require , Contractor should be submit the above Compliance as require .**Make - Prolite /Autoglow /Honey Well/ Glowlight /Acculite /Signsutra / Instamark/AUTOLITE.** **The applicant should supply & install single sided and dual sided as per the demand:-** A. Single sided B. Dual sided **The product should cover a warranty period of minimum 01 year.**	

Note: The above-mentioned signage lights can be customized also as per the requirements of Bank.

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

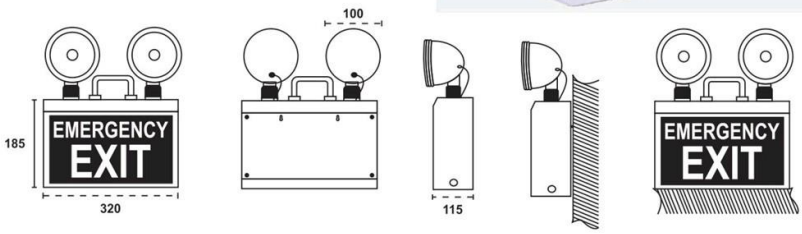
LED TWIN BEAM EMERGENCY EXIT MULTI LIGHTS

LED TWIN BEAM MULTI LIGHTS

Features and Application

Multi Lights are built, with swivel facility that allows for shifting the focus whenever required. These Twin beam Multi lights could be embedded or mounted on pillars or poles. They are mostly used in large and sprawling premises, mostly industrial ones such as warehouses, godowns, railway yards and similar areas.

LED ML 2	EXIT
Non-Maintained	Maintained
3 hrs backup	3 hrs backup
2 x 18 Watt LED	Wall Mount
IP 20	IP 20



SPECIFICATION

* Confirms to IS: 9583-1981 IS 10322
* Battery Duration± 10%.
* Red LED "ON" indicates charging
* 22 SWG CRCA White Powder Coated Housing
* SLA Rechargeable Battery
* Constant Current Charger
* 10 to 12 hrs. Recharging Period
* Input~230 V, 50Hz (others available)
* Also available with higher backup - POR

SELF CONTAINED
RECHARGEABLE EMERGENCY LIGHTS

Note: The above-mentioned signage lights can be customized also as per the requirements of Bank.

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE – E

TO BE FILLED BY APPLICANTS

UNDERTAKING FOR ACCEPTANCE OF TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS FOR EMEREGENCY SIGNAGE BOARDS AND EMERGENCY EXIT LIGHT

Certified that

a) We have understood the technical specification thoroughly as per the National Building Code and other reference standards mention herewith and are acceptable to us.
b) The above mentioned signage boards and lights can be customized also as the requirements by the Bank.
c) If the work order in whole or part is placed with us, we would be able to supply & install the above mentioned equipment/service to the branches/offices in the State Bank of India, Guwahati Circle within given time frame.
d) Our Company/firm already has an office in region with adequate infrastructure and technical manpower, which will remain functional till the end of warranty.
e) We understood that the specifications being offered by us as above are applicable throughout the State Bank of India, Guwahati Circle.

PLACE:

DATE:

SIGNATURE WITH SEAL
(OF APPLICANT)

NOTE: **To be filled and uploaded by applicants as Annexure E.**

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE – F

[To be submitted by Vendor on letter head]

Ref, No. Date:

To,

The Assistant General Manager (P & E)
Premises & Estate Department
3rd Floor A-Block,SBI LHO Building,
P.O. Assam Sachivalaya, Dispur,
GS Road Guwahati - 781 006 , Assam

Dear Sir,

ACCEPTANCE FOR SUBMISSION OF APPLICATION FOR EMPANELMENT OF CONTRACTORS / FIRMS / COMPANIES FOR SITC (SUPPLY, INSTALLATION, TESTING, COMMISSIONING) & MAINTENANCE OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM (AFD & AS), PUBLIC ADDRESS SYSTEM AND EMERGENCY SIGNAGE BOARDS/LIGHTS AT BANK BRANCHES / OFFICES / PREMISES UNDER THE JURISDICTION OF STATE BANK OF INDIA, LOCAL HEAD OFFICE, GUWAHATI CIRCLE

With reference to your advertisement notification no. ……dated..... for captioned work, we submit herewith our application form for expression of interest with required list of enclosures duly filled, signed and sealed by the authorized signatory of our organization.

2. I/We have read and understood the Press notice, Empanelment Notice & this Application form along with all Annexure and my/our firm fulfils the Eligibility Criteria as described in the notice.

3. I/We are agreeable to the terms and conditions and to submit **Bank Guarantee/Security Deposit of Rs.1 lakh** from a scheduled bank other than State Bank of India. The Security Deposit will be released only on successful completion of the empanelment period and warranty period of one year. If the successful bidders fail to execute the work as per Banks specifications / schedule, their Security Deposit will be forfeited.

4. I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my above-mentioned empanelment of AFD&AS vendor, for supply, installation and maintenance of AFD&AS and Public Address System are correct and genuine. I/ we, am /are, therefore liable to face the appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonial is not found correct / genuine or not attached as required documents.

5. I / We undertake to produce the original of all the papers / documents attached herewith and assist the Bank authorities for the purpose of empanelment and verification.

6. I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.

7. I/We are authorized to sign and submit these documents for Empanelment.

8. I /We understand that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.

9. I /We also understand that partly / wrongly filled application and / or applications not on prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexure are liable to be summarily rejected by the Bank.

10. I/ We confirm that all the Rules prevailing in the state, the Labour Laws, Risk Insurance obligations, State & Central Government statuary requirements are complied by us.

11. I / We understand that this is merely an application & does not entitle us to be necessarily empanelled by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

12. **I/We hereby confirm and certify that we shall provide account details of State Bank of India for payment process.**

Yours faithfully,

SEAL OF THE FIRM (SIGNATURE OF AUTHORIZED SIGNATORY)

PLACE: NAME:

DATE:

NOTE: **To be filled and uploaded by applicants as Annexure F.**

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE – G

APPLICATION FOR EXPRESSION OF INTEREST FOR EMPANELMENT FOR AUTOMATIC FIRE DETECTION & ALARM SYSTEM (AFD&AS), PUBLIC ADDRESS SYSTEM AND EMERGENCY SIGNAGE BOARDS/LIGHTS IN SBI, GUWAHATI CIRCLE

S. No.	Subject	Details			
1.	Name of Organization				
2.	Constitution	Proprietary / Partnership / HUF / Private Limited / Public Limited. **[Enclose a copy Certificate of Registration / Partnership deed].**			
3.	Year of Establishment	(DATE OF COMMENCEMENT OF BUSINESS IN CASE OF COMPANY)			
4.	Details of Partners/Key/Senior Officials/Directors /Technical Officer (Enclose Biodata)	Name	Designation	Qualifications	Experience
5.	Registered / Head Office Address with details	Address			
		Mobile			
		Phone			
		Fax			
		Email			
6.	Local Office Address With details and documentary evidence	Address			
		Mobile			
		Phone			
		Fax			
		Email			
7.	Contact Details for Correspondences	Name			
		Designation			
		Address			
		Mobile			

		Phone			
		Fax			
		Email			
8.	GSTs Registration No.	[Please enclose a certified copy of latest certificate]			
9.	PAN [Permanent Account Number]	[Please enclose a certified copy of latest income tax clearance certificate/Return filed/Assessment Order]			
10.	Service Tax Registration No.	[Please enclose copy of Registration Certificate]			
11.	Whether last three years (FY 2022-23, 2023-24, 2024-25) IT retun filled	**Please enclose relevant certified copies**			
12.	Annual Turn Over (in lacs), **Please enclose certified copies**	2023-24			
		2024-25			
		2025-26			
	Average Annual Turnover last 3 years				
13.	Financial details (Please enclose copies of Audited Profit and Loss and Balance Sheet along with Auditor's Note)		[Rs. In lakhs] As at close of business as on		
			31/03/2024	**31/03/2025**	**31/03/2026**
		Turnover / Sales			
		Other Income			
		Profit before Tax			
		Profit after Tax			
		Capital & Reserves			

14.	**Relevant Experience** of applicants	**[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]**

S.No.	**Name of Organization**	**Type of Organization**	**Location**	**From (mention date)**	**TO (mention date)**	**Total years /months**
i.						
ii.						
iii.						
iv.						
v.						
vi.						
…						

15.	**Working Experience** in field of Fire Alarm System	**[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]**

S. No.	**Name of Organization**	**Type of Organization** (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	**Location**	**From (mention date)**	**TO (mention date)**	**Total years /months**
i.						
ii.						
iii.						
iv.						
v.						
vi.						
…						

16.	**No. of installation** (new installation /SITC) of Fire Alarm System	**[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]**

S. No.	**Name of Organization**	**Type of Organization** (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	**Location**	**Mention date/ year of installation**	**No. of installation**	**Remarks**
i.						
ii.						
iii.						
iv.						
v.						
vi.						
…						

17.	**No. of AMCs** of Fire Alarm System	**[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]**

S. No.	**Name of Organization**	**Type of Organization** (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	**Location**	**Mention date/ year of installation**	**No. of AMCs**	**Remarks**
i.						
ii.						
iii.						
iv.						
v.						

<table>
<tr><td rowspan="5">18.</td><td>OEMs certificate</td><td colspan="4">Please enclose relevant certified copies</td></tr>
<tr><td>Name of OEMs</td><td colspan="4">Details</td></tr>
<tr><td></td><td colspan="4"></td></tr>
<tr><td></td><td colspan="4"></td></tr>
<tr><td></td><td colspan="4"></td></tr>
<tr><td rowspan="7">19.</td><td rowspan="7">Established Office / Service Support centres.</td><td colspan="4">Please enclose relevant certified copies: Registration certificate under Shops & Establishment act in at least one of the below mentioned locations.
AND Copy of Property Document / Rent Agreement along with list of technically qualified staff for the jo. Please furnish complete details of offices [Address and contact details like Mobile, Land line Phone, Fax, Email] with number of support engineers located.</td></tr>
<tr><td>Locations</td><td>Office Available? (Yes / No)</td><td>Functional from (date/year)</td><td>No. of Support Engineers and details</td></tr>
<tr><td>Guwahati</td><td></td><td></td><td></td></tr>
<tr><td>Shillong</td><td></td><td></td><td></td></tr>
<tr><td>Dibrugarh</td><td></td><td></td><td></td></tr>
<tr><td>Jorhat</td><td></td><td></td><td></td></tr>
<tr><td>Silchar</td><td></td><td></td><td></td></tr>
<tr><td rowspan="4">20.</td><td>ISO Certificate</td><td colspan="4">Please enclose relevant certified copies</td></tr>
<tr><td>Name of ISO certificate</td><td colspan="4">Details</td></tr>
<tr><td></td><td colspan="4"></td></tr>
<tr><td></td><td colspan="4"></td></tr>
<tr><td>21.</td><td>Number of Offices
In India</td><td colspan="4">[Enclose complete list]</td></tr>
<tr><td>22.</td><td>Whether Registered / empanelled any Organization / public body (Enclose documentary</td><td>Name of Organizations</td><td>Since when</td><td colspan="2">Firms who are under arbitration/ litigation with our Bank or have been blacklisted/ de-listed/ de-panelled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector</td></tr>
</table>

	Proof)			Banks (PSBs) / PSUs/ Financial Institutes (FIs) during last FIVE YEARS will not be considered. An AFFIDAVIT by Proprietor/All Partners/Director duly declaring his/their position in the Proprietorship/Partnership/Company, as the case may be, on a Stamp Paper duly notarised, to be submitted
23.	List of Clients whose work has been undertaken During last five years.	[Please enclose as per format relevant order copy/contract copy and satisfactory performance cum installation cum completion certificate from the customers] As per format		
24.	Dealing with SBI	Enclose order copies and installation certificates the satisfactory performance certificate has to be from the authority which originally empanelled the vendor.		
25.	Installations at Public Sector Banks / Entity	Please enclose order copies / contract copies and installation cum satisfactory performance certificate from Public Sector Bank.		
26.	Details of major works executed & completed during last 05 years.	Enclose copies of work order and its completion certificates		
27.	Details of major works on hand	Enclose copies of LOI /work order / agreement		
28.	Details of Key Personnel Permanently employed.	**Please enclose relevant certified copies/list**		
29.	List of Office Equipments owned by the firm (Enclose separate sheet, if required)			
30.	Declaration Regarding Near Relative Working in SBI.			
31.	Mention Any Litigation / Arbitration Case Pending Against the Firm	Attach a separate sheet if required.		
32.	Have You Been Blacklisted by Any Organization in The Past, If Yes, Furnish Details			

33.	Whether the Applicant is Willing to Maintain / Repair the Existing Automatic Fire Detection Alarm System And its Accessories	Yes / No
34.	GeM registration number	**Please enclose relevant certified copies**

Note: Please enclose separate sheets in same format for additional information, photographs, and documents. Please enclose all the Annexures with relevant supporting documents in a serial order. Bid shall be rejected in case the supporting documents is found not attached or not conform to the required parameters stipulated in the tender document.

Declaration:

I/We have read and understood the empanelment notice inviting tender & this application form along with all Annexure and certify that my/our firm full fills the eligibility criteria for empanelment described in empanelment notice.
I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.
I/We are authorized to sign and submit these documents for empanelment.
I /We understand that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.
I /We also understand that partly / wrongly filled application and / or applications not on prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexure are liable to be summarily rejected by the Bank.
I / We understand that this is merely an application & does not entitles us to be necessarily pre-qualified by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

PLACE: SIGNATURE/ NAME:

DATE:

Note: To be filled and uploaded by applicants as Annexure G

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE - H

TO BE FILLED BY APPLICANTS

DETAILS OF FIRE ALARM SYSTEM WORKS CARRIED OUT DURING LAST 5 YEARS ALONG WITH ORDER COPY/ CONTRACT COPY AND INSTALLATION CERTIFICATE / CERTIFICATE OF SUCCESSFUL WORK CUM SATISFACTORY PERFORMANCE FROM CLIENT

S. No.	Name of the work	Name of organization with contact persons where work undertaken with contact details	Cost of work	Year of Execution	Remarks (as Work completed / Work in progress)
1					
2					
3					
4					
5					
6					
7					
…					

Note:
Please upload as per format relevant order as Annexure H. Copy/contract copy and satisfactory performance cum installation cum completion certificate from the client.

The figures quoted above should be verifiable from the audited balance sheet as well as Work Order/Bills/Tax Invoice (self-attested copy must be enclosed), wherein quantities are mentioned clearly. Also, note that wrong/incomplete information in this regard may disqualify the applicants.

Authorized signatory

Seal of the Firm

Date:
Place:

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE - I

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES

With reference to the Expression Of Interest (EOI) For empanelment of agencies / firms / companies for SITC (Supply, Installation, Testing, Commissioning) & maintenance of automatic fire detection & alarm system (AFD & AS), Public Address System and Emergency Signage Boards/Lights as per BIS & NBC at branches / offices / premises in the state of ASSAM, NAGALAND, MIZORAM, TRIPURA, MANIPUR, MEGHALAYA, & ARUNACHAL PRADESH vide Tender ID:…….dated ……..

I/we hereby declare as under:-

(strike out which is not applicable)

1.I/We have no near relative working in SBI at present.

2. I/We give below the details of my/our near relatives working in SBI.

Sl No	**Name of the near relative**	**Name of the Branch/Office where posted**

Place :

Date :

Signature of the bidder

Name of the bidder :……

Note: To be filled and uploaded by applicants as Annexure I

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE - J

(On Bidder's Company letter head)

TO BE FILLED BY APPLICANTS

UNDERTAKING FOR
OPENING OF SUPPORT OFFICE AND SUBMISSION OF SHOP AND ESTABLISHMENT REGISTRATION CERTIFICATE ISSUED BY THE RESPECTIVE STATE GOVT.

I/We ..... hereby undertake that I shall open support office / service center with technical personnel within a month from the date of **ALLOTMENT OF WORK** in the area where work is allotted to me under the SBI Guwahati Circle for providing 24X7 post implementation support and proof for the same along with details of Technical Staff will be submitted to the Bank.

2. I, also undertake to submit Shop & Establishment Certificate within the due date as mentioned in this EOI.
3. And I understand that physical verification of the support office / service center will be done by Bank Officials and if any deviation is found, the empanelment is liable to be canceled without any notice.
4. If I will not be able to open office within stipulated time given by the Bank, my work allotment should be cancelled, and my security money will be forfeited, and I will not claim for this and not challenges in any court of law

Place:

Date:

Signature with Seal
Name in Block Letters:
Designation:
Address:

Note: To be filled and uploaded by applicants as Annexure J

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE - K

(On Bidder's Company letter head)

UNDERTAKING FOR ACCEPTANCE OF TECHNICAL SPECIFICATION AND AMC OF EXISTING / NEW SUPPLY OF FIRE ALARM SYSTEM

1. I, undertake to provide the **EQUIPMENTS AND THEIR SPARE PARTS** as per the specifications and also maintain existing / newly installed system in good/functional condition during the AMC as per scheduled as given in this EOI or as advised by the bank from time to time.

2. And, I also agree to undertake that if any abnormities are noticed by any inspecting Officials of the Bank in this regard, the Bank may impose suitable penalty and deduct the amount equivalent to loss to the Bank from my/our Bill/Bills or forfeit our Security Money deposited against non-adherence of Bank instructions as stipulated by the Bank.

Place: Signature with Seal of the Company/Firm Date:

Name in Block Letters:

Designation:

Address:

Note: To be filled and uploaded by applicants as Annexure K

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE - L

PERFORMANCE CERTIFICATE

(On letter head of the issuing authority/department)

This is to certify that M/s…….
Address: ……is being providing / have been provided the services of installation/maintenance of **Automatic Fire Detection & Alarm System (AFD&AS)** to our offices/branches/premises **since……..to……**

2. We rate the performance of the firm as.....**(Satisfactory / Unsatisfactory)** in the field. The Certificate is issued based on the information and records available with us and is true to the best of my knowledge and belief.

3. Details of work of new installation/supply and maintenance, and their work value are as under during the last.....**years**.

S.NO.	Period	No. of installation (new installation/ SITC) in branches/ offices/ premises	No. of AMC (branches/ offices/ premises)	Total Work value
i.				
ii.				
iii.				
….				
TOTAL				

[Note: Issued not more than **ONE MONTH OLDER** from the date of publishing of EOI]

Name of Organization:
Designation: **Office Seal/Stamp**
Contact No.
Date:
Place:

Note: To be uploaded by applicants as Annexure L

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE – M

NOT TO BE FILLED BY APPLICANTS

EVALUATION CUM SCORING SHEET FOR SITC & MAINTENANCE OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM (AFD&AS)

[BASED ON THE ELIGIBILITY CRITERION]

M/s……..

E-MAIL:……Mob/PH.No.……

MATRIX FOR EVALUATION			
S. NO.	**PARTICULARS**	**TOTAL MARKS**	**MARKS AWARDED**
1.	**Average Annual Turnover** Last 3 Years		
	Above 75 lakhs	**12**	
	More than 50 lakhs & up to 75 lakhs	10	
	Minimum 35 lakhs & up to 50 lakhs	8	
2.	**Relevant Experience** of the applicants (As On **30/06/2026**)		
	Above 10 years	**14**	
	More than 7 years & up to 10 years	10	
	Minimum 7 years	8	
3.	Working experience of **minimum 3 nos.** in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies **during last 5 years as on 30/06/2026** out of which **minimum 1 no. should be of Public Sector Bank during last 5 years as on 30/06/2026**		
	Minimum 5 organisations of which minimum 3 Public Sector Bank	**14**	
	Minimum 4 organisations of which minimum 2 Public Sector Bank	10	
	Minimum 3 organisations of which minimum 1 Public Sector Bank	8	
4.	The applicants should have carried out **minimum 50 nos.** of installation (new installation/SITC) of Fire Alarm System in branches/offices/premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies **during last 03 years as on**		

	30/06/2026.		
	Minimum 150 nos. of installation	**16**	
	Minimum 100 nos. of installation	10	
	Minimum 50 nos. of installation	8	
6.	The applicants should have carried out **minimum 150 nos**. of AMC of Fire Alarm System in branches/offices/premises in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies **during last 03 years as on 30/06/2026.**		
	Minimum 450 nos. of AMC	**14**	
	Minimum 300 nos. of AMC	10	
	Minimum 150 nos. of AMC	8	
7.	Back-to-back certificate from **original equipment manufacturers (OEM)** in support of Automatic Fire Alarm Detection & Alarm System (AFD & AS) being offered for supplying spare parts & equipments for the next **minimum 5 years as on 30/06/2026**		
	Minimum 5 years	**16**	
	Not submitted	**0**	
8.	**No. of Established Office / Service support centres** at 05 locations within the area of jurisdiction of Administrative Office Guwahati/ Dibrugarh/ Jorhat/ Silchar/ Shillong, for a **minimum period of last 3 Years as on 30/06/2026**		
	5	**14**	
	2 to 4	10	
	Minimum 01	8	
	Total Maximum Marks	**100**	

Note:

- **Minimum score (8 marks) in each category (except category 7) is mandatorily requirement AND Minimum Qualifying score is 72 marks.**
- **Committee Marking will be Final, based on the document submitted by the applicant.**

TENDER ID: LHOGUW/P&E/2026-27/01 **DATE: 03.07.2026**

ANNEXURE – N

NOT TO BE FILLED BY APPLICANTS

EVALUATION MATRIX FOR TECHNICAL PRESENTATION AND DEMONSTRATION FOR SITC & MAINTENANCE OF AUTOMATIC FIRE DETECTION & ALARM SYSTEM (AFD&AS) AND EMERGENCY SIGNAGE BOARDS/LIGHT

[BASED ON PRESENTATION CUM DEMONSTRATION OF THE EQUIPMENTS]

M/s……..

E-MAIL:……Mob/PH.No…….

- **MINIMUM QUALIFYING MARKS IS 40**
- **SHOULD SCORE MINIMUM MARKS IN EACH SECTION [Section-1 & 2)**
- **SECTION - 1.0 [a, b, c, d & e] & SECTION - 2.0 [b, c & d] PARAMETERS ARE MANDATORILY TO QUALIFY**

	PARTICULARS	MAX MARKS	MARKS SCORED
Sec 1.0	a. SUCCESSFUL ACTIVATION OF FIRE ALARM & AUTO DIALER, CMS (TCP/IP), ON THE PRODUCTION OF SMOKE & HEAT (MUST BROUGHT THE EQUIPMENT TO TEST SMOKE & HEAT DETECTOR) AND ACTIVATION OF MCP **AND OTHERS TEST AS PER BANK SPECIFICATION**. PROVIDED AMC STICKERS/CARD AS PER THE FORMAT. HEALTH STATUS THROUGH SMS, THIRD PARTY ELECTRICAL DEVICE OPERATION (ON/OFF) THROUGH ON-BOARD RELAY. MUST HAVE OPTION TO RAISE THE ALARM E-MCP AND ALSO RESET OPTION.	**5**	
	b. INBUILT PROVISION IN THE CONTROL PANEL TO CONNECT THROUGH CMS-TCP/IP (BRANCH-RBO-AO-LHO) AND QR CODE FOR DOWNLOADING USER MANUAL. TECHNICAL/PROFESSIONAL KNOWLEDGE ABOUT THE SYSTEM.WALK TEST MODE TESTING FACILITY, TAG/STICKERS (METALLIC/EMBOSSED) INBUILT AUTO DIALER. RESETTABLE INBUILT AUTO FUSE FACILITY. INBUILT SMPS BASED POWER SUPPLY. STAND ALONE AUTO DIALER TESTING (AS PER SPECIFICATION), DEEP DISCHARGE/OVER CHARGING PROTECTION, LOG EVENTS STORAGE FACILITY (NON-VOLATILE MEMORY), PUSH TO OPEN PANEL FRONT DOOR FACILITY, MINIMUM TWO OUTPUT FACILITY FOR HOOTER CONNECTION(OPTION-1/OPTION-2), HEAT DETECTOR TESTING FACILITY. OPTION TO GENERATE/DOWNLOAD MIS REPORT THROUGH PENDRIVE/DATA CABLE.	**5**	
	C. QUALITY / WORKMAN SHIP [PAINTING / FINISHING OF THE BODY /GAUGE OF THE BODY ETC.] OF THE OFFERED BRAND / MAKE FIRE ALARM AS PER BANK'S SPECIFICATION	**5**	
	d. HAVING THIRD PARTY CERTIFICATION AUTHORIZED BY GOVERNMENT OR UNDERTKING (ERTL/UL/CE ETC) FOR THE OFFERED BRAND AND BACK-TO-BACK SUPPORT FOR SPARE PARTS FOR AT LEAST FIVE YEARS FROM THE OEM (DIRECT DEALERSHIP FROM THE OEM/PRINCIPAL WILL ONLY BE ACCEPTED, **AND MUST BE IN ORIGINAL)**	**5**	
	e. SUCCESSFUL DEMONSTRATION OF LED BASED EMERGENCY LIGHTS & AUTOGLOW FIRE SAFETY SIGNAGES BOARD	**5**	
	SECTION-1.0 [QUALIFYING MARKS: 25]	**25**	
Sec 2.0	**PARTICULARS**		
	a. MARKS SCORED: i. 86 MARKS OR MORE IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (**ANNEXURE-M**) ASSESSED BY THE COMMITTEE.	**10**	
	ii. IF SCORED BETWEEN 72-85 MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET **(ANNEXURE-M)** ASSESSED BY THE COMMITTEE.	5	
	c. SATISFACTORY PERFORMANCE CERTIFICATE SUBMITTED BY THE FIRMS / VENDORS **ISSUED NOT MORE THAN ONE MONTH OLD FROM THE DATE OF PUBLISHING OF THE EOI,** AS MENTIONED IN PARA 6.3 OF THIS EOI [PREFERENCE WILL BE GIVEN TO THE PERFORMANCE CERTIFICATES IF ISSUED BY STATE BANK OF INDIA GUWAHATI CIRCLE].	**5**	
	d. OVERALL ASSESSMENT BY THE COMMITTEE MEMBER (ASSESSMENT OF COMPANY WITH REGARD TO ITS REPUTATION, PERFORMANCE, FEEDBACK, EXPERIENCE,	**5**	

	INFRASTRUCTURE AND CONFIDENTIAL REPORT FROM ORGANIZATION).		
	SECTION-2.0 [QUALIFYING MARKS :15]	**20**	
TOTAL MAX MARKS: 45 [SECTION :1 + SECTION: 2], QUALIFYING MARKS: 40		**45**	