

Standard Operating Procedure on Valuation and Empanelment of Valuers

(To be issued on a letter Head)

Annexure-L Reference Letter

To Whomsoever It May Concern

This reference letter is issued to certify that Mr./Ms..... is an Individual / Proprietor / Partner / Director of M/s valuer/ Proprietorship Firm / Partnership Firm / Company, its registered office at is empanelled/ was empanelled with this office as a valuer for a period from to for conducting the valuation in the following Asset Class(es): (please choose applicable field by ticking it)

1. Land & Building
2. Plant & Machinery
3. Securities or Financial Assets/ Stocks and Trade
4. Agriculture Land

2. The above valuer entity had approximately conducted following number of valuations with us during the period of empanelment:

Period of valuation conducted	Approximate nos. of Valuation conducted		Approximate amount of valuation		
	Overall nos. of valuations (A)	Nos. of Non-retail valuations Out of (A)	Overall amount of valuation	Amount of individual Non-retail valuation	
				Nos. of valuation with Market Value Above ₹100 Crore	Nos. of valuation with Market Value of ₹50 lacs to below ₹100 Crore
From the date of empanelment or					

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since last 24 months whichever is earlier					
Since last 12 months					

*Non-retail = Corporate Loans

3. The valuation entity is capable, honest and professional and has completed its assignments successfully and satisfactorily during the period of empanelment.

Authorised Signatory

Date:

Place: