

**COVER-II**  
**PRICE BID**

**OFFER SUBMITTED FOR LEASING OF PREMISES OF SBI MAWDIANGDIANG NEW SHILLONG BRANCH**

With reference to your advertisement in the local dailies dated ..... I/We offer the premises owned by us for housing your branch on lease basis on the following terms and conditions:

**General Information:**

**Location:**

- a) Name of the building : \_\_\_\_\_
- b) Door No. : \_\_\_\_\_
- c) Name of the street : \_\_\_\_\_
- d) Name of the locality : \_\_\_\_\_
- e) Pin Code : \_\_\_\_\_

2. Name of the owner (s):

Address \_\_\_\_\_

\_\_\_\_\_

Contact Nos. Mobile \_\_\_\_\_ Landline:

**3. RENT**

**a) AT THE TIME OF INITIAL LEASE: -**

	<b>CARPET AREA OFFERED IN SQ. FT.</b>	<b>RENT PER SQ. FT. OF CARPET AREA</b>	<b>TOTAL RENT (Rs.)</b>
<b>BASEMENT</b>			
<b>GROUND FLOOR</b>			
<b>FIRST FLOOR</b>			
<b>2<sup>nd</sup> FLOOR</b>			
<b>--- FLOOR</b>			
<b>GRAND TOTAL</b>			

All taxes present and future i.e. House Tax, Property Tax and any other Government, Municipal Taxes, service tax, Society Service charges & maintenance charges to local welfare committee, if any, will be borne by me.

**B. INCREASE IN RENT :**

(i) The lease deed will be executed for an initial period of ten years with an option in favour of Bank to renew it for two more terms of 5 years each with an enhancement in rent after every five years from the date of lease on the same terms and conditions. However, the Bank shall have the right to vacate/de-hire/ sub-lease in full or part at any point of time by giving three months notice.

(ii) - Percentage increase in rent demanded over the initial rent after every 5years.

%increase (Please quote)

4. The floor area is the covered area excluding the following:

- a) Walls
- b) Columns
- c) Balconies.
- d) Portico/canopy
- e) Staircase
- f) Loft
- g) sanitary shaft
- h) Lift well
- i) Space below the windows
- j) Box louver
- k) AC duct

**SIGNATURE OF THE OWNER (S)**