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| Tender ID: | KOL/PE/GREEN/2026/03 |
| DATE       | 16.10.2026           |



(TECHNICAL BID)

**PREMISES & ESTATE DEPARTMENT, SBI, LHO KOLKATA**

**INVITES TENDER**

**APPOINTMENT OF CONSULTANT FOR NET ZERO ENERGY RATING SYSTEM FOR  
SRIBRIDDDHI BHAVAN AND SAMRIDDHI BHAVAN**

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**Assistant General Manager (P&E),  
Premises & Estate Department,  
9th Floor, "SAMRIDDHI BHAWAN"  
LHO, KOLKATA  
State Bank of India,**

|                   |                             |
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| <b>DATE</b>       | <b>16.10.2026</b>           |

### **NOTICE INVITING TENDER (NIT)**

State Bank of India, Local Head Office, Premises & Estate Department, Kolkata Circle invites tenders for the following work in two bid system from the registered IGBC/ GRIHA/ LEED ACCREDITED PROFESSIONALS / ENTITIES only need to apply.

| 1.      | Name & location of Work                                                                                                                                                                                              | :              | <b><u>APPOINTMENT OF CONSULTANT FOR NET ZERO ENERGY RATING SYSTEM FOR SRIBRIDHI BHAVAN AND SAMRIDDHI BHAVAN</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|---------|-------------------------|----------|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---|-------------------------------------------------------------------------------------------|----------------|---|-----------------------------------------------------------------------------------------------------------|----------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 2.      | Availability of tender documents                                                                                                                                                                                     | :              | <a href="https://sbi.co.in/web/sbi-in-the-news/procurement-news">https://sbi.co.in/web/sbi-in-the-news/procurement-news</a><br><b>from 16.10.2026 02:00 PM to 02.11.2026 02:00 PM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
| 3.      | Timeline for completion of tender for all the sites                                                                                                                                                                  | :              | <table><tr><th>Sl. No.</th><th>Description of the work</th><th>Timeline</th></tr><tr><td>1</td><td>Site visit by the consultant from the date of receipt of work order for all sites along with project registration.<br/><b><u>(The fees for registration will be reimbursed on actual basis to the consultant)</u></b></td><td>Within 5 days</td></tr><tr><td>2</td><td>Submission of visit report at our Office along with the recommendations for all the sites</td><td>Within 10 days</td></tr><tr><td>3</td><td>Time period for complying with the recommendations/ observations made by the consultant for all the sites</td><td>Within 60 days</td></tr><tr><td>4</td><td>Preliminary submission of documentation to the registered NET ZERO ENERGY certifying agency by consultant post compliance of observations made by them for all the sites</td><td>Within 10 days</td></tr></table> |  |  | Sl. No. | Description of the work | Timeline | 1 | Site visit by the consultant from the date of receipt of work order for all sites along with project registration.<br><b><u>(The fees for registration will be reimbursed on actual basis to the consultant)</u></b> | Within 5 days | 2 | Submission of visit report at our Office along with the recommendations for all the sites | Within 10 days | 3 | Time period for complying with the recommendations/ observations made by the consultant for all the sites | Within 60 days | 4 | Preliminary submission of documentation to the registered NET ZERO ENERGY certifying agency by consultant post compliance of observations made by them for all the sites | Within 10 days |
| Sl. No. | Description of the work                                                                                                                                                                                              | Timeline       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
| 1       | Site visit by the consultant from the date of receipt of work order for all sites along with project registration.<br><b><u>(The fees for registration will be reimbursed on actual basis to the consultant)</u></b> | Within 5 days  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
| 2       | Submission of visit report at our Office along with the recommendations for all the sites                                                                                                                            | Within 10 days |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
| 3       | Time period for complying with the recommendations/ observations made by the consultant for all the sites                                                                                                            | Within 60 days |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |
| 4       | Preliminary submission of documentation to the registered NET ZERO ENERGY certifying agency by consultant post compliance of observations made by them for all the sites                                             | Within 10 days |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |         |                         |          |   |                                                                                                                                                                                                                      |               |   |                                                                                           |                |   |                                                                                                           |                |   |                                                                                                                                                                          |                |

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|----|-----------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------|------------------------------|---|-----------------------------------------------------------------------------------------------------------------------|----------------|---|-------------------------------------------------------------------------------|----------------|--|--------------------------------------------------------------------------------|------------------------------|---|---------------------------------------------------------------------|---------------|--|--|--|
|    |                                                                                                                       |                              | <table><tr><td></td><td><u>Review by NET ZERO ENERGY certifying agency</u></td><td><u>As per their timeline</u></td></tr><tr><td>5</td><td>Observations made by rating agency (if any) to be complied by the Bank under the guidance of consultant for all sites</td><td>Within 30 days</td></tr><tr><td>6</td><td>Final submission of documentation to IGBC by the consultant for all the sites</td><td>Within 10 days</td></tr><tr><td></td><td><u>Final review &amp; award of rating by NET ZERO ENERGY certifying agency</u></td><td><u>As per their timeline</u></td></tr><tr><td>7</td><td>Acceptance of rating by project and appeal of announcement, if any.</td><td>Within 5 days</td></tr><tr><td></td><td></td><td></td></tr></table> |  | <u>Review by NET ZERO ENERGY certifying agency</u> | <u>As per their timeline</u> | 5 | Observations made by rating agency (if any) to be complied by the Bank under the guidance of consultant for all sites | Within 30 days | 6 | Final submission of documentation to IGBC by the consultant for all the sites | Within 10 days |  | <u>Final review &amp; award of rating by NET ZERO ENERGY certifying agency</u> | <u>As per their timeline</u> | 7 | Acceptance of rating by project and appeal of announcement, if any. | Within 5 days |  |  |  |
|    | <u>Review by NET ZERO ENERGY certifying agency</u>                                                                    | <u>As per their timeline</u> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 5  | Observations made by rating agency (if any) to be complied by the Bank under the guidance of consultant for all sites | Within 30 days               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 6  | Final submission of documentation to IGBC by the consultant for all the sites                                         | Within 10 days               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
|    | <u>Final review &amp; award of rating by NET ZERO ENERGY certifying agency</u>                                        | <u>As per their timeline</u> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 7  | Acceptance of rating by project and appeal of announcement, if any.                                                   | Within 5 days                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
|    |                                                                                                                       |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 4. | EMD                                                                                                                   | :                            | <b>Rs.10,000.00</b> shall be payable in the form of DD favoring State Bank Of India payable at Kolkata. This <b>DD shall be kept inside Envelop -I only</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 5. | Validity of Tenders                                                                                                   | :                            | For a period of 90 days from the date of opening of Price Bid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |
| 6. | Deduction of Income Tax and GST                                                                                       | :                            | A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines.<br>B) The Consultant should comply with the following:<br>i. Consultant should have GST Registration Number<br>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision.<br>iii. In case of Correction in the bills after scrutiny, Consultant should submit fresh invoice for payment.<br>iv. Consultant should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the Consultant.                                                                                                                                                     |  |                                                    |                              |   |                                                                                                                       |                |   |                                                                               |                |  |                                                                                |                              |   |                                                                     |               |  |  |  |

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| 7. | Terms & mode of payment                                                                                                                                   | : | <p>i) <b>70%</b> of work order amount shall be released against <b>final submission</b> of documents for each site to rating agency.</p> <p>Remaining <b>30%</b> of work order amount shall be released after <b>getting rating for each site</b>.</p> <p>ii) Security deposit and statutory deductions will be made as applicable.</p> <p>iii) The Consultant should furnish details of the Bank, A/c no, IFSC code etc.</p>                                                                                                                                                                                     |
| 8. | Liquidated Damages                                                                                                                                        | : | If the bidder is not able to complete the work within the stipulated completion period as per terms of the tender, liquidated Damages will be imposed at the rate of 0.5% of the contract value per week subject to a maximum of 5% of the contract value.                                                                                                                                                                                                                                                                                                                                                        |
| 9  | Eligibility Criteria                                                                                                                                      |   | Attached in <b>Annexure- A</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 10 | <b>Technical Bid (Envelope-1):</b><br><b><u>Appointment Of Consultant For Net Zero Energy Rating System For SRIBRIDHI Bhavan And Samriddhi Bhavan</u></b> | : | <p>Submission of the following <b>mandatory documents for at least one site for</b></p> <p><b>(i) existing commercial buildings having at least 50,000 Sq.Feet.</b></p> <ol style="list-style-type: none"> <li>1. Work Order;</li> <li>2. Completion Certificate;</li> <li>3. Award of Certificate/Rating of previous works</li> <li>4. Copy of Satisfactory Certificate from the Client;</li> <li>5. Complete tender document signed by Authorized person.</li> <li>6. Application form (Annexure-I)</li> <li>7. Bio-data of Consultant(Annexure-II)</li> <li><b>8. Work Experience(Annexure-III)</b></li> </ol> |
| 11 | Pre-Bid Meeting                                                                                                                                           |   | <p><b>On 20.11.2025 at 05.00 PM</b></p> <p><b>Venue:</b><br/>Premises &amp; Estate Department, 9<sup>th</sup> Floor, Block-B, Samriddhi Bhavan, SBI LHO Kolkata, #1, Strand Road, Kolkata - 700001.</p>                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12 | Last Date & Time for submission of Technical &                                                                                                            |   | <b>Up to 02:00 PM, 02.11.2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|     | Price Bid                                                                                                                                                                                                                                                                                                                                                                                        |   |                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 13  | Date & Time of opening of Technical Bids                                                                                                                                                                                                                                                                                                                                                         |   | On 02.11.2026 03:00 PM                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 14  | Price Bid ( <b>Envelope-2</b> ):<br>Super- scribed as Price Bid<br>“ <u>Appointment Of Consultant For Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan.</u> ”                                                                                                                                                                                                           |   | This envelope will contain the price bid as per the Annexure-IV i.e. cost of the work. All the tenderers are requested to note that SBI will not accept any conditional tender and the tender will be rejected if any tenderer found quoted conditional tender and if the same are not withdrawn at the time of opening of tender / price bid. All conditions if any to be loaded with rate. The rate should be exclusive of GST payable. |
| 15. | Date & Time of opening of Price Bid                                                                                                                                                                                                                                                                                                                                                              |   | Shall be conveyed separately to the <b>technically qualified bidders only</b>                                                                                                                                                                                                                                                                                                                                                             |
| 16. | Contact details for any clarification                                                                                                                                                                                                                                                                                                                                                            | : | i) Chief Manager (Electrical), Ph: 9663244644 & email id: <a href="mailto:harish.kumar961@sbi.co.in">harish.kumar961@sbi.co.in</a><br>ii) Manager (Electrical), Ph: 9020920987 & email id: <a href="mailto:avijit.paul2@sbi.co.in">avijit.paul2@sbi.co.in</a>                                                                                                                                                                             |
| 17. | Quoted Rates                                                                                                                                                                                                                                                                                                                                                                                     | : | <b>The rates quoted shall be firm and shall include all costs i.e.</b><br>i) <b>Travelling, lodging &amp; boarding for minimum <u>eight (8) times per site for periodical inspection.</u></b><br>ii) <b>Any other allowances, taxes, etc. except GST.</b><br>iii) <b>GST will be paid by the Bank as applicable.</b>                                                                                                                      |
|     | <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                    |   |                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| a)  | <b>Envelope Three:</b><br>The 3 <sup>rd</sup> envelope contains both the above <b>Envelope-1(Technical Bid) &amp; Envelope-2 ( Price bid)</b> in sealed conditions and Super - scribed as Tender for “ <b><u>Appointment Of Consultant For Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan</u></b> ” which shall be submitted to the address mentioned at the Venue of |   |                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|    | Pre-Bid meeting.                                                                                                                                                                                                                                                                                                                                            |
| b) | The Bidders are expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Documents or submission of bids not substantially responsive to the Tender Documents in every respect will be at the Bidders risk and shall result in rejection of the Tender. |
| c) | SBI reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason. Such decision of the bank shall be conclusive, binding and non-objectionable on the part of participating bidders/intended bidders.                                                                                                           |
| d) | The Bidders are strongly advised to visit the site before submitting their Price Bid to make the work complete in all respects within the stipulated completion time.                                                                                                                                                                                       |
|    | (For and on behalf of State Bank of India)<br>Sd/-<br>Assistant General Manager<br>Premises & Estate Department<br>Local Head Office, KOLKATA                                                                                                                                                                                                               |

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### **Annexure - A**

#### **Pre-Qualification Criteria:**

- Only registered IGBC/ GRIHA/ LEED ACCREDITED PROFESSIONALS / ENTITIES are eligible to participate in this tender and the relevant document shall be submitted.
- Firms having a professionally qualified “BEE accredited Energy Auditor” in their team are only going to be considered , or they should submit a signed agreement with said BEE accredited Auditors for minimum period of 1 years for submitting a detailed Energy Audits of the Buildings under Discussion(Samriddhi /Sribiddhi ) Bhawan at Kolkata.
- Firms applying for bids are required to submit Auditors complete details with Certificate no of said Auditor.
- The bidders should have a valid GST. Certificate must be mandatorily attached.
- There shall be supporting documents for execution of works within allocated time frame of award of certification to the clients for whom they consulted the projects. **Photo's of the Award /Certificate/Rating of previous works shall be attached.**
- A satisfactory work completion letter of at least 1 client of Commercial Project.
- Bidders shall enclose last Financial Year IT returns for the firm/Entity they have applied for.
- The bidder should have a minimum Turnover of Rs.4.00 Lacs, a certified copy of Turn over certificate of last 3 financial years signed by CA , shall be attached.

Signature of the applicant with seal

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### **Letter of Transmittal**

**The Assistant General Manager,  
Premises and Estate Department,  
State Bank of India,  
Local Head Office,  
KOLKATA.**

**Sir,**

### **Appointment Of Consultant For Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan**

Should this tender be accepted, I/We here by agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed here to so far as they may be applicable or in default thereof to forfeit and pay to **SBI, LHO, KOLKATA** the amount mentioned in the said conditions.

I / We have deposited a sum of **Rs.10,000/- (Rupees Ten Thousand Only)** as earnest money in the form of Demand Draft .If I/ We fail to execute the contract when called upon to do so, I / We do hereby agree that this sum shall be forfeited by SBI.

2. Our bankers are: (With full address):

(i)

(ii)

The names of partners of our firm are:

(i)

(ii)

Names of the partner(s) of the  
firm authorised to sign

(Name of person having power Attorney to sign the Contract(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Contractor

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## **TERMS & CONDITIONS OF THE CONTRACT**

### 1.0 Name of the work:

Tenders are invited for “**Appointment of Consultant For Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan**”

### 1.1 Site and Its Location:

The proposed work is to be carried out at:

| S. No | Name                                       | Type of Building | Approx. Built-Up Area (sq.ft.) | Proposed rating |
|-------|--------------------------------------------|------------------|--------------------------------|-----------------|
| 1     | SAMRIDDHI BHAVAN<br>KOLKATA, WEST BENGAL   | COMMERCIAL       | 4,02,888.00                    | NET ZERO ENERGY |
| 2     | SRIBRIDDDHI BHAVAN<br>KOLKATA, WEST BENGAL | COMMERCIAL       | 1,09,521.92                    | NET ZERO ENERGY |

\* Area may vary slightly.

## **2.0 SCOPE OF WORK**

### **2.1 Detailed Scope of Services to be rendered by Green Building Consultant**

Scope of work in brief: consultant must prepare all the necessary documents, drawings, photographs, formats, calculations, simulations, Single line diagram, lighting calculations, AC calculations and coordination with rating agency officials to fulfill/ complete the rating for all the locations awarded. Consultant will also help us to identify compliance gaps, recommend cost-effective measures for achieving the desired rating, prepare and validate all technical submissions, liaise with rating agency during the review process, and ensure timely completion of the certification.

### **2.2 Overall Scope of Work of Consultancy**

1. Project type – Building(s) in Operations phase
2. Compliance requirements – Net Zero Energy rating system along with the latest addendum released, if any from any of the Net Zero Energy Certifying Agency.
3. Documentation Requirements –

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Submit the following:

- i. Brief note describing the project and the measures adopted to comply with the rating system requirements.
- ii. Criteria-wise narratives demonstrate compliance with each applicable rating system requirement.
- iii. Supporting documents and relevant drawings, including:
  - Site plan
  - Floor plans
  - Lighting layouts
  - HVAC layouts
  - Clear bifurcation of conditioned and unconditioned areas
- iv. Any additional information, revised documents, or clarifications requested by the certification body during the review process.
4. Documentations requirements – Minimum two set of submittals including supporting documents and any additional submittal in the response of the additional clarifications asked by the certification body
5. Building-wise EPI calculation and comparison with ECBC's latest guidelines / amendments or any other Green building rating system's respective Energy Performance compliance requirements or Building Energy simulation modelling (calibrated with recent annual energy consumption) to calculate EPI ratio to show the compliance.
6. Collate the results of thermal comfort survey conducted among the building occupants and demonstrate compliance with the rating system
7. Collate the last one-year (latest 12 months) energy (electricity) consumption data of the project including grid, DG, onsite Renewable Energy and any other source available in the project
8. Submit the details of onsite RE system, the capacity, RE units utilized by the project in the reporting period
9. Calculate and submit the %RE with respect to total energy consumption of the project and calculate ratio of % offsite RE to % onsite RE.
10. Detailed calculation of the following parameters as and when required for certification purpose:
  - 
  - i. **Energy Use Intensity (EUI)**
    - **Definition:** Total annual energy consumption per unit area
    - Unit: kWh/m<sup>2</sup>/year
  - ii. **Renewable Energy Fraction (REF)**
    - **Definition:** Percentage of total energy demand met through renewables
  - iii. **On-site Renewable Generation**
    - Rooftop solar generation (kWh/year)
    - Solar capacity installed (kW)
    - Generation vs consumption ratio
  - iv. **Peak Demand (kW)**
    - Maximum load drawn from the grid
    - Impacts both cost and infrastructure sizing
  - v. **Load Profile Matching**
    - Alignment between energy consumption and solar generation timing

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- Daytime utilization ratio
- vi. **HVAC System Efficiency**
  - Coefficient of Performance (COP) / Energy Efficiency Ratio
- vii. **Lighting Power Density (LPD)**
  - Watts per square meter
- viii. **Equipment Efficiency Index**
  - Star rating (as per Bureau of Energy Efficiency standards)
  - IT loads, office equipment consumption
- ix. **Energy Performance Index (EPI)**
- x. **Carbon Emissions Intensity**
  - kg CO<sub>2</sub> per kWh or per m<sup>2</sup>

11. Prepare a comprehensive Net Zero Feasibility Report outlining distinct, viable pathways to achieve Net Zero Energy (NZE)

#### 12. Green Building Certification Support (Net Zero Energy)

- Manage the complete certification facilitation under any Net Zero rating program for targeted variant.
- Coordinate project onboarding, draft official narratives, create technical balance calculators (Energy balance), and assemble all engineering submittals.
- Serve as the official technical interface with any Net Zero rating agency, addressing review remarks during the Preliminary Evaluation phase.
- Coordinate, host, and represent the project during the official on-site Due Diligence site assessment conducted any Net Zero rating agency.
- Prepare compliance clarification packages to resolve Due Diligence findings and steer the project to the final award of certification.

### 3.0 The tender process will be in two bid system viz. Technical Bid & Price Bid.

3.1 Technical Bid: **Technical Bid (Envelop one):** Super - scribed as **Technical Bid “Appointment of Consultant For IGBC Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan”**

3.2 Price Bid (Envelop Two): Super- scribed as Price Bid **“Appointment of Consultant For Net Zero Energy Rating System For SRIBRIDDDHI Bhavan And Samriddhi Bhavan”**

- The rates quoted by the bidder should be exclusive of GST payable. This envelope will contain the price bid as per the Annexure-IV i.e. cost of the work. All the tenderers are requested to note that SBI will not accept any conditional

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tender and the tender will be rejected if any tenderer found quoted conditional tender and if the same are not withdrawn at the time of opening of tender / price bid. All conditions if any to be loaded with rate. The rate should be exclusive of GST payable.

#### **4.0 Tender Documents**

4.1 The work has to be carried out strictly according to the conditions stipulated in tender consisting of the following documents and the most workmen like manner,

- a) General Conditions of Contract
- b) Special terms & Conditions of Contract
- c) Price bid

4.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

- a) General Conditions of Contract
- b) Special terms & Conditions of Contract
- c) Price bid

4.3 The tender documents are not transferable.

#### **5.0 Site Visit**

The Bidder must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The Bidder is requested satisfy himself regarding the availability of transport and communication facilities, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc; The Bidder will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

#### **6.0 Earnest Money Deposit (EMD) :-**

6.1 The Bidder are requested to submit the Earnest Money of amounting **Rs.10,000.00** to be deposited as DD favouring State Bank of India LHO, Kolkata.

6.2 No interest will be paid on the EMD.

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6.3 EMD of unsuccessful Bidders will be refunded within 30 days of completion of bidding process on submission of details of Bank Account by the bidders.

6.4 EMD of successful Bidder will be retained as a part of security deposit.

6.5 The EMD shall stand absolutely forfeited if the Bidder revokes his tender at any time during the period when he is required to keep his tender open acceptance by the SBI or after it is accepted by the SBI, the Consultant fails to enter into a formal agreement or fails to pay the initial security deposit as stipulated or fails to commence the work within the stipulated time. The Bank shall also have the right to take any other action against such bidders which may deem fit and proper.

## **7.0 Signing of Contract Documents**

The successful Bidder shall be bound to implement the contract by signing an agreement and conditions of contract (draft agreement attached herewith) within 7 days from the receipt of intimation of acceptance of his tender by SBI. However, the written acceptance of the tender by the Bank will constitute a binding agreement between SBI and successful Bidder whether such formal agreement is subsequently entered into or not.

## **8.0 Completion Period**

Time is essence of the contract. The work should be completed in all respects in accordance with the terms of contract within a timeline mentioned above from the date of issue of work order.

## **9.0 Validity of Tender**

Tenders shall remain valid and open for acceptance for a period of three months from the date of tendering Process. If the Bidder withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

## **10.0 Liquidated Damages**

The liquidated damages shall be 0.5% of the accepted tendered cost per week for the delayed period subject to a maximum of 5% of contract value.

## **11.0 Tendered Rates and Prices**

11.1 The Bidders shall quote their rates for individual items as per annexure-IV in tender document. The rate quoted shall be firm and shall include all costs of travelling, boarding, lodging for minimum eight (8) times per site for periodical inspection, taxes if any (other than GST) as may be applicable. Bank will only pay GST in addition to quoted rates.

11.2 Rates as bid in the "Price Bid" will be the basis of final order placement.

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## **12.0 PRELIMINARY EXAMINATION**

12.1 Bank will examine the Technical Bids to determine whether they are complete, on required formats & accompanied by supporting Documents and the Bids are conforming to all the terms and conditions of the Bidding Document without any deviations and are generally in order.

12.2 . Non-submission/partial submission of documents will lead to rejection of tender. In this regard, no further communication will be entertained related to non-submission/partial submission of required documents in tender.

## **13.0 TECHNICAL EVALUATION& PRICE BID**

13.1 Only those Bidders and Bids who have been found to be in conformity of the eligibility terms and conditions during the preliminary evaluation would be taken up for further detailed evaluation. Those Bids who do not qualify the eligibility criteria and all terms during preliminary examination will not be taken up for further evaluation.

13.2 During evaluation of bids, the Bank may, at its discretion ask the bidders for clarification of its bid. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

13.3 The tenders must be unconditional. Conditional tenders leading to unknown/ indefinite liability may be summarily rejected.

13.4 EVALUATION OF PRICE BIDS AND FINALIZATION: Only those Bidders who qualify in Technical evaluation would be shortlisted and the price bid submitted by the bidder will be opened.

## **14.0 AWARD OF WORKS**

14.1 Bank will award the Contract to the successful Bidder whose Bid is the lowest evaluated Bid as per NIT.

### **14.2 BANK's RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS**

Bank/ SBI reserves the right to accept or reject any Bid in part or in full or to cancel the Bidding process and reject all Bids at any time prior to award of the contract, without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the

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grounds for the Bank's action.

14.3 The acceptance of a tender rests with the Competent Authority, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect are liable to be rejected.

14.4 The notification of award will constitute the formation of the Contract. The selected Bidder should convey acceptance of the award of contract by returning duly signed and stamped duplicate copy of the PO within 15 days of receipt of the communication and to enter into an agreement with the Bank.

15.0 PAYMENT TERMS: As per NIT

15.1 **GST as applicable shall be paid extra** and the same shall be clearly shown in the invoices.

15.2 Statutory deduction towards income tax and other taxes as and when directions from statutory bodies are received will be made at the time of making payments.

15.3 **GST:**

- a. It is the responsibility of the bidder to ensure that the GST is valid and active. Payments will not be made to inactive or invalid GST invoices.
- b. Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. Non-GST invoices will not be accepted. The vendor should comply with the following.
- c. Vendor should have GST Registration Number
- d. Invoice should specifically disclose the amount of GST levied at applicable rate as per GST provision
- e. In case of Correction in the bills after scrutiny, vendor should submit fresh bills for payment
- f. Vendor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the vendor
- g. The GST Number of State Bank of India for **WEST BENGAL**.

## **16.0 TERMINATION OF CONTRACT BY BANK**

If the vendor/consultant/consulting firm being a company go into liquidation whether voluntary or compulsory or being a firm shall be dissolved or being an individual shall be adjudicated insolvent or shall make an assignment or a composition for the benefit of the greater part, in number of amount of his creditors or shall enter into a Deed or arrangement with his creditors, or if the Official Assignee in insolvency, or the Receiver of the vendor in insolvency, shall repudiate the

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contract, or if a receiver of the vendor's firm appointed by the court shall be unable within fourteen days after notice to him requiring him to do so, to show to the reasonable satisfaction of the Bank that he is able to carry out and fulfill the contract, and if so required by the Bank to give reasonable security therefore, or if the vendor shall suffer execution to be issued, or shall suffer any payment under this contract to be attached by or on behalf of and of the creditors of the vendor, or shall assign, charge or encumber this contract or any payments due or which may become due to vendor, there under, or shall neglect or fail to observe and perform all or any of the acts matters of things by this contract, to be observed and performed by the vendor within three clear days after the notice shall have been given to the vendor in manner hereinafter mentioned requiring the vendor to observe or perform the same or shall use improper materials of workmanship in carrying on the works, or shall in the opinion of the Bank not exercise such due diligence and make such progress as would enable the work to be completed within due time agreed upon, and shall fail to proceed to the satisfaction of the Bank after three clear das notice requiring the vendor so to do shall have been given to the vendor as hereinafter mentioned or shall abandon the contract, then and in any of the said cases, the Bank may notwithstanding previous waiver determine the contract by a notice in writing to the effect as hereinafter mentioned, but without thereby effecting the powers of the Bank of the obligations and liabilities of the vendor the whole of which shall continue in force as fully as if the contract, had not been so determine and as if the works subsequently executed by or on behalf of the vendor (without thereby creating any trust in favor of the vendor) further the Bank or his agent, or servants, may enter upon and take possession of the work and all plants tools scaffolding sheds machinery, steam, and other power, utensils and materials lying upon premises or the adjoining lands or roads and sell the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other vendors or other persons or person to complete the works, and the vendor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other vendors or other persons or person employed from completing and finishing or using the materials and plants for the works when the works shall be completed, or as soon thereafter as conveniently may be the Bank shall give notice in writing to the vendor to remove his surplus materials and plants and should the vendor to remove his surplus materials after receipt by him the Bank may sell the same by Public Auction and shall give credit to the vendor for the amount so realized. Any expenses or losses incurred by the vendor for the amount so realized. Any expenses or losses incurred by the Bank in getting the amount payable to the vendor by way of selling his tools and plants or due on account of work carried out by the vendor prior to engaging other vendors or against the Security Deposit.

## **17.0 DISPUTES/ARBITRATION:**

17.1 All disputes or differences whatsoever arising between the parties out of or in connection with this contract or in discharge of any obligation arising out of the Contract (whether during the

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progress of work or after completion of such work and whether before or after the termination of this contract, abandonment or breach of this contract), shall be settled amicably.

17.2 If however, the parties are not able to solve them amicably, either party (Bank or Vendor), give written notice to other party clearly setting out there in specific dispute(s) and/or difference(s) and shall be referred to a sole arbitrator mutually agreed upon, and the award made in pursuance thereof shall be binding on the parties.

17.3 In the absence of consensus about the single arbitrator, the dispute may be referred to joint arbitrator; one to be nominated by each party and the said arbitrators shall nominate a presiding arbitrator, before commencing the arbitration proceedings. The arbitration shall be settled in accordance with the applicable Indian Laws. Any appeal will be subject to the exclusive jurisdiction of courts at KOLKATA.

17.4 The Vendor shall continue work under the Contract during the arbitration proceedings unless otherwise directed by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained.

17.5 Arbitration proceeding shall be held at Kolkata, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be in English.

#### **18.0 Governing Language:**

All communication with respect to the Bid, clarifications, replies, contract documents etc. shall be in English.

#### **19.0 Reference Standards for Services**

The Consultant is required to provide services based on extant rules, Net Zero Rating Agency Manuals, local bye – laws, applicable standards, CPWD specifications / schedules, and sound engineering practices all updated, and/or as instructed in writing.

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**UNDERTAKING TO BE SUBMITTED BY THE L1 BIDDERS**

Date:

To  
**The Asst. General Manager (P&E),  
PREMISES & ESTATE DEPARTMENT,  
9<sup>th</sup> Floor, Block-B, SBI LHO Building,  
Samriddhi Bhavan, #1 Strand Road,  
Kolkata.**

Sub: **E- Tendering FOR .....vide NIT No.....dated.....**

Dear Sir,

We confirm that we have quoted.

1. -----

as our final lump sum prices during the tendering process conducted on dated .....

2. We undertake, if our Proposal is accepted, to complete the work within timelines as specified in the NIT after handing over the site.

3. We agree to abide by the Proposal and the rates quoted therein for the contract awarded by the Bank.

4. Until a formal contract is prepared and executed, this proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

**WE UNDERSTAND THAT STATE BANK OF INDIA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS WITHOUT ASSIGNING ANY REASON WHATSOEVER THEREOF.**

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 202\_\_\_\_

Signature of Bidder/Vendor/Consultant in the capacity of  
Duly authorized to sign Proposal for and on behalf of

|                   |                             |
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## DRAFT FORM OF AGREEMENT

ARTICLES OF AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2026, between \_\_\_\_\_ of (hereinafter called the "Employer") of the one part and \_\_\_\_\_ (hereinafter called "The Vendor") of the other part, whereas the Employer is desirous of getting the work of " \_\_\_\_\_ " executed and has caused drawings, conditions of contract, specifications and schedule of quantities etc., describing the works prepared by \_\_\_\_\_

AND WHEREAS the SAID DRAWINGS numbered as per list attached inclusive of and the conditions of contract, specifications and schedule of quantities etc., have been signed by or on behalf of the parties hereto.

AND WHEREAS THE VENDOR has agreed to execute upon and subject to the conditions set forth in the Schedule hereto (hereinafter referred to as "Said Conditions") the works shown upon the said drawings and described in the same specifications and included in the said schedule of quantities for such sum as may be ascertained to be payable in terms of the Bills of Quantities, and which sum is estimated to be ₹ \_\_\_\_\_ (hereinafter referred to as "Said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said sum to be paid at the times and in the manner set forth in the said conditions, the vendor shall upon and subject to the said conditions, execute and complete the work shown in the said drawings and described in the said specifications.
2. The Employer shall pay the vendor said sum or such sums as shall become payable hereunder at the times and in the manner specified in the said conditions.
3. The term "Consultant" in the said conditions shall mean the said \_\_\_\_\_, or in the event of their ceasing to be the Consultant for the purpose of this contract, such other person as shall be nominated for that purpose by the Employer, not being a person to whom the vendor shall object for reasons considered to be sufficient by the Arbitrator mentioned in the said conditions provided always that no persons subsequently appointed to be the Consultant under this contract shall be entitled to disregard or over-rule any previous decision or approval or direction given or expressed by the Consultant for the time being.

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4. Tender documents containing work order Notice to the Vendor, Conditions of Contract, Appendix thereto, Special Conditions of Contract, Specifications and Schedule of Quantities with the rates entered therein, shall be read and studied as forming part of this agreement and the parties hereto shall respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their part respectively in such conditions contained.
5. The contract is neither a fixed lump sum contract or a piece work contract, but is a contract to carry out work in respect of the entire works to be paid for according to actual measured quantities, including variations from BOQ at the rates contained in the Schedule of rates and Probable bill of quantities or as provided in the said conditions.
6. The Employer through the Consultant, reserves to himself the right of altering the drawings and natures of the work, of adding/substitution to or omitting any items of work or having portions of the same carried out through alternate agencies without prejudice to this contract.
7. Time shall be considered a the essence of this agreement and the vendor hereby agrees to commence the work soon after the site is handed over to him but within 7 days reckoned from the date of issue of work order to execute the work, as provided for in the said conditions and complete the entire work in \_\_\_\_\_(as mentioned in NIT) subject to nevertheless to the provisions for extension of time.
8. This agreement and contract shall be deemed to have been made in KOLKATA and any questions or dispute rising out of or in any way connected with this Agreement and Contract shall be deemed to have arisen in KOLKATA and only the courts in KOLKATA shall have jurisdiction to determine the same. The limitation period will be 90 days from the date of dispute having arisen.

AS WITNESS our hand this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_

Signed by the said in the presence of:

1) Witness Signature:

Vendor Signature:

Name:

Address:

2) Witness Signature:

Employer Signature

Name:

Address:

|                   |                             |
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**(ANNEXURE-I)**

**APPLICATION FORM**

|     |                                                                                                                                                            |  |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1.  | Name of the Vendor/Consultant Firm/Company:                                                                                                                |  |
| 2.  | Type of Organisation<br>(Whether Sole Proprietorship, Partnership, private Limited or Co-op. body etc.)                                                    |  |
| 3.  | Year of establishment of the Firm/company                                                                                                                  |  |
| 4.  | Whether registered with the registrar of companies / registrar of firms<br>(if so, mention number & date of registration, and submit supporting documents) |  |
| 5.  | Year since the firm/ company is in the line of business/ activity of construction of multi storied residential buildings                                   |  |
| 6.  | Official/ registered address of the firm/ company                                                                                                          |  |
| 7.  | Correspondence address of the firm/company                                                                                                                 |  |
| 8.  | Email-ID of the firm/company                                                                                                                               |  |
| 9.  | Landline number (with STD code) of the office/ firm                                                                                                        |  |
| 10. | Mobile number of the office/ firm/ company                                                                                                                 |  |
| 11. | Name, mobile number & email ID of contact person                                                                                                           |  |
| 12. | Name/s of partners / proprietor/ directors/ key person of the firm<br>(Details of address, contact number, qualification etc to be submitted)              |  |
| 13. | Address of office in KOLKATA, if available.                                                                                                                |  |
| 14. | Whether Firm is having ISO Certification? Mention details                                                                                                  |  |
| 15. | Whether member of any professional body/association. If any Please give details & enclose certificate viz. IGBC                                            |  |
| 16. | GST Registration number<br>(Photocopy to be attached)                                                                                                      |  |
| 17. | PAN No.                                                                                                                                                    |  |

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|     |                                                                                                                                                                                                                                                       |  |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 18. | Professional Tax registration no.                                                                                                                                                                                                                     |  |
| 19. | Educational qualification of the proprietor/ partner/ director/key person                                                                                                                                                                             |  |
| 20. | Details of Similar works of Commercial/ Office Project completed during the last 7 years, as per format given in annexure<br>(Copies of work orders & completion certificates must be enclosed)                                                       |  |
| 21. | Value of Single Largest Project for Similar Work for Office/ Commercial project completed in the last 7 years                                                                                                                                         |  |
| 22. | Details of Similar work under execution                                                                                                                                                                                                               |  |
| 23. | Number of years of experience in the field of IGBC as a consultancy firm of commercial/ office buildings                                                                                                                                              |  |
| 24. | Mention is black listed and / or blacklisting proceedings pending with any client. Details of the same, with reasons, to be furnished.                                                                                                                |  |
| 25. | Details of disputes /litigations, if any, during the period of last 07 years                                                                                                                                                                          |  |
| 26. | Whether any penalty imposed by law enforcing agencies such as labour department, sale tax, GST, etc.                                                                                                                                                  |  |
| 27. | Details of penalty / liquidated damage imposed by any client for defective /delayed/non-completion of work or violation of terms of the contract, during the last 7 years, ended on 31.03.2026. If yes, please provide details thereof, with reasons. |  |
| 28. | Whether firm had been barred from participating in the bidding process or kept in cooling period/under suspension by any client, during the last 7 years, ended on 31.03.2026. If yes, please provide details thereof, with reasons.                  |  |
| 29. | Please indicate details of any bankruptcy/winding up of proceedings at any point of time in past                                                                                                                                                      |  |

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**(ANNEXURE-II)**

**BIO-DATA OF THE CONSULTANT**

1. Name :
2. Date of Birth :
3. Associates with the organization since:
4. Professional Qualification :
5. Professional Experience :
6. Professional Affiliation :
7. Membership in :
8. Details of Published papers : in Magazine / Journals (if any)
9. Details of cost-effective methods/  
in the projects : innovative techniques adopted
10. Exposure to new materials/ : Technology

**Signature of Applicant**

|                   |                             |
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| <b>DATE</b>       | <b>16.10.2026</b>           |

**(ANNEXURE-III)**

**DETAILS OF ALL 'SIMILAR' WORKS COMPLETED AS PER NIT DURING THE LAST SEVEN YEARS ENDING BY 31<sup>st</sup> March 2026**

| 1      | 2                                | 3                                 | 4                                | 5                      | 6                                       | 8                                    | 9                         | 10                                                                 | 11                                                                                     | 12      |
|--------|----------------------------------|-----------------------------------|----------------------------------|------------------------|-----------------------------------------|--------------------------------------|---------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------|
| S. No. | Name of work/ project & location | Owner or sponsoring organizations | Date of Agreement with the owner | Scope of work executed | Area of the campus awarded IGBC rating. | Date of commencement as per contract | Actual date of completion | Litigation/ Arbitration pending/ In progress with details (if any) | Name and address with contact No. of Officer of client to whom reference shall be made | Remarks |
|        |                                  |                                   |                                  |                        |                                         |                                      |                           |                                                                    |                                                                                        |         |
|        |                                  |                                   |                                  |                        |                                         |                                      |                           |                                                                    |                                                                                        |         |
|        |                                  |                                   |                                  |                        |                                         |                                      |                           |                                                                    |                                                                                        |         |

**Signature of Applicant**

Note: Actual date of completion of the project should be within 7 years ending 31.03.2026 for taking into eligibility consideration. The projects mentioned in the above format shall be sorted in the order of cost of the project (Descending order).

|            |                      |
|------------|----------------------|
| Tender ID: | KOL/PE/GREEN/2026/03 |
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Envelope-II



(PRICE BID)

P & E DEPARTMENT, LHO KOLKATA

INVITES

TENDER FOR

APPOINTMENT OF CONSULTANT FOR NET ZERO ENERGY RATING SYSTEM FOR  
SRIBRIDDDHI BHAVAN AND SAMRIDDHI BHAVAN

-----

**Assistant General Manager (P&E),  
Premises & Estate Department,  
9th Floor, "SAMRIDDHI BHAWAN"  
LHO, KOLKATA  
State Bank of India,**

|                   |                             |
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**PRICE BID FOR NET ZERO ENERGY RATING**

| S. No                                            | Name                                      | Type of Building | Approx. Built-Up Area (sq.ft.) | Total Quoted amount in Rs. (excl. GST) |
|--------------------------------------------------|-------------------------------------------|------------------|--------------------------------|----------------------------------------|
| 1                                                | SAMRIDDHI BHAVAN<br>KOLKATA, WEST BENGAL  | COMMERCIAL       | 4,02,888.00*                   |                                        |
| 2                                                | SRIBRIDDHI BHAVAN<br>KOLKATA, WEST BENGAL | COMMERCIAL       | 1,09,521.92*                   |                                        |
| <b>GRAND TOTAL AMOUNT (Excluding GST) in Rs.</b> |                                           |                  |                                |                                        |

\*Area may differ slightly.

Note:

- **Please note the decision on L1 will be on overall cost submitted for all sites.**
- **Above quoted consultant fee amount should be inclusive of all conveyance charges, administrative charges, duties, taxes (other than GST), incidental charges etc., whatsoever. No other additional fee/expenses/charges shall be paid by the Bank. Only GST will be paid by the Bank as applicable.**
- All Official fees for Net Zero Rating Agency will be paid by the SBI only.
- SBI will not pay any extra amount other than quoted amount plus GST towards consultancy. Conditional tenders will be rejected.
- The Consultant or their Senior Executives or their representatives should visit **up to eight (8) times per site** (Office/residential complex) for periodical inspection.
- Apart from the said eight mandatory visits, Consultant may visit the site as and when requested by Bank on chargeable basis. The cost for conveyance charges (equivalent to the eligibility of Officer under category SMGS-IV/V) for each additional visit shall be reimbursed to the Consultant.

**Signature of the applicant with seal**