



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE, KOLKATA CIRCLE

RFP Ref. No. KOL/EMP/FIRE/2026-27/01

DATED: 14/08/2026

EXPRESSION OF INTEREST (EOI)
FOR THE EMPANELMENT OF AGENCIES
/FIRMS/ COMPANIES FOR SUPPLY
INSTALLATION, TESTING, REFILLING,
& SERVICING OF FIRE EXTINGUISHERS
(AS PER BIS: 15683:2006 & BIS: 2190:2024)

**FOR THE BANK BRANCHES / PREMISES LOCATED
UNDER THE JURISDICTION OF
STATE BANK OF INDIA, LOCAL HEAD OFFICE
KOLKATA CIRCLE**

START DATE: 14/08/2026

CLOSE DATE: 07/09/2026 (BY 02.00 PM)

ADDRESS FOR COMMUNICATION

ASSISTANT GENERAL MANAGER (Premises & Estate)

**State Bank of India, Local Head Office,
Premises & Estate Department
9TH FLOOR, SAMRIDDHI BHAVAN, BLOCK-B,
1 STRAND ROAD, KOLKATA-700001
Tel Ph: - 9674703101
E mail – fo.lhokol@sbi.co.in**

ATTENTION FOR THE APPLICANTS:

- i. Applicants who are authorized dealers/manufactures of any one or more of the offered brands or equivalent brands of products and fulfilling the technical specifications and eligibility criterion as mentioned in EOI may only apply. Selection of Brand / Make is the sole discretion of the Bank.
- ii. The existing empaneled vendor on the Bank's panel who fulfill the eligibility criteria are also **required to apply afresh. The Firm/Contractor who delisted/debarred/blacklisted, their application will not be entertained.** The eligibility criteria, scope of the services to be offered, terms and conditions of selection and the detailed proforma for submission of the application for the purpose can be downloaded from our **website <<https://sbi.bank.in>**

Head of the department / NIT issuing authority

Date:

Place:



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE, KOLKATA CIRCLE

RFP Ref. No. KOL/EMP/FIRE/2026-27/01

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NOTICE FOR EMAPNELMENT OF VENDORS
FOR SUPPLY, INSTALLATION, REFILLING AND SERVICING/MAINTENANCE OF
FIRE EXTINGUISHERS
AS PER BIS: 15683:2006 & BIS: 2190:2024
FOR THE BANK BRANCHES / PREMISES
LOCATED
UNDER THE JURISDICTION OF
STATE BANK OF INDIA, LOCAL HEAD OFFICE
KOLKATA CIRCLE

State Bank of India is a body corporate constituted under State Bank of India Act, 1955, having its Corporate Office at State Bank Bhawan, Madam Cama Road, Mumbai and one of its Local Head Office at KOLKATA which expression shall mean and include its successors and assignees, hereinafter referred to as SBI / the Bank), represented by its authorized officer Assistant General Manager (P & E), SBI LHO KOLKATA.

1. Name of Work :	The Bank hereby invites Expression of Interest (EOI) from the reputed firms/ Companies / Sole Proprietors for Branches / Offices under the administrative control of LHO Kolkata circle and corporate center establishment under jurisdiction of Kolkata circle for supply, installation, testing, commissioning, and maintenance / servicing of Fire Extinguishers as per BIS: 15683:2006 & BIS: 2190:2024. Tender ID: KOL/EMP/FF/2026-27/01
2. Availability of Empanelment Application forms:	Tender may be downloaded from the bank's website (https://sbi.bank.in) under link
3. Last Date & Time for submission of application.	on or before 07/09/2026 up to 13:00 hours.
Place & Address for submission of tender / contact person / telephone no.	In the tender box placed at the office of Assistant General Manager (P&E), State Bank of India, Local Head Office, SAMRIDDI BHAVAN, B-BLOCK 9TH FLOOR KOLKATA-700001



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE, KOLKATA CIRCLE

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Pre - bid Meeting	State Bank of India, Local Head Office, Local Head Office, SAMRIDDHI BHAVAN, B-BLOCK 9TH FLOOR KOLKATA-700001 from 15:00 hrs to 16:00 hrs on 24/08/2026.
Last date for requesting clarification	Up to 16:00 hours on 21/08/2026 All communications regarding points / queries requiring clarifications shall be e-mailed at agmpre.lhokol@sbi.co.in and CC to fo.lhokol@sbi.co.in
Contact details of Concerned Officials for any clarification during Office hours.	Shri Niranjan Kumar Circle Fire Officer (LHO)– 9674703101 Shri Shivam Srivastava Fire Officer (LHO) – 8141269292 Shri Deepraj Sinha Fire Officer (AO Bidhannagar) – 9674742101 Shri Naveen Kumar Fire Officer (AO Siliguri) – 9304158134 Shri Saurabh Kumar Fire Officer (AO Durgapur) – 9308808184 Shri Anubhava Verma Fire Officer (AO S24P) – 8789752805 E mail - fo.lhokol@sbi.co.in
Date, Time and Place of opening of tenders	On 07/09/2026 at 15:00 hours, at the office of Assistant General Manager (P&E), State Bank of India, Local Head Office, Local Head Office, SAMRIDDHI BHAVAN, B-BLOCK 9TH FLOOR KOLKATA-700001
Date of opening of Price bids	The technically qualified bidders will be communicated by the email for submission date of price bid documents and date of opening of the bid shall also be intimated vide email.
Validity of empanelment list	The panel shall be valid for an initial period of (03) three Years from the date of signing of the contract agreement to the short-listed firms which may be extended or curtailed at the sole discretion of the Bank. Only empaneled vendors will be allowed to participate in the renewal.
Earnest Money Deposit (EMD)	Rs 1,00,000/- (Rupees one lakhs only) by way of demand draft favoring SBI, payable at Kolkata as a refundable 'Participation Fees' should be enclosed in the cover containing Technical Bid. Those offers in which the technical bid does not contain EMD will be summarily rejected.

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Security Deposit	All the empanelled vendors/firms shall deposit amount 2% of Contract Value, in the form of Demand Draft/Banker's Cheque, in favor of State Bank of India, payable at Kolkata as security deposit. Bank will inform to empanelled vendors/firms for the same.
Additional Security Deposit (ASD) / Additional Performance Guarantee (APG)	ASD/APG shall be applicable if the bid price is below 10% of the estimated cost put to tender. The amount of such ASD/APG shall be the difference between 90% of estimated cost put to tender and the quoted price. ASD in the format of DD/ Banker's Cheque/Bank Guarantee shall be submitted within 15 days of intimation of award of work /work order, without which the contractor will not be allowed to start the work and failure of submission of ASD will result in forfeiture of EMD and cancellation of tender.
Terms of payment of Bills	On completion of the work payment will be made. No advance payment will be made by the Bank.

- a) *If, on 07/09/2026 is declared a holiday, then tenders would be accepted by 14:00 hrs. on the next working day and accordingly would be opened at 15:00 hrs. on the same day. You may send your representatives to attend the tender opening process at the given time and date.*
- b) *Sealed Bid received later than the given time/date will be summarily rejected. Canvassing in any form will lead to disqualification.*
- c) *The Bank reserves the right to reject any or all the offers without assigning any reasons thereof.*
- d) *Vendors who are registered under MSME and NSIC will be exempted from EMD fees (Documents to be submitted).*
- e) *EMD of Rs. 100000 (Rs. One lakh Only) by way of demand draft favoring SBI, payable at Kolkata as a refundable 'Participation Fees' should be enclosed in the cover containing Technical Bid.*

2. The proposed empanelment exercise is meant for enlisting qualified and competent vendors to fulfill the following objective:

- i. Acceptance for executing Annual Maintenance Contract (AMC) of existing **fire extinguisher already** installed in Branches would be a mandatory condition.
- ii. To undertake fresh installation where warranted, as per new specifications laid down by the Bank for the future requirements at the Branches/Offices of approved Brand / Make as per relevant BIS.
- iii. To create and have a pool of readily available vendors capable of supplying required systems, equipment's / components, or services as per laid down specifications at competitive rates without loss of time.

3. Empanelment of vendors for the purpose will be for a period of three years; however, the same is subject to review by the Bank. The performance of the contractors - will be reviewed on yearly basis or as per discretion of the Bank for determining their continuation or removal from the panel during this period **which shall be final and binding upon the empaneled vendors.**

4. The evaluation for inclusion on bank's panel for the above said purpose will be based on the experience, reputation, empanelment with other PSU Bank's, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc. and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be provided by intending applicants. Based on the details furnished and inspection of works, eligibility criteria, the applicants will be shortlisted for empanelment. Decision of the Bank regarding selection / rejection for empanelment will be final. **Mere submission of application does not guarantee for empanelment.**

5. Intending applicants are required to submit their applications with full biodata giving details about their organization, experience, technical personnel in their organization, competence, and adequate evidence of their financial standing etc. in the enclosed form which will be kept confidential. **EOI** is divided into following parts:

- i. **Part I - General Terms & Conditions**
- ii. **Part II - Pre- Qualification / Eligibility Criteria**
- iii. **Part III - Evaluation Criteria Cum Selection Process**
- iv. **Part IV - Technical Specifications of the items / services required**
- v. **Part V - Scope of Work**
- vi. **Part VI - OTHER IMPORTANT TERMS & CONDITION**
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1.0 PART – I: GENERAL INFORMATION AND TERMS & CONDITIONS:

1.1 INSTRUCTIONS TO THE APPLICANTS

The intending Applicants should be actively engaged in the field of supplying and maintenance of **FIRE EXTINGUISHERS** with reputed PSU Banks/Public sector firms in West Bengal, Sikkim and Bay Island and should have minimum experience as mentioned in Pre-Qualification Eligibility Criteria. Testimonials to be submitted along with the Application Form (Attested photocopies of all relevant documents as mentioned in the list of testimonials and other required documents, are to be submitted online mode only)

- i. List of clients, addresses, their contact numbers, and Technical Specifications / Brochure of the product/s offered.
- ii. A valid current FY year Direct Authorized Dealer Certificate from Original Equipment Manufacturer (OEM) as well as Back-to-back agreement with OEM must be submitted, so that direct support for availability of spares and upgrades is available for at least 5 years.
- iii. Proof of registration with ESI and EPF and enrolment of employees under these schemes.
- iv. SBI reserves the right to change the dates mentioned in this document, which will be updated in the Banks website.
- v. The information provided by the vendors in response to this document will become the sole property of SBI and will not be returned. SBI reserves the right to amend, rescind, or reissue this application.
- vi. After scrutiny of applications for empanelment of vendors, Price bids will be invited through offline from the technically short-listed applicants/ vendors only after successful demonstration of the equipment's. Communication of selection on Bank's panel will be made in this regard. No communication will be made to those applicants whose names are not included on Bank's panel after short listing exercise.
- vii. Please note that all the information required by the Bank needs to be provided and incomplete Application would lead to disqualification/ non-consideration of the proposal and no request in this regard shall be entertained.
- viii. The Bank reserves the right to reject any or all application or cancel the empanelment process without assigning any reasons whatsoever. The Bank also reserves the right to change or modify any specification / configuration on a later date
/ During the process of bidding / demonstration / actual installation of the system.

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- ix. **OPEN TO SUPPORT OFFICE:** Shortlisted applicants should have an office or shall open a Branch / Office setup at their own cost within one month from the date of allotment of work, under the jurisdiction of SBI Administrative Offices / Regional Business Offices located in KOLKATA Circle, wherever work allotted with sufficient qualified and trained engineers / technicians / personals for supervision and sufficient spare parts in stocks for execution of works. The Bank may inspect the facilities of the vendors to verify the genuineness and to ensure the conformity with the details given. In case the applicant refuses or fails to open his office / setup within the stipulated time, his empanelment is liable for termination and his EMD / Security Money with the bank shall also be forfeited.
- x. **AUTHORIZATION CERTIFICATES TO THE TECHNICIAN:**
- xi. Shortlisted Vendors shall submit the name of Service Engineers/ Technicians to the Bank and further Bank's Fire Officer, posted at P&E Deptt, LHO, KOLKATA will evaluate the competency of the Service Engineers/Technicians and if found suitable authorization letter will be issued to perform the work at SBI Branches/Offices. Without specific authorization, no persons shall be allowed to visit / attend the Breakdown / AMC /New Installation of the System in SBI Branches/Offices.
- xii. The intending vendors who are under arbitration / litigation with our bank or have been blacklisted / de-listed /debarred by any Nationalized Banks / PSUs
- xiii. /Govt./ Private / Financial institutes will not be considered for Empanelment and if it is found on later stages, Bank will terminate his empanelment and also forfeit his EMD / Security Money deposited with the bank. Any Negative Feedback from other SBI Circle will not be considered for Empanelment.
- xiv. If the application is made by a partnership firm, a certified copy of the Partnership Deed, Current Address of the firm and the full names and current addresses of all the partners of the firm shall also accompany the application.
- xv. If the application is made by a Limited Company, it shall be signed by a duly authorized person holding the Board Resolution for signing the application in which case certified copies of the Registered Power of Attorney and the Certificate of incorporation, Memorandum & Articles of Association shall accompany the application.
- xvi. If the space in the Application Form is insufficient for furnishing full details, the information shall be supplemented in separate sheets of paper stating therein the part of the statement and serial number. Separate sheets shall be used for each part, which shall have seal and signature.
- xvii. The documents provided by the intended vendor are non-returnable.
- xviii. The bank takes no responsibility for application being lost or delayed in receipt due to any reasons, whatsoever including natural calamity.
- xix. The bank reserves its right to postpone the date of submission or issue any additional amendments/corrigendum, which will be published at Bank's website only.

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- xx. Applications received after due date and time or incomplete in any respect are liable to be rejected and no request in this regard will be entertained by the Bank.
- xxi. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussion, conferences, or site visits or giving demonstration of equipment, will be reimbursed by the bank.
- xxii. The intending applicants are required to submit their full Biodata giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc., in the enclosed statement (along with requisite testimonials). Incomplete applications or applications without proper proof for establishing their credentials will not be considered for short listing for Empanelment.
- xxiii. The decision of the bank with regards to short listing or selection of vendors will be final. The bank is not bound to assign any reason thereof.
- xxiv. Technical Specifications / Brochure (wherever applicable) of the product offered will be attached along with the Application Form. The bank is at its discretion to call for demonstration of the product and also reserves its right to reject / select any of the products, which may not meet its requirement, without assigning any reason thereof. Even if the product is technically qualified but the evaluation Committee feels difficult in usability or other parameters, the vendor may be rejected, without assigning any reason thereof.
- xxv. The evaluation of the applicant vendors and their products will be carried out by the bank as per the information / testimonials provided along with the Application Form. If after empanelment it is found that any information or details furnished by applicants is/are false / inadequate at the time of evaluation or any time in future or any material information is withheld which comes to the notice of the bank at a later date, the Empanelment of such applicant will be cancelled immediately, without notice and without assigning any reason there for and will be blacklisted for further empanelment in the Bank.
- xxvi. Empanelment of vendor for the purpose will be for a period of three years however the same is subject to satisfactory review. The performance of the contractor will be reviewed on yearly basis or as per discretion of the Bank for determining their continuation or removal from the panel during this period. Bank shall reserve the right to cancel the panel of vendors, or any individual vendor on account of unsatisfactory performance or go in for fresh empanelment or at its discretion and it shall be binding upon all the vendors who are empaneled through this exercise.
- xxvii. Bank reserves the right to reject any or all the applications without assigning any reason thereof and also reserves the right to restrict number of applicants for tendering at its sole discretion. Bank's decision in this regard shall be final and binding on all concerned.

- xxviii. The Empanelment of a vendor shall be cancelled any time during the validity period in case of poor performance, abnormal delay in completion of work, abandoning of allotted work, non-participation in the tendering process, bankruptcy, for any activity detrimental to the interests of the bank and in case the Empanelment is secured based on false information / documents. In case of cancellation / de-listing from the Empanelment list, the vendor shall be debarred from tendering / taking of works in the bank for a period decided by the bank. In this regard decision of the bank will be final and binding on the party.
- xxix. Empanelment of vendors does NOT guarantee for allotment of TENDER/WORK.
- xxx. The Vendors shall comply with the **New Labour Code which became effective from 30.03.2026 including other laws of the land as being in force from time to time** and the Bank will not be responsible for any action/ inaction/ acts/ deeds of the vendor. In case of failure on the part of vendor to comply with any law including labour laws, the vendor will be solely responsible for the same without any exception.
- xxxi. Any liability whether financial or otherwise that may be cost upon bank by any authority for any claim arises out of non-compliance of any law of the land by the vendor Shall be complied by the vendor. The vendor shall keep the bank identified for all such claims. SBI reserve the right to forfeit security deposit in such case in addition to other legal recourse
- xxxii. Dispute Settlement: In case of any dispute with regard to this tender/contract the Civil Court situated at KOLKATA shall have the sole jurisdiction.
- xxxiii. The vendor/bidder should not sub-let the contract awarded to him to any other person.
- xxxiv. If at any stage, the information furnished by the applicant is found to be incorrect the empanelment of the vendor is liable to be canceled at the discretion of the Bank and decision of bank in such regard shall be final and binding upon such vendors.
- xxxv. Incomplete applications and those received late will be rejected by the Bank and will not be considered for further processing of empanelment exercise. The decision of Bank to accept or reject any application for pre-qualification will be final and no request shall be entertained in this regard.
- xxxvi. Bank will not enter into any correspondence with applicant/vendor except in case of clarification sought with regard to this document and only if considered appropriate by the Bank. The applicants are aptly informed that all new Fire Safety Equipment's to be procured by the Administrative Offices / Branches / Offices should meet the new specifications **(PART IV-TECHNICAL SPECIFICATIONS)**. The detailed specification of required product is enclosed for submission of compliance in 'Yes' or 'No' format by the applicant. Existing Fire Safety Equipment's in use in Branches/Offices need not be replaced till such time they are in working condition or before exhausted their self-life period

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as mentioned in EOI either work order has not been placed for new procurement by the competent authority of the Bank.

- i. Applicants to ensure that the required documents by the Bank for this application are duly filled up and are being submitted as per the **CHECK-LIST** and enclosed along with this application and supporting documents.
- ii. **Amendment:** At any time before the last date and time for submission of response to the EOI the Bank may, for any reason, modify the EOI document, by an amendment that would be displayed on Bank's **website** <<https://sbi.bank.in> or bank.sbi>; the Bank would make no other/separate intimation in this regard. It would be the sole responsibility of the applicant to submit bid / proposal incorporating amendments, if any.
- iii. **Disclaimer:** The EOI would bind neither the Bank in any contract nor in an offer of an assignment/contract. The Bank reserves the right to accept any bid/ proposal or reject any or all the bids/ proposals received in response to the EOI and to cancel the entire process at any time prior to award of the assignment/contract, without thereby incurring any liability to the affected respondent/s. The Bank shall not be bound to offer any reasons for such acceptance/ rejection nor shall entertain any correspondence with the rejected respondents in this matter. **The Bank reserves the right to cancel the empanelment process altogether at any time for any reason whatsoever purely at the discretion of the Bank.**

1.The Vendors shall not use logo and name of the State Bank of India on their letter head, sign board, visiting card and rubber stamp etc., and there shall not be any principal agent or Employer -Employee relationship between the Bank and the Vendor or between bank and employees of the vendor.

2.The vendor will comply all labour laws and other applicable laws. The vendor will indemnify the Bank for any disputes raised by the employee of vendor under any applicable laws including labour laws in force.

1.0 DEFINITION OF TERMS & TERMINOLOGIES

- i. **Bank/Purchaser'** shall mean the client on whose behalf this tender is issued and his authorized representative.
- ii. **'Fire Engineers'** shall mean Fire Engineer / Fire Officer appointed by Bank for the project.
- iii. **'Bidder'** shall mean party who quotes against this enquiry.
- iv. **'Contractor'** shall mean the successful 'BIDDER' whose bid has been accepted by the Bank and on whom Purchase/Work Order will be placed.
- v. **'Performance Tests'** shall mean all tests to be carried out by contractor as per specifications prior to installation being taken over by Bank under guarantee.

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'Drawings' shall mean all drawings furnished by Fire Engineer / Bank for basis of proposal or for carrying out works, from time to time; all drawing submitted by vendor provided such drawings are acceptable to Fire Engineer/Bank.

- vi. **'UR'** means quote unit rate.
- vii. **Maintenance** - Repair service, including periodic inspections and tests, required to keep the fire alarm system and its component parts in an operative condition at all times, and the replacement of the system or its components when they become undependable or inoperable for any reason.
- viii. **Applicant** - means "Vendor" willing to apply Expression of Interest (EOI).
- ix. **SITC**- "Selection-Installation-Testing-Commissioning" of the said system.
- x. **AMC**- "Annual Maintenance Contract" of the said system.
- xi. **CLEAN AGENT** — Electrically non-conductive gaseous, volatile, or vaporizing liquid fire extinguishant that does not leave a residue upon vaporization and are not toxic to level of concentration at which it extinguishes the fire some clean agents used are CO₂, HFC fluoro ketone, etc.
- xii. **Competent Person** — Person with the necessary training and experience and with access to the requisite tools, equipment, parts, and information (including the manufacturer's service manual) to be capable of carrying out the inspection, maintenance, and recharging procedures of this standard.
- xiii. **Powders** — Fire extinguishing media in the powder form: Type ABC, BC, D that conform to IS 4308.
- xiv. **Portable Fire Extinguisher** — Fire extinguisher that is designed to be carried and operated by hand and that, in working order, has a mass of not more than 17 kg. The pressure may be provided by the following:
 - a) A stored pressure (pressurization of the extinguishing medium container at the time of charging), or
 - b) A gas cartridge CO₂ (pressurization at the time of use through the release of gas from a separate cylinder into the medium container).
- xv. **Rating** — Comparative number associated with the classification assigned to an extinguisher and indicative of its capability in the extinguishment of a standard fire as given in IS 15683 and IS 16018.
- xxvi. **High-Pressure Cylinder**- Cylinder having a service pressure higher than 19 bar at 27 °C ± 5 °C.
- xxvii. **Low-Pressure Cylinder** - Cylinder having a service pressure less than or equal to 19 bar at 27 °C ± 5 °C.
- xxviii. **Inspection** - Brief examination to ensure that an extinguisher is available and will operate. **NOTE**-This is intended to give reasonable assurance that the extinguisher is fully charged and operable. This is done by seeing that it is in its designated place, that it has not been actuated or tampered with, and that there is no obvious damage or condition to prevent its operation.
- xxix. **Maintenance** -Thorough examination of the fire extinguisher. **NOTE**- This is intended to give maximum assurance that an extinguisher will operate effectively and safely. It includes a thorough examination and any necessary repair or replacement. It will normally reveal if hydrostatic testing is required.

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- xxx. **Rechargeable Extinguisher/Refillable Extinguisher** — Fire extinguisher that is capable of undergoing complete maintenance, including internal inspection of the container, replacement of parts and seals, and hydrostatic testing, and of being recharged with media and propellant and restored to its full operating capability by means of the standard practices used by fire equipment service companies. **NOTE** – Rechargeable/refillable extinguishers are marked 'recharge immediately after any use with the same rating as per BIS' or with a similar equivalent marking.

2.0 PART II: PRE- QUALIFICATION ELIGIBILITY CRITERIA

2.1 (a) FINANCIAL:

- i) Average Annual Turnover of **Rs. 50 Lac** for the last three consecutive years ending 31st March 2026 by virtue of audited Balance sheet in the same field of business of installation and maintenance of **FIRE EXTINGUISHERS** and should also be presently in same business (Supply/Installation & Maintenance of Fire Extinguisher).
- ii) ITR for the last 3 Financial Years i.e., 2023-24, 2024-25 and 2025-26 ending March 2026. The company should be in profit during the last 03 consecutive years.
- iii) Chartered Accountant Certified / Audited Balance Sheet and Profit & Loss Accounts for the last three FY (2023-24, 2024-25 and 2025-26 ending March 2026)

2.1 (b) NON-FINANCIAL:

- i) The Vendor / Firms **should be in business of supply, installation, refilling and maintenance of ISI marked reputed brand like Cease Fire / Minimax / Safex / Kanex, or Equivalent Brand (Equivalent Brand must be acceptable to the Bank) of Fire Extinguishers as approved by BIS.**
- ii) The applicant should be in the business of Fire Extinguishers (Manufacturer/AMC) for the minimum **last ten (10) years as on 31/07/2026.**
- iii) Supply, Installation, Refilling & Maintenance of ISI marked **Fire Extinguishers should be a primary activity of the applicants.**
- iv) The firms shall furnish documents evidencing and establishing the bidder's eligibility to supply the material by means of a **Support Certificate from the Original Equipment Manufacturers (OEM)**, besides the brochures, literature, drawings etc. in support of Fire Extinguishers being offered, should be attached.
- v) OEM Certificate / letter to be in Original and no photocopy or colored xerox will be acceptable **(In absence of the Original Certificate from the OEM, the applicant will be disqualified).**
- vi) Work Orders executed for PSU Bank mentioning nature of work and their value.

2.2 PERFORMANCE CERTIFICATES:

Performance certificates must be submitted as per **Annexure- I**, by the interested applicants against successful completion of work, AMC and must be issued by the competent authority from the currently working deptt i.e. PSU Bank's/PSU firms issued during the current financial year **but issued not more than one months old from the date of publishing of the EOI**, and in case of applicant working with SBI "**Performance Certificates**" must be issued from the AOs/RBOs by the competent authority [Not below the rank of Chief Manager (Compliance/Operation)/CM (HR & Admin)/ Fire Officer (Any Rank) only be accepted. Preference will be given if the Performance Certificates issued by the State Bank of India. **Performance Certificate must be produced in original on the letter head of that organization (on the date of demonstration of the equipment) and attached a copy of this with the EOI.**

2.3 WORK EXPERIENCE:

- The applicant should produce contract orders and installation certificate along with satisfactory performance certificate from customers for eligible services. The experience of having successfully completed similar works of supply, installation, testing, commissioning, maintenance, and repair of **FIRE EXTINGUISHERS** during last ten (10) years as on **31/07/2026** in PSU Nationalized Bank/PSU firms. The system to be installed should conform to relevant BIS codes.
- The Agency / Company / Firm should have installed minimum **100 new supply of Fire Extinguishers** during last Five years in Public Sector Undertaking.
- The Agency / Company / Firm should AMC experience of minimum 100 extinguishers during the last three years.

2.4 APPLICANTS HAVING NEAR RELATIVES: Near relative shall mean spouse, father (including stepfather), Mother (including stepmother), Son (including stepson) and / or his wife, grandson, daughter (including stepdaughter) and/or her husband, brother (including stepbrother) and/or his wife, sister and/or her husband, Father-in-law, Mother-in-law, Brother-in-law and / or his wife, Sister-in-law and/or his husband. A declaration to the effect that near relative (s) is/are employed in SBI or not should be submitted by the applicant as per **Annexure-F**.

2.5 REGISTRATION REQUIREMENTS:

- i. Registration Certificate of the Firm showing the activities of the Firm or Certificate of Incorporation in case of Company.
- ii. GST Registration Certificate of west Bengal.
- iii. Pan Card.
- iv. The applicant firm/vendor must be registered for the purpose of service tax and have a registration number for the purpose.

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- v. Registration Certificate under Shops & Establishment Act issued by the respective District issuing authority of the State Governments of West Bengal. (Mandatory)

2.6 PRODUCTS CERTIFICATIONS:

Spare parts / Component of the **FIRE EXTINGUISHERS** should be as per Bank specifications as mentioned in **4.0 Part-IV [Technical Specification]** and certified as per mandatory certification given in specification and BIS. Also, a valid copy of certifications should be enclosed accordingly.

2.7 AUTHORIZATION LETTER:

- i. The applicant should submit the authorization Letter from the Principal / OEM whose products are proposed.
- ii. The applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier/channel partner of a manufacturer of a proposed system.
- iii. If the applicant is authorized supplier of the equipment, he shall have agreement with each of the equipment manufacturer, so that direct support for maintenance, spares parts are available for at least 5 years.
- iv. The manufacturer of the equipment must have a sound and well documented Quality framework. Applicant is permitted to submit a valid ISO certificate or equivalent for the manufacturer in support of this clause. The applicant should have a well-equipped workshop and arrangements /tie up with authorized company (PESO Licensee) for hydraulic testing facility of gas-based fire extinguishers and refilling of clean agent, CO2 and ABC stored pressure modular fire extinguishers with sufficient qualified staff with proper qualified technical support in office/workshop. All supplied extinguisher should have valid extinguisher HPT Certificate.
- v. State Bank of India reserves the right to visit / inspect applicant / manufacturer facilities to ascertain the above facts. The Bank's representatives may visit the applicant's factory site/offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give them the necessary facilities for verification.

2.8 PRODUCT LITERATURE:

Applicant shall furnish product literature as a part of bid documents establishing the applicant's ability to supply the material as per Bank's approved specifications. The applicant shall also submit documentary evidence in the form of literature, drawing, & data on the product offered. Evaluation will be done on the basis of the documents submitted along with the bid without any further reference to the applicant.

2.9 SERVICE SUPPORT OFFICE:

- i. The applicant should have an established Office / Service Center with technical personnel or else must open the said office within one month from the date of receipt of work allotment letter (undertaking to be submitted as per **Annexure-H**) for providing 24X7 post implementation support, proof for the same to be submitted.
- ii. The applicant should be prepared to open the additional support offices at their own cost new centers within the area of jurisdiction of Administrative Offices under the KOLKATA Circle. Complete address, contacts, and documentary evidence for the same needs to be provided to the Bank. The contact details, especially the telephone numbers, or service focal point/s should remain unchanged during the currency of vendor's relation with SBI KOLKATA Circle. In case, these are changed, the vendor should inform the same to the Bank 15 days in advance.
- iii. Details area of operations under KOLKATA Circle are as under:

S.NO.	Network	Area of operation under the area of Administrative Offices
i.	NW-I	Branches/Offices under Administrative Office, BIDHANNAGAR
ii.		Branches/Offices under Administrative Office, KOLKATA
iii.	NW-II	Branches/Offices under Administrative Office, HOWRAH
iv.		Branches/Offices under Administrative Office, SOUTH 24pgs
v	NW-III	Branches/Offices under Administrative Office, DURGAPUR
vi		Branches/Offices under Administrative Office, SILIGURI
Vii	All Residential complex and CC Establishments Jurisdiction under Kolkata Circle.	
Viii	SBIL Rajarhat, SBILDs in Kolkata Circle	

3.0 PART IV- EVALUATION CRITERIA CUM SELECTION PROCESS:

3.1 EVALUATION BASED ON ELIGIBILITY CRITERION:

Bank will evaluate the application for empanelment on the basis of pre-qualification mandatory requirements based on eligibility criterion and those who meet the criteria will be evaluated based on the scoring sheet wherein cut off requirements for scoring is **30 of 80 marks** in total and minimum score for parameters given at each requirement is mandatory for short listing the applicants for further evaluation (copy of evaluation mandatory requirements cum scoring sheet is enclosed **Annexure-C**). Also, it may kindly note that there are some mandatory requirements (Minimum 5 marks must be scored in each category as mentioned in referred Annexure) in the scoring sheet which must be complied, failing which the application would not be considered although minimum qualifying marks are scored (30 out of 80).

3.2 EVALUATION BASED ON PRESENTATION CUM DEMONSTRATION:

Only the shortlisted applicants, based on their eligibility criteria (**Annexure-C**) will be invited by the Bank to make a presentation/demonstration of the equipment, highlighting their capabilities and their proposed methodology for execution of this project on all the technical specifications of the Bank.

The presentation/demonstration shall be conducted on pre decided date, time, and place, and will be intimated by the Bank, only to those applicants who meet the eligibility criteria & technically qualified. The presentation/demonstration shall be carried out at the applicants' own cost and arrangements. Applicants must carry their own setup and should not be share with others. Applicant(s) will also be asked queries regarding the Fire Extinguishers, hence total dependency on OEM will not be accepted.

[Note: only one chance for one item will be given, and if even minor leakage/fail in HPT, unsuccessful discharge / performance noticed in any items, will leads to disqualify the applicant in demonstration and not able to participate in further process.]

The demonstration-cum-presentation will also be evaluated based on the scoring sheet wherein cut-off requirements for scoring is **40 out of 45 marks in total, which is mandatory for short listing applicants for further evaluation.** A copy of Evaluation Mandatory requirements cum scoring sheet is enclosed as **Annexure-D**. It may also be noted that there are certain mandatory requirements in the evaluation sheet, wherein applicants will be awarded 5 marks on successful demonstration and 0 marks if fails to demonstrate their product by the designated committee.

3.3 Based on the **Annexure- C & D “Pre-Qualification Mandatorily Evaluation cum Scoring Sheet”** the designated committee will decide to qualify /disqualify the applicants.

The applicants at this stage after the satisfactory presentation, considered eligible for empanelment would then be invited to participate in the financial bid by the Bank (which could be by e-tendering) for the final selection of vendors.

3.4 Marks under each parameter will be awarded by the committee but will not be disclosed to the applicants. The cut off requirements for scoring is **70 out of 125 marks (Top 20 %** in total is mandatory for short listing the applicants for further empanelment and onwards submission of price bid.

3.5 The applicants who are included in the Bank's panel will only be allowed to participate in price bid through offline on prefixed date & time as decided by the Bank. If the rates, terms and conditions of Bank are accepted by them then the work will be distributed amongst the finalist as per the discretion of the Bank **(Quantum of allotment of Branches / Offices will be advised after the final selection to the eligible applicants only).** Although allotment of work and the area of operation amongst the finally empaneled vendors would be the sole discretion of the Bank.

3.6 After inclusion in the bank's panel, applicants have to submit along with their financial bid a Security Money Deposit (Refundable) of 2% of work order value issued separately in the form of a Demand Draft Cheque in favor of State Bank of India and payable at KOLKATA Circle. The Security Money Deposit will be refunded to unsuccessful bidders. However, in case of successful bidders /empaneled vendor, this Security Money deposit

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will be refunded only after successful completion of the referred empanelment. The Bank will not pay any interest on Security Money Deposit. If any empaneled vendor wishes to withdraw his security deposit money between the validity of empanelment period, then in that case his empanelment will be terminated. The security money so deposited with the Bank shall be subject to forfeiture in terms of this EOI.

3.7 The Bank reserves the right to assign or withdraw any work to or from any empaneled vendor or successful bidder without assigning any reasons and can cancel the empanelment by giving one month notice without assigning any reason in this regard.

3.8 Vendors so empaneled should comply with all statutory laws and the **Labour Code which became effective from 30.03.2026 and shall include other laws as being inforce from time to time**, along with rules, /regulations/directions of central / state government at their own cost. The vendor should keep SBI indemnified against all or any action taken against SBI by any authority for non-compliance of any law by the vendor. SBI shall reserve the right to forfeit security money of the vendor for any liability cost upon SBI for said non-compliance on the part of the vendor.

4.0 PART IV - TECHNICAL SPECIFICATIONS OF FIRE EXTINGUISHERS:

TYPE / DCP/ ABC & ABC/CLEAN AGENT MODULAR TYPE: The following specifications required for Portable Fire Extinguisher as per IS: 15683/IS: 2190:2024.

Details are as under:

- i. **WATER TYPE FIRE EXTINGUISHERS**: It should be of gas cartridge/stored pressure type, provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and ISI marked.
- ii. **DRY CHEMICAL POWDER (DCP/ABC) TYPE FIRE EXTINGUISHERS**: It should be of gas cartridge/stored pressure type provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and ISI marked.
- iii. **CARBON DIOXIDE TYPE FIRE EXTINGUISHERS**: It should be of wheel type control valve operating mechanism over all conforming to IS 15683 and ISI Marked.
- iv. **CLEAN AGENT TYPE FIRE EXTINGUISHERS & MODULARS**: It should be pressurized provided with squeeze grip control valve operating mechanism overall conforming to IS 15683 and ISI marked.
- v. **KITCHEN TYPE, CLASS L TYPE AND OTHER UPCOMING FIRE EXTINGUISHERS** : It should be confirming to relevant IS Standard and technicality will be vetted by Circle Fire Officer/Zonal Fire Officer as per area specific requirements.

If any Fire Extinguishers is required but not included in the list, quotation from minimum three empaneled vendor to be obtained for supplying the same and competent authority approval will be taken separately.

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- a) An automatic detection and suppression system together in a single unit and should be reusable cylinder.
- b) The system should provide automatic round the clock protection and nonfreezing.
- c) Extinguishing media should be used ABC (mono ammonium phosphate-90) powder

(Note: All components of the above fire extinguishers should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS:15683:2006 and it should be overall conforming to IS:15683 with ISI mark. The CE certified brand shall be preferred.)

4.1 DRY CHEMICAL POWDER (DCP)/ABC, CARTRIDGE TYPE PORTABLE**FIRE EXTINGUISHERS:**

These Extinguishers should contain Mono-ammonium- phosphate (MAP-90) based dry powder as per BIS and **capable of firefighting class B and C Fires**. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of dry power shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it by the squeeze grip. All Extinguishers should be supplied with MAP-90 approved Lab Test Certificate. No Powder type Fire Extinguishers will be accepted without Lab Test Certificate. Sample Certificates to be submitted and same to be checked during demonstration.

4.1.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -02KG	CAPACITY -04KG	CAPACITY -06KG
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	08 B or upwards	21B or upwards	21B or upwards
Working/Operating Temperature (°C)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bars	35 bars	35 bars
Service/Working Pressure	15-19 bar max	15 -18 bar max	15 -18 bar max

Min-Max			
Minimum Effective Discharge Time	09-13 Seconds	13-28 Seconds	08-18 Seconds
Bulk Range % Discharge	2-to-3-meter, 85%	2-to-4-meter, 85%	2-to-6-meter, 85%
Propellant	Carbon Dioxide Gas, 60gm	Carbon Dioxide Gas, 100-120 gm	Carbon Dioxide Gas, 100-120 gm
Thickness (Approx.)	1.6 mm	1.6 mm	1.6 mm
Height Without Base (Approx.)	360-380mm	385-510 mm	520-540 mm
Diameter (Approx.)	106-108 (+/- 10) mm	140-150 (+/-10) mm	140-150 (+/-10) mm
Gross Weight (Approx.)	4.0 kg	7-8.5 kg	10-11.5 kg
Extinguishing Agent Charge	Mono-ammonium-phosphate (MAP-90)	Mono-ammonium-phosphate (MAP-90)	Mono-ammonium-phosphate (MAP-90)

These cartridges operated extinguishers the cartridge shall be pierced, and the pressure allowed to build for 06 second before opening the control valve.

4.1.2 CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.1.3 MANUFACTURING TESTS: The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.1.4 COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

4.1.5 Pepsi Bottom design is not allowed. It should have an extra layer of protection to avoid damage due to pepsi bottom design.

4.1.6 MARKING:

- a) The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- b) The marking shall include a sequential serial number.
- c) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently mark into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- d) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- e) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.
- f) The gas cartridge shall be permanently marked with:
 - a. Empty mass in gram,
 - b. Nominal full mass in gram,
 - c. Year of manufacturer, and
 - d. Name or code of the manufacturer.
- g) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- h) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- i) Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- j) The extinguisher shall be marked with letters "B", and "C" indicating their suitability for respective class of fires.

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4.2 CARBON DIOXIDE (CO₂) GAS TYPE FIRE EXTINGUISHERS:

- 4.2.1** These Extinguishers shall be based on. The Carbon Dioxide (CO₂) gas shall confirm to IS: 15222. The quantity shall be determined by weighing. The filling ratio is the ratio of mass of liquefiable gas that is allowed to be filled into the container in view of safety considerations to the mass of water required to fill the container at 15degree centigrade. It is operated by holding upright, removing the locking pin or seal or safety device from the **wheel type control valve operating mechanism**.
- 4.2.2** The Extinguisher is made from **seamless** manganese steel cylinders confirming to IS: 7285 with ISI Marked & **approved from Chief Controller of Explosives (CCE)**. Valve confirming to IS: 3224 with ISI Mark.
- 4.2.3** The extinguisher discharge horn shall be constructed to withstand crushing when 25 kg applied to its extremity for 5 min immediately after having completely discharged the extinguisher through the horn. Check that the horn does not show any evidence of cracking or breakage.

4.2.4 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY - 03KG	CAPACITY -4.5KG	CAPACITY -22.5KG
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked	IS: 2878, ISI Marked
Fire Rating	8B-13B	13B-21B	As per BIS, Min 21B
Working / Operating Temperature (Degree Centigrade)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure (Approx.)	335-350 bar	335-350 bar	335-350 bar
Cylinder Testing Pressure	250 bars	250 bars	250 bars
Minimum Effective Discharge Time	08-15 Second	08-17 Second	20-60 Second
Bulk Range % Discharge	01-to-04-meter,	02-to-04-meter,	BIS, 95%

	85%	85%	
Propellant	Carbon Dioxide Gas	Carbon Dioxide Gas	Carbon Dioxide Gas
Thickness (Approx.)	4.2 mm	4.2 mm	5.5 mm
Height (Approx.)	435-545mm	610-700 mm	1030 mm
Diameter (Approx.)	140 (+/- 10) mm	140-150 (+/- 10) mm	267 mm
Gross Weight (Approx.)	12.5 kg	17 kg	93 kg
Extinguishing Agent Charge	CO ₂ Gas	CO ₂ Gas	CO ₂ Gas

- 4.2.5 CONSTRUCTION:** The cylinder body, discharge fittings, trolley, valve, (i.e. Nozzle, Hose, etc) shall be confirmed as per Indian Specification IS: 15683 & IS: 2878.

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4.2.6 PAINTING:

- Each Extinguisher shall be painted fire red confirming to shade No. 536 or 537 of IS: 5.
- A picture showing a man operating the extinguisher in the correct manner shall be shown on the body of the extinguisher.
- The extinguisher shall be marked with the letters B, & C indicating their suitability for respective classes of fires as laid down in IS: 2190:2024.

4.2.7 MARKING: Each extinguisher shall be clearly and permanently marked with the following information:

- Manufacturer's name or trademark, serial No., and year of manufacture shall be **EMBOSSSED** at the bottom ring/body/neck.
- Method of operation in prominent letter.
- The words "Carbon Dioxide Type" "class BC"
- Capacity of the extinguisher in kg.
- Year of manufacturer of extinguisher and date of refilling.
- Source, Year of manufacture of the cylinder and its test pressure.
- The product shall be marked with BIS Standard Mark.

The following information to facilitate filling or recharging shall also be marked on the head of extinguisher or on the neck of the cylinder:

- the weight of extinguisher (to include operating head, Internal discharge tube and carrying handle but not any hose or discharge horn assembly) shown as EW.
- Filled weight of extinguisher (to include operating head, internal discharge tube, carrying handle and gas filled contents but not any hose or discharge horn assembly) shown as FW.

4.3 WATER CO2 SQUEEZE GRIP CARTRIDGE/STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers shall water as per IS: 15683 and **capable of firefighting class A** Fire. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of water shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it uprightly or by piercing the squeeze grip.

4.3.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -06 Liter	CAPACITY -09 Liter
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	2 A	2 A
Working/Operating Temperature (°C)	+05 to +55	+05 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bars	35 bars
Service / Working Pressure (Approx.)	15-18 bar	14-15bar
Minimum Effective Discharge Time	13-33 Second	13-42 Second

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Bulk Range % Discharge	02–06-meter, 85%	02–07-meter, 85%
Propellant	Carbon Dioxide Gas Cartridge	Carbon Dioxide Gas Cartridge
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	530-570 mm	570-585 mm
Diameter (Approx.)	150-175(+/- 10) mm	175-180 (+/- 10) mm
Gross Weight (Approx.)	06-10 kg	12-15kg
Extinguishing Agent Charge	Water	Water

These cartridges operated extinguishers the cartridge shall be pierced, and the pressure allowed to build for 06 second before opening the control valve.

4.3.2 CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.3.3 MANUFACTURING TESTS: The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.3.4 COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

4.3.5 MARKING:

- a) The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- b) The marking shall include a sequential serial number.
- c) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently mark into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- d) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- e) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.
- f) The gas cartridge shall be permanently marked with:
 - a. Empty mass in gram,
 - b. Nominal full mass in gram,
 - c. Year of manufacturer, and
 - d. Name or code of the manufacturer.
- g) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.

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- h) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- i) Operating instructions: the operating instructions shall be arranged as follows:
- Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- j) The extinguisher shall be marked with letters "A" indicating their suitability for respective class of fires.

4.4 CLEAN AGENT TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Clean Agent like HFC, HCFC blends etc (Halotron, NAF, PV, HFC-36), Fluoro ketone. These extinguishers should have zero global warming or zero ozone depletion as per IS: 15683 and **capable of firefighting class A, B and C Fires**. The cylinders shall be seamless.

4.4.1 PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -02kg	CAPACITY -04
Approvals/certification	IS:15683, ISI Marked	IS:15683, ISI Marked
Fire Rating	1A 8B	1A 13B
Working / Operating Temperature (°C)	-30 to +55	-30 to +55
Burst Pressure	55/80 bar (min)	55/80 bar (min)
Cylinder Testing Pressure	35 bars	35 bars
Service / Working Pressure (Approx.)	15-18 bar	14-15bar
Minimum Effective Discharge Time	09-13 Second	08-14 Second
Bulk Range % Discharge	02-03-meter, 85%	02-04-meter, 85%
Propellant	Nitrogen Gas	Nitrogen Gas
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	380 mm	185 mm
Diameter (Approx.)	106-108(+/- 10) mm	140-150 (+/- 10) mm
Gross Weight (Approx.)	3.5 kg	7 kg
Extinguishing Agent Charge	Clean agent	Clean Agent

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4.4.2 CONSTRUCTION: The cylinder shall be seamless joint body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

4.4.3 MANUFACTURING TESTS: The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

4.4.4 COLOUR: The colour for extinguisher bodies shall be as per IS: 15683.

4.4.5 MARKING: The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.

- a) The marking shall include a sequential serial number.
- b) The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently mark into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- c) The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- d) The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use.
- e) The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- f) The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- g) Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- h) The extinguisher shall be marked with letters "AB & C" indicating their suitability for respective class of fires.

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(NOTE: All components of above fire extinguishers mentioned above as serial number from 4.1 to 4.4 should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS:15683:2006 and it should be overall conforming to IS 15683 with ISI mark.)

4.5 ABC/CLAEN AGAENT TYPE MODULAR TYPE SELF EXTINGUISHING FIRE EXTINGUISHER, CAP-5KG

4.5.1 *The following important features should be:*

- An automatic detection and suppression system together in a single unit and should be reusable cylinder.
- The system should provide Automatic round the clock protection and nonfreezing.
- The system should be Rechargeable and easy to service.

4.5.2 *The following performance required as data given as under:*

- Propellant should be used as Nitrogen Gas.
- Working pressure should be 7 to 15 kgs/cm².
- Testing pressure should be 35 kgs/cm².
- Area of protection should be 3.5-to-4.0-meter square and volume protection should be 8.0 m³
- Feasible to hang vertically above risk is 1.5 to 2.0 meter.
- Operation time should be 99% in 10-15 seconds.
- Extinguishing media should be used ABC (mono ammonium phosphate-90) powder.
- The cylinder should be MIG welded M.S. Body 2mm CRC Sheet upper part of which is fitted with adapter or flange for fixing on ceiling wall and below part fixed automatic release Nozzle based on Sprinkler technology unlike the sprinkler nozzle is gas tight the release temperature is adjusted with sprinkler bulb as 57 to 68 degrees centigrade with pressure gauge fitted for instant verification of reliability of every unit.
- Nozzle should give more than 95% discharge and scattering cone on 40-to-45-degree angle.

5.0 PART-V: SCOPE OF WORK

5.1 REFILLING AND SERVICING / MAINTENANCE OF FIRE EXTINGUISHER AS PER BIS 2190:2024

- Annual Maintenance Contract (AMC) will be awarded after completion of warranty period counting from the date of handing over the system to the branch/office as per the rate and term & condition agreed upon the Bank. The vendor must perform the AMC work as per relevant BIS standards and or NFPA's as well as Bank Instructions. Details of schedule will be given to all successful applicants for performing new supply wherever warranted servicing/maintenance work as well. Maintenance/Refilling Schedule for Fire Extinguishers and Schedule for Operational Test on Fire Extinguishers to be Refilled/ Operated for Performance Test in Annually Cyclic Manner as per IS: 2190: 2024 (All The maintenance scheduled followed by the vendor as per the BIS 2190:2024).
- In corrosive environments, it is desirable to have the discharge test carried out at half the frequency mentioned.
- AMC will include minimum **ONE Compulsory** visit in a year and any number of breakdown



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- calls. Servicing, inspecting, weighing, and cleaning of all fire extinguishers. Changing of water in water CO2 type Fire Extinguishers.
- d. Removing dust/corrosion and polishing metal parts. Greasing of moving/other metallic parts where greasing is required. Pressure testing of fire extinguishers and changing of components, if required.
 - e. Refitting of wall brackets etc. if these are found to be loose or if they are located at wrong / inconvenient place. Also, important to place suitable Fire Extinguishers at prominent place.
 - f. The refilling and maintenance of the fire extinguishers and periodicity of Refilling, Hydraulic Pressure testing should be as per IS-2190-2024. The refill packs/materials will be used as per BIS marked.
 - g. The periodicity of refilling of different types of fire extinguishers may be decided by the bank keeping in view of the staff training and weather conditions of the location of the branch/office.

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- h. **MAINTENANCE CARD (REFILLING / SERVICING CARD)**: Vendors /Firms must maintain a record in their book of records wherein schedule for refilling / servicing are mentioned and accordingly performed the work of Refilling/Servicing within the due date and tag (AMC Card inside transparent plastic cover) at the fire extinguishers body as **sample** given below: (No Slip should be pasted on the body of the extinguisher / Modular).

FIRE EXTINGUISHERS SERVICE CARD				
Vendor/Firm Address				
Branch Name:..... (Br/Office Code.....)				
Type of Fire Extinguisher		Capacity:		
Make/Brand:		Body No		
Year of manufacturing				
S.No	Refilling Date	Next Due Date of Refiling	Remarks (OK/NOT OK)	Sign of Technician
1				
2				
3				
S.No	Servicing Date	Next Due date of Servicing	Remarks (OK/NOT OK)	Sign of Technician
1				
2				
3				
4				
5				
S.No	HPT DATE	NEXT HPT DATE	Remarks OK/REJECT	Sign of Technician
1				
2				
3				
Name of Supervisor: Mr.....			M.No.....	
Name of Technician : Mr.....			M.No.....	



NOTE: PREFERABLE SIZE: 6.0" X 5.0" ON HARD PAPER WITH PLASTIC COVER AND HAVING TWO HOLES ON THE TOP WITH THREAD/DHAGA FOR FASTEN/BIND WITH BODY OF FIRE EXTINGUISHERS

Printed on the Back Side of the above Information

IMPORTANT INSTRUCTIONS FOR FIRE EXTINGUISHER

S.No	Type of Fire Extinguisher	Operating Instructions and Refilling / Servicing Periodicity
1	Water CO2 9 Ltrs. (CT/SP)	Usage: Preferably use for Solid Combustible Materials like Wood, Paper, Rubber & Plastic except Electrical Appliances. Operation: Follow Acronyms PASS - Pull the Pin, Aim at the Base of Fire. Squeeze Handle & Sweep side to side. Refilling: Once in a THREE Year (Stored Pressure once in a two years) Servicing: Once in a Year
2	ABC 6Kg (CT/SP)	Usage: Preferably use for Electrical Appliances like Electric Main Panel, DG Set Transformer etc, . Operation: Follow Acronyms PASS - Pull the Pin, Aim at the Base of Fire, Squeeze Handle & Sweep side to side. Refilling: Once in a three Year Servicing: Once in a Year
3	Carbon Di-Oxide (CO2 4.5 Kg/22.5 Kg)	Usage: Preferably use for Electronic Equipment like Computer, ACs, Fan, UPS, Server, and also for Important Documents etc. Operation: Follow Acronyms PASS - Pull the Pin, aim at the Base of Fire, Squeeze/Rotate wheel Anti clockwise & Sweep side to side. Refilling: Once in a five year Servicing: Once in a Year
4	5 Kg ABC/Clean Agent Modular Fire Extinguisher	Usage: Preferably use in UPS Room and Back Side of ATM Room above the Battery/UPS Machine Operation: Automatic Operation as and when Room Temperature Increase beyond 68°C (Sixty-Eight Degree centigrade) Refilling: Once in a three year Servicing: Once in a Year

Note: Apart from the above visits all complaints / breakdown calls will have to be attended free of cost within 24 hours in the city / local branches and within 72 hours for outstation branches. **An alternative serviceable unit shall be provided in case the existing unit has to be taken out for necessary repairs/refilling/servicing and the original unit / part shall be refitted after repairs at the earliest.**

5.2 REFILLING SCHEDULE FOR VARIOUS TYPE OF FIRE EXTINGUISHER/ABC MODULAR

5.2.1. ONCE IN THREE YEARS

- a) *Portable fire extinguisher, water type 9 litre (gas cartridge).*
- b) Portable fire extinguisher, mechanical foam type 9 litre (gas cartridge type).
- c) Wheeled fire extinguisher, water type 50 litre (gas cartridge).
- d) Wheeled fire extinguisher, mechanical foam type 50 litre (cartridge type).
- e) Portable fire extinguisher, water type stored pressure.**
- f) 135 litre fire engine, foam type.

5.2.2. ONCE IN FIVE YEARS

- a) *Fire extinguisher, carbon dioxide type (portable and wheeled).*
- b) Portable and wheeled dry powder fire extinguisher (Stored Pressure); and
- c) Clean agent fire extinguishers stored pressure type.
- d) Portable fire extinguisher, dry powder ABC/BC powder extinguisher confirming to IS:4308 and IS:14609 respectively.

5.2.3 REFILLING / MAINTENANCE OF ABC/CLEAN AGENT TYPE 5 Kg AUTOMATIC MODULAR FIRE EXTINGUISHER

Since there is no BIS for ABC Modular Fire Extinguisher, but due to similar nature of work with Stored Pressure ABC Fire Extinguishers. It has been advised to refill /maintained or hydraulic pressure test, to be carried out as per the scheduled of Dry Powder/ABC (Stored Pressure) as laid down in BIS 2190:2024.

5.3 SCHEDULES FOR HYDRAULIC PRESSURE TESTING OF FIRE EXTINGUISHERS

- 5.3.1 Every extinguisher installed in premises shall be hydraulically pressure tested as per the schedule given below. There shall not be any leakage or visible distortion. Extinguisher which fails in this requirement shall be replaced.
- 5.3.2 The hydraulic pressure test to be done only in OEM authorized service center confirming to IS -2190.
- 5.3.3 The carbon dioxide type and clean agent type fire extinguishers shall be pressure tested every time when the cylinders are sent for recharging (after periodic discharge test or otherwise) to the pressure specified in the relevant Indian Standard specifications.
- 5.3.4 **Every extinguisher with cap** shall be hydraulically pressure tested (HPT) as per the schedule given above. Extinguisher which fails in this requirement shall be replaced. Test certificates have to be submitted in the branch/office (without test certificate bill for HPT will not be paid).
- 5.3.5 In case of Fire Extinguisher while servicing, if any refill is found to be leaked or pressure has gone down, fully or partially or any other defect is found, the same will

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be brought to notice of the Branch Manager. Accordingly, the refilling will be done only after rectification of the defect, notwithstanding the periodicity of refilling.

- 5.3.6 A copy of Hydraulic pressure test certificates is to be submitted to respective zonal fire officers/circle fire officers and respective branches.
- 5.3.7 The extinguishers which fail the hydraulic pressure test or are found leaking are to be disposed off as per IS-2190 and certificates are to be submitted to respective zonal fire officers/circle fire officer after disposing the cylinders specifying their body number.
- 5.3.8 Please note that refilling /servicing / maintenance of fire extinguishers is a continuous process, and it is required to be carried out once a year or earlier (in case, the extinguisher has been used to extinguish fire). The due date for refilling /servicing/maintenance must be strictly adhered to and no delay will be acceptable.

5.4 HPT TABLE AS PER BIS: 2190:2024

S.No.	Type of Extinguisher	Interval Test Year	Pressure Test Kg/cm ²	Maintained Pressure for Min
a	Water Type	3	35	2.5
b	Mechanical Foam Type	3	35	2.5
c	Dry Powder	5	35	2.5
d	Carbon Dioxide	5	225	0.5
e	Clean Agent (BIS:15683)	5	35	2.5

5.5 LIFE OF FIRE EXTINGUISHERS

S. NO.	TYPE OF FIRE EXTINGUISHERS	LIFETIME
i.	Water Based	10 Years
ii.	Powder Based	10 Years
iii.	Clean Agent	10 Years
iv.	Carbon Dioxide	15 Years
v.	Foam Based	10 Years

NOTE: Life of extinguishers shall be considered from date of manufacture of extinguishers. In case of failure in hydraulic pressure testing, the extinguisher shall be discarded immediately and replaced by similar type and fire rating.

5.6 DEMONSTRATION /TRAINING ON HANDLING OF FIRE EXTINGUISHERS:

Imperative Training / demonstration on handling of Fire Extinguishers is vital role for the Bank's staff posted at the Branches / Offices. Therefore, to avert any Fire Incident in its incipient stage the occupants must have the knowledge on handling /operation of the Fire Extinguishers available at the site. It is necessary for the vendors / firms /contractors, to visit the Branches/Offices for refilling

/Servicing as per schedule (whenever they due), or on any Breakdown whenever warranted. Representative of the Firm have to conduct demonstration with prior permission to the BM to conduct a small training session (10-15 minutes) during refilling / servicing of the due Fire Extinguishers. The details of training /demonstration must be recorded in Security Information register and mentioned in Service Certificate issued to the Branches/Offices.

6.0 OTHER IMPORTANT TERMS & CONDITIONS

6.1 **BANK'S RIGHT TO ISSUE CLARIFICATIONS, ADDENDUMS, CORRIGENDUM ETC:**

The Bank can issue clarifications, addendums, or corrigendum before finalization of empanelment. The same will be published on the Bank's website. The applicants are requested to regularly visit the Bank's website.

6.2 **GUARANTEES:** The Fire Extinguisher including all components delivered to the Bank should be brand new and as per BIS 15683. The supplier should also guarantee that maintenance and refilling to be carried out as per BIS 2190:2024

6.3 **AVAILABILITY OF SPARES:** Spares for the product offered should be available for at least 05 years.

6.4 **WARRANTY:** The offer must include comprehensive on-site warranty of 03- year for all type of fire extinguishers except modular automatic fire extinguishers which shall carry a warranty of 03 years from the date of installation and commissioning of the equipment. Service Provider shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc., covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc., against any manufacturing defects during the warranty period. During the refilling contract period the Service Provider shall depute their representative for refilling of extinguisher.

6.5 **MAINTENANCE STANDARD EXPECTED DURING WARRANTY:** The supplier should ensure that in case the equipment cannot be repaired within the stipulated period, the supplier should provide a replacement till the system/equipment is returned duly repaired.

6.6 **RECORDS:** As per requirement of the Bank / Branch, if request is made by the Bank / Branch to the vendor for providing details of all fire extinguishers branch-wise with date of installation and due date of refilling, **the vendor shall make arrangements to provide the details.**

6.7 **FALL CLAUSE:** At any point of time if it is observed that the vendor is supplying to other financial institutions /firm's similar equipment/ material / services at lower rates than offered to Bank, then the vendor shall have to compensate the Bank by paying the difference amount and downward revise the rate of respective item / services at the time of renewal of contract/agreements as applicable.

6.8 **GUIDELINES FOR THE OEM:** OEM should have online dedicated support center available during working hours and a fully equipped repair and maintenance office in India. Document details to be submitted for the same for verification.

- a) OEM should have valid BIS Certification.
- b) Documents of Manufacturing license/ Excise Registration of the OEM factory need to be submitted for verification.
- c) Product Certification copies to be attached as per the specifications.
- d) Vendor will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.

6.9 Random Check / inspection of Bills & Service Certificates as well as quality of Servicing / Refilling will be carried out by the Circle Fire Officer, LHO, and severe action (as deemed fit) will be initiated against the firm if any abnormality noticed against the Bank's instruction.

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7.0 SERVICE CERTIFICATE / REPORT

Three copies of visit report will be prepared after testing /maintenance of the system by the authorized technician of the company. The Branch Manager/Authorized officials will stamp and countersign all reports after satisfying them that the system is fully functional.

- **One copy** will be handed over to the **Branch**,
- **Second copy** to be retained by the **Vendor**,
- **Third copy** shall be sent to **Fire Officer** at **Administrative Office** on quarterly interval along with copy of bills & forwarding letter with highlight of the severe abnormalities, if any.
- Format for the **Service Certificate** will be advised to the shortlisted vendors in due course which shall be bound to implement.

8.0 CONFIDENTIALITY:

The vendor or its employees are required to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information whatsoever concerning, relating to the bank and its affairs to which the employees have the access.

9.0 MODE OF PAYMENT:

Bill will be paid as per the approved rates of the items after successful completion of work order for New Installation/AMC; vendor will have to submit the bills to the concern AO Fire Officer/Circle fire officer within 15 working days of completion of work (AMC/New Installation) after endorsed by the respective Branch Manager along with the Service Certificates for his records and ensure regular visits of AMC. The bills will be paid centrally by the respective Regional Business Office after Vetting and scrutinizing by AO Fire Officer/Circle Fire Officer.

10.0 PENALTY CLAUSE:

- a) If any service/ refilling/ new supply/ repair /request/ demand or complaint is not satisfactorily attended within the stipulated time period, the Bank will levy a **penalty of 100/- per day for each instance of delay and up to maximum 10% of the AMC/New Installation work value (Total lump sum amount for all the branches of that particular region)** and the same shall be deducted from the AMC amount as applicable. Security Deposit may also be forfeited as per discretion of the Bank.
- b) In case of repeated complaints received from the Branches/offices either Circle Fire Officer/Zonal Fire Officers, the services vendor's may be discontinued/debarred/delist from the bank and services of reserved/stand by firm may be utilized in this case.



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Annexure A

(On Bidder's Company letter head)

Letter No.

Date:

To,
The Assistant General Manager (Premises &
Estate)
State Bank of India, Local Head Office,
Premises & Estate Department
9th Floor, Samriddhi Bhavan, Block-B,
1 Strand Road, Kolkata-700001

APPLICATION FOR EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF
AGENCIES / FIRMS / COMPANIES/ SOLE PROPRIETORSHIP FOR SUPPLY,
INSTALLATION, TESTING, REFILLING, & SERVICING OF FIRE EXTINGUISHERS AT SBI,
KOLKATA CIRCLE

With reference to advertisement notification **No. KOL/EMP/FIRE/2026-27/.....**
dated....., for the captioned work, we enclose herewith for kind consideration our
profile in the format along with necessary supporting documents as per **Annexure (A to I)**,
with an additional set of it's Xerox copies, duly signed and sealed by the authorized signatory
of the company/agency/firm. A copy of the authorization letter is enclosed. We confirm that
the details furnished by us are true and correct and no material information has been withheld

2. We undertake to produce the original of all documents attached herewith as and when
asked for by the Bank and shall extend all assistance to the Bank Authorities for the purpose
of empanelment.

3. We clearly understand & undertake that mere submission of application does not
guarantee for our empanelment and Bank's decision in this regard shall be final and binding
on us. We submit this application in token of our acceptance of the terms and conditions laid
down in this advertisement (EOI).

Thanking

You, Yours

faithfully,

(Name of Authorized Signatory)
(Seal of the firm)



**APPLICATION FOR EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF
AGENCIES / FIRMS / COMPANIES FOR SITC/MAINTENANCE AT SBI,
KOLKATA CIRCLE**

1	NAME OF ORGANISATION				
2	CONSTITUTION (PROPRIETARY/ PARTNERSHIP/ HUF/ PRIVATE LIMITED/ PUBLIC LIMITED/ CO-OPERATIVE SOCIETY (PLEASE ENCLOSE A COPY CERTIFICATE OF REGISTRATION/PARTNERSHIP DEED)				
3	YEAR OF ESTABLISHMENT				
		(NB: DATE OF COMMENCEMENT OF BUSINESS IN CASE OF COMPANY)			
4	DETAILS OF PARTNERS/ KEY/ SENIOR OFFICIALS / DIRECTORS / TECHNICAL OFFICER	NAME	DESIGNATION	QUALIFICATION	EXPERIENCE
5	NO. OF OFFICES IN INDIA AND KOLKATA CIRCLE				
6	REGISTERED/HEAD OFFICE ADDRESS WITH DETAILS	ADDRESS			
		MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
7	LOCAL OFFICE ADDRESS WITH DETAILS	MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
8	CONTACT DETAILS FOR CORRESPONDENCES IN CONNECTION WITH EMPANELMENT	ADDRESS			
		MOBILE NO			
		PHONE NO			
		FAX NO			
		E MAIL ADDRESS			
	WHETHER REGISTERED / EMPANELLED WITH ANY ORGANISATION / PUBLIC BODY	NAME OF ORGANISATION			SINCE WHEN



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE, KOLKATA CIRCLE

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9			
	ENCLOSE DOCUMENTARY PROOF		
10	PLEASE FURNISH COMPLETE DETAILS OF OFFICES (ADDRESS AND CONTACT DETAILS LIKE MOBILE NO., PHONE NO, FAX, EMAIL ADDRESS) WITH NUMBER OF SUPPORT ENGINEERS. WHETHER HAVING OFFICES AT UNDER NOTED LOCATIONS?		

	SERVICE SUPPORT IN KOLKATA CIRCLE (PROVIDE DETAILS AS PER FORMAT)	LOCATION	OFFICE AVAILABLE (YES/NO)	ADDRESS AND CONTACT DETAILS LIKE MOBILE NO , PHONE NO, FAX, EMAIL ADDRESS) WITH NUMBERS OF SUPPORT ENGINEERS AND THEIR NAMES
		NORTH 24 PARGANAS		
		KOLKATA		
		MURSHIDABAD		
		HOWRAH		
		SOUTH 24pgs		
		DURGAPUR		
		SILIGURI		
		ANDAMAN NICOBAR		
		SIKKIM/GANGTOK		
11	GST NUMBER	(PLEASE ENCLOSE A CERTIFIED COPY)		
12	PAN (PERMANENT ACCOUNT NUMBER) OF FIRM/ENTITY AND TIN			
13	REGISTRATION NUMBER AS PER SHOPS AND ESTABLISHMENT ACT	(PLEASE ENCLOSE COPY OF REGISTRATION CERTIFICATE)		
14	KEY FINANCIALS (RS IN LACS)	AS AT CLOSE OF BUSINESS AS ON		
	TURNOVER/SALES	31.03.2024	31.03.2025	31.03.2026
	OTHER INCOME			
	PROFIT BEFORE TAX			
	PROFIT AFTER TAX			
	CAPITAL& RESERVES			



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15	(PLEASE ENCLOSE COPIES OF AUDITED PROFIT AND LOSS AND BALANCE SHEET ALONG WITH AUDITOR'S NOTE)				
	LIST OF CLIENTS WHOSE WORK HAS BEEN UNDERTAKEN DURING LAST FIVE YEARS				
	CLIENT NAME AND WORK LOCATION ADDRESS	CONTACT PERSON WITH TELE NO	NAME OF WORK	AMOUNT OF WORK UNDERTAKEN	START DATE AND COMPLETION DATE
(PLEASE ENCLOSE ORDER COPY/CONTRACT COPY/ AND INSTALLATION CERTIFICATE/ CERTIFICATE OF SUCCESSFUL WORK FROM CUSTOMERS)					

16	ASSOCIATE FIRMS/COMPANIES WITH DETAILS OF ACTIVITY AND TURNOVER	NAME OF FIRM	ACTIVITY	ANNUAL TURNOVER
17	DEALING WITH STATE BANK OF INDIA	SINCE: (PLEASE ENCLOSE ORDER COPY/CONTRACT COPY AND INSTALLATION CERTIFICATE(S)/SATISFACTORY PERFORMANCE CERTIFICATES FROM THE CONTROLLING OFFICE)		
18	DEALING WITH PUBLIC SECTOR BANKS (OTHER THAN SBI)	(PLEASE ENCLOSE ORDER COPY/CONTRACT COPY AND INSTALLATION CERTIFICATE/ SATISFACTORY PERFORMANCE CERTIFICATE FROM CONTROLLING OFFICES OF BANKS CONCERNED)		
19	DECLARATION REGARDING NEAR RELATIVE WORKING IN SBI AS PER ANNEXURE-F. PLEASE READ THE	(MENTION IN YES OR NO)		

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	CLAUSE 2.4 OF THIS EOI.	
20	MENTION ANY LITIGATION/ARBITRATION CASE PENDING AGAINST THE FIRM, IF YES, FURNISH DETAILS AND REASONS.	(MENTION IN YES OR NO)
21	HAVE YOU BEEN BLACKLISTED /DELISTED/DEBARED BY ANY ORGANISATION IN THE PAST, IF YES, FURNISH DETAILS AND REASONS FOR BLACKLISTED / DELISTED	(MENTION IN YES OR NO)
22	WHETHER THE APPLICANT IS WILLING TO MAINTAIN / REPAIR THE EXISTING FIRE ALARM SYSTEM AND ITS ACCESORIES	(MENTION IN YES OR NO)



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE, KOLKATA CIRCLE

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Annexure- 'C'

PRE-QUALIFICATION OF MANDATORY REQUIREMENTS
EVALUATION CUM SCORING SHEET FOR 'SUPPLY, INSTALLATION, REFILLING/SERVICING OF FIRE EXTINGUISHERS AS PER BIS15683:2006; IS:2190:2024

[BASED ON THE ELIGIBILITY CRITERION]

M/s.....

E-MAIL.....

Mob/PH. No.....

PARTICULARS	MARKS	MARKING BY THE	EVALUATION BY THE
		APPLICANT	COMMITTEE
1	SERVICE SUPPORT CENTERS AT LOCATION WITHIN THE AREA OF JURISDICTION OF KOLKATA / HOWRAH / BIDHANNAGAR / NORTH & SOUTH 24 PARGANAS /NADIA/ MURSHIDABAD /SILIGURI/MALDA/DURGAPUR/BARDHAMAN/PURULIA/BANKURA/BOLPUR/ BAY ISLANDS [SUPPORTED BY DOCUMENTS WHICH IS ACCEPTABLE TO THE BANK]		
	MORE THAN 5 SERVICE SUPPORT OFFICE	15	
	2 TO 5 SERVICE SUPPORT OFFICE	10	
	0-1 (PRESENTLY NO / NIL - REFER, PARA 2.9 OF EO)	05	
2	RELEVANT EXPERIENCE IN FIRE EXTINGUISHERS (AS ON 31.12.2025)		
	ABOVE 25 YEARS	15	
	MORE THAN 11-24 YEARS	10	
	MINIMUM 10 YEARS	05	
3	NO. OF INSTALLATIONS OF FIRE EXTINGUISHERS IN LAST THREE YEARS AS ON 31.07.2026		
	MORE THAN 250 NOS	15	
	MORE THAN 200 NOS. AND UP TO 250 NOS.	10	
	MINIMUM 100 NOS. AND UP TO 200 NOS.	05	
4	AVERAGE ANNUAL TURN OVER LAST 3 YEARS		
	ABOVE 40 LACS	15	
	MORE THAN 31 LACS - UPTO 40 LAKHS	10	
	MINIMUM 30 LAKHS	05	
5	WORKING EXPERIENCE IN PSU BANK IN WEST BENGAL, SIKKIM,BAY ISLAND BANK ETC. OUT OF WHICH, NOS OF PUBLIC SECTOR BANK DURING LAST FIVE YEARS AS ON 31.07.2026.		
	MINIMUM 3 PUBLIC SECTOR BANKS	15	
	MINIMUM 2 PUBLIC SECTOR BANKS	10	
	MINIMUM 1 PUBLIC SECTOR BANKS	05	
6	PROOF SUBMITTED FOR HAVING BIS CERTIFICATION FOR THE OFFERED BRAND AT THE TIME OF DEMONSTRATION.	05	
TOTAL MARKS [Max Marks:80; Min :30 Marks to be scored]		80	

Note:

- Minimum score (5 mark) in each category is mandatorily requirement.
- Minimum qualifying mark in total is 30.
- Committee Marking will be Final, based on the document submitted by the applicant

Seal & Signature of Authorized Officials

Committee Member Signature



Annexure- D

(NOT TO BE FILLED BY THE APPLICANTS)

PRE-QUALIFICATION OF MANDATORY REQUIREMENTS
EVALUATION OF CUM SCORING SHEET FOR 'SUPPLY, INSTALLATION, TESTING
& MAINTENANCE OF FIRE EXTINGUISHERS AS PER BIS 15683:2006 & IS:
2190:2024

[BASED ON PRESENTATION CUM DEMONSTRATION OF THE
EQUIPMENTS]

M/s.....

E-MAIL.....

Mob/PH. No.....

MINIMUM QUALIFYING MARKS IS 35
 SHOULD SCORE MINIMUM MARKS IN EACH CATEGORY.
 SECTION -1.0 [a, b, c & d] ARE MANDATORILY TO QUALIFY
 SECTION -2.0 [b, c & d] ARE MANDATORILY TO QUALIFY

PARTICULARS		MAX MARKS	MARKS SCORED [0 /5/10]
Sec 1.0	SUCCESSFUL DEMONSTRATION OF THE EACH FIRE EXTINGUISHERS AS MENTIONED UNDER: [SATISFACTORY / UNSATISFACTORY] W / CO2 9 LTR [CT & SP] CO2 4.5 KG DCP / ABC 6 KG [CT & SP] 5 KG ABC and/ or Clean Agent Modular – 2 marks Clean Agent Extinguisher – 2kg / 4kg Kitchen Type (SS Make) – 6 ltrs Class L Type (OEM Demo) – 6ltrs Lab Test Certificate (MAP-90) – 2 marks [NOTE: ONLY ONE CHANCE FOR ONE ITEM WILL BE GIVEN, and IF EVEN MINOR LEAKAGE/FAIL IN HPT, UNSUCCESSFUL DISCHARGE / PERFORMANCE NOTICED IN ANY ITEMS, WILL LEADS TO DISQUALIFY THE APPLICANT IN DEMONSTRATION.	10	
	b. PERFORMANCE OF HPT FOR CT TYPE OF FIRE EXTINGUISHERS (ABC/CLEAN AGENT & WATER CO2 9 LTR) AND MODULARS TYPE FIRE EXTINGUISHER AT THE SITE. PROVIDED AMC CARD AS PER THE FORMAT [5.1(h) AMC / SERVICING CARD.]	5	
	c. QUALITY / WORKMAN SHIP OF THE OFFERED BRAND / MAKE EXTINGUISHERS [VIZ: PAINTING / EPOXY COATING / FINISHING OF THE BODY / DISCHARGE HOSE QUALITY / MANUAL OF INSTRUCTION ON THE BODY / CAP ASSEMBLY,	5	

RFP Ref. No. KOL/EMP/FIRE/2026-27/01

DATED: 14/08/2026

	EMBOSSING/MARKING ON THE BODY OF THE FE I.E BATCH / LOT NO, MANUFACTURING YEAR / MONTH, GAUGE OF THE BODY OF THE CYLINDER AS PER BIS ETC.]		
	d. UNDERTAKING FOR SUPPORT AFTER SALES FOR PROVIDING SPARE PARTS FOR AT LEAST NEXT FIVE YEARS BY THE OEM OF THE OFFERED BRAND.	5	
	SECTION-1.0 [QUALIFYING MARKS: 25]	25	
Sec 2.0	COMMITTEE EVALUATION		
	a. MARKS SCORED MORE THAN 50 MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - C) ASSESSED BY THE COMMITTEE.	10	
	b. IF SCORED BETWEEN 35 TO 49 MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - C) ASSESSED BY THE COMMITTEE.	5	
	c. SATISFACTORY PERFORMANCE CERTIFICATE SUBMITTED BY THE FIRMS / VENDORS ISSUED NOT MORE THAN ONE MONTH OLD FROM THE DATE OF PUBLISHING OF THE EOI, AS MENTIONED IN PARA 2.2 OF THIS EOI [PREFERENCE WILL BE GIVEN TO THE PERFORMANCE CERTIFICATES IF ISSUED BY STATE BANK OF INDIA KOLKATA CIRCLE].	5	
	d. OVERALL ASSESSMENT BY THE COMMITTEE MEMBER (ASSESSMENT OF COMPANY WITH REGARD TO ITS REPUTATION, PERFORMANCE FEEDBACK, EXPERIENCE, AND INFRASTRUCTURE ETC.)	5	
	SECTION-2.0 [QUALIFYING MARKS :15]	20	
	TOTAL MAX MARKS :45 [Section - 1 + Section – 2], MIN MARKS:40 TO BE SCORED	45	

FINAL SCORING SHEET

Marks Scored in Technical Bid [Annexure-C] Max:80, Min:30	Marks Scored in Demonstration [Annexure-D] Max:45, Min:40	Total Score [Max:125, Min:70]	Qualified = > 70 Disqualify < 70

Committee Member:

Annexure- E

(On Bidder's Company letter head)

NEW FIRE EXTINGUISHER SUPPLIED (MINIMUM 100 NOS.)
DURING THE LAST THREE YEARS [AS ON 31.03.2026]

S.NO	BLOCK YEAR	Nos. of installations / supply of New Fire Extinguishers as on 31.12.2025 [Water CO2 (CT/SP) 9 Liter / CO2 4.5kg / 22.5 Kg / 5Kg ABC Modular / DCP/ABC Type (SP/CT) (5.0/ 6.0 Kg)]	Work Value supported by Bill Invoice / Work Order Copy	Name of organization with contact persons where work undertaken with contact details
1.	2025-26			
2.	2024-25			
3.	2023-24			
4.				
5.				
TOTAL				

Note: -

1. The figures quoted above should be verifiable from the audited balance sheet as well as Work Order / Bills / Tax Invoice (self-attested copy must be enclosed), wherein quantities are mentioned clearly.
2. Completion Certificate in this regard must be enclosed as a supported document.
3. Also note that wrong information in this regard may disqualify the applicants.

(Authorized signatory)

Seal of the firm

Date:

Place:

SEAL & SIGN

FIRE EXTINGUISHER

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ANNEXURE - F

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES**If having near relatives***[Crossed with double diagonally line, which one is not applicable]*

I,/We.....

S/O,D/O,W/O.....

..... residing at.....hereby certify that one or more of our near relative(s) as defined in the pre-qualification notice is/are employed in the State Bank of India, whose details are as under:

<u>S.No.</u>	<u>Employee</u>	<u>PF No.</u>	<u>Name</u>	<u>Age</u>	<u>Male/Female</u>	<u>Branch/Office</u>
1.						
2.						
3.						

- 1.
- 2.
- 3.

In case at any stage, it is found that the information given by me/ us is false/incorrect, State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

If not having near relatives

I,/We.....

S/O,D/O,W/O.....

..... residing at.....hereby certify that none of our near relative(s) as defined in the pre-qualification notice is/are employed in the State Bank of India. In case at any stage, it is found that the information given by me/ us is false/incorrect, State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

***The near relatives are members of Hindu Undivided family/husband and wife/the one related to the other in the manner as father, mother, son(s) and son's wife (daughter in laws), daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law).

Place:

Signature with Seal

Date:

Name in Block Letters:

Designation:

Address:



ANNEXURE-G

(On Bidder's Company letter head)

UNDERTAKING
FOR ACCEPTANCE OF TECHNICAL
SPECIFICATION
AND AMC / NEW SUPPLY OF EXISTING VARIOUS TYPE OF FIRE EXTINGUISHERS

I, undertake to provide the **EQUIPMENTS AND THEIR SPARE PARTS** as per the specifications and also maintain existing / newly installed system in good/functional condition during the AMC as per scheduled as given in **this** EOI or as advised by the bank from time to time.

2. And, I also agree to undertake that if any abnormalities are noticed by any inspecting Officials of the Bank in this regard, the Bank may impose suitable penalty and deduct the amount equivalent to loss to the Bank from my/our Bill/Bills or forfeit our Security Money deposited against non-adherence of Bank instructions as stipulated by the Bank.

Place:

Signature with Seal of the Company/Firm

Date:

Name in Block Letters:

Designation:

Address:



(On Bidder's Company letter head)

Annexure-H

UNDERTAKING FOR OPENING OF SUPPORT OFFICE.

I/We.....hereby undertake that I shall open support office / service center with technical personnel within a month from the date of **ALLOTMENT OF WORK** in the area where work is allotted to me under KOLKATA Circle for providing 24X7 post implementation support and proof for the same along with details of Technical Staff will be submitted to the Bank.

2. And I understand that physical verification of the support office / service center will be done by Bank Officials and if any deviation is found, the empanelment is liable to be canceled without any notice.
3. If I will not be able to open office within stipulated time given by the Bank, my work allotment should be cancelled, and my security money will be forfeited, and I will not claim for this and not challenges in any court of law.

Place:

Signature with Seal

Date:

Name in Block Letters:

Designation:

Address:



ANNEXURE - I

(On letter head of the issuing
authority/department)

PERFORMANCE CERTIFICATE

This is to certify that
M/s.....
.....is being providing / have been
provided the services of installation / maintenance work of the **Fire
Extinguishers** to our Offices / Branches
since.....to.....

2. I, rate the services of the firm as.....
(Satisfactory / Unsatisfactory) in this field. The Certificate is issued is
true to the best of my knowledge and belief.

[Note: Issued not more than **ONE MONTH OLDER** from the date of publishing
of EOI & as per para 2.2]

(Signature)
Name of Organization:
Designation:
Contact NO:
Date:
Place:

Office Seal/Stamp