



PREMISES & ESTATE DEPARTMENT

3RD FLOOR, LOCAL HEAD OFFICE BHOPAL
HOSHANGABAD ROAD, BHOPAL-462011

**EMPANELMENT OF AIR-CONDITIONING REPAIR/MAINTENANCE
CONTRACTORS UNDER VARIOUS CATERGORY IN THE STATE OF
MADHYA PRADESH AND CHHATISGARH (BHOPAL CIRCLE)**

TENDER ID- LHO/BHO/P&E/2026-27/19

**ONLINE APPLICATION FORM THROUGH
WWW.TENDERWIZARD/SBIETENDER AGENCY**

The Assistant General Manager (Premises & Estate),
State Bank of India,
Premises and Estate Department,
3rd Floor, Local Head Office
Hoshangabad Road, Bhopal-462011

NOTICE INVITING APPLICATION

State Bank of India, Premises & Estate Department, 3rd Floor, Local Head office, Hoshangabad Road, Bhopal-462011 invites online applications, through e-tender portal, for empanelment of Air-conditioning repair/maintenance Contractors for various category in the state of Madhya Pradesh and Chhattisgarh (Bhopal Circle).

This NIT application contained total 12 pages and it is mandatory to seal and signed all these pages along with the various attachment as mentioned in application and upload on e-portal i.e TENDERWIZARD

APPLIED FOR EMPANELMENT OF VARIOUS TRADE UNDER DIFFERENT CATEGORIES ARE AS UNDER

S.No	Profile	Trade	Categories
1	Air-conditioning Repair/Maintenance contractor	Air-conditioning Repair/Maintenance Works	ACRA, ACRB, ACRC

Willingness to Empanel for different categories must be applied as under:

APPLIED FOR CATEGORY: ACRA, ACRB, ACRC:-.....The agency must be mentioned the category for which they have applied. Bank will consider only those category/categories in which agency has mentioned above.

The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

1)	Empanelment application from available for download from the websites	On 1) https://www.sbi.co.in under “SBI in the News” link “Empanelment of vendors” 2) SBI E-tender Portal, www.tenderwizard.com/SBIETENDER
2)	Availability foam download from the above website	From 12.08.2026 to 08.09.2026
3)	Last date and time for submission of online applications in e-tender portal	08.09.2026 Upto by 3.00 P.M, Note: 1. Applicant must fill the details in bidder’s response column of the application form on e-tender portal and must upload the self-attested scan copies of supporting documents.

		<i>2. Upload only relevant documents as mentioned in the annexures otherwise application shall not be considered.</i>
4)	Portal for submission of applications	www.tenderwizard.com/SBIETENDER
5)	Date and time of opening of online applications	08.09.2026 At 3.30PM
6)	For any queries or support in connection with the online Submission of applications, please contact our E-procurement solutions agency.	Company Name: M/s Antares Systems Limited Registered Office: "Honganasu" # 137/3 Bangalore Mysore Road, Opp. To Metro Pillar #P-696 Kengeri, Bengaluru-560060, India For e-tender support for Bidders Kushal Bose: kushal.b@antaressystems.com, Mobile no:9674758719 Help Desk Numbers:9073677150/9073677151/9073677152/9674758723/9674758726/9674758506
7)	SBI reserves the right to accept or reject any or all applications without assigning any reasons thereof, even after opening and no claim or correspondence shall be entertained in this regard.	
8)	For Clarifications Please Contact. 0755-2575812, email: agmprem.lhobho@sbi.co.in	

9. The intending applicants are categorically advised to submit the empanelment documents only through online portal "**www.tenderwizard.com/SBIETENDER**" and **scanned copies (in PDF format only) to be attached wherever it is specified.** The information required should be filled/typed in every column and rows of the formats. The applications received with "partly filled formats" not containing desired information in each columns/ points/row of various annexures and where they have written "enclosed / yes / submitted / uploaded etc." instead of filling the numerical / required date shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant's risk and responsibility.

10. The applicant should enter/ fill the detailed date in the given application from in online form. Do not mention enclosed / yes / no submitted, etc. The applicant should sign and stamp each page of the application & annexure thereby and upload in the www.tenderwizar.com/SBIETENDER.

11. Do not send any hard copies to the office mentioned above. Only online application shall be considered.

12. The applicants should have valid **PAN, GST & Digital Signature Certificate of Class-3.** The applicant/firm should not be blacklisted or included in negative list or terminated of

their services in the past by any Scheduled Bank / PSU /Corporate body / Govt. Body. No partner / Proprietor of the applicant should have been a director / Partner / Proprietor in an entity that been blacklisted or included in negative list in the past by any scheduled Bank/PSU/Corporate body/ Govt. body. An undertaking / Certificate to this effect should be submitted in the application. If the Bank finds the undertaking / Certificate provided by the applicant to be false/forged at any time, including during the term of the empanelment (If empaneled), the applicant will be immediately disqualified / terminated by the Bank.

- 13.** If any company/Firm Director/Partner having more than one company/ Joint Venture/ Sister Concern, bidder should apply for each categories in the name of any one of Single Company/ Joint Venture/Sister Concern Only. If we found more than one application from the same/ common Promotor, Partner, Proprietor, Director, then the Bank reserve its right for summarily reject the other company applications.

**Assistant General Manager (P&E),
SBI, LHO, Bhopal**

Process Compliance Statement (Annexure II)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,
M/s Antares Systems Limited
Honganasu, 137/3 Bangalore Mysore Road,
Opp to Metro Pillar# P-696, Kengeri,
Bengaluru-560060

SUB: EMPANELMENT OF AIR-CONDITIONING REPAIR/MAINTENANCE WORKS IN VARIOUS CATEGORY IN THE STATE OF MADHYA PRADESH AND CHHATISGARH (BHOPAL CIRCLE)

Dear Sir,

This has reference to the Terms & Conditions for the e-Tendering mentioned in the Tender document.

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the e-tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and Antares Systems Limited shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-Tendering event.
- 5) **We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.**
- 6) We, hereby confirm that we will honor the Bids placed by us during the e-tendering process.

With regards,

Date:

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

NOTICE INVITING APPLICATION

FOR EMPANELMENT OF AIR-CONDITIONING REPAIR/MAINTENANCE CONTRACTOR

TRADE- AIR-CONDITIONING REPAIR/MAINTENANCE WORKS

SBI, Premises & Estate Department, Local Head Office, Bhopal, invites online applications for empanelment of Air-conditioning repair/maintenance works for project related Central AC system, Central Heating System, Chiller plant, VRF, ductable, Package type AC system, HVAC system, inverter, non-inverter AC system of its repair/maintenance works etc (**Works up to Rs 8.00 lakhs**) in the State Bank of India's offices / branches situated in the state of Madhya Pradesh & Chhatisgarh. Full details and format for submission of application forms can be downloaded from our website: www.sbi.co.in under procurement news. **The Air-conditioning repair/maintenance contractors who are already there in the panel of SBI also should submit application for the empanelment afresh.** Duly completed applications in the prescribed format with required documents etc. should be submitted online on or before due date 08.09.2026. The eligibility criteria, terms and conditions, application format and other details /requirements are as under:

MINIMUM ELIGIBILITY CRITERIA FOR WORK VALUE

SR. No.	Trade	Category	Eligibility Limit (Amount in Rupees)	*Similar Work Executed/Completed During Last 7 Years ending on 30.06.2026	**Average Turnover of Last 3 Years (Minimum) & Solvency certificate	Experience of Firm/vendor/company etc
	Air-conditioning repair/maintenance contractor (Similar works means execute the repair/maintenance of air-conditioning works like Central AC system, Central Heating System, Chiller plant, VRF, ductable, Package type AC system, HVAC system, inverter, non-inverter AC system etc)	ACRA	Above Rs.4.00 lakhs up to 8.00 lakh	One work of Rs. 6.4 lakhs or Two works of Rs.4 lakhs each or Three works of 3.2 lakhs each	2.40 lakhs	Minimum 7 Years
		ACRB	Above Rs.2.0 lakhs up to Rs.4.00 lakhs	One work of Rs.3.2 lakhs or Two works of Rs.2.0 lakh each or Three works of 1.6 lakh each	1.20 lakhs	Minimum 7 Years
		ACRC	Up to Rs.2.0 lakh	One work of Rs.1.6 lakhs or Two works of Rs.1.0 lakhs each or Three works of 0.80 lakhs each	0.60 lakhs	Minimum 7 Years

MINIMUM ELIGIBILITY CRITERIA FOR WORK PROFILE

1. Applicants should have experience in having successfully completed similar works of value as prescribed in (Annexure-B) for Central Govt. Department/State Govt. Department/ Semi Govt. Department/ PSUs/ Public sector Banks/ Public limited (Listed) Company, during the last 7 years ending on 30.06.2026. The information must be supported with the copies of Work Order and Satisfactory Completion Certificate, etc, proof of payment /Form 26 AS etc.
2. The essential eligibility criteria for the Air-conditioning repair/maintenance Contractor and other relevant experience shall be as under.
 - (a) The Air-conditioning repair/maintenance contractor/firm executed similar works means execute the repair/maintenance of air-conditioning works like Central AC system, Central Heating System, Chiller plant, VRF, ductable, Package type AC system, HVAC system, inverter, non-inverter AC system etc during the last 7 years as mentioned in above table.
 - (b) Works experience consider only for repair/maintenance/AMC similar works of Central AC system, Central Heating System, Chiller plant, VRF, ductable, Package type AC system, HVAC system, inverter, non-inverter AC system etc during the last 7 years as mentioned in above table. SITC (Supply, Installation, testing and commissioning) works is not consider in this trade & category.
 - (c) The contractor must submit sufficient documentary evidence, work order and work completion certificates etc. meeting the above-mentioned criteria of similar works of Central AC system, Central Heating System, Chiller plant, VRF, ductable, Package type AC system, HVAC system, inverter, non-inverter AC system etc from the Central Govt. Dept/ State Govt. Dept/ Semi Govt Dept/PSU/Public Sector Banks/Public Limited (Listed) Company during last 7 years as on 30.06.2026. Work completion certificate is mandatory. Ongoing works/project will be not considered.

- (d) Applicants should have minimum average annual turnover prescribed in minimum eligibility criteria as given in Annexure 'A' table during last 3 years ending on 31st March of the previous financial year.
- (e) The bidder should submit a solvency certificate of 30% of the estimated cost from any Scheduled Commercial Bank in India as mentioned table. The Solvency Certificate should not have been issued prior to 6 months from the date of application.
- (f) The vendor should submit the MSME registration, if available in the specific field as they applied for the empanelment.
- (g) The empanelment of contractors in each category shall be considered purely on merits, performance of the contractor, verification of their credentials / inspection of work for quality, infrastructure feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their empanelment with SBI.
- (h) SBI reserves its right to empanel contractor as per its needs in each category. The applicant must fulfill the eligibility criteria for each Category of the work individually.
- (i) The empanelment of contractors shall be considered on merits within the sole discretion of SBI and cannot be claimed as right by the applicant and no correspondence shall be entertained by SBI in this regard.
- (j) The applicant should be bona-fide resourceful and well experienced contractor/firm and should not have been disqualified/ debarred/ terminated on account of poor or unsatisfactory performance/ blacklisted from any Government, Semi-government, PSU, Banks or any other organizations including any of the Offices/Branch of State Bank of India during last 7 years as on 30.06.2026

- (k) The application of disqualified/ debarred/ blacklisted/ terminated agency/ contractor/ vendor on account of poor or unsatisfactory performance shall be summarily rejected and if such cases are found at a later stage, their empanelment will be cancelled.
- (l) The validity of the panel is 3 years from the date of approval by the Bank. However, the performance of all the empaneled contractors shall be reviewed periodically and the contractors with unsatisfactory performance will be removed from the panel without notice and no correspondence will be entertained in this regard. Such contractors shall not be eligible for next one empanelment process to be done by SBI. Thereafter, if they wish they can apply afresh for empanelment.
- (m) The panel of contractors will be valid for the entire Bhopal Circle (MP & CG) and contractors will be entitled to participate anywhere within these areas.
- (n) Empanelment procedure is to create a panel of Contractors for undertaking Air-conditioning Repair/Maintenance works. Mere empanelling does not guarantee any work allotment to the panel contractors. The work allotment is done through an online tendering process for its projects among the panel contractors. Therefore, the contractor will have to submit valid e-mail ID, Mobile no. and shall possess a valid Digital Certificate (suitable for online tendering) to enable the firms for participation in the online procurement/e-tendering.
- (o) SBI may choose to carry out physical inspection of works mentioned by the applicants in their application forms, in addition to calling for confidential reports from the respective employer/client/department to ascertain their capability and quality of works. The applicant shall agree and authorize SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the work executed by the contractors. If, during the physical inspection will be conducted by Bank's Engineer/Official, the quality of

work, workmanship, time period of completion of project/work, any other adverse observation received from the client either work or any conduct, were not satisfactory to the level of Bank, then Bank's reserve the right to not consider the application for empanelment in any category or degrade their empanelment in project cost limit. The consultant/contractor/agency must accept and abide with the decision taken by Bank and no correspondence will be made on this.

- (p) The contractors should be equipped with necessary infrastructure, machinery and tools, labour strength, etc. to carryout the Air-conditioning Repair/Maintenance works.
- (q) Canvassing in any form including bringing influence from any person /agency /Officials /authorities shall lead to disqualification of the applicant.
- (r) The performance of all the empaneled vendors shall be reviewed by the SBI at periodical interval of every year or so and the contractors with unsatisfactory performance and also those who do not to respond to three consecutive tender enquiries of the SBI without informing any valid reasons will be debarred from the panel without notice and no correspondence will be entertained in this regard. Such contractors shall not be eligible for fresh empanelment in the SBI for next 3 years, thereafter, if they wish they can apply afresh for empanelment in prescribed format.
- (s) The contractor is required to furnish their PAN No, GSTIN Registration details of firm with GSTIN No. etc. to the SBI along with supporting documents. The contractor abide to submit the original invoices of materials purchased from the company/dealers etc for the works whenever demand by SBI and contractor has no reservation for the same.
- (t) All the pages of application shall be duly signed with seal of firm by the contractors, else their application shall be summarily rejected.
- (u) Empanelment does not mean allotment of works/tenders.
- (v) The performance of all the empaneled Contractor/Vendors vendor shall

be reviewed by the Bank periodically. In case of unsatisfactory performance Bank may at its discretion consider for de-paneling/ holiday listing the architectural/ consultancy firm or empanelment list.

- (w) The Vendors who are already on Bank's panel needs to apply afresh.
- (x) The applicant should have a registered office in Madhya Pradesh/ Chhatisgarh or if, not, they agree & confirm to open office/branch office shortly in future, if qualified in empanelment. Applicant will have to submit valid e-mail ID, cell no. and Digital Certificate to enable the firms for participation in the online procurement/e-tendering.
- (y) Air-conditioning contractor and their staff are expected to maintain "good behavior", good conduct and avoid creating disturbances. If the agency is found violating these behavioral and ethical conditions than Bank will cancel the agency empanelment to immediate effect and suitable action will be taken.
- (z) The Bank has right to submit an original tax invoice of all materials/few materials for the reference/audit/genuineness of materials and agency/contractor/consultant is bound to submit the same.
- (aa) If agency/contractor/consultant fails to pay GST, other taxes and any other statutory obligation as per Govt norms, the Bank can immediately terminate their firm from the empanelled list and suitable action will be taken.
- (bb) Bank reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.
- (cc) Any amendments/ corrigendum for empanelment of contractors/ vendors shall be published in Bank's website and e-tendering portal only. Therefore, applicants are requested to visit Bank's website regarding modifications/ corrigendum issued till the last day for the submission of the applications.

-Sd-

Assistant General Manager (P&E)