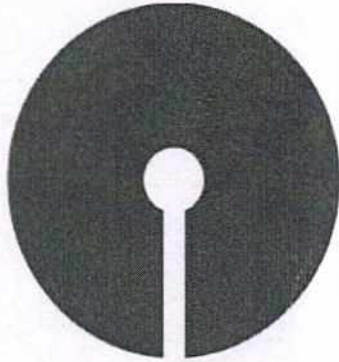


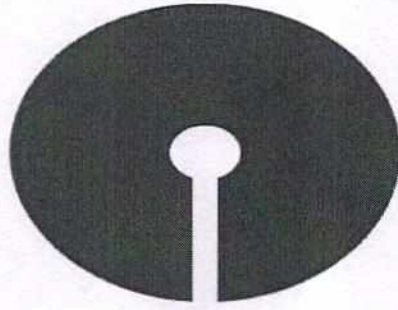


State Bank of India

e-TENDER DOCUMENT
FOR THE DISPOSAL OF OBSOLETE, UNSERVICEABLE, AND
DISCARDED ELECTRONICS/ELECTRICAL EQUIPMENT
CLASSIFIED AS E-WASTE
AT
LOCAL HEAD OFFICE COMPLEX, STATE BANK OF INDIA,
NEW DELHI

State Bank of India,
Premises and Estate Deptt.,
5th floor, State Bank of India,
Local Head Office Building,
11- Parliament Street,
New Delhi-110001.





State Bank of India,
Premises and Estate Deptt.,
5th floor, State Bank of India,
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NEW DELHI

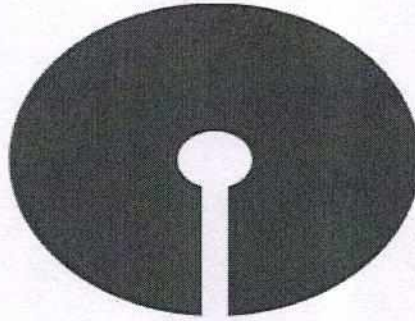
For any queries, please contact:

Asstt. General Manager,
P&E Deptt.,
5th Floor, D- Block,
State Bank of India- LHO Bldg.,
11, Parliament Street,
New Delhi-110001.

Phone: 011-23407350,7352.

E-mail: agmpre.lhodel@sbi.co.in





e-TENDER DOCUMENT
FOR THE DISPOSAL OF OBSOLETE, UNSERVICEABLE, AND
DISCARDED ELECTRONICS EQUIPMENT CLASSIFIED AS
E-WASTE,
AT
LOCAL HEAD OFFICE COMPLEX, STATE BANK OF INDIA,
NEW DELHI

Name of Bidder: _____

Address:

PIN

Contact:

Landline

Mobile

Fax

E-mail:



STATE BANK OF INDIA

LOCAL HEAD OFFICE
11, SANSAD MARG
NEW DELHI

Date- 02.07.2026

NOTICE INVITING TENDER

SUBJECT:- NOTICE INVITING TENDERS FOR DISPOSAL OF e-WASTE

The State Bank of India, Local Head Office, 11, Sansad Marg, New Delhi invites bids through GeM portal from vendors/recyclers of e-Waste. **The vendors/recyclers should be authorized by State Pollution control Board or Pollution Control committee as per the guidelines of the Central Pollution Control Board for disposal of e-Waste.**

The old/obsolete material (e-Waste) list (Annexure-1) including old/obsolete computer, keyboards, laptops, printers, cables and peripherals and other items on "AS IS WHERE IS BASIS". There is no fee for Tender document. Manual bids shall not be accepted. Important dated of tenders related activities are as under: -

S No	Description	Details
1	Available items can be inspected at	Designated places i.e. SBI Local Head Office 11, Sansad Marg, New Delhi
2	Cost of Tender Documents	NIL
3	Published date	As Mentioned in GeM Portal
4	Bid documents Download Start Date	As Mentioned in GeM Portal
5	Bid Submission Start Date	As Mentioned in GeM Portal
6	Inspection of items Date and Time	As Mentioned in GeM Portal
7	Bid Submission End Date	As Mentioned in GeM Portal
8	Bid Opening Date	As Mentioned in GeM Portal

2. Tender Fee & Earnest Money Deposit (EMD):

(a) Tender Fee : NIL

(b) Tender EMD way of deposit : Rs 3,000/- (Rupees Three Thousand Only)

By way of Demand Draft OR Banker's Cheque in favour of
"State Bank of India" on any schedules Bank payable at
"New Delhi".



3. The Demand Draft OR Banker's cheque of EMD must be deposited at the State Bank of India, Local Head Office, 11, Sansad Marg, New Delhi on or before the last date of submission of Tender/ Bid. Non-Submission of original EMD instrument shall lead to rejection of the tender. *(For MSME Vendor(s) in possession of proper certificate issued by the appropriate authority, provisions of EMD will be governed by the applicable GOI orders).

Further, as per Government of India policy circular no. 1 (2) (1)/2016-MA dated 10.03.2016, the Government of India has relaxed condition of prior experience and prior turnover criteria with respect to Micro & Small Enterprises in all public procurement subject to meeting of quality and technical specifications. The relaxation will be given to MSEs as mentioned above GoI Policy. Similar exemptions for Start-ups shall also be applicable for this tender.

(a) EMD of all the remaining Bidders, except of the successful bidder (H1), shall be returned after issuance of Letter of Award to the successful Bidder.

(b) The EMD of the First Highest bidder (Successful Bidder) shall be returned after the finalization of the Bidding process.

(c) No interest shall be paid on the EMD amount.

(d) EMD shall be forfeited, in any of the following case: -

- (i) The bidders withdraw its proposal after the proposal due date.
- (ii) The successful bidder fails to accept LOA within the stipulated period.

4. Minimum Reserve Price for the Bid will be Rs. 3,05,000/- (Rupees Three Lakh Five Thousand only). Below quoted from the reserve price will not be consider for award of work / auction.

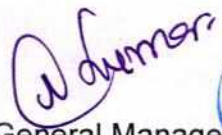
5. Bids shall be submitted at GeM portal only. Bidders/Vendors are advised to follow the instructions provided on GeM portal.

6. Bid documents may be scanned with 300 dpi with black and white option which helps in reducing file size of the scanned documents.

7. The Bid shall be valid for acceptance for a period of 30 days from the Technical Bid opening Date.

8. State bank of India reserves right to accept or reject or cancel or relax any part or whole of the tender documents, without assigning any reason(s) thereof.

9. Bid will be opened as per date/time as mentioned in the GeM portal.


Assistant General Manager
(Premises & Estate)



Scope of Work :

This tender/bidding process pertains to the disposal of obsolete, unserviceable, electronics & electrical equipment's classified as e-waste, accumulated by Premises & Estate Department, State Bank of India. The items listed for disposal include but are not limited to desktops, laptops, printers, scanners, photocopiers, UPS units, monitors, server, cables and peripheral accessories.

The successful bidder shall:

1. Collect, transport, and disposal the e-waste materials from the designated site(s) on an as-is-where-is basis.
2. Ensure compliance with all relevant environmental laws and guidelines issued by the Central/State pollution Control Boards concerning e-waste recycling and disposal.
3. Provide all necessary manpower, tools transport and documentation required to carry out the disposal activity in a safe, efficient, and environmentally responsible manner.
4. Submit appropriate recycling/disposal certificates for all collected items within 15 days from the completion of the activity.
5. Complete the lifting of materials within 7 working days from the date of issue of work order/auction award.
6. Bear full responsibility for any damage caused to government property during the course of the collection or transportation process.
7. Ensure the site is left clean and free of debris post-disposal.

Assistant General Manager
(Premises & Estate)



Terms and Conditions of the Tender

1. Bids may be submitted in the enclosed prescribed proforma (**Annexure-2**). The following documents are to be furnished by the recycler as per the tender documents:

(i) **The vendor/recycler should be an authorized recycler by the State Pollution Control Board or Pollution Control committee as per the guidelines of the Central Pollution Control Board for disposal of e-Waste.**

The recycler shall comply with the E- Waste (Management) Rules, 2022 and its amendment time to time, notified under the Environment (Protection) Act 1986 by appropriate Government.

(ii) Tender/Bid document should be Signed and stamped by the vendor/bidder and scanned copy to be uploaded in the GeM portal.

(iii) Signed and scanned copy of appropriate value of valid registration certificate, PAN and Tender acceptance letter (**Annexure-3**).

1.1 Bids are invited only from the Recyclers/ vendors of e-waste having valid authorized certificate from the State Pollution Control Board, dealing with e-Waste. The bids received from other firms / vendors/ recyclers other than, authorized by state Pollution Control board, will be summarily rejected.

1.2 The e- Waste should be removed by the successful bidder on "as is where it is" basis within five days from the receipt of order after depositing the full Bid amount in the form of the Demand Draft drawn in favor of "State Bank of India" on any scheduled bank payable at "New Delhi". The EMD shall be returned after e-Waste is removed within the prescribed time. The Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.

1.3 The inspection of the Material should be done carefully by the prospective bidders OR their representatives in the office between 10:00 A.M to 4:00 P.M. on dates as per the GeM portal and queries raised to the concerned officer at the time of inspection. No further clarifications shall be given after the above inspection.

1.4 No damage should be caused to the existing property of the "State Bank of India" or the Govt. while removing the e-Waste from the sites. Any loss/damage to the "State Bank of India" or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his representative will have to be indemnified by the successful bidder.

1.5 The E-Waste will be removed under the supervision of designated officer(s) of the 'State Bank of India'. The e- Waste will have to be removed within time stipulated in the order awarding disposal of e-waste to the successful bidder. No extension of time will be given under any circumstances.

1.6 The successful bidder will have to remove all e-Waste listed and selectively.

1.7 The Recycler should possess sufficient insurance policies for the personal of the Recycler who will enter State Bank of India, LHO, New Delhi premises for Collection & lifting of E- Waste against any



accident or mishap. State Bank of India will not be held responsible for any accident during lifting of material by Vendors from the Bank's premises

1.8 The ownership of the equipment classified as E-Waste remains with the Bank until full and final payment of Bid amount made by the successful Vendor.

1.9 The Recycler shall indemnify the Bank against any legal liability arising out of any breach of provisions of E-Waste management rules under environmental laws and any improper handling, transportation, accident or disposal of E-Waste.

1.10 The Recycler shall ensure eco-friendly disposal of E-Waste in accordance with E-Waste management rules under environmental laws.

1.11 In the event of any delay beyond the stipulated period for lifting or disposal of E-Waste, or in case of any breach of the prescribed disposal norms or terms and conditions of the tender, the Bank reserves the right to impose a penalty including but not limited to the forfeiture of EMD and/or recover such amount as deemed appropriate, without prejudice to any other legal remedies including calling for fresh tender.

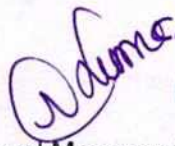
1.12 The personnel engaged by the Recycler and deployed by him at the Bank premises will be in no way be deemed as working under employment of the Bank and there shall not exist any employer-employee relationship between the Bank and the Recycler, or his personnel deployed by him.

1.13 Any disputes arising out of or in connection with this tender shall be governed by the laws of India and the Courts at Delhi shall have exclusive jurisdiction to decide such disputes.

1.14 All the bidders shall ensure compliance with the provisions contained in e- Waste handling guidelines issued by the Government, time to time for its disposal/recycling in an environment friendly manner.

1.15 The State Bank of India reserves the right to accept or reject any or all the tenders.

1.16 Notwithstanding anything contain elsewhere in this tender documents/annexure, the Bank shall reserve its right to terminate/cancel the tender process at any stage at its discretion without assigning any reasons whatsoever and the Bank shall not be liable to pay compensation to anyone in such case.


Assistant General Manager (P&E)



Annexure-1

List of Electrical and Electronic equipment-

S No	Description	Quantity in Numbers
1	CPU box	315
2	Monitor	210
3	Printers	200
4	Scanner	3
5	Server	4
6	Switch	9
7	DVR	4
8	Stabilizer (Small)	2
9	Pedestal fan	1
10	Key Board	125
11	LED Lights	35
12	UPS (MS)	1
13	Mouse	15
14	Television	3
15	Laptop	6
16	Wall Fans	37
17	Card reader machine	20
18	Outdoor unit Air conditioner (Cassette Type)	2
19	Indoor unit Air conditioner (Cassette Type)	9
20	Outdoor unit Air conditioner (Split Type)	4
21	Indoor unit Air conditioner (Tower Type)	2
22	Window Air Conditioner	3
23	Cooler	1
24	Misc. items (Wires etc.)	3 Boxes



Annexure-2

**PROFORMA FOR FURNISHING BIDS FOR PURCHASE OF e-WASTE FROM OFFICES UNDER,
LOCAL HEAD OFFICE OF STATE BANK OF INDIA,11, SANSAD MARG, NEW DELHI**

1. Name & Address of the Vendor/ Firm :
2. Name of the contact person :
3. Telephone Numbers : Office-
: Mobile-
: Fax -
4. PAN No- :
5. Details of EMD enclosed : DD/ Pay Order No-
: Dated-
: Amount-
6. Registration No. with State Government:
Pollution control Board
(Self -attested of registration certificate to be submitted with online bids)
7. Validity Period of Certificate : From..... To.....
8. Total amount quoted for items in listed in Annexure-1

(In figures) Rs. _____

(In words) Rs. _____

Name and Signature of the Bidder

TENDER ACCEPTANCE LETTER
(To be given on Firm/ Company Letter head)

To

The State bank of India
Local Head Office
11, Sansad Marg, New Delhi

SUB:- ACCEPTANCE OF TERMS & CONDITIONS OF TENDER

Tender Reference No. _____

Name of the Tender/ work: _____

Dear Sir,

I/ we have downloaded /obtained the tender document(s) for the above-mentioned Tender/Work from the GeM portal as per your floated tender.

2. I/We hereby certify that I/ we have read the entire terms and conditions of the tender documents from page No.1 to page No-3 (including all documents like annexure(s) , schedule(s) etc.), which form part of the contract agreement and I/We shall abide hereby by the terms/ conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your organization too have also been taken in to consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) in its totality/entirely.

5. I/We hereby, declare that our firm/company has not been backlisted /debarred by any Govt. Department, Public Sector undertaking. I/We also declare that our firm/ company has not involved in bankruptcy nor any case pending in any court of law.

6. I/We are e-Waste vendor/ recycler duly authorized by the State Pollution Control Board.

6. I/We certify that all information furnished by my/our firm/company is true and correct and in the event that the information is found to be incorrect/ untrue/false or found violated , then your organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

(Signature of the Bidder with official seal)