

NIT/SBIIT/HYD/2026-27/11
DATED: 06.07.2026



STATE BANK OF INDIA

INVITES

SEALED QUOTATIONS FOR ANNUAL MAINTENANCE CONTRACT (AMC) FOR FIRE SAFETY SERVICES AND PROVISION OF FIREMEN FOR SBIIT COMPLEX 24/7 *365 DAYS AND ALLIED EQUIPMENT'S AT SBIIT OFFICE HYDERABAD

(Those who are empanelled in LHO Hyderabad for the supply, repair and maintenance work of
fire hydrant system and sprinkler system are eligible.

Last Date of Submission 13.07.2026 15:30hrs

**The Asst. General Manager (Admin),
SBIIT, Banjara Hills,
Hyderabad-500034
Email: agmadmin.sbiit@sbi.co.in
Ph No. 040 – 23388252**

**SEALED QUOTATIONS FOR ANNUAL MAINTENANCE CONTRACT
(AMC) FOR FIRE SAFETY SERVICES AND PROVISION OF
FIREMEN FOR SBIIT COMPLEX 24/7 *365 DAYS AND ALLIED
EQUIPMENT'S AT SBIIT OFFICE HYDERABAD**

NOTICE INVITING TENDER

The State Bank Institute of Innovation and Technology, Banjara Hills, Hyderabad, invites quotations from SBI LHO Hyderabad empaneled vendors for Annual Maintenance Contract (AMC) of Fire Safety services and provision of firemen for SBIIT complex 24/7 *365 days and allied equipment for SBIIT Building, Banjara Hills, Hyderabad the Details of tender are as under:

1	Name of the work	Non-comprehensive Annual maintenance contract (AMC) for Fixed & Portable Fire firefighting System, Fire alarm, and detection system, public announcement system and provision of firemen for SBIIT complex 24/7 *365 days and allied equipment's at SBIIT office Hyderabad.
2	Date and Time for issue of quotations	06/07/2026
3	Pre-Bid meeting	Individual query will be entertained.
4	Last date and time of submission of quotations	13.07.2026 Before 15:30 hr.
5	Address of submission	The Asst. General Manager (Admin), SBIIT, Banjara hills, Hyderabad-500034, Telangana
6	Place, date & time for Opening of tender Contact person /telephone no/email address.	The Asst. General Manager (Admin), SBIIT, Banjara hills Hyderabad-500034 13.07.2026 at 16:00 hr.
7	Terms of payment of Bills	The amount of AMC and Deputed Fire Men will be paid on monthly basis after successful completion and satisfactory service during the service period
8	Estimated amount for AMC	Rs.1.00 lac
9	Manpower Cost	As per minimum wages (currently Rs.12.00 lacs)

10	Period of contract	The period of contract is for one (01) year (01.08.2026 to 31.07.2027)
11	(Penalty clause) Liquidated Damages	Time is the essence of the services. The minor repairs will be completed within 4 hours (i.e. servicing, small repair works, which does not require any, bought out material). The major repair work is to be completed in all respects in 2 (Two) days from the date of Complaint. In case of any delay beyond 4 hours for minor & 2 days for major repair works, supplier must make standby arrangement. If fails to arrange standby Units, penalty will be imposed @ 1% of the contract value per day of delay of the quarter.
12	Validity period of the tender.	3 months
13	Eligible Taxes	A) Income Tax will be deducted at source as per Govt. Guidelines. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following. ➤ Contractor should have GST Registration Number. ➤ Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision. ➤ In case of Correction in the bills after scrutiny, contractors should submit fresh bills for payment. ➤ Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor. ➤ The GST Number of State Bank of India for Telangana State -36AAACS8577K1ZQ
14	Electronic Payment	Payment shall be made by way of electronic fund transfer, and the bill will be paid by SBIIT, Hyderabad . Firm should furnish details of the bank, a/c no, IFSC code.
15	Enclosures	Empanelment letter is to be enclosed.
16	Earnest Money Deposit	Rs.20,000/- (Rupees Twenty Thousand only) as EMD (EMD is exempted for MSE registered firms under the said division. (Proof of Valid registration Copy to be enclosed.) To be credited online to account " SBIIT Drawing and collection A/C No 39223897724 IFSC code SBIN0008022. STATE BANK INSTITUTE OF INNOVATION AND TECHNOLOGY Administrative Block, 2nd Floor, 8-2-695, Bank Sanchar Bhavan, Road No.12, Banjara Hills, Hyderabad-34 by all the bidders/

		applicants before 13.07.2026 by 15.30 hr Enclose copy of EMD paid receipt / valid MSME certificate
In case the date of opening of quotations is declared as a holiday, the quotations will be opened on the next working day at the same time.		
State bank of India has the right to accept/reject any/all tenders without assigning any reasons. Any dispute or difference arising out of or in connection with this Tender / Contract shall be subject to the jurisdiction of the courts located in Hyderabad, Telagana.		
The contractor should ensure to comply with all the provisions of Labour Act / State/Central Govt. Agreed procedures. The Contractor shall be solely responsible for compliance of provisions of Various labour and industrial laws and all statutory obligations such as minimum wages as per Central Govt. Rules , allowances, compensations, EPF, gratuity, Insurance, ESIC , etc. relating to personnel engaged by them. The Bank shall have no liability in this regard. The Service Provider should obtain necessary labour license form statutory authorities for deploying manpower. All personnel provided by the Contractor will be on the payrolls of the Contractor / Company and there will be no Employee and Employer relationship between the personnel engaged by the Contractor and the Bank. That the Contractor will not sub-contract or permit any other person to perform any of the work or services agreed to without prior written permission from the Bank. The Contractor shall ensure the availability of a reliever for weekly off and a substitute is provided if a person is absent. The Contractor should arrange for replacing his workmen to give weekly off to his workmen as per the labour rules. Contractor's personnel or their family members shall not be allowed to stay / reside at site. The documents related to submission of EPF, ESIC, salary paid, etc, to the respective statutory bodies has to be submitted along with next month bill to the SBIIT, Hyderabad for scrutiny. The contractor shall abide by "The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act-2013"		
Assistant General Manager (ADMIN)		

**I. AMC VENDOR SCOPE OF WORK FIRE FIGHTING EQUIPMENTS
FIRE PUMP ROOM, INTERNAL & EXTERNAL HYDRANT, FIRE
DETECTION & ALARM SYSTEM, FIRE EXTINGUISHER, PUBLIC
ADDRESS SYSTEM AND TRAININGS**

A. Fire Pump Room			
S.N.	Item / Components	Scope of Work	Frequency
1.	Pumps and Motors	Cleaning, Checking & Testing of all pumps, tightening of nut & Bolts, cable terminals, earthing, leakage arresting from the glands. Rectification of any defects noticed and replacement of worn-out items. To ensure that all pumps are in good running condition. Any pump found to be defective is to be isolated by closing valves and attended immediately and put into service in minimum time. All pump glands shall be maintained in efficient working condition and the packing renewed as required to maintain the efficiency. All working parts shall be kept clean and lightly oiled. Any necessary repairs shall be put in hand and carried out immediately.	(Monthly) For Check points Refer Annexure-2
2.	Air Cushion Vessel	Cleaning, checking of - all components such as spring-loaded safety valve, air release valve and gate valve. Oiling of spring and adjustment of spring tension and leakage arresting if any.	
3.	Control Panels	Cleaning and testing of all components of control panel. Replacement of worn-out / unserviceable indicator bulbs fuses. Servicing of starter, tightening of cable terminals, checking of battery charging circuit, earthing and rectification of defects if any.	
4.	Diesel Engine	Cleaning, checking and running of engine for 20 minutes, adjustment / tightening of nut and bolts, checking of fuel, electrical, cooling and lubrication system of engine, Adjustment of valve clearances, checking of batteries for charged condition and making up the distilled water level, checking and testing of control panels for all functions. Rectification of defects noticed during testing. Maintaining Diesel Engine is very	

		important for the system operation since during fire, power supply is deliberately or un-deliberately switched off. Annual Maintenance Contract (AMC) of engine shall be given to the authorized service center of engine manufacturer. Adequate diesel should either be available in the pump house or nearby so that operation is not discontinued for want of diesel.	
5.	Pressure switches	Testing, cleaning and calibrating / adjusting the pressure switches to the required setting. Checking of cable terminals.	
6.	Isolation Valve (Butterfly & Gate valves) and non-return valves	Checking and operations of all valves, Greasing / oiling, tightening of nut & bolts, leakage arresting, replacement of rusted nut bolts, changing of worn-out gaskets whenever necessary.	
7.	Fire water tank	Ensure availability of water in UG tank and terrace tank all the time and to maintain the tanks in clean condition.	
8.	Fire Line	To ensure that the piping system is free from leakage. Any portion found to be leaking is to be isolated, rectified and connected with healthy system in shortest possible time.	
B. Fire Hydrant (Yard & Internal) And Hose Reel Hose and Drum			
S.N.	Item / Components	Scope of Work	Frequency
1.	Yard Hydrant, Landing Valve	Operating, Cleaning & Brasso polishing, checking of ring and seat washers, flange gaskets, greasing / oiling of lugs and spindle and leakage arresting whenever required, Coupling Locking machinimas of landing valve. To check all landing valves of internal and external hydrants, isolating valves and replace the defective ones whenever necessary To check automatic operation of entire system by opening landing valves at different locations.	(Monthly) For Check points Refer Annaxure-1
2.	Hose Boxes	Cleaning and checking rubber beading and locking arrangement, oiling of locks and hinges.	
3.	RRL Hoses	Unwinding and winding of hoses, checking of washers of the couplings,	

		replacement of unserviceable washers etc. Wet operation of hoses in phases.	
4.	Hose reels and drums	Cleaning of hose reels and drums, checking of drum and reels for any leakage, application of chalk powder to rubber reels, oiling / greasing of moveable parts of drum. Wet operation of each hose reel. Rectification of any defects / leakage noticed. Hose reels shall be subjected to regular inspection to ensure that all valves are functional, outlet nozzle not choked. At least once in a year the same shall be subjected to operation to ensure that hose reel is in good condition and that the coupling joints are watertight. Flow should also be checked for the leakage of hose reel.	
5.	Hydrant & Booster Pipeline	Visual Checking of pipeline for its healthiness. Checking of supports / clamps for firmness and for: any leakage and rectification of the same if any.	
C. Automatic Sprinkler System			
1.	Automatic Sprinkler System	1. Checking and Cleaning of sprinkler heads. Replacing of damaged sprinkler heads etc. 2. Sprinkler should not be there conditioned or repaired. Used and/or defective sprinklers shall be replaced by new ones. 3. Sprinklers shall not be painted after installation. 4. Spare Sprinklers - A stock of spare sprinklers shall be kept in Fire Control Room so that prompt replacement is possible after operation/damage of a sprinkler head. A minimum of 5% of the installed capacity or 25 sprinklers of all types, whichever is more, shall be kept in stock. Spanners for sprinklers and Teflon tape shall also be kept along with spare sprinklers in readiness. 5. All piping shall be examined to determine its conditions at least once a year. 6. All Installation Control Valves and associated equipment shall be serviced and tested annually	Monthly & Annually) For Check points Refer Annexure-3 & 4

		7. Discharge tests of sprinklers shall be carried out at least once in six months. 8. Manual testing of the system shall be carried out once in six months. 9. When normally open valves are closed following system operation or test, suitable procedures shall be instituted to ensure that they are re-opened. 10. The entire system shall flush at least once a year. 11. The sprinkler bulbs shall be kept free from paint or dust. 12. Checking all flow switches for its proper functioning. Rectification of defects noticed during testing. 13. Checking and testing of all zones of the panel and rectification of defects noticed. 14. Visual Checking of pipeline for its healthiness. Checking of supports / clamps for firmness and for: any leakage and rectification of the same if any.	
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D. Automatic Fire Detection & Alarm System (AFDAS)

S.N.	Item / Components	Scope of Work	Frequency
1.	Automatic Fire Detection & Alarm System	Panels & Power Supply: Cleaning of panels and internal components Checking panel indications, LEDs, display & controls Testing of power supply, charger & battery health Verification of fault, alarm & supervisory signals. Detectors & Devices: Functional testing of smoke / heat detectors Cleaning of detectors to remove dust & insects Testing of MCPs for proper operation Testing of hooters / sounders / flashers Checking response indicators Wiring & Communication: Checking continuity of loops / zones Verification of earth fault, short circuit & open fault Checking communication between panels & repeaters Corrective / Breakdown Maintenance: Logbook entry after every visit Fault history & corrective action report.	(Quarterly) For Check points Refer Annexure-6 & 7

		Compliance & Standards Maintenance shall comply with: IS 2189. For check list refer Annexure No-6 & 7.	
E. Public Address System			
S.N.	Item / Components	Scope of Work	Frequency
1.	1)Preventive Maintenance (Quarterly)	Visual inspection of complete PA system setup Cleaning of PA equipment and racks (dust removal) Checking power supply, earthing and loose connections Functional testing of: PA Amplifiers (all zones) Mixer / Pre-amplifier / audio sources Zone selector / controller Microphones (desk/paging/handheld if any) Speakers (ceiling, wall mount, horn) in all areas Audio cables, terminations and speaker lines All zones of Public Address system shall be tested for any silent zones or specific location in the premises	(Quarterly) Fore check points refer Annexure 8
2.	2.Corrective Maintenance (Breakdown Service)	1)Attending complaints during AMC period (as per call limits / response time) 2)Fault diagnosis and troubleshooting of No sound / low sound issues: Distortion / humming / noise	On Demand
F. Fire Extinguishers			
S.N.	Item / Components	Scope of Work	Frequency
1.	Fire Extinguisher	Visual Inspection of Fire Extinguishers and cleaning of FE. (Scope of work doesn't include any repairing/ refilling of FE).	(Monthly) For Check points Refer Annexure 5
G. TRAINING OF NOMINATED STAFF			
S.N.	Item / Components	Scope of Work	Frequency
1.	Fire Emergency handling, Operation of fire extinguishers, Hydrant, Hose reel hose, Operation Fire pumps, Fire alarm system	Monthly training shall be provided to the Control Room Staffs and other staffs nominated on usage of Portable Fire Extinguishers and Operation of Fire pumps during daily checking as well as operation during an emergency. The training shall be provided by qualified personnels only.	

2.	Mock Drill	To assist during the fire mock drill	Annually.
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Payment:

No advance payment shall be paid. Proportionate monthly payment will be released after satisfactory completion of service period and repairs if any. Repair charges will be paid extra based on actuals. All repair work shall be authorized by Engineer (Fire). Unauthorized/uninformed repairs/replacements payment will not be processed.

II. DETAILS OF FIRE HYDRANT SYSTEM, FIRE ALARM SYSTEM, FIRE EXTINGUISHER AND PUBLIC ADDRESS SYSTEM AT SBIIT, HYDERABAD.

A. FIRE PUMP HOUSE		
Sr. No	Item Details	Qty
1.	Electrically driven main pump set (2900 Rpm, 70 M, HP90)	01
2.	Diesel engine driven pump set (1800 Rpm, 70 M, HP-90)	01
3.	Fire Pump Control panel	02
4.	Fire water tank	02 Nos Tank (240 KL)
B. INTERNAL & EXTERNAL FIRE HYDRANT, SPRINKLER SYSTEM		
Sr. No	Item Details	Qty
1.	Internal Landing Valve	16
2.	External Fire Hydrant	07
3.	Hose boxes	07
4.	Fire Hose Cabinet	16
5.	RRL Hoses	46
6.	Hose Reel drums with Hose Reel	16
7.	Butterfly valves	16
8.	Gate Valve	07
9.	Y" Type Strainer (100 mm)	NIL
10.	4-way FB Inlet with valve (150mm)	01
11.	FB Outlet Connection with the valve	02
12.	Sprinkler Heads	952
13.	Flow Switch	15
C. FIRE DETECTION & ALARM SYSTEM (CONVENTIONAL PANEL)		
1.	Fire Alarm Panel	5 Nos (1 Nos MCP, 3 Nos Detectors, 1 – Flow Switch)
2.	Number of Zones	MCP Panel Zone – 16 Detectors Panel – 15 Flow switch Panel – 15
3.	Number of Smoke detectors	208
4.	Number of Manual Call Points	30
D. PUBLIC ADDRESS SYSTEM		
1.	Amplifiers for speakers	01

2.	Amplifier for BGM	01
3.	Controller unit 10 zones	10
4.	Paging console	01
5.	Timer for scheduling announcement	NIL
6.	Ceiling speakers	104
7.	Volume controls for speakers	04
E. Portable Fire Extinguisher		
1.	Fire Extinguisher 96 Nos	Co2 Type 4.5 Kg – 41 Co2 Type 2.5 Kg – 15 Water Co2 Type 9L – 32 Mech Foam Type 9L - 2 DCP Type 6 Kg – 6

☐ * The above mentioned numbers are subject to change as per the site conditions.

Annexure-1 Internal Hydrants & Yard Hydrants (Monthly)

Monthly Inspection, Testing and Maintenance of Internal Fire Hydrant, External Fire Hydrants & Hose Reel														
S.N	FHC/External Hydrant No & Location	Operation of Landing Valve	Operation of Hose Reel	Free Movement of Hose Reel Drum	Lugs, Operating Wheel and Blank Cap	Any Leakage from Hose Reel or Hydrant	FHC/Hose Box signage, glass, door and lock condition	Washers of Hose, Landing Valves and 1 Spare Washer	Lubrication (if required)	Polishing of Brass Parts	Delivery Hose (Coil Roll - 02 Nos in each box) & Hose Stand	Any Leakage	Pressure Gauge	Observation/Action

Inspected By Name & Signature:

Inspection Date:

Note- Any checkpoint not applicable to the system should be filled as 'NA'

Annexure-2 Fire Pump Testing (Monthly)

Monthly Inspection & Testing of Fire Pumps				
SN	Description	Pump	Status	Observation/Action
1.	Jockey Pump: Test the pump by opening the drain / test valve and ensure pump is starting and shut off at preset pressure (Before testing the pump, please keep all Other fire pumps in manual mode).	Jockey Pump	Start Pressure: - Cut off Pressure: -	
2.	Main Electrical Pump: Test the pump by opening the drain / test valve and ensure pump is starting at preset pressure or not (Before testing the pump, please keep all other fire pumps in manual mode) run at least 10 minutes, then switch off the pump manually and note down the starting pressure reading.	Main Electrical Pump	Start Pressure: - Cut off Pressure: -	
3.	Diesel Engine Pump: Test the diesel engine by opening the drain / test valve and ensure pump is starting at preset pressure or not (Before testing the pump, please keep all other fire pumps in manual mode) Also start the engine with Key after cut the ain incomer & run at least 10 minutes, then switch off the pump manually and note down the starting pressure reading. Start Time: - Stop Time: -	Diesel Engine Pump	Start Pressure: - Cut off Pressure: -	
4.	Booster Pump at Terrace: Test the pump by opening the drain/ test valve and ensure pump is starting at preset pressure or not (Before testing the pump, please keep all pump room pumps are kept in manual mode) run at least 10 minutes and note down the pressure readings	Booster Pump	Start Pressure: - Cut off Pressure: -	
5.	Check all hoses, fuel lines, and cooling line connections for any leakage and to ensure they are in a good condition.			
6.	Check any abnormal sound and signs of overheating while pumps are running			
7.	Check any leakages from pumps, gland, and pipes			
8.	Check the starter contacts			
9.	Check the grease cuts in motor for lubrication			

10.	Verify operation of all supervisory signals (i.e., pump running, pump off etc.), if applicable	
11.	Check the pump shaft bearings, packing gland, stuffing box, and casing for any signs of overheating	
12.	Verify that pumps are put on in the automatic start mode after completion of the test.	
13.	Check all pumps & engine rotating part guards are re-fixed after inspection	
14.	Check the fire water tank level (Terrace & Underground tanks– should always be more than 90%). Current level of fire water tank.	
15.	Check all the pressure gauges in the Fire pump room and ensure pressure gauge reading is within the range as displayed in fire pump room.	
16.	Check the Pressure gauge at terrace & remote area to ensure adequacy of pressure, i.e., more than 3.5 Kg. /cm ² is available.	
17.	Check the fuel level in diesel engine fire pump fuel tank is always more than 90% of total volume.	
18.	Check the engine oil level of diesel engine fire pumps	
19.	Check the coolant level (Heat exchanger) of diesel engine fire pumps for adequacy.	
20.	Check the condition of battery charging (reading in electrical panel ammeter/clamp meter) and ensure battery charging mode is kept is trickle mode instead of booster mode.	
21.	Cleaning of the electrical panel with air blower	
22.	Last B-Check date of fire diesel engine?	Done Date
		Due Date

Inspected By Name & Signature:

Inspection Date:

Annexure-3 Sprinkler Inspection (Monthly)

Monthly Inspection of Sprinkler System			
SN	Description	Status	Observations/ Action
1.	Check Installation control valves thoroughly, clean for smooth operation.		
2.	Check sprinkler heads for any obstruction, paint, corrosion, and physical damage.		
3.	Check the Fire Service inlet connection for its functionality, accessibility, and any physical damage		
4.	Check Blank caps are placed and not damaged.		
5.	Check isolation valves are kept open, secured, accessible and have no damage or leakage.		
6.	Air vessel tanks drained and refilled		
7.	Check the availability of sprinkler spares (minimum) as per the requirement of IS 15105 Table 5. One set of sprinkler wrench and spanner		
8.	Check the minimum vertical clearance between sprinklers and material shall be above 18 inches (46 cm)		
9.	Check for sprinkler deflector is damaged, corroded, damaged or glued concealed sprinkler plate, Sprinkler bulb without fluid, sprinkler bulb painted (except manufacturer paint), leaky sprinkler, Wrong type (pendent place upright and upright place pendent) or wrong rated sprinkler or any defects. Note: If any sprinkler found above condition, needs to be replaced immediately		

Inspected By Name & Signature:

Inspection Date:

Annexure-4 Sprinkler Line Flushing (Annually) (If Applicable)

Annually Fire Sprinkler Pipeline Flushing					
SN	Area / Floor / location of flushing	Drain system (ok / not ok)	Flushing (Done/ Not done)	Flow switch activated (Yes / no)	Observation with action taken

Note: 1) Before the start of flushing, please ensure drainage system of the loop/ zone / floor/ riser is working fine.

2) While charging the line/ riser/ header, please ensure air is released through air release valve at terrace

Inspected By Name & Signature:

Inspection Date:

Annexure-5 Fire Extinguisher Inspection (Monthly)

Monthly Fire Extinguisher Monthly Inspection Record																
S.NO	Extinguisher No	Location	Type	Capacity	Availability	Physical condition	Fire point Sticker	Inspection Card	Operating instruction sticker	Safety pin / Clip	Pressure	Discharge hose / Horn/ Nozzle/carriage/wheels	Fullness of extinguisher	Any Obstruction	Extinguisher Cleaned	Observation/Action

Inspected By Name & Signature:

Inspection Date:

Annexure-6 Fire Alarm system Zone Testing & Cleaning of Detector (Quarterly)

Quarterly Fire Alarm system Zone Testing & Cleaning of Detectors Record										
S. N	Tested Zone no	Total No of detector & MCP in Zone	Location of detectors/ MCP Checked	Total no of detectors tested with serial numbers (*5 % detectors to be tested per quarter)	Alarm Indication on Main/ zonal panel received (Yes/No)	Hooter is functional and audible (Yes/No)	Integration of Associated subsystems worked (Hooters worked/AHU Tripped/ Dampers closed/ Deactivation	Cleaned Detector no (*25 %of detectors shall be cleaned per quarter)	Location of detectors cleaned	Observations / Action

Inspected By Name & Signature:

Inspection Date:

Annexure-7 Testing of Fire Alarm Panel. (Quarterly)

Quarterly Inspection & Testing of Fire Alarm Panel.			
Date: -		Location: -	
SN	Description	Status	Observation & Action taken
1	Check the battery backup after disconnecting the Main Power Supply.		
2	Check any visible sign of moisture ingress in the Panel		
3	Check the audio-visual warning alarm working on disconnection of the normal power supply		
4	Check the date of installation is marked on each battery		
5	Check Integration of Zonal Fire Panel with Building Main Fire Alarm Panel		

Inspected By Name & Signature:

Inspection Date:

Annexure 8 (Quarterly Testing of Public Address System & Talk Back System)

Testing of Public Address System & Talk Back System				
<u>Sr. No</u>	<u>Date</u>	<u>Location</u>	PA System Working and Audible Status (Yes/No)	Observation/Action

Inspected By Name & Signature:**Inspection Date:**

Annexure 9 (Training Attendance)

TRAINING ATTENDENCE SHEET				
Training Topic			Date	
Training Venue			Start Time	
Training Given by			End Time	
S no	Name of the Participants	Department	Designation	Signature of the participants

Training Topics

- 1) Usage of Portable Fire Extinguisher. - Ground Training.
- 2) Pump Room Operating Procedures. - Ground Training.
- 3) Hose Reel Operating Procedures - Ground Training.
- 4) Fire Hydrant Operation - Ground Training.

5) Any other related topics as decided by Fire Officer.

***During the training all necessary Safety precaution shall be followed such as Personnel Protective Equipment's, barricading of training area. The bank will not bear any responsibility of injury or mishap during training sessions. The AMC vendor shall be responsible for any damage happened to bank assets as determined by the bank official.**

***Portable Extinguisher shall be arranged by the vendor Refilling charges will be paid by the bank separately**

III. INSPECTION TESTING & MAINTENANCE REQUIREMENT OF THE FIRE FIGHTING SYSTEM FIRE HYDRANT SYSTEM, FIRE ALARM SYSTEM, FIRE EXTINGUISHER AND PUBLIC ADDRESS SYSTEM AT SBIIT, HYDERABAD.

1) Inspection, Testing & Maintenance of Fire Alarm, And Detection System & PA System

- a) The Fire Detection & Alarm System shall be inspected, tested, and maintained.
- b) The system shall be always maintained in fully operational condition. All inspection and maintenance activities shall be carried out by trained and competent personnel.
- c) Verify that the Fire Alarm Control Panel (FACP) is in normal operating condition.
- d) Check for any fault, alarm, or disablement indication and take corrective action.
- e) Check operation and audibility of alarm sounders/hooters.
- f) Verify correct zone identification and alarm indication on the control panel. Also zone and device marking has been done on fire alarm panel and detectors.
- g) Reset the system and restore it to normal condition after testing.
- h) Test a representative sample of smoke and heat detectors for correct operation. Each detector should be checked for correct operation using specified test equipment and method.
- i) Inspect manual call points, sounders, and visual alarm devices.
- j) Check battery condition, voltage, and charger operation.
- k) Inspect wiring, terminations, and accessories for damage or loose connections. Inspection should be made to confirm that all cable fittings and equipment are secure, undamaged and adequately protected.
- l) Conduct standby power failure test to confirm battery backup operation.
- m) Conduct 100% functional testing of all system components. Perform complete system testing under simulated alarm conditions. Operation of at least 20 percent of the detector in an installation should be checked each year.
- n) The alarm function of control and indicating equipment should be checked by the operation of a trigger device in each zone as described. The operation of alarm sounders and any link to a remote manned centre should be tested. All ancillary functions of the control panel should also be tested where practicable. All fault indicator and their circuits should be checked preferable by situation of fault conditions.
- o) All inspection and maintenance records shall be properly documented and signed. Records shall be produced during fire audit, statutory inspection, or authority review. Any defective component shall be repaired or replaced immediately.

2) Inspection, Testing & Maintenance of Fire Pump Room

- a) Inspection, testing, and maintenance of the fire pump room shall be carried out on a quarterly basis.
- b) The scope shall include main fire pump, standby fire pump, jockey pump, diesel engine, electrical panels, batteries, fuel system, valves, gauges, piping, fire tank underground and overhead tank (100% always) and all associated accessories.
- c) Ensure that the diesel level shall always be above 90%. If the diesel level is less than 90% then top-up shall be done (Amount will be paid as per the prevailing rate).
- d) Each pump shall be functionally tested for correct automatic and manual operation, pressure performance, and starting sequence.
- e) Diesel engine driven pumps shall be tested for fuel system, lubrication system, cooling system, batteries, and starting arrangement.
- f) Electrical control panels shall be inspected for auto/manual operation, indications, protections, and connection tightness.
- g) Bearings, couplings, alignment, glands, seals, and fasteners shall be inspected and lubricated as required.
- h) Suction and delivery valves, non-return valves, pressure gauges, and relief valves shall be checked for leakage and proper operation.
- i) The pump room shall be inspected for housekeeping, ventilation, drainage, lighting, and accessibility.
- j) All observations, test results, and rectifications shall be recorded in the Fire Pump Maintenance Logbook.
- k) A Quarterly Inspection & Maintenance Report shall be submitted after each visit certifying system readiness.
- l) Ensure that B-Check is carried out annually. And records shall be maintained. No payment will be paid apart from the tender amount.

3) Inspection, Testing & Maintenance of Fire Extinguishers

- a) Each fire extinguisher shall be inspected for the following:
 - Correct location, mounting, and visibility as per approved fire layout.
 - Accessibility and absence of obstructions.
 - Condition and legibility of operating instructions and identification labels.
 - Physical condition of the cylinder for corrosion, dents, cracks, or mechanical damage.
 - Condition of hose pipe, nozzle, horn, discharge tube, and operating lever.
 - Presence and condition of safety pin and tamper seal.
 - Pressure gauge reading within the normal operating range (where applicable).
- b) Any extinguisher found defective or partially discharged shall be removed from service immediately.
- c) Extinguishers found discharged, under-pressurized, damaged, or expired shall be attended immediately.

- d) Hydrostatic test date, pressure, and testing agency details shall be permanently marked on the cylinder.
- e) Service reports shall be submitted after completion of each inspection cycle. In hard copy. Also, Inspection card shall provide for the fire extinguisher.

4) Inspection, Testing & Maintenance of Internal & External Fire Hydrant

1. Inspection of vertical rising mains for leaks or corrosion.
2. Ensuring the wet-riser system remains permanently charged with water under pressure.
3. Checking and maintaining air release valves at the top level to expel trapped air.
4. Testing drain valves at the bottom of the system.
5. Inspection and lubrication of single or double-headed landing valves to ensure they are unobstructed and easy to operate.
6. Functional testing of first-aid hose reels and ensuring shut-off nozzles are operational.
7. Physical inspection of hoses and branch pipes housed in cabinets.
8. Ensuring 2-way or 3-way fire service inlets are clear, marked in fluorescent red, and have functional non-return valves.
9. Maintaining the MS plate boxes and glass frontages for fire service inlets.
10. Ensure all fire hoses are suitably housed in cabinets along with branch pipes to protect them from environmental damage and unauthorized access.
11. Confirm that the cabinets are located near landing valves and are easily accessible without obstruction.
12. Cabinets should be clearly marked and, where applicable, finished in fluorescent fire red colour for high visibility.
13. Conduct regular visual inspections for signs of mechanical damage, rot, or chemical corrosion on the delivery hose fabric and lining.
14. Verify that branch pipes and nozzles are present in the cabinet and that the nozzles operate smoothly without jamming.
15. Testing must confirm that when a hose reel or hydrant valve is opened, the resulting drop in pressure automatically triggers the fire pump (duty pump) to maintain the required water flow.
16. Periodically charge the hoses with water to check for leaks under pressure. For wet-riser systems, the line should be capable of delivering a pressure of at least 300 kPa (3 kgf/cm²) at the topmost hydrant.
17. Regularly flush the hoses to ensure there is no sediment buildup that could cause blockages or damage the hose lining during an actual fire event.
18. Maintain a log of each hose's location, age, and date of the last pressure test to ensure timely replacement as per Indian Standards.
19. Any hose showing signs of leakage, excessive wear, or failure during a pressure test must be replaced immediately to maintain system readiness.

5) Inspection, Testing & Maintenance of Sprinkler System

1. Checking and Cleaning of sprinkler heads. Replacing of damaged sprinkler heads etc.
2. Check the valve of the fire sprinkler line is always in open condition.
3. Flow switch shall always be in working condition test by operating the flow switch.
4. Sprinkler should not be there conditioned or repaired. Used and/or defective sprinklers shall be replaced by new ones.
5. Sprinklers shall not be painted after installation.
6. Spare Sprinklers - A stock of spare sprinklers shall be kept in Fire Control Room so that

prompt replacement is possible after operation/damage of a sprinkler head. A minimum of 5% of the installed capacity or 25 sprinklers of all types, whichever is more, shall be kept in stock. Spanners for sprinklers and Teflon tape shall also be kept along with spare sprinklers in readiness.

7. All piping shall be examined to determine its conditions at least once a year.
8. All Installation Control Valves and associated equipment shall be serviced and tested annually
9. Discharge tests of sprinklers shall be carried out at least once in six months.
10. Manual testing of the system shall be carried out once in six months.
11. When normally open valves are closed following system operation or test, suitable procedures shall be instituted to ensure that they are re-opened.
12. The entire system shall flush at least once a year.
13. The sprinkler bulbs shall be kept free from paint or dust.
14. Checking all flow switches for its proper functioning. Rectification of defects noticed during testing.
15. Checking and testing of all zones of the panel and rectification of defects noticed.
16. Visual Checking of pipeline for its healthiness. Checking of supports / clamps for firmness and for: any leakage and rectification of the same if any.

The following checks and test sequence should be carried out.

******Monthly/Quarterly Servicing Report shall be submitted on the above-mentioned check point mentioned from Annexure 1 to 9 (Whichever applicable)**

Minimum Qualification of Fireman and Scope of Work

II. Qualification of Fireman

- a) Should have Six-month certificate course from State Fire Training Centre (SFTC), Telangana Fire Service, Government of Telangana Or Diploma / ITI - Equivalent to six-month fire training from any govt. recognize institute with minimum qualification of 10th pass. The Firemen must have at least 2 years' experience in an IT industry, High rise building, Chemical/Manufacturing industries, or similar establishment to perform duties entrusted to them.
- b) Fireman should do 8 hours shift duty only. He should be perfectly conversant with fire prevention & protection rules and Regulations and local fire applicable acts & rules.
- c) Must be able to communicate in case of emergency & take necessary steps to control the fire.
- d) They will Undertake regular Inspection, testing and maintenance of all fire equipment like Fire Alarm System, Public Address System, Fire Hydrant & Hose Reel System, Sprinkler System, Operation of Electric and Diesel Pump, fire Extinguishers and all other equipment installed in the premises.

- e) Daily & Weekly submission of activity report. They will report irregularity on potential fire risk points.
- f) He should be able to maintain the firefighting equipment.
- g) He should be well versed with fire prevention & firefighting procedures.
- h) Firemen shall man Control Room round the clock on 3-shift basis (24 x 7 X 365) on all days. He shall carry out firefighting operation whenever required with the help of available staff. He will undertake daily inspection of the entire premises in respect of fire prevention.
- i) He will maintain the logbook of daily activities about fire safety & to attend any other duties given by the Fire Officer from time to time.

Scope of Fireman & Requirements

- a) Qualified and experienced Fire Technician shall be provided at SBIIT Building on all shifts on 365 days of the year in every Shift.
- b) The firemen will do Daily monitoring, checking and operation to ensure serviceability of all Fire Safety Systems and allied Equipment provided in the building. i.e.
- c) Checking and operation of all fire pumps and accessories, water level in the water tanks, fuel level in the Diesel tank.
- d) Monitoring and checking of Control panels of all systems
- e) Checking positions (On / OFF) control valves of the systems.
- f) Visual Checking of all firefighting equipment in the building.
- g) Cleaning and dusting of all fire pumps, control panels & other equipment.
- h) Coordination with AMC vendor
- i) To take follow up action in case of automatic / manual activation of systems also take corrective action to keep the systems in working condition.
- j) He will impart training in operation of all systems to banks' Security & other staff members.
- k) He will maintain logbook for daily checking and operation of all systems.
- l) Any problems in the Fire systems should be brought to the notice of the Fire Officer/ security officer in Charge in the SBIIT building
- m) The Fire Technician should be covered with P.F. / minimum wages as per labor laws. All the rules and regulations as per the extant guidelines of labor department are to be followed, wherever applicable.
- n) The technician employed by Vendor shall be allowed in each week a day's rest and Statutory holidays with wages, as required under the relevant laws. Vendor will arrange

for the relief arrangement and ensure availability of technician at site for 365 days.

- o) Any person employed by Vendor, who in opinion of the bank had committed misconduct himself or misbehaved or is doubtful character, shall be removed from the work on the request of bank's authority. Such person shall not again be employed on the works without the prior permission of the bank's authority.
- p) Vendor shall be held personally responsible for the conduct of Vendor workmen and shall be liable for consequential action.
- q) The whole of the work included in the contract shall be executed by Vendor, and shall not directly or indirectly transfer, assign or sublet the contract or any part thereof; no undertaking shall relieve the contractor from the full responsibility of the contractor.
- r) Monthly bill shall be payable within 15 working days from the date of submission of bills.
- s) All Taxes will be deducted from the payment as per Government rules in vogue.
- t) The rates shall be inclusive of relief arrangement and all taxes, excluding GST.
- u) The validity of the contract will be for a period of One Year. No escalation will be permitted during the validity period.
- v) The contract can be terminated by the bank any time without assigning any reasons thereof.
- w) The bank will deduct Rs.200/- per shift from the monthly invoice payment in case of absence from the duties and cancel the contract as per discretion of the bank.
- x) The courts of Hyderabad district of Telangana State alone shall have jurisdiction in respect of any dispute arising.
- y) Vendor should possess valid labor license code for applicable taxes, Provident fund and ESI, wherever applicable. Vendor shall pay the minimum wages as per statutory regulations / rules as in vogue.
- z) Identity cards shall be provided to the employees.
- aa) Vendor will ensure adherence of all safety regulations.
- bb) Persons involved in work shall be provided with proper safety appliances like safety shoes, helmet, apron etc.
- cc) Vendor will be responsible for any type of injury / accident to the persons engaged by them.
- dd) Vendor will maintain all registers as per the Contract Labor (Regulation and Abolition) Act 1970 and produce them for inspection as and when required by the SBI.
- ee) The firemen deployed by Vendor should carry his original qualification certificates for our verification on the day of reporting.
- ff) Firemen should have uniform with all safety PPEs such as goggles, safety helmet, safety shoes and uniform. The company must provide all the required safety PPEs as per Banks engineer instruction.

TERMS AND CONDITIONS:

1. Before quoting the rates, the contractor is advised to visit the site of work to inspect / study the present status and functioning / installation of systems.
2. The testing / maintenance work may be carried out during working hours/ holidays without causing any inconvenience to the functioning of the Bank/ staff members. In most of the time the work / testing of the system is required to be carried out after office hours or on holidays etc. The rates quoted should include labour cost for working at odd hours and on holidays and no extra payment shall be paid for such cases.
3. The quoted rates of AMC. should be inclusive of consumables required for preventive maintenance such as grease, Brasso, packing rope, cotton waste, chalk powder, flange gaskets, distilled water etc., and exclusive of spares and GST. The charges for the spares and replacement of other major components wherever required will be paid extra as per prevailing market rate.
4. Apart from above scheduled visits agencies / contractors will have to attend any complaint as and when required without any extra charge.
5. The contractor will be required to attend any major breakdown / modification works or any other related works other than mentioned in the schedule on emergency basis and the charges for this would be paid extra as per the work.
6. The contractor will be required to bring tools and other equipment's required for maintenance and repair works of the system.
7. The AMC and rates will be valid for (1) years. No escalation of rates will be allowed during the currency of validity.
8. A technician visiting the site should-carry proper identity card and authority letter to carry out servicing.
9. The contractor / technician attending to the equipment will sign and paste a slip on the equipment indicating the date of visit and next due date of visit.
10. All statutory deductions as per govt. rules such as income tax, works contract tax, service tax etc. will be made from the payment payable to the contractors, wherever applicable. GST will be paid extra.
11. During maintenance work if there is any damage to the components of the system, the contractor will be held responsible for the same and he will have to arrange for the replacement of broken parts with new one free of cost to keep the system in working condition.
12. All workers engaged by the contractor shall be skilled and technically qualified / experienced for carrying out the maintenance work.
13. The contractor should not directly or indirectly sublet the contract to any other subcontractor/agency/person.
14. The contractor is required to furnish all the original valid certificates of work experience, Registration of income tax, service tax etc. for verification by the bank, if called for. No other conditions of vendor will be considered.

15. The bank reserves the right to terminate the contract any time during the validity of contract period without assigning any reason, whatsoever.
16. The vendor represents that none of the promoter/ shareholders of the vendor belong to or originate from a country that had been identified as “high risk country” in the FATF Public Statement issued by the RBI.
17. The Service Provider shall duly intimate to the Bank immediately, the changes, if any in the constitution of the Service Provider.
18. The Service provider shall ensure that all persons, employees, workers and other individuals engaged by or sub-contracted by the Service Provider in rendering the Services under this Agreement have undergone proper background check, police verification and other necessary due diligence checks to examine their antecedence and ensure their suitability for such engagement. No person shall be engaged by the Service provider unless such person is found to be suitable in such verification and the Service Provider shall retain the records of such verification and shall produce the same to the Bank as and when requested.

6. TERMINATION

6.1. The Bank may, without prejudice to any other remedy for breach of contract, with written notice of not less than thirty(30) days sent to the Service Provider, terminate the Agreement in whole or in part:

- a) if the Service Provider fails to deliver any or all the obligations within the time period specified in the Agreement, or any extension thereof granted by the Bank.
- b) if the Service Provider fails to perform any other obligation(s) under the Agreement.
- c) on the happening of any termination event mentioned herein above in this Agreement.
- d) for convenience.

6.2 The Bank shall have a right to terminate the Agreement immediately by giving a notice in writing to Service Provider in the following eventualities:

If any Receiver/Liquidator is appointed in connection with the business of the Service Provider or Service Provider transfers substantial assets in favour of its creditors or any orders / directions are issued by any Authority / Regulator which has the effect of suspension of the business of Service Provider.

If Service Provider applies to the Court or passes a resolution for voluntary winding up of Service Provider or any other creditor / person files a petition for winding up or dissolution of Service Provider.

If Service Provider, in reasonable opinion of the Bank is unable to pay its debts or discharge its liabilities in normal course of business.

If Service Provider is unable to render the services up to the mark as envisaged under this agreement upon a reasonable assessment of the circumstances by the Bank which affect rendering of the services by Service Provider as envisaged under this agreement.

If any acts of commission or omission on the part of Service Provider or its agents, employees, sub-contractors or representatives, in the reasonable opinion of the Bank tantamount to fraud or prejudicial to the interest of the Bank or its customers.

If Service Provider is owned/ controlled wholly/ partly by any other bank operating in India.

If any officer/ employee/ director of Service Provider or their relatives as defined in section 2 (71) of the Companies Act, 2013 becomes a director of the Bank.

- 6.3 In the event of the termination of the Agreement, Service Provider shall be liable and responsible to return to the Bank all records, documents, data and information including Confidential Information pertains to or relating to the Bank in its possession.
- 6.4 In the event of termination of the Agreement for any reason, Bank shall have the right to give suitable publicity to the same including advising the Indian Banks' Association & publishing in one National & Vernacular News Paper each as well, if so required.
- 6.5 Upon termination or expiration of this Agreement, all rights and obligations of the Parties hereunder shall cease, except:
- a)** such rights and obligations as may have accrued on the date of termination or expiration;
 - b)** the obligation of confidentiality; and any right which a Party may have under the Application Law.

c) CONTINGENCY PLANS & CONTINUITY ARRANGEMENTS

- a. The Service Provider shall arrange and ensure proper contingency plans to meet any unexpected obstruction to the Service Provider or any employees or sub-contractors of the Service Provider in rendering the Services or any part of the same under this Agreement to the Bank.
- b. The Service Provider agrees for the following continuity arrangements to ensure the business continuity of the Bank.
 - i. In the event of Agreement comes to end on account of termination or by the expiry of the term/ renewed term of the Agreement or otherwise, the Service Provider shall render all reasonable assistance and help to the Bank and to any new contractor engaged by the Bank, for the smooth switch over and continuity of the Services.
 - ii. In the event of failure of the Service Provider to render the Service, without prejudice to any other right the Bank shall have as per this Agreement, the Bank at its sole discretion may make alternative arrangements for getting the Services from any other source. And if the Bank gives a prior notice to the Service Provider before availing such service from any other alternative source, the Service Provider shall liable to reimburse the expenses, if any incurred by the Bank in availing such services from the alternative source.

7. CONFIDENTIALITY

7.1 For the purpose of this Agreement, Confidential Information shall mean

(i) information of all kinds, whether oral, written or otherwise recorded including, without limitation, any analyses, compilations, forecasts, data, studies or other documents, regarding the past, current or future affairs, business, plans or operations of a Party to which the other Party will have access, (ii) the existence of the contemplated terms and the fact that discussions or negotiations are taking place or have taken place between the Parties concerning the contemplated terms, (iii) any and all information regarding the contemplated terms and any agreements that may be entered into in relation thereto and (iv) any customer details or other data received by a Party from the other Party or its customer(s) or otherwise shared between the Parties in connection with the Service.

7.2 In consideration of each Party providing the other Party or its' representatives with the Confidential Information, the Parties agree as follows:

- 7.2.1** Each Party shall keep confidential and shall not, directly or indirectly, disclose, except as provided in sub-clauses below, in any manner whatsoever, in whole or in part, the Confidential Information without the other Party's prior written consent.
- 7.2.2** Each Party shall hold the Confidential Information in confidence and shall exercise all reasonable diligence in ensuring that the Confidential Information is not disclosed to third parties and will refrain from using the Confidential Information for any purpose whatsoever other than for the purposes of this Agreement or for the purpose for which such information is supplied.
- 7.2.3** Notwithstanding the above, each Party may reveal the Confidential Information to those of its representatives, those of its' holding company and those of its subsidiaries who are involved in the negotiation or evaluation of the project, and shall procure and ensure that each of them complies with the obligation to keep the Confidential Information secret, private and confidential and strictly observes the terms of this Agreement.
- 7.2.4** The confidentiality obligation shall not apply to such portions of the Confidential Information (other than the Customer details/ data of the Bank) which one of the Parties can demonstrate (i) are or become generally available to the public other than as a result of any breach of this Agreement, (ii) were in its possession on a non-confidential basis prior to the date hereof or (iii) have been rightfully received from a third party after the date hereof without restriction on disclosure and without breach of this Agreement, said third party being under no obligation of confidentiality to the other Party with respect to such Confidential Information: or (iv) Where Confidential Information is independently developed by receiving party without any reference to or use of disclosing party's Confidential Information..
- 7.2.5** In the event that a Party becomes legally compelled pursuant to any statutory or regulatory provision, court or arbitral decision, governmental order, or stock exchange requirements to disclose any of the Confidential Information, the compelled Party, as far as possible will provide the other Party with prompt written notice. In any case, the compelled Party will furnish only that portion of the Confidential Information which is legally required and will exercise all reasonable efforts to obtain reliable assurance that confidential treatment will be accorded to the Confidential Information.
- 7.2.6** In the event of termination or expiry of this Agreement, each Party shall either (i) promptly destroy all copies of the written (including information in electronic form) Confidential Information in its possession or that of its representatives; or (ii) promptly deliver to the other Party at its own expense all copies of the written Confidential Information in its possession or that of its representatives, provided, however, that (i) no notes, memoranda, analyses, studies or other documents prepared by it or its advisers in connection with the Services shall be returned or destroyed, but they shall be disposed in accordance with any specific directions

in this Agreement or held and kept confidential, and that (ii) each Party shall be permitted to retain one copy of the Confidential Information for the purposes of dispute resolution, compliance with regulatory agency or authority and internal compliance procedures, provided such copies being held and kept confidential.

7.2.7 By furnishing the Confidential Information, no Party makes an express or implied representation or warranty as to the accuracy or completeness of the Confidential Information that it has disclosed and each Party expressly disclaims any liability that may be based on the Confidential Information, errors therein or omissions there from, save in the case of fraud or willful default.

7.3 The Service Provider shall not, without the Bank's prior written consent, disclose the Agreement, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Service Provider in the Performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary to purposes of such performance.

7.4 The Service Provider shall not, without the Bank's prior written consent, make use of any document or information received from the Bank except for purposes of performing the services and obligations under this Agreement.

7.5 Any document received from the Bank shall remain the property of the Bank and subject to clause 7.2.6 shall be returned (in all copies) to the Bank on completion of the Service Provider's performance under the Agreement.

7.6 The obligations set out in this Article shall survive the term of this Agreement and continue even after the termination/ expiry of this Agreement. Confidentiality obligations of the Service Provider in respect of any customer data of the Bank shall be absolute, unconditional and without any time limit, irrespective of the expiry/ termination of the Agreement.

7.7 Service Provider agrees to indemnify and hereby keeps the Bank indemnified against all actions, claims, loss, damages, costs, charges, expenses (including Attorney / Advocate fees and legal expenses) which the Bank may suffer or incur on account of breach of confidentiality obligations as per this Agreement by Service Provider or its employees, agents, representatives, Sub-Contractors. Service Provider further agrees to make good the loss suffered by the Bank upon first demand by the Bank which shall be final, conclusive and binding on Service Provider.

8. FORCE MAJEURE

- 8.1** Notwithstanding anything else contained in the Agreement, neither Party shall be liable for any delay in performing its obligations herein if and to the extent that such delay is the result of an event of Force Majeure.
- 8.2** For the purposes of this clause, 'Force Majeure' means and includes wars, insurrections, revolution, civil disturbance, riots, terrorist acts, public strikes, hartal, bundh, fires, floods, epidemic, quarantine restrictions, freight embargoes, declared general strikes in relevant industries Viz. Major acts of Government in their sovereign capacity, impeding reasonable performance of the Contractor and / or Sub-Contractor but does not include any foreseeable events, commercial considerations or those involving fault or negligence on the part of the party claiming Force Majeure.
- 8.3** If a Force Majeure situation arises, the Service Provider shall promptly notify the Bank in writing of such conditions, the cause thereof and the likely duration of the delay. Unless otherwise directed by the Bank in writing, the Service Provider shall continue to perform its obligations under the Agreement as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 8.4** If the event of Force Majeure continues for a period more than 30 days, the Bank shall be entitled to terminate this Agreement at any time thereafter. Neither party shall have any penal liability to the other in respect of the termination of this Contract as a result of an Event of Force Majeure. However, Service Provider shall be entitled to receive payments for all services actually rendered up to the date of the termination of this Agreement.

9. GENERAL INDEMNITY

9.1 Service Provider agrees and hereby keeps the Bank indemnified against all claims, actions, loss, damages, reputation loss, costs, expenses, charges, including legal expenses (Attorney, Advocates fees included) which the Bank may suffer or incur on account of any deficiency in Services rendered by Service Provider or any acts of commission / omission on the part of employees, agents, representatives or Sub-Contractors of Service Provider. Service Provider agrees to make good the loss suffered by the Bank on first demand made by the Bank in this regard which shall be final conclusive and binding on Service Provider. The Service Provider shall also obtain a Comprehensive Insurance Policy to cover all losses, cost, expenses or claims which the Bank may be exposed to due to the deficiency in services provided by the Service Provider or due to any fraud, negligence, misconduct of the Service Provider or any acts of commission / omission on the part of his officers, employees, agents, representatives or Sub-contractor of the Service Provider. The Insurance obtained shall cover all direct

losses and also indirect losses such as Reputational Loss, Financial Loss, Operational Loss etc.

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- 9.2** Service Provider further undertakes to promptly notify the bank in writing any breach of obligation of the agreement by its employees or representatives including confidentiality obligation and in such an event, the Bank will in addition to and without prejudice to any other available remedies be entitled to immediate equitable relief in a Court of competent jurisdiction to protect its interest including injunctive relief.
- 9.3** The Service Provider shall be directly and vicariously liable to indemnify the Bank in case of any misuse of data/information of the Bank by the Service Provider, deliberate or otherwise.
- 9.4** The Service Provider shall indemnify and keep fully and effectively indemnified the Bank against all costs, claims, damages, demands, expenses and liabilities of whatsoever nature arising out of or in connection with all claims of infringement of trade mark, patent, copyright, industrial design or any other intellectual property rights of any third party arising from the Services or use of software or any other product under this Agreement, subject to the following condition(s):

9.4.1 The Bank shall promptly notify the Service Provider in writing of any allegations of infringement of which it has notice;

The Bank shall not make any admission of claims causing prejudice to the defence of the Service Provider against such claims without the Service Provider's prior written consent;

10. DISPUTE RESOLUTION

- 10.1** All disputes or differences whatsoever arising between the parties out of or in connection with this Agreement (including dispute concerning interpretation) or in discharge of any obligation arising out of the Agreement (whether during the progress of work or after completion of such work and whether before or after the termination of the Contract, abandonment, or breach of the Contract), shall be settled amicably. If, however, the parties are not able to solve them amicably within 30 (thirty) days after dispute occurs as evidenced through the first written communication from any Party notifying the other regarding the disputes, the same shall be referred to and be subject to the exclusive jurisdiction of competent courts of Hyderabad only.

Service Provider shall continue to work under the Agreement during the dispute resolution unless otherwise directed by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the competent court is obtained.

11. BUSINESS CONTINUITY AND OPERATIONAL RESILIENCE (BC&OR)

- 11.1 Service provider shall maintain readiness and preparedness for business continuity on an ongoing basis.
- 11.2 Service provider shall develop and establish a robust framework for documenting, maintaining and testing business continuity annually and recovery procedures.
- 11.3 Service Provider shall undertake and test the Business Continuity and Disaster Recovery Plan at annual intervals, ensure occasional joint testing and recovery exercise with the link office as decided by the Bank.

12. DISPUTE RESOLUTION

- 12.1 All disputes or differences whatsoever arising between the parties out of or in connection with this Agreement (including dispute concerning interpretation) or in discharge of any obligation arising out of the Agreement (whether during the progress of work or after completion of such work and whether before or after the termination of the Contract, abandonment, or breach of the Contract), shall be settled amicably. If, however, the parties are not able to solve them amicably within 30 (thirty) days after dispute occurs as evidenced through the first written communication from any Party notifying the other regarding the disputes, the same shall be referred to and be subject to the exclusive jurisdiction of competent courts of Hyderabad only.
- 12.2 Service Provider shall continue to work under the Agreement during the dispute resolution unless otherwise directed by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the competent court is obtained.

13. GOVERNING LAW & JURISDICTION

- 13.1 The Agreement shall be governed and construed in accordance with the Laws of Republic of India.
- 13.2 The Parties agree to submit to the exclusive jurisdiction of the appropriate court at Hyderabad in connection with any dispute between the Parties under the Agreement.

Earnest Money Deposit (EMD)

Bidder to submit EMD- to be credited online to account " SBIIT Drawing and collection A/C No 39223897724 IFSC code SBIN0008022. or by all the bidders/applicants before 13.07.2026 by 15.30 (In case of non-submission of EMD, their technical bid will not be opened). The EMD amount of the unsuccessful bidders will be returned within 30 days from date of opening of

Tender Document. Successful Bidder's EMD will be returned upon the bidder signing the contract and submitting the required Performance Bank Guarantee.

Bidders should furnish their Bank account details along with Branch name, IFSC code, for crediting refund of EMD amount.

No interest is payable on the amount of EMD.

If EMD is forfeited for any reason, the concerned bidder will be debarred from further participation for the TENDERS to be floated by the SBI during next one year, at the sole discretion of the SBI.

The EMD may be forfeited:

If a Bidder withdraws or amends its bid during the period of Bid validity specified herein: or

If a Bidder makes any statement or encloses any form which turns out to be false / incorrect at any time prior to signing of contract; or in case of a successful Bidder, if the Bidder fails: To sign the contract with the SBI within a period of 30 days; or
To furnish Security / Performance Guarantee to the SBI.

14. Bank Guarantee (BG)

The selected bidder would be required to submit a Bank Guarantee to the AGM ADMIN, SBIIT, Hyderabad for an amount equivalent to **5% (i.e., 5% of annual contract value)** within 15 days from the issue of work order. The Bank guarantee will be valid for a period of 13 months or such other extended period as the Bank may decide for due performance of the obligations undertaken by the successful bidder.

The Bank guarantee should be issued by any scheduled commercial bank, other than SBI.

The Bank Guarantee is required to protect the interest of the SBIIT against the risk of non-performance of the successful bidder or breach of performance of the conditions of the contract which may warrant invoking of Bank Guarantee (BG). Also, if any act of the Contractor results in imposition of Liquidated Damages, then the SBI reserves the right to invoke the Bank guarantee.

1.PRICE BID FOR ANNUAL MAINTENACE CONTRACT FOR FIXED & PORTABLE FIRE FIGHTING SYSTEM, FIRE DETECTION ALARM AND PUBLIC ANNOUNCEMENT SYSTEM & TRAINING OF STAFFS (12 visits per annum). AND PROVISION OF FIREMEN FOR SBIIT COMPLEX 24/7 *365 DAYS.

S No	Description	Qty	Rate Amount Per annum-
1	The Monthly AMC for the fire hydrant system and Fire pump room as per Annexures 1&2, Monthly and Annually AMC of sprinkler system as per Annexures 3,4. Monthly AMC of Fire extinguishers As per Annexure 5, Quarterly AMC for the fire alarm system as per annexures 6,7. Training charges (included in AMC charges) for the control room and other nominated staff as per Annexure 9. Testing of Public announcement system as per annexure 8 .	Lump Sum	Estimated amount of Rs.1,00,000/-
2	MANPOWER COST (RATE NOT TO BE QUOTED)	Annual (subject to revision by Labour commission)	Rs 11,58,540/- (non-quotable)
3	Service charges (minimum 3.26 % of Annual wages of round the clock one fireman per shift) for provision of one firemen per shift for SBIIT complex 24/7 *365 days at SBIIT office Hyderabad	Minimum 3.26% of Rs 11,58,840 (Central Minimum wages)	
	GRAND TOTAL(1+2+3)		

*Quoted amount is excluding GST, GST will be paid as per Govt. Norms.

*Bids for this part will be considered separately.

*Vendors quoting Service charges less than 3.26% will be disqualified.

***SBI reserves the right to cancel the contract any time without assigning any reason.**