



STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE

TENDER ID: LHOGUW/P&E/2026-27/02

DATED: 03.07.2026

STATE BANK OF INDIA, LOCAL HEAD OFFICE GUWAHATI INVITES
EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF AGENCIES / FIRMS / COMPANIES FOR SITC
(SUPPLY, INSTALLATION, TESTING, COMMISSIONING) & MAINTENANCE OF
FIRE EXTINGUISHERS (AS PER LATEST BIS SUCH AS IS 15683:2018, IS 16018:2022, IS 2190:2024) AT
BRANCHES / OFFICES / PREMISES IN THE STATE OF ASSAM, NAGALAND, MIZORAM, TRIPURA,
MANIPUR, MEGHALAYA, & ARUNACHAL PRADESH

LAST DATE & TIME OF SUBMISSION
31.07.2026 UP TO 1700 HOURS

SUBMITTED BY :-

Name of proprietor / firm / company:

Address for communication:

GSTN No:

Contact No:

NOTE:

- i. Applicants who are reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors/Manufactures of any one or more of the offered brands or equivalent brands of products and fulfilling the technical specifications and eligibility criteria as mentioned in the tender document should only apply. Selection of Brand/Make/Model is under the sole discretion of the Bank.
- ii. The existing empaneled vendors in the Bank's panel and who fulfill the eligibility criteria are also required to apply afresh. Application of the **Firm/Contractor who has been delisted/debarred/Blacklisted by the Bank or any other organization will not be considered.** The eligibility criteria, scope of the services to be offered, terms and conditions of selection and the detailed proforma for submission of the application for the purpose can be downloaded from Bank's website <https://sbi.bank.in> under 'SBI in the News' > 'Procurement News' or Bank's authorized e-tender portal <https://www.tenderwizard.com/SBIETENDER>
- iii. Applications are to be submitted online by uploading signed and scanned copies of all documents with application forms through the SBI e-tender portal given below
<https://www.tenderwizard.com/SBIETENDER>
- iv. **No hardcopy will be accepted.**

ASSISTANT GENERAL MANAGER
PREMISES & ESTATE DEPARTMENT
3RD FLOOR A-BLOCK, SBI LHO BUILDING,
P.O. ASSAM SACHIVALAYA, DISPUR,
GS ROAD GUWAHATI - 781 006, ASSAM

E- mail: agmpne.lhoguw@sbi.co.in, fo.lhoguw@sbi.co.in



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DISCLAIMER

- 1.1 The information contained in this EOI document or information provided subsequently to Bidders / whether verbally or in documentary form/email by or on behalf of State of India, is subject to the terms and conditions set out in this EOI document.
- 1.2. This EOI is not an offer by SBI, but an invitation to receive responses from the eligible bidders. No contractual obligation whatsoever shall arise from the EOI process unless and until a formal contract is signed and executed by duly authorized official(s) of State Bank of India with the selected Bidders.
- 1.3. The purpose of this EOI document is to provide the bidders with information to assist preparation of their Bid proposals. This EOI does not claim to contain all the information each Bidders may require. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information contained in this EOI document and where necessary obtain independent advices/clarifications. SBI may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI document.
- 1.4. The SBI, its employees and advisors make no representation or warranty and shall have no liability to any person, including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the document and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process.
- 1.5. The SBI also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any bidder upon the statements contained in this document.
- 1.6. The issue of this document does not imply that the SBI is bound to select a bidder for the empanelment and the SBI reserves the right to reject all or any of the Bids without assigning any reason whatsoever.
- 1.7. The bidders are expected to examine all instructions, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding document or to submit a Bid not substantially responsive to the bidding document in all respect will be at the bidder's risk and may result in rejection of the Bid.



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PART-1

SECTION-1

GENERAL INFORMATION

1.1 State Bank of India, Local Head Office, Guwahati, invites EOI for empanelment from the reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors/ Manufactures dealing in supply, installation, testing commissioning (SITC) and maintenance of Fire Extinguishers including maintenance of existing Fire Extinguishers for its Branches/ Offices/ Cells located at rural, Semi-rural and Urban areas in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. Duly completed applications in the prescribed format with required documents etc. should be submitted online on or before due date. **Applicant having approved Make/Brand/OEM of CEASEFIRE/KANEX / SAFEX / LIFE GUARD / MINIMAX any equivalent brand (Equivalent Brand must be acceptable to the Bank) for Fire Extinguishers may only apply.**

1.2 The Bank may reject any or all application/ incomplete applications, even though the firms primarily satisfy the Pre-qualification criteria. The Bank reserves the right to cancel the tendering process without giving any reasons at any stage. Bank's decision in this regard shall be final and binding on all concerned.

1.3 Acceptance of Terms: The bidders will, by responding to the Bank's Tender Document, be deemed to have accepted the terms as stated in this Tender Document.

TENDER PROCESS SCHEDULE

1. Name of Work	EOI for empanelment from the reputed Firms/Companies/ Sole Proprietors/Authorized Dealers/Authorized Vendors/ Manufactures dealing in supply, installation, testing commissioning (SITC) and maintenance of Fire Extinguishers including maintenance of existing Fire Extinguishers as per latest BIS such as IS15683:2018, IS 16018:2022, IS 2190:2024 for its Branches/ Offices/ Cells located at located at the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. Tender ID: LHOGUW/P&E/2026-27/02
2. Availability of Application forms	The application cum tender documents can be downloaded from the Bank's web-site "www.sbi.co.in " under procurement news and the SBI e-tender portal website : https://www.tenderwizard.com/SBIETENDER from 03.07.2026 to 31.07.2026.
3. Last Date & Time of submission of application on online e-tender portal	Online uploading of signed and scanned copies of all documents with the application forms through the SBI e-tender portal website: https://www.tenderwizard.com/SBIETENDER Upto 17:00 hrs on 31.07.2026
4. Date and time of opening of online application	31.07.2026 at 17:30 hrs.



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5. For clarification and other details	Please contact: Fire Officer (Premises & Estate Department): 7012202570, Email id – agmpe.lhoguw@sbi.co.in & CC to fo.lhoguw@sbi.co.in
6. Agency for arranging online bidding	SBI Service Provider: M/s. Antares Systems Limited, Registered Office:#24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Ph.:080-49352000/40482000 Fax:080-49352034 Help Desk: 9073677150 / 151 / 152 / 1800-3096630 / 080-40482100 / 033 4604 6611 Contact Persons: 1. Mr. Subrata Sheet Mobile No.: +91 96747 58723 e-Mail: subrata.s@antaressystems.com 2. Mr. Kushal Bose Mobile No.: +91 96747 58719 e-Mail: kushal.b@antaressystems.com
7. Pre-Bid meeting Date and Time	13.07.2026 AT 10:30 AM Venue: PREMISES & ESTATE DEPARTMENT 3RD FLOOR A-BLOCK, SBI LHO BUILDING, P.O. ASSAM SACHIVALAYA, DISPUR, GS ROAD GUWAHATI - 781 006, ASSAM
8. Date of Presentation & Demonstration of Product/Equipment	Will be communicated in due course to the Pre-qualified bidders via e-mail only
9. Validity of Empanelment list	Empanelment of applicants for the purpose will remain valid for a period of three years from the date of empanelment ; however, the same is subject to review by the Bank. The performance of the contractors will be reviewed on yearly basis or as per discretion of the Bank for determining their continuation or removal from the panel during this period. Bank may carry out fresh empanelment after completion of 3 years, or may further extend its validity as deemed necessary by the Bank on the approved rate, terms and conditions. The bank may at its sole discretion review the rates , but not under any obligation to do so , as and when felt necessary
10. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time and venue .	
11. SBI reserves the right to accept/reject any/all application(s) without assigning any reason thereof.	



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a. The proposed empanelment exercise is meant for enlisting qualified and competent vendors to fulfill the following objective:

- i. Acceptance for executing Annual Maintenance Contract (AMC) in respect of existing **system already** installed in Branches would be a mandatory condition.
- ii. To undertake fresh installation where warranted, as per new specifications laid down by the Bank for the future requirements at the Branches/Offices of approved Brand / Make as per relevant BIS.
- iii. To create and have a pool of readily available vendors capable of supplying required systems, equipment's / components, or services as per laid down specifications at competitive rates without loss of time.

b. The evaluation for inclusion on bank's panel for the above said purpose will be based on the banks laid down eligibility criteria, (experience, turnover, feedback from other circles/ reputation, empanelment with other Bank's PSU's, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc.) and if found necessary may also include inspecting the works undertaken by them. Evaluation will be done by designated committee of the Bank based on the details furnished and evaluation of works, eligibility criteria, the applicants will be shortlisted for empanelment. Decision of the Bank regarding selection / rejection for empanelment will be final. Mere submission of application does not guarantee for empanelment.

e. For clarification, if any please contact **Circle Fire Officer**, Premises & Estate Department, SBI LHO, Guwahati on E-mail: **fo.lhoguw@sbi.co.in**.



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SECTION-2

DEFINITION OF TERMS & TERMINOLOGIES

- i. **AMC-** means Annual Maintenance Contract of the said system.
- ii. **Applicant / bidder** : Shall mean Firms/Companies/Proprietors/Authorized Dealers/ Authorized Vendors/ Manufactures willing to submit Expression of Interest (EOI).
- iii. **'SBI /Bank/Purchaser'** shall mean State Bank of India having its local Head Office in Guwahati
- iv. **'Bidder'** shall mean party who quotes against this enquiry.
- v. **'Contractor'** shall mean the successful 'BIDDER' whose bid has been accepted by the Bank and on whom Purchase/Work Order will be placed.
- vi. **'Contract/Work Order'** shall mean the order specifying works and associated specifications to be executed by "Bank and Contractor."
- vii. **'Contract Period'** shall mean the period during which "Bank" and "Contractor" shall execute the entire contract as agreed.
- viii. **'Drawings'** shall mean all drawings furnished by Fire Engineer / Bank for basis of proposal or for carrying out works, from time to time; all drawing submitted by applicant provided such drawings are acceptable to Fire Engineer/Bank
- ix. **Exit Plan** - A plan for the emergency evacuation of the premises.
- x. **'Fire Engineer'** shall mean Fire Engineer / Fire Officer appointed by Bank for the project.
- xi. **Floor** - Area contained on each storey of the building.
- xii. **Fire Engineer's Instructions'** shall mean instruction oral or written, drawings, direction, explanations issued by Consultant / Fire Engineer / Architects on be-half of the Bank from time to time during period of contract. (All 'oral' instructions shall be authenticated by written instructions immediately.)
- xiii. **'Guarantee Period' / "Defect Liability Period"** shall mean period during which the plant / equipment and installations shall bear on it.
- xiv. **Maintenance** - Repair service, including periodic inspections and tests, required to keep the fire extinguisher and its components/parts in an operative condition at all times, and the replacement of the components/parts when they become undependable or inoperable for any reason.
- xv. **'Month'** shall mean Calendar month
- xvi. **'Guwahati Circle'** shall means branches/offices/premises of State Bank of India in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh.
- xvii. **'PROJECT'** shall mean the project specified in tender.
- xviii. **'SITE'** shall mean the actual place of work as detailed in specification / tender.
- xix. **SITC-** means Selection-Installation-Testing-Commissioning of the said system.
- xx. **'SPECIFICATIONS'** shall mean collectively all the terms and stipulations contained in those portions of contract as general and special conditions, amendments, deletions, revisions as made in agreement or written agreements made pertaining to method of work
- xxi. **'UR'** means quote unit rate.



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SECTION-3

INSTRUCTIONS TO THE APPLICANTS

GENERAL

SBI hereby publish the TENDER on e-tendering Portal (Website): <https://www.tenderwizard.com/SBIETENDER> in Electronic mode hereinafter referred as “e Tendering” and TENDER will be hereunder called as “e-Tender”. The e-tender published online through above portal (website) consisting of standard tender conditions, specifications, schedule of quantities, drawings (if any) for above referred work. Please note that copy of the above e-tender can be downloaded from above portal (website) and should be mandatorily submitted in **Online Electronic Mode** hereinafter referred as “**Online Offer**”. The submission of Online offer duly Encrypted & Digitally signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before As per the key Dates mentioned in the Tender Notice in this document and online portal for above tender.

Instructions

1. Tender Bidding Methodology:

Electronically Sealed Bid System – Two Stage - Two Envelopes’

2. Broad outline of activities from Bidders prospective

1. Procure a Digital Signing Certificate (DSC)
2. Register on the e-Procurement portal: <https://www.tenderwizard.com/SBIETENDER> (The contractors need to upload scan copy of their valid empanelment letter in the portal otherwise their registration would be cancelled)
3. Create Users and assign roles on the above portal
4. View Notice Inviting Tender (NIT) on the above portal
5. Download Official Copy of Tender Documents from the above portal
6. Clarification to Tender Documents on the above portal
7. Bid-Submission on the above portal
8. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
– Opening of Technical-Part
9. Post-TOE Clarification on the above portal (Optional)
– Respond to SBI’s Post-TOE queries
10. Attend Public/Limited Online Tender Opening Event (TOE) on the above portal
– Opening of Financial-Part (Only for Technical Responsive Bidders)

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

3. Digital Certificates

For integrity of data and authenticity/ non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class II or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

4. Registration

To use the Electronic Tender portal : <https://www.tenderwizard.com/SBIETENDER> vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-a-vis Authorized Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site.



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Note: After successful submission of Registration details please contact to the Helpdesk of the portal to get your registration accepted/activated.

Help Desk: 9073677150 / 151 / 152 / 1800-3096630 / 080-40482100 / 033 4604 6611

Contact Persons:

1. Mr. Subrata Sheet
Mobile No.: +91 96747 58723
e-Mail: subrata.s@antaressystems.com

2. Mr. Kushal Bose
Mobile No.: +91 96747 58719
e-Mail: kushal.b@antaressystems.com

IMPORTANT NOTE: In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public/limited tender opening event, during e-auction, it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e-procurement/ e-auction service-provider's end (in the server, leased line, etc.) due to which all the bidders face a problem during critical events, and this is brought to the notice of SBI by the bidders in time, then SBI will promptly re-schedule the affected event(s).

5. AUTHORIZATION CERTIFICATES TO THE TECHNICIAN: Shortlisted Vendors shall submit the name of Service Engineers/ Technicians to the Bank and further Bank's Fire Officer, posted at P&E Deptt, LHO, Guwahati will evaluate the competency of the Service Engineers/Technicians and if found suitable authorization letter will be issued to perform the work at SBI Branches/Offices. Without specific authorization, no persons shall be allowed to visit / attend the Breakdown / AMC /New Installation of the System in SBI Branches/Offices. At any point of time, it is found that any unauthorized technician enters bank premises it will be treated as breach of contract and empanelment may consequently be cancelled.

6. MSEs as defined in MSE Procurement Policy issued by GOI or bidders who are registered with Central Procurement Organizations are exempted from clause of EMD subject to the providing of copy of such Registration Certificate.

7. After scrutiny of applications for empanelment of vendors, Price bids will be invited through online/GeM Portal from the technically short-listed applicants/ vendors only after successful demonstration of the equipment's. Communication of selection on Bank's panel will be made in this regard.

8. No communication will be made to those applicants whose names are not included on Bank's panel after short listing exercise.

9. Applicants selected in the Bank's panel will be informed about the same after finalization of the panel. The successful applicants have to submit **Bank Guarantee/Security Deposit of Rs.1 lakh** from a scheduled bank other than State Bank of India. The Security Deposit will be released only on successful completion of the empanelment period and warranty period of one year. If the successful bidders fail to execute the work as per Banks specifications / schedule, their Security Deposit will be forfeited.

10. Decision of the Bank regarding selection of Firms / Organizations will be final. The Bank is not bound to assign any reason for acceptance / rejection of any applications.

11. Applications containing false, incomplete and/or inadequate information are liable to be rejected. Also, mere fulfillment of eligibility criteria does not guarantee selection.



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12. While deciding upon the empanelment of Firms/Organizations, great emphasis will be laid on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with Bank as well as other related agencies.

13. Each page of the application will be signed and stamped. The application shall be signed by persons/ persons on behalf of the organization having necessary authorization/ Power of Attorney to do so **(Certified copies to be enclosed)**.

14. If the space in the Performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Performa and serial number. Separate sheets shall be used for each part. However, the format shall be strictly as per Performa.

15. While filling up the application, clarification, if any, may be obtained from the office of Assistant General Manager (Premises & Estate), A Block, 3rd Floor, State Bank of India, Local Head Office, Guwahati.

16. Canvassing in any form in connection with selection is strictly prohibited and the application of such persons / organizations will be liable to rejection.

17. Those who are already empanelled and wish to do the work in this category need to apply afresh.

18. Bank reserves its right to reject any / all the applications without assigning any reasons, whatsoever, therefore. Incomplete / partly filled applications without relevant enclosures may not be considered for evaluation and would be rejected.

19. In case of any dispute arising out of or in relation to this EOI, the dispute shall be resolved by way of Arbitration and the decision taken by the Arbitrator who will be appointed by the Bank will be final and binding on the Applicant / Vendor. The place of arbitration shall be at Guwahati and its proceeding shall be governed by Arbitration & Conciliation Act, 1996 as amended from time to time. Legal disputes, if any, shall be subject to the exclusive jurisdiction of Courts in Guwahati only.

20. It will not be binding on the Bank to invite all the empanelled firms / vendors/firms to participate in various works. The Bank may prepare a select list out of the empanelled firms/vendors/firms to participate in a/any work.

21. Bank is not responsible for the late receipt/ non receipt due to postal delay, strikes or any other reasons. The applications received on the given date and time will only be taken up for further evaluation.

22. One bidder will be allowed to offer only one company product for participating in the tender process. The product / make should compile the technical specification as per this tender document and demonstration of the same will be evaluated only.

23. Vendors/firms so empaneled should comply with all statutory and labour laws, rules and regulations of central/state govt. at their own cost.

24. Training to be provided by manufacturer at site to Department officers. Operator level training should be provided by the applicant at their own cost.

25. If at any stage the information furnished by the applicant is found to be incorrect / inaccurate the empanelment of the applicants is liable to be cancelled at the sole discretion of the Bank.



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26. Bank will not enter any correspondence with applicant except in case of clarification sought with regard to this document only if considered appropriate by the Bank.

27. The Bank reserves the right for **reverse auction** from the successful bidders.

28. Intending applicants are required to submit their applications with full biodata giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing etc. in the enclosed form which will be kept confidential.

29. The agencies / firms / manufacturers shall not use logo and name of the State Bank of India on their letter head, sign board and rubber stamp etc.

30. Applicants Having Near Relatives:

Applicants having near relatives in the State Bank of India should declare the details as per **Annexure -H**.

31. The Bank reserves the right to review the applicant's performance across empaneled organizations and may reject the application if performance is found unsatisfactory.

32. In financial/price bid, the rate quoted by applicant must not be unreasonably low/high (abnormally low/abnormally high), and in that case, Bank reserves its right to seek clarification for the same and to reject the application, in case proper justification is not furnished by the applicant.



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SECTION-4

SCOPE OF WORK

4.1 Supply, installation, commissioning, and maintenance of Fire Extinguishers including maintenance of existing Fire Extinguishers for its Branches/ Offices/ Cells located in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh as and when required in accordance with technical specification. **Applicant having approved Make/Brand/OEM of CEASEFIRE/ KANEX / SAFEX / LIFE GUARD / MINIMAX any equivalent brand (Equivalent Brand must be acceptable to the Bank) for Fire Extinguisher System may only apply.**

4.2 Contract Period: Empanelment of applicants for the purpose will be **for a period of three years**; however, the same is subject to review by the Bank. The performance of the contractors - will be reviewed on **yearly basis** or as per discretion of the Bank for determining their continuation or removal from the panel during this period. Bank may carryout fresh empanelment after completion of 3 years, or the rate contract may be further extended as deemed necessary by the Bank on the existing rate, terms and conditions. The bank reserves the right review the rate rates as per the market trend.

4.3 The work under this section shall consist of furnishing all labour, material, equipment, and appliances necessary and required to completely install Fire Extinguisher as required by the drawings and specified here in after or given in the schedule of quantities.

4.4 The vendor has to performed the AMC work as per IS: 2190 and other relevant BIS standards for all **the branches/offices** in the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh and perform under noted work on sole discretion of the Bank:-

- a. Mandatory Visits: AMC will include mandatory minimum ONE visit in a year and any number of breakdown calls. Noncompliance of the mandatory visit schedule by the vendor will invite penal action which would be termination of the contract agreement. No extra charges will be paid for emergency visit/visits during the contract.
- b. Representative (trained technician) to carry out maintenance as per given schedule and scope of work. Any failure on this aspect shall invite penal action. A copy of the said report shall be duly signed by the Branch Manager as a record of orderly progress of the contract.
- c. Representative (trained technician) of the firm should arrange to visit branches/offices during working hours and will carry firm's issued identity card in original, a copy of AMC allotment letter.
- d. The said contract shall be an all-inclusive contract and shall entail free repair / replacement of any mounting pins/nails, relocations in the branch's premises. No charges other than the stipulated Annual Maintenance Charges shall be payable by the Bank on any account.
- e. The refilling and maintenance of the fire extinguishers and periodicity of Refilling, Hydraulic Pressure testing should be as per latest IS: 2190:2024. The refill packs/materials will be used as per BIS marked. Pressure testing of fire extinguishers and changing of components, if required. The refilling and spare parts cost will be paid by the bank as per approved rates.
- f. The periodicity of refilling of different types of fire extinguishers may be decided by the bank keeping in view of the staff training and weather conditions of the location of the branch/office.



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g. SCHEDULE FOR REFILLING, SERVICING & MAINTENANCE:

S. No.	Type of Extinguishers	Schedule for Refilling	Schedule for Servicing
i.	Portable Fire Extinguisher (Water, Mechanical Foam), (Gas cartridge, Stored Pressure)	Once in three years or if the pressure is low (in case of stored pressure)	Annually
ii.	Wheeled Fire Extinguisher (Water, Mechanical Foam)	Once in three years or if the pressure is low (in case of stored pressure)	Annually
iii.	Portable Fire Extinguisher (Dry Powder ABC/BC), (Gas cartridge)	Once in three years	Annually
iv.	Portable & Wheeled Fire Extinguisher (Carbon Dioxide Type Extinguishers)	Once in five years	Annually
v.	Portable & Wheeled Fire Extinguisher (Dry Powder ABC/BC, Automatic Modular), (Stored Pressure)	Once in five years	Annually
vi.	Clean Agent Fire Extinguishers (Stored Pressure)	Once in five years	Annually

NOTE: All extinguishers shall be maintained as per IS: 2190:2024. In case of gas cartridge type, if pressure loss is less than 10% of its original weight then it should be refilled/replaced.

h. SCHEDULE FOR HYDRAULIC PRESSURE TESTING (HPT):

S. No.	Type of Extinguishers	Schedule of test interval For HPT	Minimum Test Pressure (Kg/Cm2)	Time for which Pressure is maintained. (Time in Seconds)
i.	Water Type	3 years	35	150
ii.	Foam Type	3 years	35	150
iii.	Dry Powder Type	5 years	35	150
iv.	Carbon Dioxide Type	5 years	225	30
v.	Clean Agent Type	5 years	35	150

NOTES: -

- Every extinguisher with Cap shall be hydraulically pressure tested (HPT) as per the schedule given above. Extinguisher which fails in this requirement shall be replaced. Test certificates should be submitted in the branch/office.



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- ii. The carbon dioxide type fire extinguishers shall be pressure tested every time when the cylinders are sent for recharging (after periodic discharge test or otherwise) to the pressure specified in IS: 2190:2024.
- iii. In case of Fire Extinguisher while servicing, if any refill is found to be leaked or pressure has gone down, fully or partially or any other defect is found, the same will be brought to notice of the Branch Manager. Accordingly, the refilling will be done only after rectification of the defect, notwithstanding the periodicity of refilling.
- iv. **In case of HPT of CO2 type fire extinguishers, fire extinguishers should be fitted with metal neck ring with having HPT DONE (month, year) and HPT DUE (month, year) is embossed.**
- v. **CO2 shall meet requirement of IS 15222 and should be recharged by approved CO2 filling agency. HPT certificate should be provided by the firm as per CCE / PESO guidelines.**
- vi. Please note that refilling/servicing/maintenance of fire extinguishers is a continuous process and it is required to be carried out once as per their allotted frequency or earlier (in case, the extinguisher has been used to extinguish fire). The due date for refilling/servicing/maintenance must be strictly adhered to and no delay will be acceptable beyond 7 days of due date.

i. LIFE OF FIRE EXTINGUISHERS:

S. NO.	TYPE OF FIRE EXTINGUISHERS	LIFETIME IN YEARS
i.	Water Type (Gas cartridge/Stored pressure) Fire Extinguishers	10 Years
ii.	Dry Powder Type (Gas cartridge/Stored pressure), (BC/ABC) Fire Extinguishers	10 Years
iii.	Carbon Dioxide Type Fire Extinguishers	15 Years
iv.	Automatic Modular Type Fire Extinguishers (ABC MAP 90 Based)	10 years
v.	Clean Agent	10 years
NOTE: Life of extinguishers shall be considered from date of manufacture of extinguishers. In case of failure in hydraulic pressure testing, extinguisher shall be rejected immediately before the lifetime given above.		

j. HISTORY CARD OF FIRE EXTINGUIHER: SERVICING / MAINTENANCE / REFILLING / HPT:

Vendors /Firms must maintain a record in their book of records wherein schedule for refilling / servicing are mentioned and accordingly performed the work of Refilling/Servicing within the due date and paste a service slip / tag (Bin Card inside transparent plastic cover) at the fire extinguishers body as sample given below: (Service / Maintenance Slip (should be with good quality of adhesive if pasted on body) for Fire Extinguisher / Modular).

NOTE: PREFERABLE SIZE: 6.0" X 5.0" on hard paper with plastic cover and having two holes on the top with thread/dhaga for fasten/bind with body of fire extinguishers

- k. **Nomenclature of the Fire Extinguishers:** Proper nomenclature should be provided (preferably with permanent paint/marker/sticker) for each fire extinguisher for easily monitoring for their necessary refilling/HPT/maintenance frequencies.

For example:

Nomenclature for 6 kg ABC type Fire extinguisher: (BRANCH CODE) 600...

Nomenclature for 4.5 kg CO2 Fire extinguisher: (BRANCH CODE) 400...

Nomenclature for 22.5 kg CO2 Fire extinguisher: (BRANCH CODE) 220...

Nomenclature for 9 liters Water type Fire extinguisher: (BRANCH CODE) 900...



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FRONT SIDE OF HISTORY CARD

HISTORY CARD				
Vendor / Firm Address and contact nos.				
Branch Name:			Branch Code:	
Type of Fire Extinguisher:			Capacity:	
Make/Brand:			Body/Serial no.	
Supply Date:				
S. No.	Refilling Date	Next Due Date of Refilling	Remarks	Sign of Technician
1.	15/07/2023	14/07/2026 (Water, stored pressure)	OK / NOT OK	
2.	15/07/2023	14/07/2026 (Water, gas cartridge)	OK / NOT OK	
3.	15/07/2023	14/07/2026 (Powder, gas cartridge)	OK / NOT OK	
4.	15/07/2023	14/07/2028 (Powder, stored pressure)	OK / NOT OK	
5.	15/07/2023	14/07/2028 (Powder, automatic modular)	OK / NOT OK	
6.	15/07/2023	14/07/2028 (CO2)	OK / NOT OK	
S. No.	HPT Done date	HPT Due date	Remarks	Sign of Technician
1.				
2.				
3.				
S. No.	Servicing Date	Next Due date of Servicing	Remarks	Sign of Technician
1.	12/01/2025	11/01/2026	OK / NOT OK	
2.	15/12/2025	14/12/2026	OK / NOT OK	
3.				
4.				
Name of supervisor:			M. NO.:	
Name of technician:			M. NO.:	



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BACK SIDE OF HISTORY CARD

IMPORTANT INSTRUCTIONS FOR FIRE EXTINGUISHER

S.No	Type of Fire Extinguisher	Operating Instructions and Refilling / Servicing Periodicity
1	Water CO2 9 Ltrs. (CT/SP)	Usage: Preferably use for Solid Combustible Materials like Wood, Paper, Rubber & Plastic except Electrical Appliances. Operation: Follow Acronyms PASS - Pull the Pin, Aim at the Base of Fire. Squeeze Handle & Sweep side to side. Refilling: Once in a THREE Year Servicing: Once in a Year
2	ABC 6Kg (CT/SP)	Usage: Preferably use for Electrical Appliances like Electric Main Panel, DG Set Transformer etc, . Operation: Follow Acronyms PASS - Pull the Pin, Aim at the Base of Fire, Squeeze Handle & Sweep side to side. Refilling: Once in a Five Year (Stored Pressure), Once in a Three Year (Cartridge type) Servicing: Once in a Year
3	Carbon Di-Oxide (CO2 4.5 Kg/22.5 Kg)	Usage: Preferably use for Electronic Equipment like Computer, ACs, Fan, UPS, Server, and also for Important Documents etc. Operation: Follow Acronyms PASS - Pull the Pin, aim at the Base of Fire, Squeeze/Rotate wheel Anti clockwise & Sweep side to side. Refilling: Once in a Five year Servicing: Once in a Year
4	5 Kg ABC/Clean Agent Modular Fire Extinguisher	Usage: Preferably use in UPS Room and Back Side of ATM Room above the Battery/UPS Machine Operation: Automatic Operation as and when Room Temperature Increase beyond 68°C (Sixty-Eight Degree centigrade) Refilling: Once in a Five year Servicing: Once in a Year

Note: The above-mentioned AMC Service Report is a sample format, Bank is liable to update the format as per requirement.

Note: Apart from the above annual visit, all complaints / breakdown calls will have to be attended free of cost **within 24 hours** in the city / local branches and **within 72 hours** for outstation branches.

An alternative (standby) serviceable unit/fire extinguisher shall be provided in case the existing unit has to be taken out for necessary repairs/refilling/servicing and the original unit / part shall be refitted/refilled/HPT/maintained/repared at the earliest and again restored at the same location.



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I. DEMONSTRATION /TRAINING ON HANDLING OF FIRE EXTINGUISHERS

Imperative Training / demonstration on handling of Fire Extinguishers is vital role for the Bank's staff posted at the Branches / Offices. Therefore, to avert any Fire Incident in its incipient stage the occupants, must have the knowledge on handling /operation of the Fire Extinguishers available at the site. It is necessary for the Vendors / Firms /Contractors, to visit the Branches for refilling /Servicing as per schedule (whenever they due), or on any Breakdown whenever warranted. Representative of the Firm must conduct demonstration with prior permission to the BM to conduct a small training session (10-15 minutes) during refilling / servicing of the due Fire Extinguishers. The details of training /demonstration must be recorded in Security Information register and mentioned in Service Certificate issued to the Branches/Offices.

m. SERVICE CERTIFICATE / REPORT

Three copies of visit report will be prepared after testing / maintenance of the system by the authorized technician of the company. The Branch Manager/Authorized officials will stamp and countersign all reports after satisfying them that the Extinguishers are properly serviced/refilled.

- i. One copy will be handed over to the Branch,
- ii. Second copy to be retained by the Vendor,
- iii. Third copy shall be sent to Fire Officer, LHO/AO on quarterly interval along with forwarding letter and highlight of the severe abnormalities if any.

n. SUBMISSION OF REPORT OF AMC OF FIRE EXTNGUISHERS:

Vendors/Firms should submit the softcopy of the AMC of Fire Extinguishers on monthly/quarterly basis of branch/office as mentioned below:-

S. No.	Branch Code	Branch Name	RBO/ AO	Serial No., Make & MFG year	Date of Annual Maintenance & due date	Date of refilling & due date	Date of HPT & due date	Remarks (if any)
1								
2								
3								
4								
5								

Note: The above-mentioned AMC Service Report is a sample format, Bank is liable to update the format as per requirement.

- o. If any Fire incident happened in the allotted area of firm, then technician should visit the branch /office on the same day/within 12 hrs.**
- p. The firm should keep the stand by fire extinguisher in the branch/office, in case the fire extinguishers of branch/office is to be carried out from the branch/office for refilling/maintenance/HPT. It should be ensured that Fire Extinguishers of the branch/office should not get replaced. If any deviation is found, then penal action will be**

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taken by the bank.

q. Inspection/Maintenance Procedure for Different Types of Fire Extinguishers:-

❖ Periodic checks shall be made to ensure that:-

- The extinguisher is located in the designated place;
- The extinguisher is unobstructed and visible, with its operating instructions facing outwards;
- Operating instructions are legible;
- Seals and tamper indicators are not broken or missing;
- The extinguisher is full (by weighing or hefting);
- The extinguisher is not obviously damaged, corroded or leaking and does not have a clogged nozzle;
- Where provided, the pressure gauge reading, or indicator is in the operable range or position;
- Verify that the hanger, bracket, or cabinet is secure, undamaged, and properly mounted;
- Ensure that inspection tag, extinguisher location/identification number, hydrostatic pressure testing (HPT) tag shall be intact;
- Verify that the hose retention band is secure and properly adjusted; and
- Clean all exterior surface of the extinguisher with dry cloth and install back at its designated place.
- Powder extinguishers shall be opened only in the driest available conditions and for the minimum time necessary for examination, to minimize the effect of atmospheric moisture on the powder (powder may absorb deleterious amounts of moisture if exposed to air of high relative humidity, or if the powder is colder than the ambient air).

❖ For the balance of the procedures to be carried out when maintaining portable fire extinguishers, the extinguisher types shall be categorised as follows (AS PER BIS 2190, 2024):-

- i. Category 1 — Stored-pressure-type extinguishers with water, water with additives, or foam as the extinguishing media;
- ii. Category 2 — Stored-pressure-type extinguishers with powder or clean agent as the extinguishing media;
- iii. Category 3 — Gas-cartridge-type extinguishers with water, water with additives, or foam as the extinguishing media;
- iv. Category 4 — Gas-cartridge-type extinguishers with powder as the extinguishing media; and
- v. Category 5 — Carbon dioxide extinguishers.

S.No.	Maintenance Procedure	Category				
		1	2	3	4	5
i.	Examine and verify that the pressure-indicating device (if fitted) is reading the internal pressure correctly or, where a device is not fitted, that the internal pressure is correct as per design.	X	X	-	-	-
ii.	Examine the extinguisher body externally for corrosion or damage. If the extinguisher is slightly corroded, or has sustained minor damage, it shall be	X	X	X	X	X

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	discarded subject to hydrostatic test fail result. If heavily corroded or severely damaged, it shall be discarded.					
iii.	Weigh the extinguisher (with or without the operating mechanism, according to the manufacturer's instructions) or use suitable alternative means to check that it contains the correct mass of medium. Check the mass against the mass recorded when it was first put into service.	X	X	X	X	X
iv.	Examine the nozzle and hose (if provided) and clean if necessary. Replace if worn or otherwise not in good condition.	X	X	X	X	X
v.	Where extinguishers are designed to have the operating mechanism removed, check the operating mechanism and discharge control (where fitted) for free movement. Clean, rectify or replace if necessary. Protect the moving parts and threads against corrosion with a lubricant as recommended by the manufacturer	-	-	X	X	-
vi.	Open the extinguisher or otherwise remove the head assembly. Remove the gas cartridge.	-	-	X	X	-
vii.	(Water with additive, or foam extinguishers only.) Pour the liquid into a clean container. If evidence of deterioration is apparent (refer to manufacturer's instructions regarding specific products), discard the liquid and refill with the manufacturer's specified liquid. Where the foam concentrate or additive is in a separate container, check this for leakage. Discard leaking containers and replace with a new container and charge.	-	-	X	-	-
viii.	Clean the inside and outside of the extinguisher and examine the body externally and internally for corrosion or damage. If the extinguisher is slightly corroded, or has sustained minor damage, it shall be discarded or subjected to hydrostatic testing. If heavily corroded or severely damaged, it shall be discarded.	-	-	X	X	-
ix.	Examine the gas cartridge externally for corrosion or damage. If the gas cartridge is damaged or corroded, replace the cartridge as recommended by the manufacturer. Weigh the gas cartridge and check the mass against that marked on the cartridge. A gas cartridge which has a content less than the 10 percent of total gross weight, or which is found to be leaking, shall be withdrawn from service, or replaced by a cartridge as recommended by the manufacturer.	-	-	X	X	-
x.	Clean if necessary and pass air through the vent holes (or other venting device) in the cap.	-	-	X	X	-
xi.	Examine the branch pipe (where used) nozzle,	-	-	X	-	-

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	strainer and (where fitted) the internal discharge tube and breather valve, and clean if necessary.					
xii.	Clean and examine the nozzle, hose, and internal discharge tube for blockage by passing air through them; rectify or replace if necessary.	-	-	-	X	-
xiii.	Examine all washers, diaphragms, and hose, and replace if damaged or defective. If the hose is fitted at the bottom end of the extinguisher and a diaphragm is used, it shall be replaced.	-	-	X	X	-
xiv.	Examine the powder in the extinguisher to check that there are no visual signs of caking, lumps, or foreign bodies. Agitate the powder by inverting and shaking the extinguisher, taking care to avoid spillage. If there is any evidence of caking, lumps, or foreign bodies, if it is not free flowing, or if there is any doubt, discard all the powder, and recharge the extinguisher with the original manufacturer's powder.	-	-	-	X	-
xv.	Return the original charge to the extinguisher, topping up any loss with water, or replacing with fresh water as necessary. For water with additives, or foam, recharge the extinguisher in accordance with the manufacturer's instructions.	-	-	X	-	-
xvi.	Re-assemble the extinguisher in accordance with the manufacturer's instructions.	-	-	X	X	-
xvii.	Examine the horn, hose, and valve assembly, and clean and replace if not in good condition	-	-	-	-	X
xviii.	Check the zero error by removing the pressure gauge (make sure the pressure gauge has self-locking NRV coupling). The gauge should read "zero" when removed. Change the gauge if not showing zero reading	X	X	-	-	-
xix.	Discard the DCP powder from extinguisher if it exceeds manufacturer recommended shelf-life period.	-	X	-	X	-

Note : "X" indicate the mentioned maintenance procedure to be done

4.8 Allotment of work: It will be mandatory to accept work of Regions comprising of urban, Semi-urban as well as rural branches and vendor should be willing to take up work of supply and maintenance together. Bank has a right to allot the work for any area/region/AO to any of the successful vendors without giving priority to L1 or any other vendor. Bank has a right to allot the work / areas / region to any vendors/firms based on commonality in Fire Extinguisher so as to have a better vendor management and also as per the emergent requirement of the Bank the work could be assigned to any vendor.

4.9 AWARD CRITERIA:

- Since, the number of branches/offices in the circle is **approximately 980** and it is beyond the capability of one vendor to carry out the work as per the schedule.
- The Bank may distribute the work among multiple bidders at L-1 rates. However, if an adequate number of bidders are not willing to accept the L-1 rates and the Bank determines that execution of the entire work through a single vendor is not operationally feasible, the Bank reserves the right to cancel/re-tender the

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procurement process, wholly or partly, without assigning any reason. The number of bidders to be finalized for distribution of the work will be at the sole discretion of the Bank and binding on the participants.

- The Bank will award the Contract to the successful Vendor who has been determined to qualify to perform the Contract satisfactorily, and whose Bid has been determined to be responsive. The Bank may, if considered necessary, hold comprehensive price negotiations with L-1 vendor.
- **In case L-1 shows unwillingness to work then again commercial bidding (Online /Offline) will be done. The L-1 vendor who after bidding showed unwillingness to do work, his EMD and Security Deposit will be forfeited and will not be allowed to participate in future tender process for three years.**
- It will be mandatory to accept work of Regions comprising of urban as well as rural branches and vendor should be willing to take up work of supply and maintenance together. Once final list of panel is arrived at after financial bid, Bank has a right to allot the work / areas / region to any vendors/firms based on commonality in PFE so as to have a better vendor management and also as per the emergent requirement of the Bank the work could be assigned to any vendor.
- The allotment of vendors/firms and allocation of work shall be done by the Bank, with the overriding consideration that as far as practical/ possible the RBOs shall be the smallest unit of allocation and vendors/firms shall not share work in any RBO. For easy monitoring, effective control, easy follow up without spillover of Branches to other zones, zone wise allotment shall be considered.
- The firms will have to enter into annual maintenance contract agreement with our respective Administrative Offices / Regional Offices for servicing of fire extinguishers in the branches under their control.
- Allotment of work and the area of operation to the finally empanelled vendors/firms would be at the sole discretion of the Bank.
- The rate contract shall initially be for a period of 36 months. At the end of this period the bank reserves the right review the rate rates as per the market trend.
- Bank will not enter any correspondence with applicant except in case of clarification sought with regard to this document only if considered appropriate by the Bank.
- The ratio of distribution of branches among the shortlisted bidders will be at the sole discretion of Bank depending upon the number of bidders finally selected for empanelment at L1 rates. For easy monitoring, effective control & follow up, RBO-wise/Center-wise branches/offices will be allotted among the selected bidders. In this regard, decision of Bank will be final.
- The Bank reserves the right at the time of award of contract to increase or decrease the numbers of branches or numbers of fire alarm system required or change in location where equipments are to be supplied from what was originally specified while floating the EOI without any change in unit price or any other terms and conditions



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SECTION-5

ANNEXURE - A

PRE-QUALIFICATION CRITERIA

S. No.	Criteria	Qualification	Supporting Documents to be uploaded by the applicant
1.	Annual turnover during each of the three years ending 31 March 2026. 2023-2024 2024-2025 2025-2026	The applicants should have an average turnover of Rs. 22 lakh and above during last 03 Financial Years ending 31 March 2026. The applicants should be in the same field of business of installation and maintenance of Fire Extinguisher and should also be presently in same business. AND The company should be in profit during the last 03 consecutive years.	Attested photocopies of the last 03 years (2023-24, 2024-25, 2025-26) and certificate from Chartered Accountant on his letter head showing Profit & Loss and turnover Statement. In case of Company Balance Sheet (Audited Balance Sheet where Audit is Compulsory).
2.	Relevant Experience of the applicants	The applicants should be in the business of Fire Extinguisher during last seven (7) years as on 30/06/2026 , and should be presently engaged in field of supply, installation, testing commissioning (SITC), and maintenance of Fire Extinguisher	Documentary proof should be provided in support of experience like order copy/contract copy and installation certificate/satisfaction completion certificate from client.
3.	Working Experience in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies	The applicants should have working experience of minimum 3 nos. in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies during last 5 years as on 30/06/2026 out of which minimum 1 no. should be of Public Sector Bank during last 5 years as on 30/06/2026	Documentary proof should be provided in support of experience like order copy/contract copy and installation certificate/satisfaction completion certificate from client.

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4.	No. of installation (new installation /SITC) of Fire Extinguishers in branches/offices/ premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies	The applicants should have carried out minimum 150 nos. of installation (new installation/SITC) of Fire Extinguishers in branches/offices/ premises in PSUs/ nationalized Banks/ State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies during last 03 years as on 30/06/2026.	Copies of work Orders and proof of amount paid by the organization to the firm / work completion certificate. (Satisfactory execution of work certificate mentioning the paid amount from competent authority)
5.	No. of AMCs of branches/offices/ premises of Fire Extinguishers in branches/offices/ premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies	The applicants should have carried out minimum 300 nos. of AMC of Fire Extinguishers in branches/offices/premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies during last 03 years as on 30/06/2026.	Copies of work Orders and proof of amount paid by the organization to the firm / work completion certificate. (Satisfactory execution of work certificate mentioning the paid amount from competent authority)
6.	Back-to-back certificate from original equipment manufacturers (OEM) in support of Fire Extinguisher being offered.	Back-to-Back Support Certificate for supplying spare parts & equipments for the next minimum 5 years from the original equipment manufacturers (OEM).	Copies of all relevant certificates.
7.	Own Office	Registration certificate under Shops & Establishment act in at least one of the state of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. AND Should have an offices/ service centre in at least one of the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh and the Firms must have adequate infrastructure in terms of office, workshop in atleast one of the the State of Assam, Nagaland, Mizoram, Tripura, Manipur,	Registration certificate under Shops & Establishment act in atleast one of the state of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh. AND Copy of Property Document / Rent Agreement along with list of technically qualified staff for the job to be executed in atleast



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		Meghalaya & Arunachal Pradesh for a minimum period of last 3 years as on 30/06/2026	one of the State of Assam, Nagaland, Mizoram, Tripura, Manipur, Meghalaya & Arunachal Pradesh.
8.	Legal Structure: Private Limited/Public Limited, Partnership, LLP Proprietorship	Should be registered in India under the Indian Companies Act of 1956 or any other act as applicable , GSTs, PAN, and comply with all the labour Laws, Rules and Regulation of State and Central Government.	Copies of all relevant certificates.
9.	Arbitration/ litigation/ Blacklisted/ delisted/ de-panelled	Firms who are under arbitration/ litigation with our Bank or have been blacklisted/ de-listed/ de-panelled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (FIs) during last FIVE YEARS will not be considered.	An AFFIDAVIT by Proprietor/All Partners/Director duly declaring his/their position in the Proprietorship/Partnership/Company, as the case may be, on a Stamp Paper duly notarised, to be submitted

NOTE: The short listing of vendors will be done after scrutinizing and verification of the documents, work carried out / product demonstration & Site Visits.

Supporting documents to be uploaded by applicant in relevant order as Annexure A.



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SECTION-6

SELECTION PROCESS

6.1 EVALUATION BASED ON ELIGIBILITY CRITERION:

Bank will evaluate the application for empanelment on the basis of pre-qualification mandatory requirements based on eligibility criterion and those who meet the criteria will be evaluated based on the scoring sheet wherein cut off is **72 of 100 marks** in total and minimum score for parameters given at each requirement is mandatory for short listing the applicants for further evaluation (copy of evaluation mandatory requirements cum scoring sheet is enclosed **Annexure-M**). Also, it may kindly noted that there are some mandatory requirements (**Minimum 8 marks must be scored in each category as mentioned in referred Annexure**) in the scoring sheet which must be complied, failing which the application would not be considered although minimum qualifying marks are scored (**72 out of 100**).

6.2 EVALUATION BASED ON PRESENTATION CUM DEMONSTRATION:

Only the shortlisted applicants, based on their eligibility criteria will be invited by the Bank to make a presentation/demonstration of the equipment, highlighting their capabilities and their proposed methodology for execution of this project on all the technical specifications of the Bank.

The presentation/demonstration shall be conducted on pre decided date, time, and place, and will be intimated by the Bank, only to those applicants who meet the eligibility criteria & technically qualified. The presentation/demonstration shall be carried out at the applicants' own cost and arrangements. Applicants must carry their own setup and should not be share with others. **OEM will not be allowed to demonstrate on behalf of applicant.**

[Note: only one chance for one item will be given, and if even minor leakage/fail in HPT, unsuccessful discharge / performance noticed in any items, will leads to disqualify the applicant in demonstration and not able to participate in further process.]

The demonstration-cum-presentation will also be evaluated based on the scoring sheet wherein cut-off requirements for scoring is **35 out of 40 marks** in total, which is mandatory for short listing applicants for further evaluation. A copy of Evaluation Mandatory requirements cum scoring sheet is enclosed as **Annexure-O**. It may also be noted that there are certain mandatory requirements in the evaluation sheet, wherein applicants will be awarded 5 marks on successful demonstration and 0 marks if fails to demonstrate their product by the designated committee.

6.3 PERFORMANCE CERTIFICATE

Performance certificates must be submitted as per **Annexure- K**, by the interested applicants against successful completion of work, AMC and must be issued by the competent authority from the currently working deptt i.e. Govt. Sectors/ Public Sector Bank / PSU / Financial institution etc. issued during the current financial year but **issued not more than one months old from the date of publishing of the EOI**, and in case of applicant working with **SBI "Performance Certificates" must be issued from the AOs/RBOs by the competent authority [Not below the rank of Chief Manager (Compliance)/CM (HR & Admin) only be accepted.** Preference will be given if the Performance Certificates issued by the State Bank of India. Performance Certificate must be

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produced in original on the letter head of that organization and if applicant submitting EOI in more than one category then he may attach xerox copy by stating that original has been attached with EOI.

6.4 Based on the **Annexure- M & N “Pre-Qualification Mandatorily Evaluation cum Scoring Sheet”** the designated committee will decide to qualify /disqualify the applicants. The applicants at this stage after the satisfactory presentation, considered eligible for empanelment would then be invited to participate in the financial bid by the Bank (which could be by e-tendering) for the final selection of vendors. Marks under each parameter will be awarded by the committee but will not be disclosed to the applicants. The cut off requirements for scoring is **107 out of 140 marks** in total is mandatory for short listing the applicants for further empanelment and onwards submission of price bid.

6.5 The applicants who are included in the Bank’s panel will only be allowed to participate in price bid through e-tendering/GeM portal on prefixed date & time as decided by the Bank. If the rates, terms and conditions of Bank are accepted by them then the work will be distributed amongst the finalist as per the discretion of the Bank (**Quantum of allotment of Branches / Offices will be advised before the price bid to the eligible applicants only**). Although allotment of work and the area of operation amongst the finally empaneled vendors would be the sole discretion of the Bank.

6.6 The Bank reserves the right to assign or withdraw any work to or from any empaneled vendor or successful bidder without assigning any reasons and can cancel the empanelment by giving one month notice without assigning any reason in this regard.

6.7 Vendors so empaneled should comply with all statutory and labour laws or any other law in for, the time being, rules, and regulations of central / state government at their own cost.

6.8 Financial bid of only technically qualified applicants/Bidders (including presentation cum demonstration) will be opened.

6.9 Successful bidder shall submit the complete details of OEM/ODM of offered products. We will verify the product specifications, rates and other details from the OEM/ODM. In case of any discrepancy application of the bidder will be rejected.

6.10 If number of final shortlisted applicants is more than 20 then Bank is liable to shortlist only top 20% of the participants for further process.



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SECTION-7

GENERAL TERMS AND CONDITIONS

7.1 Bank reserves the right to purchase the equipment's/ items through **GeM portal** of Govt. of India directly and provides the same to the firm/ vendor for installation and commissioning in the required branch. However, cost of any material / component provided by the firm for installation and commissioning of the system/ equipment would be paid as per approved / prevalent market rates, including installation charges.

7.2 Indemnity: The selected bidder shall indemnify, protect and save the Bank against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any law pertaining to labour act, minimum wages act, engaging the manpower laws etc.

Selected Bidder shall keep the Bank, its Successors, Assignees and Administrators fully indemnified and harmless against loss or liability, claims actions or proceedings, if any, that may arise from whatsoever nature caused to the Bank through the action of its employees, agents, contractors, subcontractors etc.

The indemnification is only a remedy for the Bank. The Selected Bidder is not absolved from its responsibility of complying with the statutory obligations as specified above. Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages. However, indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by its customers and/or regulatory authorities.

However, the Selected Bidder would be given an opportunity to be heard by the Bank prior to making decision in respect of such loss or damage.

7.3 Liability of the Selected Bidder: Bank shall hold the selected bidder, its Successors, Assignees and Administrators fully liable against loss or liability, claims, actions or proceedings, arising out of non- fulfilment of any obligations under the Contract.

Selected Bidder shall be the principal employer of the employees, agents, contractors, subcontractors etc. engaged by the firm and shall be vicariously liable for all the acts, deeds or things done by its employees, agents, contractors, sub-contractors etc., whether the same is within the scope of power or outside the scope of power, vested or instructions issued by the Bank under the Contract to be issued for this Tender Document. Such liability of the Selected Bidder will be restricted to the actual amount of the Contract.

"Notwithstanding anything to the contrary elsewhere contained in this or any other contract between the parties, neither party shall, in any event, be liable for any indirect, special, punitive, exemplary, speculative or consequential damages, including but not limited to loss of income or profits."

7.4 Negligence by the Bidder: In connection with the work or contravening to the provisions of General Terms, if the selected bidder neglects to execute the work with due diligence or expedition or refuses or neglects to comply with any reasonable order given to him in writing by the Bank, in such eventuality, the Bank may after giving notice in writing to the selected bidder calling upon him to make good the failure, neglect or contravention complained of, within such time as may be deemed reasonable and in default of the said notice, the Bank shall have the right to cancel the Contract holding the selected bidder liable for the damages that the Bank may sustain in this behalf.

7.5 Obligations of the Bidder: The Bidder is responsible for managing the activities of its personnel



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and will hold itself responsible for any misdemeanors.

7.6 Products Certifications: The components of the Fire Extinguisher proposed to be installed by the applicant should be as per Bank specifications as mentioned in **SECTION-8 [Technical Specification & GENERAL REQUIREMENT]** and should bear ISI marked certification.

7.7 Authorization Letter:

- i. If the applicant is an authorized supplier/channel partner of a manufacturer of a proposed system, it should submit the authorization Letter from the Principal / OEM whose products are proposed.
- ii. The applicant should either be the original equipment manufacturer of the proposed system or a subsidiary company of a manufacturer company for such system or an authorized supplier/channel partner of a manufacturer of a proposed system.
- iii. If the applicant is authorized supplier of the equipment, he shall have back to back agreement with each of the original equipment manufacturer, so that direct support for maintenance, spares parts are available for **at least 5 years** from the date of installation of the system.
- iv. The Manufacturer of the equipment must have a sound and well documented Quality framework. Applicant is permitted to submit a valid ISO certificate or equivalent for the manufacturer in support of this clause. The applicant should have a well-equipped workshop and arrangements with sufficient qualified technical staff & at his support office / workshop.
- v. The Bank reserves the right to visit / inspect Applicant / Manufacturer facilities to ascertain the above facts. The Bank's representatives may visit the applicant's factory site/offices and contact his past clients for verification of information given by the applicant. The applicant will be required to give / arrange the necessary facilities for any such verification process.

7.8 Guidelines for the OEM

- i. OEM should have online dedicated support center available during working hours and a fully equipped repair and maintenance office in India. Document details to be submitted for the same for verification.
- ii. OEM should have valid relevant certification.
- iii. Documents of Manufacturing license/ Excise Registration of the OEM factory need to be submitted for verification.
- iv. A virtual tour & technical presentation of the company should be demonstration and submitted.
- v. Product Certification copies to be attached as per the specifications.
- vi. Vendor will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.
- vii. OEM to have presence in India **since Last 10 years**.

7.9 Service Support Office:

- i. The applicant should have an established office / service centre with technical personnel at least at one of these locations i.e. Guwahati, Shillong, Silchar, Jorhat and Dibrugarh. This office/service centre should have been operational for **a minimum period of last 3 years as on 30.06.2026** and as when required, the applicants also must be prepared to open additional support offices at new centers where Admin Offices are located from the perspective of providing 24 hours / 7 days, post implementation support.



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- ii. Registration certificate under Shops & Establishment act from State Government is mandatory as on date of publication of the tender notice. Complete address, contacts and Documentary evidence (Lease / Rent Agreement) for the same needs to be provided.
- iii. The contact details, specially the Telephone numbers, of service centers should remain unchanged during the currency of vendor's relation/agreement with SBI Guwahati Circle. In case, these are changed, the vendor should inform the same to the Bank 15 days in advance.
- iv. Details area of operations under Guwahati Circle are as under:-

S.NO	Network	ZONES	AREA OF OPERATION
i.	NW-I	AO Guwahati	<u>Branches / Offices are under the state of Assam covering Districts:</u> Bongaigaon, Baksa, Barpeta, Chirang, Dhubri, Goalpara, Hojai, Kamrup, Kamrup Metro, Karbi Anglong, Kokrajhar, Morigaon, Nagaon, Nalbari, South-Salmara-Mancachar, West Karbi Anglong
ii.		AO Dibrugarh	i. <u>Branches / Offices are under the state of Assam covering Districts:</u> Biswnath, Darrang, Dhemaji, Dibrugarh, Lakhimpur, Sonitpur, Tinsukia and Udalguri. ii. <u>Branches / Offices are under the state of Arunachal Pradesh covering Districts:</u> West Siang, West Kameng, Upper Subansiri, Upper Siang, Tirap, Tawang, Subansiri, Siang, Papumpare, Namsai, Lower Subansiri, Lower Dibang Valley, Longding, Lohit, Kurung Kumey, Kra Daadi, Kameng, East Siang, East Kameng, Dibang Valley, Chunglang, Anjaw.
iii.	NW-II	AO Shillong	i. <u>Branches / Offices are under the state of Meghalaya covering Districts:</u> East Garo Hills, East Jaintia Hill, East Khasi Hills, North Garo Hill, Ri Bhoi, South Garo Hills, South West Garo Hill, South West Khasi Hills, West Garo Hills, West Jaintia Hill & West Khasi Hills ii. <u>Branches / Offices are under the state of Manipur covering Districts:</u> Bishnupur, Chandel, Churachandpur, Imphal East, Imphal West, Jiribam, Kakching, Kamjong, Kangpokpi, Noney, Pherzawl, Senapati, Tamenglong, Tengnoupal, Thoubal & Ukhrul.
iv.		AO Jorhat	i. <u>Branches / Offices are under the state of Assam covering Districts:</u> Jorhat, Charaideo, Golaghat, Majuli and Sibsagar. ii. <u>Branches / Offices are under the state of Nagaland covering Districts:</u> Dimapur, Kiphire, Kohima, Longleng, Mokochung, Mon, Peren, Phek, Tuen Sang, Wokha, Zunheboto.
v.		AO Silchar	i. <u>Branches / Offices are under the state of Assam</u>



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			<u>covering Districts:</u> Kachar, Dima Hasao, Hailakandi & Karimganj. ii. <u>Branches / Offices are under the state of Tripura covering Districts:</u> Dhalai, Gomati, Khowai, North Tripura, Sepahijala, South Tripura, Unakoti & West Tripura. iii. <u>Branches / Offices are under the state of Mizoram covering Districts:</u> Aizwal, Champhai, Hnahthial, Khawzawl, Kolasib, Langtlai, Lunglei, Mamit, Saiha, Saktual & Serchip.
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7.10 Product Literatures:

- i. Applicant shall furnish Product Literature as a part of bid documents establishing the applicant's ability to supply the material as per Bank's approved specifications.
- ii. The applicant shall also submit documentary evidence in the form of literature, drawing, & data on the product offered.
- iii. Evaluation will be done on the basis of the documents submitted along with the bid without any further reference to the applicant.

7.11 The intending Manufacturer / Firm / Company / Dealer / Vendor who are under arbitration / litigation with our Bank in last five Years or have been black listed / de-listed / de-paneled by any Government / Semi Government / Nationalized Public Sector Banks / Public Sector Undertaking (PSUs) / Financial Institutes (FIs) / Corporate Offices will not be considered for Empanelment. A valid AFFIDAVIT, on a Stamp Paper duly attested by Notary / Magistrate, to be submitted to this effect along with the application. Application received without the affidavit will be summarily rejected.

7.12 Other Terms & Conditions:

- i. **BANK'S RIGHT TO ISSUE CLARIFICATIONS, ADDENDUMS, CORRIGENDUM ETC:** The Bank can at any time issue clarifications, addendums or corrigendum before finalization of empanelment. The same will be published on the Bank's website. The applicants are requested to regularly visit the Bank's website.
- ii. In case of a serious lapses or non-fulfillment of any terms & conditions, the contract is liable to be canceled with forfeiture of the 'security deposit'. Beside this Bank may take suitable action as deemed necessary.

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- iii. The Bank reserves the right through the P&E Department to make changes in method and specifications of work within the overall framework of the terms and the basket of products.
- iv. All components/sub-assemblies/spares used shall be as per the Technical Specifications approved by the Bank.
- v. The Bank, through its Fire Officer reserves the right and the vendor shall arrange to have a functional/performance test of any equipment carried out to verify the performance parameters of the equipment. In case of any deficiencies observed the contractor concerned shall be responsible for rectification of the equipment at his cost.
- vi. The Fire Extinguisher shall not have been manufactured more than **6 months prior** to the date of installation.
- vii. **Warranty Period:** For new supply of Fire Extinguisher, it shall be **12 calendar months** from the date of installation against any manufacturing defects.
- viii. Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Any liability arising out of any litigation (including those in consumer courts) due to any act or omission of the Vendor shall be directly borne by the Vendor including all expenses/fines. If any money shall, as the result of any instructions from the Labour Authorities or claim or application made under any of the Labour laws, or Regulations, be directed to be paid by the Bank, such money shall be deemed to be payable by the Vendor to the Bank within seven days. The State Bank of India, without prejudice to other rights/remedies available to the Bank, shall be entitled to recover the amount from the Vendor by deduction from money due to the Vendor or from the security deposit money.
- ix. The State Bank of India, without prejudice to other rights/remedies available to the Bank, shall be entitled to recover the amount of penalty or otherwise from the Vendor by deduction from money due to the Vendor or from the security deposit money.

7.13 Compliance with Tax Laws: The Vendor shall ensure full compliance with tax laws of India regarding this contract and shall be solely responsible for the same. The Vendor shall keep the Bank fully indemnified against liability of tax, interest, penalty etc. of Vendor in respect thereof, which may arise.

7.14 Termination of the Contract: The Bank reserves its right to cancel the entire contract in whole or part at any time without assigning appropriate reasons in the event of one or more of the following conditions:

- i. Delay in completion of the work beyond the specified periods for reasons solely ascribed to the bidder.
- ii. Serious discrepancies noted in the conduct of the work.



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- iii. Breaches in the terms and conditions of the contract.
- iv. If the bidder fails to perform any other obligation(s) under this Tender/and subsequent agreement.
- v. During contract, if any of the Vendor are found to be indulging in corrupt practices causing any loss of revenue to the Bank, Bank shall be entitled to terminate the contract forthwith duly forfeiting the Vendor's Security deposit amount.

7.15 Effect of Termination: The Bank shall make such prorated payment for services rendered by the bidder and accepted by the Bank at the sole discretion of the Bank in the event of termination, provided that the bidder is in compliance with its obligations till such date. However, no payment for "costs incurred, or irrevocably committed to, up to the effective date of such termination" will be admissible. There shall be no termination compensation payable to the bidder. Termination shall not absolve the liability of the Bank to make payments of undisputed amounts to the bidder for services rendered till the effective date of termination. Termination shall be without prejudice to any other rights or remedies a party may be entitled to hereunder or at law and shall not affect any accrued rights or liabilities of either party nor the coming into force or continuation in force of any provision hereof which is expressly intended to come into force or continue in force on or after such termination.

7.16 Publicity: Any publicity by the selected bidder in which the name of the Bank is to be used should be one only with the explicit written permission of the Bank.

7.17 Inspection of Records: All bidder's records with respect to any matter covered by this Tender Document shall be made available to the Bank or its authorized officials at any time during normal business hours, as often as the Bank deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination.

7.18 In case of any dispute, both the parties agree for sole arbitration. The said proceedings shall be conducted at Guwahati and in accordance with the provisions of Indian Arbitration and Conciliation Act 1996 or any Amendments or Re-enactments thereto.

7.19 Disclaimer: The tender would bind neither the Bank in any contract nor in an offer of an assignment/contract. The Bank reserves the right to accept any bid/ proposal or reject any or all the bids/ proposals received in response to the tender and to cancel the entire process at any time prior to award of the assignment/contract, without thereby incurring any liability to the affected respondent/s. The Bank shall not be bound to offer any reasons for such acceptance/ rejection nor shall entertain any correspondence with the rejected respondents in this matter. The Bank reserves the right to cancel the tender process altogether at any time for any reason whatsoever. Purely as the discretion of the Bank.

7.20 The Firms shall not use logo and name of the State Bank of India on their letter head, sign board and rubber stamp etc.

7.21 Non-disclosure of Information: The Selected Bidder shall not, without the Bank's prior written consent, disclose any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Bidder in the performance of the work assigned to them.



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7.22 No Commitment to Accept any Bid: Bank shall be under no obligation to accept the lowest or any other offer received in response to this offer notice and shall be entitled to reject any or all offers without assigning any reason whatsoever. Bank has the right to re-issue tender/bid. Bank reserves the right to make any changes in the terms and conditions of Tender Document that will be informed to all bidders. Bank will not be obliged to meet and have discussions with any bidder, and/or to listen to any representations once their offer/bid is rejected. Any decision of Bank in this regard shall be final, conclusive and binding upon the bidder.

7.23 Signing of the Bid: The bid shall be signed by a person or persons duly authorized by the Bidder with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

7.24 Exit Option: The Bank reserves the right to cancel the contract in the event of the failure of the bidder to agree on the terms of the contract within 30 days from the date of communication of award by the Bank and sharing of terms of contract by the Bank. If the bidder does not meet these criteria, then the Bank may at its discretion declare the next best bidder as the successful bidder. The contractor will have an option to exit from the contract if felt so, by serving a notice period of 90 days.

7.25 Force Majeure: In case either party is prevented from performing any of its obligations due to any cause beyond its control, including but not limited to act of God, fire, flood, explosion, war, action or request of governmental authority, systemic breakdown, failure of electricity supply, accident and labour trouble, the time for performance shall be extended until the operation or such cause has ceased, provided the party affected gives 10 days' notice to the other party of any such factors or inability to perform and resume performance as soon as such factors disappear or are circumvented. In case, Force Majeure continues more than 30 days, both the parties should discuss to find out mutually agreeable solution to the problem. In case, it is decided to terminate the contract, the Bank shall be required to pay the bidder only such amounts as due to it on account of completed items. The bidder shall not be liable for any loss, damage or claims under this Agreement for termination due to Force Majeure clause.

7.26 Disqualification: Any form of canvassing/lobbying/influence/query regarding shortlisting, status, etc. will be a disqualification.

7.27 Random Check/inspection of Bills & Service Certificates as well as quality of Servicing / New Installation will be carried out by the Bank Fire Officer, LHO, and severe action (as deemed fit) will be initiated against the firm if any abnormality noticed against the Bank's instruction.

7.28 CONFIDENTIALITY: The vendor or its employees are required to maintain total and complete secrecy and assure not to communicate or allow to be communicated to any person or divulge in any matter/information relating to the ideas, concepts, know-how, techniques, data, facts, figures, and all information what so ever concerning, relating to the bank and its affairs to which the employees have the access.

7.29 MODE OF PAYMENT:

i. IN CASE OF NEW SUPPLY OF FIRE EXTINGUISHER:



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In case of supply of Fire extinguishers at the new opening Branches/offices, the vendor will submit an estimate to the Branch/Office and on confirmation, will supply & install the extinguishers and submit the Bill. For all new supply of fire extinguishers, the estimate/drawing/bill will be vetted by the Fire Officer, LHO/Administrative Office and the payment will be done at the Branch/RBO/AO level.

ii. IN CASE OF REFILLING & SERVICE/MAINTENANCE OR REPLACEMENT OF EXISTING FIRE EXTINGUISHER:

If Extinguisher fails in HPT, the same should be replaced with new one of same extinguisher type as per approved rate under the buyback arrangements. On completion of the Extinguishers' installation / refilling / servicing work at the Branch/Office, the firm will submit the bills along with the work completion / installation certificate duly signed and stamped by the user branch manager, to the respective Regional Business Offices (RBOs) on quarterly basis. The respective desk officer looking after the vendor payment shall verify and confirm with the concerned branches regarding number of installation / refilling / servicing of the fire extinguishers before processing the payment of bills. If required, the desk officer may also send the bills to the Fire Officer posted in LHO/Administrative Office to verify the rates of the maintenance/installation availed by the branches.

After scrutiny of the underlying bills as mentioned above; the desk officer should process and pay the bills centrally by the respective Regional Business Office.

The payment option to the vendor should be through Cheque / NEFT / RTGS payable to the firm name only. 100% payment shall be made, after deducting TDS if applicable as per the invoices raised to the regions/offices.

All bills shall be paid within 15 days of their receipt. If any bill is delayed beyond the above period, the reasons for the same need to be conveyed to the vendor under advice to us.

The rates above are excluding Taxes.

No advance payment will be made by the Bank. Payment will be made against supply and installation of material.

7.30 PENALTY CLAUSE:

New fire extinguisher shall be installed as per directives of LHO /Administrative Office/RBOs/Branches of the Bank as per their requirements. New installation to be completed within 15 days of the receipt of the work order failing which **10% penal charges per week from the work order will be levied and deducted from the bill. Refilling to be done within 7 days of due date otherwise 10% penalty will be deducted from entire bill.**

Refilling and maintenance of the extinguishers to be completed **within 15 days of the due date; beyond 15 days of due date of refilling/maintenance**, the Bank will levy a penalty of 100/- per day for each instance of delay and up to maximum 10% of the AMC/New Installation work value (Total lump sum amount for all the branches of that particular region) and the same shall be deducted from the AMC amount as applicable. Security Deposit may also be forfeit as per discretion of the Bank.

In case of supply of sub-standard material/acts, contrary to the laid down norms, or on detection of any tendency to cheat the Bank, the contract with the company will be cancelled without prior notice and firms will be delisted or blacklisted from the Bank. **Performance Guarantee (Security Deposit)**



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of Rs.1,00,000/- (Rupees One Lakh only) shall be kept in Premises & Estate Department, LHO, Guwahati towards supply of sub-standard material/acts, contrary to the laid down norms, or on detection of any tendency to cheat the Bank, by the firm in any of the branch in allotted region. This Performance Guarantee is liable to be forfeited.

If bank suffers any loss due to poor maintenance of system / non-attending of complaints within time frame of 24 hrs. to max. 48 hours of branches/offices and max. 24 hrs of Currency Chest branches, then bank is liable to impose penalty of **20% of loss suffered by the banks**. Security Deposit may also be forfeit as per discretion of the Bank.

If bank suffers any penalty which is being imposed by auditors due to poor maintenance of system / non-attending of complaints within time frame of 24 hrs. to max. 48 hours of branches/offices and max. 24 hrs of Currency Chest branches, then bank is liable to impose penalty of **100% of penalty imposed on the banks**. Security Deposit may also be forfeited as per discretion of the Bank.

In case of repeated complaints from the Branches, the vendor's services may be discontinued and the Bank may also delist him from the panel and/or black list him from the bank. Security Deposit may also be forfeit as per discretion of the Bank.



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ANNEXURE- 'B'

INSTALLATION CERTIFICATE

1. It is certified that the following Fire Extinguishers has been installed in..... Branch (Code No.....), under Region....., Administrative Office
2. The system is installed as per State Bank of India, Local Head Office, tendering terms & conditions. All the items of the system are as per quotation no.dated have been installed in the branch and physically verified by the Branch Manager and working satisfactorily.
3. The Portable Fire Extinguisher(s) has been wall mounted/hanged at fixed at an approachable height of approx. 1.2 mm from the floor level / on ground stand / Trolley mounted Fire Extinguisher has been located at a approachable location.
4. The details of Fire Extinguishers are as below and manufacturer test certificate is also attached:-

S. no	Type of Fire Extinguisher	Capacity	Make/ Brand	MFG date (Month/Y ear)	Serial /Body Number

5. The method of operation of Fire Extinguishers has been trained to the following branch/office personal by Sri of M/S....., including the Branch Manager, Accountant, System Room in charge, Cash Officer, Guard (If posted) etc.

S. NO.	Name	Designation	Signatures
1.		BM	
2.			

Signature

(NAME.....

M/S.....

Countersigned by
Branch Manager (With Seal)

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SECTION-8

TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS

- i. **Water Type Fire Extinguishers:** It should be of **gas cartridge type and stored pressure type**, provided with **squeeze grip control valve** operating mechanism overall conforming to IS 15683 and ISI marked.
- ii. **Dry Chemical Powder (DCP/ABC) Type Fire Extinguishers:** It should be of **gas cartridge type and stored pressure type** provided with **squeeze grip control valve** operating mechanism overall conforming to IS 15683 and ISI marked.
- iii. **Carbon Dioxide Type Fire Extinguishers:** It should be of **wheel type control valve operating mechanism** over all conforming to IS 15683 and ISI Marked.

Note: All components of above fire extinguishers should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS 15683:2018 and it should be overall conforming to IS 15683 with ISI mark. The CE certified brand shall be preferred.

8(A) TECHNICAL SPECIFICATION

The following specifications required for Portable Fire Extinguisher as per IS: 15683/IS: 2190 and for Trolley Mounted Fire Extinguishers as per IS 16018. The details are as under:

8.1 DRY CHEMICAL POWDER (DCP) - ABC SQUEEZE GRIP CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Mono-ammonium Phosphate based dry powder as per IS: 15683:2018 and capable of fire-fighting class A, B and C Fires. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of dry power shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it uprightly or by piercing the squeeze grip.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 04 KG	CAPACITY – 06 KG
Approvals/certification	IS:15683, ISI Marked & CE	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A, B, C	Class: A, B, C
Fire Rating	3A, 55B	4A, 89B
Working/Operating Temperature (°C)	-30 to +55	-30 to +55
Burst Pressure	55 Kg/cm ²	55 Kg/cm ²
Service/Max. Service /Test Pressure	15/18/35 bar	15/18/35 bar

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Minimum Effective Discharge Time	13-25 Seconds	15-25 Seconds
Bulk Range % Discharge	2 to 4 meter, 95%	3 to 6 meter, 95%
Propellant	Carbon Dioxide Gas, 100-120 gm	Carbon Dioxide Gas, 100-120 gm
Thickness (Approx.)	1.6 mm	1.6 mm
Height Without Base (Approx.)	510 mm	540 mm
Diameter (Approx.)	140 (+/-10) mm	150 (+/-10) mm
Gross Weight (Approx.)	8 kg	10 kg
Extinguishing Agent Charge	Mono-ammonium Phosphate based dry powder	Mono-ammonium Phosphate based dry powder

These cartridge operated extinguishers the cartridge shall be pierced, and the pressure allowed to build for 06 second before opening the control valve.

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

b) MANUFACTURING TESTS: The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

c) COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

d) MARKING:

- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- ii The marking shall include a sequential serial number.
- iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- v The applicable statement or the equivalent shall be included in the marking: Recharge immediately after any use. The gas cartridge shall be permanently marked with:
 - a. Empty mass in gram,
 - b. Nominal full mass in gram,
 - c. Year of manufacturer, and
 - d. Name or code of the manufacturer.

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- vii. The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- viii. The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- ix. Operating instructions: the operating instructions shall be arranged as follows:
 - a) Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - b) Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- x. The extinguisher shall be marked with letters "A", "B", and "C" indicating their suitability for respective class of fires.

8.2 DRY CHEMICAL POWDER (DCP) - ABC STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Mono-ammonium Phosphate based dry powder as per IS: 15683:2018 and capable of fire-fighting class A, B and C Fires. The method of expulsion of the extinguishing media shall be by pressing the squeeze grip of the assembly valve assembly.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY - 02KG	CAPACITY - 04KG	CAPACITY - 06KG
Approvals/certification	IS:15683, ISI Marked & CE	IS:15683, ISI Marked & CE	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A, B, C	Class: A, B, C	Class: A, B, C
Expelling agent	Nitrogen (UHP Grade)	Nitrogen (UHP Grade)	Nitrogen (UHP Grade)
Fire Rating (Min)	2A, 34B	3A, 55B	4A, 89B
Working/Operating Temperature (°C)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure	55 Kg/cm ²	55 Kg/cm ²	55 Kg/cm ²
Service/Max. Service /Test Pressure	15/18/35 bar	15/18/35 bar	15/18/35 bar
Minimum Effective Discharge Time (approx.)	14 sec	18 sec	24 sec
Average range of throw	2 meter	3 meter	5 meter

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Average discharge	95%	95%	95%
Thickness (Approx.)	1.6 mm	1.6 mm	1.6 mm
Height (Approx.)	380 mm	490 mm	530 mm
Diameter (Approx.)	106 ± 10 mm	140 ± 10 mm	150 ± 10 mm
Empty weight (approx.)	1.4 kg	2.6 kg	2.9 kg
Full weight (Approx.)	3.4 kg	6.6 kg	8.9 kg
Extinguishing Agent Charge	Mono-ammonium Phosphate based dry powder	Mono-ammonium Phosphate based dry powder	Mono-ammonium Phosphate based dry powder

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

b) MANUFACTURING TESTS: The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

c) COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

d) MARKING:

- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- ii The marking shall include a sequential serial number.
- iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- v The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- vi The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- vii Operating instructions: the operating instructions shall be arranged as follows:
 - a) Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - b) Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.

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viii. The extinguisher shall be marked with letters "A", "B", and "C" indicating their suitability for respective class of fires.

8.3 CARBON DIOXIDE (CO₂) GAS TYPE FIRE EXTINGUISHERS:

- a) These Extinguishers shall be based on CO₂ gas. The Carbon Dioxide (CO₂) gas shall confirm to IS: 15222. The quantity shall be determined by weighing. The filling ratio is the ratio of mass of liquefiable gas that is allowed to be filled into the container in view of safety considerations to the mass of water required to fill the container at 15 degrees centigrade. It is operated by holding upright, removing the locking pin or seal or safety device from the **wheel type control valve operating mechanism**.
- b) The Extinguisher is made from **seamless** manganese steel cylinders confirming to IS: 7285 with ISI Marked & **approved from Chief Controller of Explosives (CCE)**. Valve confirming to IS: 3224 with ISI Mark.
- c) The extinguisher discharge horn shall be constructed to withstand crushing when 25 kg applied to its extremity for 5 min immediately after having completely discharged the extinguisher through the horn. Check that the horn does not show any evidence of cracking or breakage.
- d) **PERFORMANCE & CONSTRUCTION REQUIREMENT:**

PERFORMANCE	CAPACITY – 3 kg	CAPACITY - 4.5 kg	CAPACITY - 22.5 kg
Approvals/certification	IS:15683, ISI Marked, CE & PESO	IS:15683, ISI Marked, CE & PESO	IS: 2878, ISI Marked, CE & PESO
Fire Rating (Min)	21 B	55 B	89 B
Working / Operating Temperature (Degree Centigrade)	-30 to +55	-30 to +55	-30 to +55
Burst Pressure (Approx.)	335-350 bar	335-350 bar	335-350 bar
Cylinder Testing Pressure	225 bar	225 bar	225 bar
Minimum Effective Discharge Time	08-15 Second	08-17 Second	20-60 Second
Range (approx.) , Discharge	2-meter, 95%	2-meter, 95%	2-meter, 95%
Thickness (Approx.)	4.2 mm	4.2 mm	5.5 mm
Height (Approx.)	435-545mm	610-700 mm	1030 mm
Diameter (Approx.)	140 (+/- 10) mm	140 (+/- 10) mm	232 (+/- 10) mm
Gross Weight (Approx.)	12.5 kg	17 kg	84 kg
Extinguishing Agent Charge	CO ₂ Gas	CO ₂ Gas	CO ₂ Gas

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CONSTRUCTION: The cylinder body, discharge fittings, trolley, valve, (i.e. Nozzle, Hose, etc) shall be confirmed as per Indian Specification IS: 15683 & IS: 2878.

e) PAINTING:

- Each Extinguisher shall be painted fire red confirming to shade No. 536 or 537 of IS: 5.
- A picture showing a man operating the extinguisher in the correct manner shall be shown on the body of the extinguisher.
- The extinguisher shall be marked with the letters B, & C indicating their suitability for respective classes of fires as laid down in IS: 2190:1992.

f) MARKING: Each extinguisher shall be clearly and permanently marked with the following information:

- Manufacturer's name or trade - mark, serial No., and year of manufacture shall be **EMBOSSSED** at the bottom ring/body/neck.
- Method of operation in prominent letter. □ The words "Carbon Dioxide Type" "class BC □ Capacity of the extinguisher in kg.
- Year of manufacturer of extinguisher and date of refilling.
- Source, Year of manufacture of the cylinder and its test pressure.
- The product shall be marked with BIS Standard Mark.

The following information to facilitate filling or recharging shall also be marked on the head of extinguisher or on the neck of the cylinder:

- the weight of extinguisher (to include operating head, Internal discharge tube and carrying handle but not any hose or discharge horn assembly) shown as EW.
- Filled weight of extinguisher (to include operating head, internal discharge tube, carrying handle and gas filled contents but not any hose or discharge horn assembly) shown as FW.

8.4 WATER CO2 SQUEEZE GRIP CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers shall water as per IS: 15683 and **capable of firefighting class A** Fire. Propellant in cartridge operated extinguishers shall be carbon dioxide gas cartridge. The method of expulsion of water shall be by means of pressure produced from compressed or liquefied gas from gas cartridge attached to the cap after piercing it uprightly or by piercing the squeeze grip.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY - 9 Liter
Approvals/certification	IS:15683, ISI Marked
Fire Rating (Min)	2A
Working/Operating Temperature (°C)	+05 to +55
Burst Pressure	55/80 bar (min)
Cylinder Testing Pressure	35 bar
Service / Working Pressure (Approx.)	14-15bar
Minimum Effective Discharge Time	13-42 Second

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Bulk Range % Discharge	02-07 meter, 85%
Propellant	Carbon Dioxide Gas Cartridge
Thickness (Approx.)	1.6 mm
Height (Approx.)	570-585 mm
Diameter (Approx.)	175-180 (+/- 10) mm
Gross Weight (Approx.)	12-15kg
Extinguishing Agent Charge	Water

These cartridge operated extinguishers the cartridge shall be pierced and the pressure allowed to build for 06 second before opening the control valve.

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS:15683).

- b) MANUFACTURING TESTS:** The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- c) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- d) MARKING:**
- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - ii The marking shall include a sequential serial number.
 - iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - v The applicable statement or the equivalent shall be included in the marking:
Recharge immediately after any use.
 - vi The gas cartridge shall be permanently marked with:
 - i. Empty mass in gram,
 - ii. Nominal full mass in gram,
 - iii. Year of manufacturer, and
 - iv. Name or code of the manufacturer.
 - vii The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.

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- viii The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- ix Operating instructions: the operating instructions shall be arranged as follows:
- i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- x) The extinguisher shall be marked with letters "A" indicating their suitability for respective class of fires.

8.5 WATER SQUEEZE GRIP STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers is suitable for Class "A" Fire such as wood, furnishings, cloth, stationery etc. as per IS: 15683:2018. The method of expulsion of the extinguishing media shall be by pressing the squeeze grip of the assembly valve assembly.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 9 Liters
Approvals/certification	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A
Expelling agent	Nitrogen (UHP Grade)
Fire Rating (Min)	3A
Working/Operating Temperature (°C)	-30 to +55
Burst Pressure	55 Kg/cm ²
Service/Max. Service /Test Pressure	15/18/35 bar
Discharge Time (approx.)	35 sec
Average range of throw	5-6 meter
Average discharge	95%
Thickness (Approx.)	1.6 mm
Height (Approx.)	575 mm
Diameter (Approx.)	180 ± 10 mm
Empty weight (approx.)	4.9 kg
Full weight (Approx.)	13.9 kg
Extinguishing Agent Charge	Water

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

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- b) MANUFACTURING TESTS:** The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- c) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- d) MARKING:**
- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - ii The marking shall include a sequential serial number.
 - iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - v The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
 - vi The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
 - vii Operating instructions: the operating instructions shall be arranged as follows:
 - c) Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - d) Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
 - ix. The extinguisher shall be marked with letters "A" indicating their suitability for respective class of fires.

8.6 TECHNICAL SPECIFICATIONS OF ABC TYPE MODULAR TYPE SELF EXTINGUISHING FIRE EXTINGUISHER, CAP-5KG

The following important features should be:

- i. An automatic detection and suppression system together in a single unit and should be reusable cylinder.
- ii. The system should provide automatic round the clock protection and non-freezing.
- iii. The system should be Rechargeable and easy to service.

The following performance required as data given as under:

- i. Propellant should be used as Nitrogen Gas.
- ii. Working pressure should be 7 to 15 kgs/cm².
- iii. Testing pressure should be 35 kgs/cm².

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- iv. Area of protection should be 3.5 to 4.0 meter square and volume protection should be 8.0 m³
- v. Feasible to hang vertically above risk is 1.5 to 2.0 meter.
- vi. Operation time should be 99% in 10-15 seconds.
- vii. Extinguishing media should be used ABC (mono ammonium phosphate-90) powder.
- viii. The cylinder should be MIG welded M.S. Body 2mm CRC Sheet upper part of which is fitted with adapter or flange for fixing on ceiling wall and below part fixed automatic release Nozzle based on Sprinkler technology unlike the sprinkler nozzle is gas tight the release temperature is adjusted with sprinkler bulb as 57 to 68 degree centigrade with pressure gauge fitted for instant verification of reliability of every unit.
- ix. Nozzle should give more than 95% discharge and scattering cone on 40 to 45 degree angle.

8.7 TROLLEY MOUNTED WATER TYPE FIRE EXTINGUISHERS (CARTRIDGE TYPE):

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 45 Litre
Approvals/certification	IS:16018, ISI Marked & CE
Fire Rating (Min)	20A
Working/Operating Temperature (°C)	+05 to +55
Burst pressure	55 bar
Service/Max. Service /Test Pressure	15/18/35 bar
Discharge Time (minimum)	30 Seconds
Range of throw (minimum)	9 meters
Propellant	Carbon Dioxide Gas Cartridge
Cartridge	300 gm inner cartridge
Thickness (Approx.)	1.6 mm
Height (Approx.)	1000 mm
Diameter (Approx.)	300 (+/- 10) mm
Gross Weight (Approx.)	85 kg
Extinguishing Agent Charge	Water

These cartridge operated extinguishers the cartridge shall be pierced and the pressure allowed to build for 06 second before opening the control valve.

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS:15683).

- b) MANUFACTURING TESTS:** The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.

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c) COLOUR: The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.

d) MARKING:

- i. The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
- ii. The marking shall include a sequential serial number.
- iii. The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
- iv. The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
- v. The applicable statement or the equivalent shall be included in the marking:
Recharge immediately after any use.
- vi. The gas cartridge shall be permanently marked with:
 - i. Empty mass in gram,
 - ii. Nominal full mass in gram,
 - iii. Year of manufacturer, and
 - iv. Name or code of the manufacturer.
- vii. The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- viii. The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- ix. Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- x) The extinguisher shall be marked with letters "A" indicating their suitability for respective class of fires.

8.8 TROLLEY MOUNTED DRY CHEMICAL TYPE FIRE EXTINGUISHERS (CARTRIDGE TYPE):

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 25 kg
Approvals/certification	IS:16018, ISI Marked & CE
Fire Rating (Min)	20A, 233B
Working/Operating Temperature (°C)	+05 to +55

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Burst pressure	55 bar
Service/Max. Service /Test Pressure	15/18/35 bar
Discharge Time (minimum)	30 Seconds
Range of throw (minimum)	6 meters
Propellant	Carbon Dioxide Gas Cartridge
Cartridge	Inner cartridge or 1 kg outer cartridge
Thickness (Approx.)	1.6 mm
Height (Approx.)	980 mm
Diameter (Approx.)	300 (+/- 10) mm
Gross Weight (Approx.)	84 kg
Extinguishing Agent Charge	Mono-ammonium Phosphate based dry chemical powder

These cartridge operated extinguishers the cartridge shall be pierced and the pressure allowed to build for 06 second before opening the control valve.

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, gas cartridge and cartridge holder, plunger rod and piercing mechanism, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS:15683).

- b) MANUFACTURING TESTS:** The Extinguishers shall fulfill all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- c) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- d) MARKING:**
- i. The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - ii. The marking shall include a sequential serial number.
 - iii. The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - iv. The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - v. The applicable statement or the equivalent shall be included in the marking:
Recharge immediately after any use.
 - vi. The gas cartridge shall be permanently marked with:
 - i. Empty mass in gram,
 - ii. Nominal full mass in gram,

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- iii. Year of manufacturer, and
- iv. Name or code of the manufacturer.
- vii. The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
- viii. The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- ix. Operating instructions: the operating instructions shall be arranged as follows:
 - i. Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - ii. Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- x) The extinguisher shall be marked with letters "A", "B" and "C" indicating their suitability for respective class of fires.

8.9 FOAM BASED STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain AFFF (Aqueous Film Forming Foam) which is non-toxic and it works by cooling and smothering a fire. It also creates a barrier over the fuel, preventing oxygen to reach on it so the fire can't reignite. Suitable for class A and Class B Fire.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 9 litres
Approvals/certification	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A, B
Expelling agent	Nitrogen (UHP Grade)
Fire Rating (Min)	3A, 89B
Working/Operating Temperature (°C)	+5 to +55
Burst Pressure	55 Kg/cm ²
Service/Max. Service /Test Pressure	15/18/35 bar
Height (Approx.)	575 mm
Diameter (Approx.)	180 (+/- 10) mm
Gross Weight (Approx.)	14 kg
Minimum Effective Discharge Time (approx.)	35 sec
Average range of throw	6 meter
Average discharge	95%
Thickness (Approx.)	1.6 mm
Extinguishing Agent Charge	Foam

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- b) CONSTRUCTION:** The cylinder body, expansion space, neck ring, cap, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).
- c) MANUFACTURING TESTS:** The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- d) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- e) MARKING:**
- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - ii The marking shall include a sequential serial number.
 - iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - v The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
 - vi The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
 - vii Operating instructions: the operating instructions shall be arranged as follows:
 - a) Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - b) Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
 - x. The extinguisher shall be marked with letters "A" and "B" indicating their suitability for respective class of fires.

8.10 CLEAN AGENT STORED TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain clean agent which is a safe, clean, noncorrosive and electrically nonconductive agent, having zero Ozone Depleting Potential (ODP), a low global warming potential and a short atmospheric life. It is most suitable for sensitive electronics like computers or servers. Suitable for class A, Class B and Class C Fire.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY -04KG	CAPACITY -06KG
Approvals/certification	IS:15683, ISI Marked & CE	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A, B, C	Class: A, B, C

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Expelling agent	Nitrogen (UHP Grade)	Nitrogen (UHP Grade)
Fire Rating (Min)	1A, 34B	2A, 55B
Working/Operating Temperature (°C)	-30 to +55	-30 to +55
Burst Pressure	55 Kg/cm ²	55 Kg/cm ²
Service / Max.Service / Test Pressure	15/18/35 bar	15/18/35 bar
Minimum Effective Discharge Time (approx.)	8 - 13 sec	13 sec
Average range of throw	2 meter	2 meter
Average discharge	95%	95%
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	490 mm	530 mm
Diameter (Approx.)	140 ± 10 mm	150 ± 10 mm
Empty weight (approx.)	2.6 kg	2.9 kg
Full weight (Approx.)	6.6 kg	8.9 kg
Extinguishing Agent Charge	Clean agent: FE 36	Clean agent: FE 36

CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

- b) MANUFACTURING TESTS:** The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- c) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- d) MARKING:**
- The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - The marking shall include a sequential serial number.
 - The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.

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- vi The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
- vii Operating instructions: the operating instructions shall be arranged as follows:
- Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
- viii. The extinguisher shall be marked with letters "A", "B", and "C" indicating their suitability for respective class of fires.

8.11 LITHIUM-ION STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

These Extinguishers should contain Aqueous Vermiculite Dispersion (AVD) fire extinguishing agent which is an aqueous dispersion of chemically exfoliated vermiculite. It is applied to lithium battery fires as a mist, extinguishing them and preventing the propagation of the fire.

a) PERFORMANCE & CONSTRUCTION REQUIREMENT:

PERFORMANCE	CAPACITY – 2 liters	CAPACITY – 6 liters
Approvals/certification	IS:15683, ISI Marked & CE	IS:15683, ISI Marked & CE
Suitable for class of Fire	Class: A, Electrical and Li-ion battery	Class: A, Electrical and Li-ion battery
Expelling agent	Nitrogen (UHP Grade)	Nitrogen (UHP Grade)
Fire Rating (Min)	5 A	13 A
Working/Operating Temperature (°C)	5 to +55	5 to +55
Burst Pressure	55 Kg/cm ²	55 Kg/cm ²
Service / Max.Service / Test Pressure	15/18/35 bar	15/18/35 bar
Minimum Effective Discharge Time (approx.)	14 sec	35 sec
Average range of throw	2 meter	2 meter
Average discharge	95%	95%
Thickness (Approx.)	1.6 mm	1.6 mm
Height (Approx.)	370mm	570 mm
Diameter (Approx.)	106 ± 5 mm	150 ± 5 mm
Empty weight (approx.)	3.7 kg	4.9 kg
Full weight (Approx.)	5.7 kg	8.9 kg



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Extinguishing Agent Charge	Aqueous Vermiculite Dispersion (AVD)	Aqueous Vermiculite Dispersion (AVD)
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CONSTRUCTION: The cylinder body, expansion space, neck ring, cap, cap joint washer, hose. Nozzle and bottom ring shall be confirmed as per Indian Specification (IS: 15683).

- b) MANUFACTURING TESTS:** The Extinguishers shall comply all manufacturing tests specified in the IS: 15683, like leakage test, burst strength test, impact resistance test, hose assemblies test, safety locking device etc.
- c) COLOUR:** The colour for extinguisher bodies shall be in fire red colour confirming to IS: 05 and paint shall confirm to IS: 2932.
- d) MARKING:**
- i The operating, recharging and inspection and maintenance instructions shall be in the form of an etched or embossed metal nameplate or band, or an acceptable pressure-sensitive nameplate attached to the side of the extinguisher body, or in the form of silk-screening of paint directly on the extinguisher body. The marking shall identify the extinguisher as to type of media and shall include the manufacturer's name and model number and the rating and classification of the fire extinguisher.
 - ii The marking shall include a sequential serial number.
 - iii The year of manufacture, or the last two digits of the calendar year, and the factory test pressure shall permanently marked into the extinguisher body or non-transferable nameplate. Extinguishers manufactured in the first three months of a calendar year may be marked with the previous year as the date of manufacturer.
 - iv The marking shall include a reference to the range of temperatures at which the extinguisher is usable, such as acceptable to use at temperature from..... to or the equivalent.
 - v The marking on each extinguisher shall include its exact gross mass or minimum and maximum gross mass, which may be expressed by a tolerance. The gross mass shall include the mass of the charged extinguisher and discharge assembly.
 - vi The Extinguisher shall be marked with BIS standard. The use of standard mark will be governed by the provisions of the BIS Act 1986.
 - vii Operating instructions: the operating instructions shall be arranged as follows:
 - a) Word "INSTRUCTIONS" shall be at the top of the nameplate.
 - b) Operating instructions shall be in the form of numerically sequenced photograph. The sequence shall be as follows:
 - ✓ Making ready the extinguisher by disengaging the safety locking device,
 - ✓ Aiming the extinguisher at the base of fire, included recommended distance from the fire at which to begin discharge, and indicating the intended operating attitude of the extinguisher,
 - ✓ Taking whatever action necessary to initiate operation of the extinguishers, and
 - ✓ Describing the intended method of applying the extinguishing media on the fire.
 - viii. The extinguisher shall be marked with letters indicating their suitability for respective class of fires.

8(B) GENERAL REQUIREMENT

The visiting mechanic / technician of the firm/vendor who should be in possession of clearly visible identity card and authority letter issued by Firm, shall carry out the Periodic Inspection of fire extinguishers. The following procedure shall be followed for refilling, maintenance of fire extinguishers once in a year at the branches / offices. Check all the components of the extinguisher as per the maintenance check list given for each type of extinguisher as per BIS 2190 and banks guidelines.

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8.12 DRY CHEMICAL POWDER (DCP) - ABC SQUEEZE GRIP CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the body externally for any for any corrosion or damage.
- Open the discharge valve assembly. Take out the inner container. Dry Chemical Powder should be opened in a closed room for a minimum possible time to avoid effect of atmospheric moisture on powder. Check the condition of powder.
- Check the operating mechanism of discharge valve assembly for free movement.
- Examine the condition of discharge valve assembly, discharge tube, nozzle, siphon tube, washer, o-ring, nozzle, vent hole, port hole safety pin etc for any damage or irregularities. Clean all whole body of fire extinguisher including discharge tube, nozzle etc.
- Weight the cartridge of the fire extinguisher. If there is loss in weight which is more than 10 percentages of its actual weight, then replace the cartridge.
- Clean the exterior of the extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.13 DRY CHEMICAL POWDER (DCP) - ABC STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, nozzle, safety pin etc for any damage or irregularities. Clean all whole body of fire extinguisher including discharge tube, nozzle etc.
- Clean the exterior of the extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.14 DRY CHEMICAL POWDER (DCP) - BC CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the body externally for any for any corrosion or damage.
- Open the discharge valve assembly. Take out the inner container. Dry Chemical Powder should be opened in a closed room for a minimum possible time to avoid effect of atmospheric moisture on powder. Check the condition of powder.
- Check the operating mechanism of cap assembly for free movement.
- Examine the condition of cap assembly, discharge tube, siphon tube, washer, o-ring, nozzle, vent hole, port hole etc for any damage or irregularities.
- Weight the cartridge of the fire extinguisher. If there is loss in weight which is more than 10 percentages of its actual weight, then replace the cartridge.
- Clean the exterior of the extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and

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plastic components to be thoroughly washed with soap solution and sun dried.

- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.15 CARBON DIOXIDE (CO₂) GAS TYPE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, discharge horn, washer, trolley/wheels (for higher capacity type fire extinguishers) for any damage or irregularities.
- Weight the fire extinguisher (by weighing or hefting). If there is loss in weight which is more than 10 percentages of its actual weight, then fire extinguisher should be send for refilling.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.16 WATER CO₂ SQUEEZE GRIP CARTRIDGE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the body externally for any for any corrosion or damage.
- Open the discharge valve assembly.
- Check the operating mechanism for free movement.
- Examine the condition of discharge valve assembly, discharge tube, siphon tube, washer, o-ring, safety pin, nozzle etc for any damage or irregularities. Clean all whole body of fire extinguisher including discharge tube, nozzle etc.
- Weight the cartridge of the fire extinguisher. If there is loss in weight which is more than 10 percentages of its actual weight, then replace the cartridge.
- Clean the exterior of the extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.17 WATER SQUEEZE GRIP STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.18 ABC TYPE MODULAR TYPE SELF EXTINGUISHING FIRE EXTINGUISHER, CAP - 5KG

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.

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- Examine the condition of sprinkler bulb nozzle for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.19 TROLLEY MOUNTED WATER TYPE FIRE EXTINGUISHERS (STORED PRESSURE TYPE):

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle, trolley/wheels for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.20 TROLLEY MOUNTED DRY CHEMICAL TYPE FIRE EXTINGUISHERS (STORED PRESSURE TYPE):

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle, trolley/wheels for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.21 FOAM BASED STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.22 CLEAN AGENT STORED TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle for any damage or irregularities.
- Polish the painted portion with wax polish.

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- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

8.23 LITHIUM-ION STORED PRESSURE TYPE PORTABLE FIRE EXTINGUISHERS:

- Clean the exterior of the fire extinguisher.
- Examine the pressure gauge of the fire extinguisher, if the pressure gauge is in red zone then it should be send for recharging/refilling.
- Examine the body externally for any for any corrosion or damage.
- Examine the condition of discharge valve assembly, discharge tube, washer, o-ring, nozzle for any damage or irregularities.
- Polish the painted portion with wax polish.
- For external surface of the fire extinguisher in respect of painting, the surface should be re-painted as per the requirements in fire red colour (if required).

Note: The technician of the firm shall in addition to above ensure that the following in every visit :

- i. Location of fire extinguisher should be designated at a suitable place.
- ii. No obstruction to access or visibility.
- iii. Operating instruction should be clearly visible & facing outwards.
- iv. Safety seals and temper indicators not broken or missing.
- v. **Paste sticker of good quality on the fire extinguishers after maintenance. The sample of the sticker as under.**



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ANNEXURE - C

TO BE FILLED BY APPLICANTS

UNDERTAKING FOR ACCEPTANCE OF
TECHNICAL SPECIFICATION AND GENERAL REQUIREMENTS

Certified that

- a) We have understood the technical specifications & general requirements as per **Section 8** of the tender document thoroughly and are acceptable to us.
- b) If the work order in whole or part is placed with us, we would be able to supply the above mentioned equipment/service to the branches/offices in the State Bank of India, Guwahati Circle within given time frame.
- c) Our Company/firm already has an office in region with adequate infrastructure and technical manpower, which will remain functional till the end of warranty and AMC period.
- d) We understood that the specifications being offered by us as above are applicable throughout the State Bank of India, Guwahati Circle.

PLACE:

DATE:

SIGNATURE WITH SEAL



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE**

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DATED: 03.07.2026

ANNEXURE – D

[To be submitted by Vendor on letter head]

Ref, No.

Date:

To,
The Assistant General Manager (P & E)
Premises & Estate Department
3rd Floor A-Block, SBI LHO Building,
P.O. Assam Sachivalaya, Dispur,
GS Road Guwahati - 781 006 , Assam

Dear Sir,

**ACCEPTANCE FOR SUBMISSION OF APPLICATION FOR EMPANELMENT OF CONTRACTORS /
FIRMS / COMPANIES FOR SITC (SUPPLY, INSTALLATION, TESTING, COMMISSIONING) &
MAINTENANCE OF FIRE EXTINGUISHERS AT BANK BRANCHES / OFFICES / PREMISES
UNDER THE JURISDICTION OF STATE BANK OF INDIA, LOCAL HEAD OFFICE, GUWAHATI
CIRCLE**

With reference to your advertisement notification no.dated..... for captioned work, we submit herewith our application form for expression of interest with required list of enclosures duly filled, signed and sealed by the authorized signatory of our organization.

2. I/We have read and understood the Press notice, Empanelment Notice & this Application form along with all Annexure and my/our firm fulfils the Eligibility Criteria as described in the notice.

3. I/We are agreeable to the terms and conditions and to submit **Bank Guarantee/Security Deposit of Rs.1 lakh** from a scheduled bank other than State Bank of India. The Security Deposit will be released only on successful completion of the empanelment period and warranty period of one year. If the successful bidders fail to execute the work as per Banks specifications / schedule, their Security Deposit will be forfeited.

4. I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my above-mentioned empanelment of Fire Extinguishers, for supply, installation and maintenance of Fire Extinguishers are correct and genuine. I/ we, am /are, therefore liable to face the appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonial is not found correct / genuine or not attached as required documents.

5. I / We undertake to produce the original of all the papers / documents attached herewith and assist the Bank authorities for the purpose of empanelment and verification.

6. I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.

7. I/We are authorized to sign and submit these documents for Empanelment.

8. I /We understand that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report



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from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.

9. I /We also understand that partly / wrongly filled application and / or applications not on prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexure are liable to be summarily rejected by the Bank.

10. I/ We confirm that all the Rules prevailing in the state, the Labour Laws, Risk Insurance obligations, State & Central Government statutory requirements are complied by us.

11. I / We understand that this is merely an application & does not entitle us to be necessarily empanelled by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

12. **I/We hereby confirm and certify that we shall provide account details of State Bank of India for payment process.**

Yours faithfully,

SEAL OF THE FIRM

(SIGNATURE OF AUTHORIZED SIGNATORY)

PLACE:

NAME:

DATE:



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE**

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DATED: 03.07.2026

ANNEXURE – E

**APPLICATION FOR EXPRESSION OF INTEREST FOR EMPANELMENT FOR FIRE EXTINGUISHERS
UNDER SBI, GUWAHATI CIRCLE**

S. No.	Subject	Details			
1.	Name of Organization				
2.	Constitution	Proprietary / Partnership / HUF / Private Limited / Public Limited. [Enclose a copy Certificate of Registration / Partnership deed].			
3.	Year of Establishment	(DATE OF COMMENCEMENT OF BUSINESS IN CASE OF COMPANY)			
4.	Details of Partners/Key/Senior Officials/Directors /Technical Officer (Enclose Biodata)	Name	Designation	Qualifications	Experience
5.	Registered / Head Office Address with details	Address			
		Mobile			
		Phone			
		Fax			
		Email			
6.	Local Office Address With details and documentary evidence	Address			
		Mobile			
		Phone			
		Fax			
		Email			
7.	Contact Details for Correspondences	Name			
		Designation			
		Address			
		Mobile			
		Phone			
		Fax			



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		Email					
8.	GSTs Registration No.	[Please enclose a certified copy of latest certificate]					
9.	PAN [Permanent Account Number]	[Please enclose a certified copy of latest income tax clearance certificate/Return filed/Assessment Order]					
10.	Service Tax Registration No.	[Please enclose copy of Registration Certificate]					
11.	Whether last three years (FY 2022-23, 2023-24, 2024-25) IT return filled	Please enclose relevant certified copies					
12.	Annual Turn Over (in lacs), Please enclose certified copies	2023-24					
		2024-25					
		2025-26					
	Average Annual Turnover last 3 years						
13.	Financial details (Please enclose copies of Audited Profit and Loss and Balance Sheet along with Auditor's Note)	[Rs. In lakhs] As at close of business as on					
			31/03/2024	31/03/2025	31/03/2026		
		Turnover / Sales					
		Other Income					
		Profit before Tax					
		Profit after Tax					
		Capital & Reserves					
15.	Relevant Experience of applicants		[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]				
	S.No.	Name of Organization	Type of Organization	Location	From (mention date)	TO (mention date)	Total years /months
	i.						
	ii.						
	iii.						



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	iv.						
	v.						
	vi.						
	...						
16.	Working Experience in the field of Fire Extinguisher		[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]				
	S. No.	Name of Organization	Type of Organization (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	Location	From (mention date)	TO (mention date)	Total years /months
	i.						
	ii.						
	iii.						
	iv.						
	v.						
	vi.						
	...						
17.	No. of installation of Fire Extinguisher		[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]				
	S. No.	Name of Organization	Type of Organization (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	Location	Mention date/ year of installation	No. of installation	Remarks
	i.						
	ii.						



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	iii.						
	iv.						
	v.						
	vi.						
	...						
18.	No. of AMCs of Fire Extinguishers		[Please enclose relevant certified copies i.e., work completion / satisfactory performance certificate by the organization to the firm/applicant.]				
	S. No.	Name of Organization	Type of Organization (PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/ Listed companies)	Location	Mention date/ year of installation	No. of AMCs	Remarks
	i.						
	ii.						
	iii.						
	iv.						
	v.						
	vi.						
	...						
19.	OEMs certificate		Please enclose relevant certified copies				
	Name of OEMs		Details				



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20.	Established Office / Service Support centres.	Please enclose relevant certified copies: Registration certificate under Shops & Establishment act in at least one of the below mentioned locations. AND Copy of Property Document / Rent Agreement along with list of technically qualified staff for the jo. Please furnish complete details of offices [Address and contact details like Mobile, Land line Phone, Fax, Email] with number of support engineers located.			
		Locations	Office Available? (Yes / No)	Functional from (date/year)	No. of Support Engineers and details
		Guwahati			
		Shillong			
		Dibrugarh			
		Jorhat			
		Silchar			
21.	ISO Certificate	Please enclose relevant certified copies			
	Name of ISO certificate	Details			
22.	Number of Offices In India	[Enclose complete list]			
23.	Whether Registered / empanelled any Organization / public body (Enclose documentary Proof)	Name of Organizations	Since when	Firms who are under arbitration/ litigation with our Bank or have been blacklisted/ de-listed/ de-panelled by any Govt/ Semi Govt/ Nationalised Banks/ Public Sector Banks (PSBs) / PSUs/ Financial Institutes (FIs) during last FIVE YEARS will not be considered. An AFFIDAVIT by Proprietor/All Partners/Director duly declaring his/their position in the Proprietorship/Partnership/Company, as the case may be, on a Stamp Paper duly	
				notarised, to be submitted	
24.	List of Clients whose work has been undertaken During last five years.	[Please enclose as per format relevant order copy/contract copy and satisfactory performance cum installation cum completion certificate from the customers] As per format			



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25.	Dealing with SBI	Enclose order copies and installation certificates the satisfactory performance certificate has to be from the authority which originally empanelled the vendor.
26.	Installations at Public Sector Banks / Entity	Please enclose order copies / contract copies and installation cum satisfactory performance certificate from Public Sector Bank.
27.	Details of major works executed & completed during last 05 years.	Enclose copies of work order and its completion certificates
28.	Details of major works on hand	Enclose copies of LOI /work order / agreement
29.	Details of Key Personnel Permanently employed.	Please enclose relevant certified copies/list
30.	List of Office Equipments owned by the firm (Enclose separate sheet, if required)	
31.	Declaration Regarding Near Relative Working in SBI.	
32.	Mention Any Litigation / Arbitration Case Pending Against the Firm	Attach a separate sheet if required.
33.	Have You Been Blacklisted by Any Organization in The Past, If Yes, Furnish Details	
34.	Whether the Applicant is Willing to the Existing Fire Extinguisher	Yes / No
35.	GeM registration number	Please enclose relevant certified copies



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Note: Please enclose separate sheets in same format for additional information, photographs, and documents. Please enclose all the Annexures with relevant supporting documents in a serial order. Bid shall be rejected in case the supporting documents is found not attached or not conform to the required parameters stipulated in the tender document.

Declaration:

I/We have read and understood the empanelment notice inviting tender & this application form along with all Annexure and certify that my/our firm full fills the eligibility criteria for empanelment described in empanelment notice.

I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my / our knowledge.

I/We are authorized to sign and submit these documents for empanelment.

I /We understand that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients / Bankers, the Bank may not consider our application and / or may de-list us and / or may take any appropriate action against us.

I /We also understand that partly / wrongly filled application and / or applications not on prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexure are liable to be summarily rejected by the Bank.

I / We understand that this is merely an application & does not entitles us to be necessarily pre-qualified by the Bank and Bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

PLACE:

SIGNATURE/ NAME:

DATE:



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ANNEXURE - F

TO BE FILLED BY APPLICANTS

(On Bidder's Company letter head)

DETAILS OF FIRE EXTINGUISHERS WORKS CARRIED OUT DURING LAST 3 YEARS

(NEW SUPPLY OF FIRE EXTINGUISHERS)

**ALONG WITH ORDER COPY/ CONTRACT COPY AND INSTALLATION CERTIFICATE /
CERTIFICATE OF SUCCESSFUL WORK CUM SATISFACTORY PERFORMANCE, FROM CLIENT**

S.NO	BLOCK YEAR	Nos. of installations / supply of New Fire Extinguishers as on 30.06.2026 [Water CO ₂ (CT/SP) 9 Liter / CO ₂ 4.5kg / 22.5 Kg / 5Kg ABC Modular / DCP/ABC Type (SP/CT) (5.0/ 6.0 Kg)]	Work Value supported by Bill Invoice / Work Order Copy	Name of organization with contact persons where work undertaken with contact details
1.				
2.				
3.				
4.				
5.				
TOTAL				

Note: -

1. The figures quoted above should be verifiable from the audited balance sheet as well as Work Order / Bills / Tax Invoice (self-attested copy must be enclosed), wherein quantities are mentioned clearly.
2. Completion Certificate in this regard must be enclosed as a supported document.
3. Also note that wrong information in this regard may disqualify the applicants.

(Authorized signatory)

Seal of the firm

Date:

Place:



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE**

TENDER ID: LHOGUW/P&E/2026-27/02

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ANNEXURE - G

TO BE FILLED BY APPLICANTS

(On Bidder's Company letter head)

DETAILS OF FIRE EXTINGUISHERS WORKS CARRIED OUT DURING LAST 3 YEARS

(AMC OF FIRE EXTINGUISHERS)

**ALONG WITH ORDER COPY/ CONTRACT COPY AND INSTALLATION CERTIFICATE /
CERTIFICATE OF SUCCESSFUL WORK CUM SATISFACTORY PERFORMANCE, FROM CLIENT**

S.NO	BLOCK YEAR	Nos. of AMC of Fire Extinguishers as on 30.06.2026 [Water CO ₂ (CT/SP) 9 Liter / CO ₂ 4.5kg / 22.5 Kg / 5Kg ABC Modular / DCP/ABC Type (SP/CT) (5.0/ 6.0 Kg)]	Work Value supported by Bill Invoice / Work Order Copy	Name of organization with contact persons where work undertaken with contact details
1.				
2.				
3.				
4.				
5.				
TOTAL				

Note: -

1. The figures quoted above should be verifiable from the audited balance sheet as well as Work Order / Bills / Tax Invoice (self-attested copy must be enclosed), wherein quantities are mentioned clearly.
2. Completion Certificate in this regard must be enclosed as a supported document.
3. Also note that wrong information in this regard may disqualify the applicants.

(Authorized signatory)

Seal of the firm

Date:

Place

:



TENDER ID: LHOGUW/P&E/2026-27/02

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ANNEXURE - H

DECLARATION OF NEAR RELATIVES OF SBI EMPLOYEES

With reference to the Expression Of Interest (EOI) for empanelment of agencies / firms / companies for SITC (Supply, Installation, Testing, Commissioning) & maintenance of fire extinguishers (AS PER LATEST BIS SUCH AS IS 15683:2018, IS 16018:2022, IS 2190:2024) at branches / offices / premises in the state of ASSAM, NAGALAND, MIZORAM, TRIPURA, MANIPUR, MEGHALAYA, & ARUNACHAL PRADESH vide Tender ID:.....dated

I/we hereby declare as under:-

(strike out which is not applicable)

1. I/We have no near relative working in SBI at present.

2. I/We give below the details of my/our near relatives working in SBI.

Sl No	Name of the near relative	Name of the Branch/Office where posted

Place :

Date :

Signature of the bidder

Name of the bidder :.....



TENDER ID: LHOGUW/P&E/2026-27/02

DATED: 03.07.2026

ANNEXURE - I

(On Bidder's Company letter head)
TO BE FILLED BY APPLICANTS

**UNDERTAKING FOR
OPENING OF SUPPORT OFFICE AND SUBMISSION OF SHOP AND ESTABLISHMENT
REGISTRATION CERTIFICATE ISSUED BY THE RESPECTIVE STATE GOVT.**

I/We..... hereby undertake that I shall open support office / service center with technical personnel within a month from the date of **ALLOTMENT OF WORK** in the area where work is allotted to me under the SBI Guwhati Circle for providing 24X7 post implementation support and proof for the same along with details of Technical Staff will be submitted to the Bank.

2. I, also undertake to submit Shop & Establishment Certificate within the due date as mentioned in this EOI.
3. And I understand that physical verification of the support office / service center will be done by Bank Officials and if any deviation is found, the empanelment is liable to be canceled without any notice.
4. If I will not be able to open office within stipulated time given by the Bank, my work allotment should be cancelled, and my security money will be forfeited, and I will not claim for this and not challenges in any court of law

Place:

Date:

Signature with Seal
Name in Block Letters:
Designation:
Address:



TENDER ID: LHOGUW/P&E/2026-27/02

DATED: 03.07.2026

ANNEXURE - J

(On Bidder's Company letter head)

UNDERTAKING FOR
ACCEPTANCE OF TECHNICAL SPECIFICATION
AND AMC OF EXISTING FIRE EXTINGUISHERS / NEW SUPPLY

1. I, undertake to provide the **EQUIPMENTS AND THEIR SPARE PARTS** as per the specifications and also maintain existing / newly installed system in good/functional condition during the AMC as per scheduled as given in this EOI or as advised by the bank from time to time.

2. And, I also agree to undertake that if any abnormalities are noticed by any inspecting Officials of the Bank in this regard, the Bank may impose suitable penalty and deduct the amount equivalent to loss to the Bank from my/our Bill/Bills or forfeit our Security Money deposited against non-adherence of Bank instructions as stipulated by the Bank.

Place:

Signature with Seal of the Company/Firm Date:

Name in Block Letters:

Designation:

Address:



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
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DATED: 03.07.2026

ANNEXURE - K

PERFORMANCE CERTIFICATE

(On letter head of the issuing authority/department)

This is to certify that M/s.....

Address:is being providing / have been provided the services of installation/maintenance of **Fire Extinguishers** to our offices/branches/premises **since.....to.....**

2. We rate the performance of the firm as **(Satisfactory / Unsatisfactory)** in the field. The Certificate is issued based on the information and records available with us and is true to the best of my knowledge and belief.

3. Details of work of new installation/supply and maintenance, and their work value are as under during the last **Years:-**

S.NO.	Period	No. of installation (new installation/ SITC) in branches/ offices/ premises	No. of AMC (branches/ offices/ premises)	Total Work value
i.				
ii.				
iii.				
....				
TOTAL				

[Note: Issued not more than **ONE MONTH OLDER** from the date of publishing of EOI]

Name of Organization:

Designation:

Office Seal/Stamp

Contact No.

Date:

Place:



**STATE BANK OF INDIA, PREMISES & ESTATE DEPARTMENT, LOCAL HEAD OFFICE
GUWAHATI CIRCLE**

TENDER ID: LHOGUW/P&E/2026-27/02

DATED: 03.07.2026

ANNEXURE –L

[To be submitted by Vendor on letter head]

Ref, No.

Date:

To,
The Assistant General Manager (P&E)
State Bank of India,
Premises & Estate Department,
3rd Floor, Local Head Office,
Guwahati – 781006, Assam
E mail – agmpe.lhoguw@sbi.co.in

Dear Sir,

SUBJECT: AUTHORIZATION FOR NEW SUPPLY, INSTALLATION AND MAINTENANCE OF FIRE EXTINGUISHERS

We _____ registered office at _____ having joint venture / authorized dealer etc. with _____, who are established and leading manufacturer of Fire Extinguishers, do hereby authorize M/s _____ having their registered office at _____ to submit quote, negotiate, supply, install and provide after sales support for our range of under mentioned products quoted by them to meet the above mentioned tender:-

S. No.	Product	Make/Brand	Remarks
1	CO2 Fire Extinguisher (Portable/trolley) 4.5/9/22.5 Kg Capacity		
2	DCP ABC Type Fire Extinguisher (Stored Pressure) 2/4/6/25 kg capacity		
3	Water Type (Stored pressure) Extinguishers 9/45 Litre capacity		
4	Automatic Modular Type Fire Extinguishers (ABC MAP 90 Based) 5 kg capacity		

- a) We also confirm that the above products meet the Technical specifications/ features as per the RFP.
- b) We as OEM are responsible that the Service Provider uses genuine products. We will conduct Audit of the products being installed by the Service Provider, as and when required by the Bank without any extra cost, as a service support to the Bank.
- c) We hereby confirm to extend our back to back technical support and meet warranty terms of 1 year for portable and 3 years for modular fire extinguishers. Also, we as an OEM assure that the quoted models are not end of life and necessary spares would be provided at cost to bidder for period of five years, as per OEM standards for this tender/project.

SEAL & SIGN

FIRE EXTINGUISHERS

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d) We will submit a certificate annually on 31st March for the total number of new supply of fire extinguishers for SBI to the agency.

Thanking you,

Yours faithfully,
Authorized Signatories
(Name & Designation, seal of the OEM)
Contact No.
E-Mail Address



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DATED: 03.07.2026

ANNEXURE - M

NOT TO BE FILLED BY APPLICANTS
EVALUATION CUM SCORING SHEET FOR SITC & MAINTENANCE OF
FIRE EXTINGUISHERS
[BASED ON THE ELIGIBILITY CRITERION]

M/s.....

E-MAIL:.....Mob/PH.No.....

MATRIX FOR EVALUATION

S. NO.	PARTICULARS	MARKS	MARKING BY THE COMMITTEE
1.	Average Annual Turnover Last 3 Years		
	Above 55 lakhs	12	
	More than 45 lakhs & up to 55 lakhs	10	
	Minimum 22 lakhs & up to 45 lakhs	8	
2.	Relevant Experience of the applicants (As On 30/06/2026)		
	Above 10 years	14	
	More than 7 years & up to 10 years	10	
	Minimum 7 years	8	
3.	Working experience of minimum 3 nos. in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies during last 5 years as on 30/06/2026 out of which minimum 1 no. should be of Public Sector Bank during last 5 years as on 30/06/2026.		
	Minimum 5 organisations of which minimum 3 Public Sector Bank	14	
	Minimum 4 organisations of which minimum 2 Public Sector Bank	10	
	Minimum 3 organisations of which minimum 1 Public Sector Bank	8	
4.	The applicants should have carried out minimum 150 nos. of installation (new installation/SITC) of Fire Extinguishers in branches/offices/premises in PSUs/ nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies during last 03 years as on 30/06/2026.		



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	Minimum 450 nos. of installation	16	
	Minimum 300 nos. of installation	10	
	Minimum 150 nos. of installation	8	
5.	The applicants should have carried out minimum 300 nos. of AMC of Fire Extinguishers in branches/offices/premises in PSUs/nationalized Banks/State Govt. / Central Govt. / Large Private Sector Banks./ Govt. Undertakings /Financial Institution/Listed companies during last 03 years as on 30/06/2026.		
	Minimum 900 nos. of AMC	14	
	Minimum 600 nos. of AMC	10	
	Minimum 300 nos. of AMC	8	
6.	Back-to-back certificate from original equipment manufacturers (OEM) in support of Fire Extinguishers being offered for supplying spare parts & equipments for the next minimum 5 years as on 30/06/2026		
	Minimum last 5 years	16	
	Not Submitted	0	
7.	No. of Established Office / Service support centres at 05 locations within the area of jurisdiction of Administrative Office Guwahati/ Dibrugarh/ Jorhat/ Silchar/ Shillong, for a minimum period of last 3 Years as on 30/06/2026		
	5 and above	14	
	2 to 4	10	
	Minimum 01,	8	
	Total Maximum Marks	100	

Note:

- **Minimum score (8 marks) in each category (except category 6) is mandatorily requirement AND Minimum Qualifying score is 72 marks.**
- **Committee Marking will be Final, based on the document submitted by the applicant.**



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ANNEXURE – N

(NOT TO BE FILLED BY THE APPLICANTS)

PRE-QUALIFICATION OF MANDATORY REQUIREMENTSEVALUATION OF CUM SCORING SHEET FOR 'SUPPLY, INSTALLATION, TESTING & MAINTENANCE OF FIRE EXTINGUISHERS AS PER BIS 15683:2006 & IS: 2190:2024

[BASED ON PRESENTATION CUM DEMONSTRATION OF THE EQUIPMENTS]

> MINIMUM QUALIFYING MARKS IS 35 > SHOULD SCORE MINIMUM MARKS IN EACH CATEGORY. > SECTION -1.0 [a, b, c & d] ARE MANDATORILY TO QUALIFY > SECTION -2.0 [b, c & d] ARE MANDATORILY TO QUALIFY			
PARTICULARS		MAX MARKS	MARKS SCORED [0 / 5]
Sec 1.0	a. SUCCESSFUL DEMONSTRATION OF THE EACH FIRE EXTINGUISHERS AS MENTIONED UNDER: [SATISFACTORY / UNSATISFACTORY] - W / CO2 9 LTR [CT & SP] - CO2 4.5 KG - DCP / ABC 6 KG [CT & SP] 5 KG ABC and/ or Clean Agent Modular [NOTE: ONLY ONE CHANCE FOR ONE ITEM WILL BE GIVEN, and IF EVEN MINOR LEAKAGE/FAIL IN HPT, UNSUCCESSFULL DISCHARGE / PERFORMANCE NOTICED IN ANY ITEMS, WILL LEADS TO DISQUALIFY THE APPLICANT IN DEMONSTRATION.	5	
	b. PERFORMANCE OF HPT FOR CT TYPE OF FIRE EXTINGUISHERS (ABC/CLEAN AGENT & WATER CO2 9 LTR) AND MODULARS TYPE FIRE EXTINGUISHER AT THE SITE. PROVIDED AMC CARD AS PER THE FORMAT MENTIONED IN THIS TENDER DOCUMENT	5	
	c. QUALITY / WORKMAN SHIP OF THE OFFERED BRAND / MAKE EXTINGUISHERS [VIZ: PAINTING / EPOXY COATING / FINISHING OF THE BODY / DISCHARGE HOSE QUALITY / MANUAL OF INSTRUCTION ON THE BODY / CAP ASSEMBLY, /EMBOSSING/MARKING ON THE BODY OF THE FE I.E BATCH / LOT NO, MANUFACTURING YEAR / MONTH, GAUGE OF THE BODY OF THE CYLINDER AS PER BIS ETC.]	5	
	d. UNDERTAKING FOR BACK-TO-BACK SUPPORT AFTER SALES FOR PROVIDING SPARE PARTS FOR AT LEAST NEXT FIVE YEARS BY THE OEM OF THE OFFERED BRAND.	5	
	SECTION-1.0 [QUALIFYING MARKS: 20]	20	
	COMMITTEE EVALUATION		
Sec 2.0	a. MARKS SCORED:	10	
	i. 86 MARKS OR MORE IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - M) ASSESSED BY THE COMMITTEE.		
	ii. IF SCORED BETWEEN 72-85 MARKS IN PRE-QUALIFICATION EVALUATION OF CUM SCORING SHEET (ANNEXURE - M) ASSESSED BY THE COMMITTEE.	5	
	b. SATISFACTORY PERFORMANCE CERTIFICATE SUBMITTED BY THE FIRMS / VENDORS ISSUED NOT MORE THAN ONE MONTH OLD FROM THE DATE OF PUBLISHING OF THE EOI, AS MENTIONED IN PARA 6.3 OF THIS EOI [PREFERENCE WILL BE GIVEN TO THE PERFORMANCE CERTIFICATES IF ISSUED BY STATE BANK OF INDIA GUWAHATI CIRCLE].	5	
	c. OVERALL ASSESSMENT BY THE COMMITTEE MEMBER (ASSESSMENT OF COMPANY WITH REGARD TO ITS REPUTATION, PERFORMANCE FEEDBACK, EXPERIENCE, INFRASTRUCTURE AND CONFIDENTIAL CERTIFICATE FROM ORGANIZATION)	5	
	SECTION-2.0 [QUALIFYING MARKS :15]	20	
TOTAL MAX MARKS :40 [Section - 1 + Section – 2], MIN MARKS:35 TO BE SCORED		40	