

**TENDER NOTICE**

**SALE OF OLD/SCRAP MATERIAL LYING AT 4<sup>th</sup> FLOOR, LHO BUILDING, NEW DELHI**

State Bank of India (SBI), Local Head Office, New Delhi invites forward auction, through Government e-Market (GeM) portal as per General Terms & Conditions of GeM, for sale of old scrap material on "as is where is" basis lying at 4<sup>th</sup> floor of State Bank of India, Local Head Office Building, 11, Parliament Street, New Delhi-110001

**SCHEDULE**

01.	Tender / Auction ID	33381 (GeM portal)
02.	Name of Work	Sale of old scrap material on " <u>as is where is</u> " basis.
03.	Location	As per Table 'A'
04.	List of Scrap Items	As per Table 'B'
05.	Date of availability of tender	As per GEM portal
06.	Date and time of site visit	From 27.04.2026 to 04.05.2026 from 11:00 AM to 05:00 PM
07.	Date and time of Submission of Tender	As per GEM portal
08.	Date of Opening of Tender	As per GEM portal
09.	Date and time of e-Forward Auction	As per GEM portal
10.	Commencement of Works	Immediate after depositing the value of scrap materials.
11.	Address for Communication	Assistant General Manager (Premises & Estate), Deptt., of State Bank of India, 11 Parliament Street, 5 <sup>th</sup> Floor, Local Head office, New Delhi - 110001 <a href="mailto:agmpre.lhodel@sbi.co.in">agmpre.lhodel@sbi.co.in</a> *011-23407350, 23407357



**Terms & Conditions:**

The terms and conditions of the sale are as follows:

1. The items as mentioned in the Table-B hereinbelow will be valued on "as is where is" basis taking into consideration the condition of these items, general usability and the market value of such items.
2. The bidder while submitting his offer should quote the price on lump sum basis for all items.
3. The interested bidders shall be required to deposit the Earnest Money Deposit (EMD) of Rs. 5,000/- in the name of AGM, PREMISES & ESTATE DEPARTMENT payable at Delhi. The EMD shall be interest free. The EMD of unsuccessful bidders shall be returned within 15 days. The requirement of EMD shall be waived for MSMEs/Start-ups in accordance with the guidelines issued by the Government of India.
4. The sale will be awarded to the bidder who has quoted the highest price. The bidder should carefully inspect the items at site and quote accordingly.
5. The partial bids shall be rejected summarily.
6. The interested Bidder (s) may be allowed to visit the site as mentioned in Table-A on to inspect the items as mentioned in Table-B at their own expenses. The Bank shall not be liable to reimburse the interested Bidder (s) for visiting the site and inspecting the items.
7. The sale / delivery of the items as mentioned in the Table- B will be effected only after deposit of the highest offer amount by the highest bidder, within seven (07) days by transfer in the Bank Account as advised by the Bank.
8. The items(s) should be taken away by the highest bidder within 07 days after depositing the total quoted amount otherwise the contract will be cancelled. The highest bidder should also take into consideration of the condition of the items, its general usability, taxes, octroi, lifting, transportation, site cleaning, etc. if any and have to arrange his own resources to take away these items from the above location as per Bank's convenience.
9. In case, if the highest bidder does not lift the Items within 10 working days from the location as provided in Table-A, the EMD deposited by him shall be forfeited without any communication and the Bank's decision in this regard shall be final.





Thereafter, Old/Scrap Items will be offered to the second highest bidder at the price offered by the previous highest bidder.

10. The EMD of the highest bidder shall be returned after depositing in full payment and removal of Old/Scrap Items from the State Bank of India, Local Head Office, Premises & Estate Deptt. 5<sup>th</sup> Floor New Delhi.
11. No items, once disposed of to the highest bidder, shall be taken back, on any condition whatsoever.
12. The highest bidder who fails to lift the Old/Scrap Items after awarding sale letter will be blacklisted by the Bank and even all the firms of the related bidder will be blacklisted and the name of the bidder will be communicated to the GeM Department / government organisations.
13. The highest bidder will solely be responsible for movement and proper behaviour of their deputies, agents and labourers within the Office premises of the Bank. If any damage is caused to the office property, the highest bidder will be responsible to repair such damage to the satisfaction of the Bank and the decision of Bank in this regard shall be final and binding.
14. The highest bidder shall be solely responsible for lifting and removing all items from the Bank's premises within the stipulated period without causing any inconvenience or damage to the Bank or its properties.
15. Before commencement of delivery operations, the highest bidder must take insurance for the workers under their control, which will not only cover fatal accidents, but also injuries, which may result in partial or permanent disablement.
16. During the delivery period, the workers employed by the highest bidder within the Office premises should be covered under the labour laws and rules, Factory Act, Provisions of ESI/EPF Act etc. by the highest bidder.
17. State Bank of India, LHO, New Delhi will not, at any point of time, be responsible for any injuries caused to the workers engaged by the highest bidder due to accident within the LHO, New Delhi premises and the highest bidder must arrange transport facility to the accident victims to shift them to the hospitals on his own expenses. It is the responsibility of the highest bidder to provide necessary safety appliances like hand gloves, helmets, boots etc., to the workers who are engaged for handling of the unserviceable goods.
18. The highest bidder will have to deposit GST @ 5% or RATE as applicable on the entire auctioned amount with the concerned authority and the deposit slip shall be





submitted to the Premises Department 5<sup>th</sup> floor, Local Head Office, New Delhi before seeking for gate pass to lift the Old/Scrap Items.

19. In case the date of opening of bid is declared as a holiday on any account, the opening will be taken place on the next working day.
20. The bidder may contact Premises & Estate Department or contact person as mentioned in Table-A below for inspection of the scarp items at site.
21. Only online bids on GeM portal will be accepted. The bids received through speed post /courier/email etc., will not be considered. Financial bid of eligible bidders only will be considered.
22. Financial Bid: The financial bid must be filled online as per GeM. The offline financial bids will not be accepted.
23. The Bank reserves the right to cancel the tender process and the sale of items as mentioned in the Table-B at any time and also reserves the right to reject any or all bids without assigning any reason whatsoever.
24. The bidder will ensure that the site must be cleaned after lifting the materials.
25. The highest bidder shall be solely responsible for obtaining all necessary permissions, licences, registrations and clearance as required under applicable environmental laws and regulations in connection with lifting of scraps items. Any violation of any environmental law or regulations in connection with the execution of the work, the highest bidder shall indemnify the Bank and keep indemnified the Bank against any claims, losses, penalties, damages or legal proceedings arising therefrom.



**Following documents to be uploaded by the bidders on the GeM portal for the Bid.**

- a) EMD in for Bankers Cheque / Demand Draft (Waived for MSME)
- b) KYC of Proprietors, Directors, Identity & Address proof (Aadhar, PAN)
- c) GST registration certificate
- d) Tender-cum-Auction acceptance letter (Annexure - I)
- e) Authenticated documentary proof of address or valid Address proof.
- f) Details of Bidder (Annexure- II)

**Note: The EMD will be rejected If bidder are not submit the above documents along with EMD through GeM.**

State Bank of India  
Premises & Estate,  
5<sup>th</sup> Floor, Local Head Office,  
New Delhi -110001


  
**Assistant General Manager(P&E)**



TABLE – 'A'

**DETAILS OF PREMISES**

SN	Name of Premises	Address	Contact Person	Contact No.
1.	State Bank of India, Local Head Office,	11 Parliament Street, Premises & Estate Department, 5 <sup>th</sup> Floor, New Delhi - 110001	1. Mr. Prince Ranjan 2. Ankur Singh	8527702333 9717436311



**TABLE – 'B'**

**LIST OF SCRAP ITEMS**

<b>SN</b>	<b>Particulars</b>	<b>Quantity</b>
1	Covered Almirah Wardrobe	Lumpsum
2	Chair Big	12 Nos
3	Chair Small	59 Nos
4	Plastic Chairs	02 Nos
5	Side Rake Wooden	24 Nos
6	Rake head Stone	19 Nos
7	Led Light (2x2)	46 Nos
8	Big Table Wooden	09 Nos
9	AC split	01 Nos
10	Cassette AC	02 Nos
11	AC window	05 Nos
12	Partition Computer Section with Table & Rake	55 Nos
13	Wall mount Fan plastic	02 Nos
14	Sofa	04 Nos
15	Fire Doors	02 Nos
16	Big Cabin Partition with doors	12 Nos
17	Pink Room Partition with doors	01 Nos
18	Washroom Doors	07 Nos
19	AC Duct	Lumpsum
20	Wooden Doors	Lumpsum
21	False Ceiling	Lumpsum
22	Wiring	Lumpsum
23	Old Hot Case	02 Nos

**Note:** The above-mentioned list of items is tentative, bidders are advised to verify the scrap items quantity and conditions at their own by visiting the captioned sites.



TENDER ACCEPTANCE LETTER (To be given on Company Letter Head) (Enclose with Technical Bid)

FROM

M/s .....  
.....

To

The Assistant General Manager (P&E),  
State Bank of India,  
Local Head Office, 5<sup>th</sup> floor,  
New Delhi

**Sub: TENDER FOR SALE/DISPOSAL OF OLD/SCRAP EQUIPMENTS & FURNITURE ITEMS**

Acceptance of Terms & Conditions of Tender  
Tender Reference No:

Dear Sir,

1. I / We have downloaded the tender document(s) for the above mentioned "Tender/Work" as per your advertisement given in the web site namely: <https://gem.gov.in>
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. 01 to 05 (including all documents like annexure(s), schedule(s) etc.) which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clause contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in it's totality/entirely.
5. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit (EMD) absolutely.

Details of Bidder

1 Name of the Participant	
2 Aadhar No. (Mandatory)	
3 PAN (Mandatory)	
4 GSTIN (Mandatory)	
5 Name of the Firm	<u>M/s</u>
6 Participant/ Firm Address	<p>.....</p> <p>.....</p> <p>.....</p> <p>District: _____</p> <p>State: _____ Pin code: _____</p>
7 Mobile Number	+91
8 Email Address	<p>UTR No : _____</p> <p>Date : ___/___/2026 Bank</p> <p>Name : _____</p> <p>Branch Amount : 5,000/-</p>
9 Security Deposit (SD)	
<p><u>Bidders must submit the EMD as per the following details:</u>          11 Parliament Street, Premises &amp; Estate Department,          5<sup>th</sup> Floor, New Delhi – 110001          The bidder has to upload a scanned copy of the Payment along with the bid. The same will be refunded as per the policy mentioned in the bid document.</p>	

Yours Faithfully,

(Signature of the Bidder, with official seal)

Date:

Place: