



**PROPOSED ELECTRICAL WORKS FOR SETTING UP OF LCPC UNIT AT FIFTH FLOOR OF ADMINISTRATIVE OFFICE BUILDING JABALPUR**

**TENDER ID:- BHO-2025-26-JBP-72**

NAME OF CONTRACTOR WITH ADDRESS: - -----  
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DATE OF ISSUE OF TENDER : - 17.04.2026 to 23.04.2026

LAST DATE AND TIME FOR SUBMISSION :- 23.04.2026 ; 3.00 P.M.

EARNEST MONEY DEPOSIT :- **Rs. 5000.00**

DEMAND DRAFT NO. :- -----

NAME OF THE ISSUING BANK :- -----

## NOTICE INVITING TENDER

State Bank of India invite e-tenders from Empaneled Contractors for the proposed electrical works for setting up of LCPC unit at fifth floor of Administrative Office building Jabalpur. (The contractors who receive intimation from e-tendering agency are only eligible to participate in the exercise).

2. The details of the tender are as under:

Sr.No.	Particulars	Details
1	Name of work	Proposed electrical works for setting up of LCPC unit at fifth floor of Administrative Office building Jabalpur
2	Nature of Work	Electrical works
3	Time allowed for completion	<b>15 days</b>
4	Earnest Money Deposit	<b>Rs. 5,000.00 (Rupees Five Thousand Only)</b> by means of Demand Draft only (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favor of Deputy General Manager (B&O), SBI, Administrative Office, Jabalpur and payable at Jabalpur.
5	Initial Security Deposit (ISD)	2% of contract amount (EMD will be returned on receipt of ISD). The successful bidder(s) shall be responsible to deposit Initial security deposit @ 2% of the Contract Value by way of demand draft in favour Deputy General Manager (B&O), SBI, Administrative Office, Jabalpur and payable at Jabalpur within 10 days from the date of receipt of "Work Order" from Bank.
6	Additional security Deposit	In case L-1 bidder quotes abnormally low rates (i.e. 10% or more, below estimated project cost), the bank may ask such bidder to deposit additional security deposit (ASD) equivalent to difference of estimated cost vis-à-vis L-1 quoted amount for due fulfillment of contract. Such ASD could be in the form of Demand Draft. On successful completion of work ASD will be returned to the contractor. In case contractor fails to complete the work in time or as per tender specification or leave the job incomplete, the bank will be at liberty to recover the dues from ASD or to forfeit such ASD as the case may be within its sole discretion

7	Date of availability of tender documents on Service Provider's website	
	<b>(a) Technical Bid</b>	<b>17.04.2026 to 23.04.2026</b> Available at M/s e-Procurement Technologies Ltd., our Service Provider's portal <a href="https://etender.sbi/">https://etender.sbi/</a>
	<b>(b) Price Bid.</b>	<b>17.04.2026 to 23.04.2026</b> Available at M/s e-Procurement Technologies Ltd., our Service Provider's portal <a href="https://etender.sbi/">https://etender.sbi/</a>
8	Last date & time for submission of EMD and tender document	<b>23.04.2026 by 3:00 PM</b> Note: It is sole responsibility of the bidder to ensure submission of their EMD and tender document by stipulated date and time at specified address failing which they will not be allowed to participate in E-Tendering
9	Address for submission of EMD	The Deputy General Manager (B&O) State Bank of India, Administrative Office, Jabalpur
10	Date and Time of opening of Online Technical Bid	<b>23.04.2026 by 3:30 PM</b>
11	Last date & time for submission of Online Technical bid	<b>23.04.2026 by 3:00 PM</b> at Service Provider's portal <a href="https://etender.sbi/SBI/">https://etender.sbi/SBI/</a>
12	Date and Time of opening of Online Price Bid	<b>23.04.2026 by 3:30 PM</b>
13	Date and time for submission of Online Price Bid.	<b>23.04.2026 by 3:00 PM</b> at Service Provider's portal <a href="https://etender.sbi/SBI/">https://etender.sbi/SBI/</a>
14	Defects Liability period	One year from the date of virtual completion of work.
15	Liquidated Damages	0.50% per week subject to max. 5% of contract amount for delay in completion of work.
16	Validity of offer	90 days from the date of opening of Price-bid

17	Value of Interim Certificate	No running bills allowed. No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances
18	<p><b><u>e-Tender Service Provider Contact persons:</u></b>  Primary Contact Numbers: - M:- 9081000427,  9904407997 1.Jaymeet Rathod: 079-68136829,<a href="mailto:jaymeet.rathod@eptl.in">jaymeet.rathod@eptl.in</a>2.Vinayak Khambe:  079-68136835,<a href="mailto:vinayak.k@eptl.in">vinayak.k@eptl.in</a>  3. Nadeem Mansuri: 079-68136853,<a href="mailto:nadeem@eptl.in">nadeem@eptl.in</a>  4. Nandan Valera: 079-68136843,<a href="mailto:nandan.v@eptl.in">nandan.v@eptl.in</a>  5. Hemangi Patel: 079-68136852,<a href="mailto:hemangi@eptl.in">hemangi@eptl.in</a>  6. Kanchan Kumari: 079-68136820,<a href="mailto:kanchan.k@eptl.in">kanchan.k@eptl.in</a>  7. Deepak Narekar: 079-68136863,<a href="mailto:deepak@eptl.in">deepak@eptl.in</a>  8. AnshulJuneja: 079-68136840,<a href="mailto:anshul.juneja@eptl.in">anshul.juneja@eptl.in</a>  9. Salina Motani: 079-68136831,<a href="mailto:salina.motani@eptl.in">salina.motani@eptl.in</a>  10. Devang Patel: 079-68136859,<a href="mailto:devang@eptl.in">devang@eptl.in</a>  Alternate Contact No.: Riddhi Panchal: 079-40270506,  8460518168, <a href="mailto:riddhi.panchal@auctiontigher.net">riddhi.panchal@auctiontigher.net</a></p>	

19. No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.

20. The SBI reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so and any claim / correspondence shall be entertained in this regard.

21. Tenders received without EMD shall be summarily rejected and such tenders shall not be allowed to participate in the online price bidding process.

22. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

23. For any clarifications regarding E-Tendering procedure, System requirements etc. please contact M/s E-Procurement Technologies Limited, Ahmedabad, whose address is mentioned in the NIT.

Yours Faithfully,

Deputy General Manager (B&O)

## SECTION – 1

### INSTRUCTIONS TO THE TENDERERS

#### **1.0 Scope of work**

E-Tenders are invited by SBI, Administrative Office, Jabalpur for Proposed electrical works for setting up of LCPC unit at fifth floor of Administrative Office building Jabalpur.

#### **1. Site and its location**

The proposed work is to be carried out at SBI Administrative Office, Jabalpur.

#### **2.0 Tender documents**

- 2.1 The work has to be carried out strictly according to the conditions stipulated in the tender consisting of the following documents and the most workmen like manner.

##### **Instructions to tenderers**

##### **General conditions of Contract**

##### **Special conditions of Contract**

##### **Additional specifications**

##### **Drawings**

##### **Price bid A**

- 2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below;

- a) Price Bid
- b) Technical specifications
- c) Drawings
- d) Special conditions of contract
- f) General conditions of contract
- g) Instructions to Tenderers

- 2.3 The tender documents are not transferable.

#### **3.0 Site Visit**

- 3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data that may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the

law and order situation, climatic conditions local authorities requirement, traffic regulations etc.

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

#### 4.0 **Earnest Money**

4.1 The tenderers are requested to submit the Earnest Money of **Rs. 5,000.00 (Rupees Five Thousand Only)** by means of Demand Draft only (Valid for a period of 90 Days from the last date of submission of the tender) from any Scheduled Nationalized Bank drawn in favour of Deputy General Manager (B&O) payable at Jabalpur.

4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.

4.3 No interest will be paid on the EMD.

4.4 EMD of unsuccessful tenderer will be refunded within 30 days of award of Contract.

4.5 EMD of successful tenderer will also be returned on receipt of Initial Security Deposit.

#### 5.0 **Initial/ Security Deposit**

The successful tenderer will have to submit a sum equivalent to 2% of accepted tender value in favour of SBI within a period of 15 days of acceptance of tender. EMD will be returned on receipt of Initial security Deposit.

#### 6.0 **Security Deposit**

6.1 Total security deposit shall be 5% of contract value. Out of this 2% of contract value is in the form of Initial Security Deposit (ISD) which includes the EMD. Balance 3% shall be deducted from the running account bill of the work at the rate of 10% of the respective running account bill i.e., deduction from each running bill account will be @10% till Total Security Deposit (TSD) including ISD reaches to 5% of contract value. The 50% of the Total Security Deposit shall be paid to the contract on virtual completion. The balance 50% would be paid to the contractors after the defects liability period as specified in the contract.

#### 6.2 **Additional Security Deposit**

In case L-1 bidder quotes abnormally low rates (i.e. 10% or more, below estimated project cost), the bank may ask such bidder to deposit additional security deposit (ASD) equivalent to difference of estimated cost vis-à-vis L-1 quoted amount for due fulfillment of contract. Such ASD could be in the form of FDR / Bank's guarantee in the Bank's name as per format approved by the Bank. On successful completion of work ASD will be returned to the contractor. In case contractor fails to complete the work in time or as per tender specification or leave the job incomplete, the bank will be at liberty to recover the dues from ASD or to forfeit such ASD as the case may be within its sole discretion.

6.3 No interest shall be paid to the amount retained by the Bank as Security Deposit & Additional Security Deposit.

#### 7.0 **Signing of contract Documents**

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 30 days from the receipt of intimation of acceptance of the tender by the Bank. However, the written acceptance of the tenders by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered into or not.

#### 8.0 **Completion Period**

Time is essence of the contract. The work should be completed in all respect accordance with the terms of contract within a period of 15 days from the date of award of work.

#### 9.0 **Validity of tender**

Tenders shall remain valid and open for acceptance for a period of 90 days from the date of opening price bid. If the tenderer withdraws his/her offer during the value period or makes modifications in his/her original offer which are not acceptable to Bank without prejudice to any other right or remedy the Bank shall be at liberty forfeit the EMD.

#### 10.0 **Liquidated Damages**

The liquidated damages shall be 0.50% per week subject to a maximum of 5% of contract value.

1. **The rate quoted shall be firm and shall include all costs, allowances etc. except G.S.T, which shall be payable / reimbursed at actuals.**
2. The SBI reserve their rights to accept any tenders, either in whole or in part or may entrust the work in phases or may drop the part scope of work at any stage of the project or get the works done through another contractor at the cost of the accepted tenderer within its sole discretion without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
3. In case it is decided by the SBI to reduce the scope of work at any stage of the project, the contractor shall not be entitled to raise any claim / compensation on account of reduction in scope of work. Also, the SBI may consider for increase in scope of similar work in other buildings in phases but within a reasonable time interval and the contractor shall be bound to execute the same within the stipulated time period and as per rates quoted by them in this tender without any claim for price escalation.

## LETTER OF UNDERTAKING

To,  
The Deputy General Manager (B&O),  
State Bank of India,  
Administrative Office,  
Jabalpur

Dear Sir,

Having examined the drawings, specification, design and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with the specifications, design, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for by, and in all other respects in accordance with such conditions so far as they may be applicable.

### MEMORANDUM

(a)	Description of work	Tender for Proposed electrical works for setting up of LCPC unit at fifth floor of Administrative Office building Jabalpur
(b)	Earnest Money	<b>Rs. 5,000.00 (Rupees Five Thousand Only)</b> by means of Demand Draft / Pay Order (Valid for a period of 90 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn in favour of Deputy General Manager (B&O) payable at Jabalpur.
(c)	Time allowed for completion of the Works from Seven day after the date of written Order or date of handing over of the site (Whichever is later) to commence the work	15 days

- 1) Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of contract annexed hereto so far as may be applicable or in default thereof to forfeit and pay to SBI, the amount mentioned in the said contract.
- 2) I / We have deposited a sum of **Rs. 5,000.00 (Rupees Five Thousand Only)** as Earnest Money with SBI which amount is not to bear any interest. Should I / We fail to execute the Contract when called upon to do so, I / we do hereby agree that this sum shall be forfeited by me/us to SBI.
- 3) I/ We have read and understood various clauses of this tender and hereby submit our specific undertaking and concurrence in terms clause 6.2 of "Instruction to tenderer" to deposit **Additional Security Deposit (ASD)** of required amount as provided for in this

tender and within the stipulated period, in case, my/our tender is found too low (i.e. beyond 10% of the estimated cost), as a performance guarantee for due fulfilment of our contractual obligation for the project.

Further, under any circumstances, whatsoever, if I/We fail to comply the same including compliance of any such other conditions of tender within the stipulated time. I /We hereby, authorized SBI to cancel my/Our tender, to forfeit my EMD/ISD/ASD and to take further necessary action as deemed fit including debarring our firm from participating in SBI future tenders/de-paneling etc.

- 4) I/ We understand that as per terms of this tender, SBI may consider accepting our tender in part or whole or may entrust the various work proposed in phases. We, therefore, undertake that we shall not raise any claim/ compensation in the eventuality of Bank deciding to drop any of the work from the scope of work of this tender at any stage during the contract period. Further, we also undertake to execute the work entrusted to us in phases on our approved percentage and within stipulated time limit without any extra claim for price escalation as also provided for in the clause 11.1.14“Instructions to Tenderers” of this tender.
- 5) I/ We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the currency of contract/execution/completion period including authorized extended contract period, if any.

6) Our Bankers are:

i)

ii)

The names of partners of our firm are:

i)

ii)

Name of the partner of the firm

Authorised to sign

Or

(Name of person having Power of Attorney to sign the Contract.

(Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

Signature of Contractors.

Signature and addresses of Witnesses

i)

ii)

## **(B) SAMPLE BUSINESS RULE DOCUMENT**

### **ONLINE E-TENDERING FOR PROPOSED ELECTRICAL WORKS FOR SETTING UP OF LCPC UNIT AT FIFTH FLOOR OF ADMINISTRATIVE OFFICE BUILDING JABALPUR**

#### **(A) Business rules for E-tendering:**

1. Only empaneled contractors with SBI under appropriate category who are invited by the project Architect/SBI shall only be eligible to participate.
2. SBI will engage the services of an E-tendering service provider who will provide necessary training and assistance before commencement of online bidding on Internet.
3. In case of e-tendering, SBI will inform the vendor in writing, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, closing and opening time etc. also will be communicated through service provider for compliance.
5. Contractors have to send by email, the compliance form in the prescribed format (provided by service provider), before start of E-tendering. Without this the vendor will not be eligible to participate in the event.
6. The Contractors will be required to submit the various documents in sealed Envelope to the office of SBI at the address mentioned hereinbefore by the stipulated date i.e. (1) Hard Copy of Technical Bid duly signed and stamped on each page (2) Demand Draft of specified amount of EMD (3) Copy of Receipt/Challan of Cost of Tender documents. Contractors not submitting any one or more documents shall not be eligible to participate in the on-line price bidding.
7. E-tendering will be conducted on schedule date & time.
8. **The e-tendering will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

#### **(B) Terms & conditions of E-tendering:**

SBI shall finalize the Tender through e-tendering mode for which M/s. E-Procurement Technologies Ltd..has been engaged by SBI an authorized service provider. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. E-tendering shall be conducted by SBI through M/s. E-Procurement Technologies Ltd., on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/ alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Contractors during the E-

tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBI is not responsible for such eventualities.

2. M/s. E-Procurement Technologies Ltd., shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.
3. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & Unit of Measurement will be displayed in Online E-tendering.
4. BID PRICE: The Bidder has to quote the rate as per the Tender Document provided by SBI their appointed Architects.
5. VALIDITY OF BIDS: The Bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
6. Procedure of E-tendering:
  - i. **Online E-tendering:**
    - (a) The NIT & Technical bid available on the Bank's website during the period specified in the NIT.
    - (b) Online e-tendering is open to the empaneled bidders who receive NIT from the Architect and qualified for participating in the price bidding as provisions mentioned herein above through SBI approved Service Provider.
    - (c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their percentage above/below the estimated cost.
    - (d) The Contractors are advised not to wait till the last minute to submit their online item-wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
    - (e) It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.
    - (f) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as ***"Incomplete Tender"*** and shall be liable for rejection.
7. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by M/s. E-Procurement Technologies Ltd. The Bidders are requested to change the Password after the receipt of initial Password from M/s. E-Procurement Technologies Ltd. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
8. BIDS PLACED BY BIDDER: Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBI shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.
9. At the end of the E-tendering, SBI will decide upon the winner. SBI decision on award of Contract shall be final and binding on all the Bidders.

10. SBI shall be at liberty to cancel the E-tendering process / tender at any time, before ordering, without assigning any reason.
11. SBI shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
12. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
13. OTHER TERMS & CONDITIONS:

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of SBI to any other party.
- SBI decision on award of Contract shall be final and binding on all the Bidders.
- SBI reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion.
- SBI or its authorized service provider M/s. E-Procurement Technologies Ltd. shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- SBI or its authorized service provider/s. E-Procurement Technologies Ltd. is not responsible for any damages, including damages that result from, but are not limited to negligence.
- SBI or its authorized service M/s. E-Procurement Technologies Ltd. will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the Process Compliance Statement (Annexure II) duly signed to M/s. E-Procurement Technologies Ltd..
- **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**

**SIGNATURE OF THE CONTRACTOR  
WITH SEAL**

**(D) Process Compliance Statement (Annexure II)**

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,  
E-Procurement Technologies Ltd. (Auction Tiger)  
B-704 Wall Street - II,  
Opp. Orient Club,  
Nr. Gujarat College, Ahmedabad - 380 006.  
Gujarat State, India

Sub: **TENDER FOR PROPOSED ELECTRICAL WORKS FOR SETTING UP OF LCPC UNIT AT FIFTH FLOOR OF ADMINISTRATIVE OFFICE BUILDING JABALPUR**

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document

**This letter is to confirm that:**

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and ETL shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the tendering event.
- 5) **We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.**
- 6) We also confirm that we will mail the price confirmation / break up of our quoted price as per Annexure III & Annexure IV within 24 hours of the completion of the bid/ reverse auction and the format as requested by SBI/ETL.
- 7) We, hereby confirm that we will honor the Bids placed by us during the E-tendering/ auction process.

With regards,

Date:

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

**Scan it and send to this Document on [sujith@eptl.in](mailto:sujith@eptl.in)**

**(E) Price Confirmation Letter (Annexure III)**

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,  
E-Procurement Technologies Ltd. (Auction Tiger)  
B-704, Wall Street - II,  
Opp. Orient Club,  
Nr. Gujarat College, Ahmedabad - 380 006.  
Gujarat State, India

Sub: Final Price Quoted During E-tendering for Proposed electrical works for setting up of LCPC unit at fifth floor of Administrative Office building Jabalpur

Online Price Bid Date:

Dear Sir,

We confirm that we have quoted.

-----

Thanking you and looking forward to the valuable order from SBI.

Yours sincerely,

For \_\_\_\_\_

Name:

Company:

Date:

Seal:

**Scan it and send to this Document on [sujith@eptl.in](mailto:sujith@eptl.in)**

**(F) Price break up (Annexure IV)**

Detailed Price Break up as per tender document

## **SAFETY CODE**

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases when the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent runnings shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or material as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement, mortar, concrete and lime shall be provided with protective footwear and rubber hand gloves.
9. Those engaged in welding works shall be provided with welders' protective eye shield and gloves.
10. (i) No paint containing lead or lead products shall be used except in the form of paste readymade paint.  
(ii) Suitable facemasks should be supplied for use by the workers when the paint applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during cessation of work.
12. Hoisting machines and tackle used in the works including their attachments anchor and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be durable quality and adequate strength and free from defects.

**LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS**

<b>APPROVED MAKE OF MATERIAL FOR ELECTRICAL WORK</b>		
<b>S.No</b>	<b>Description of Items</b>	<b>Make of Material</b>
1	Modular type 6/16/32 amp switch, socket, step electronic fan regulator 250 Volt, cover plate, box, bulb holder, 3 pin ceiling rose, TV/Telephone socket with all accessories	Legrand/ Anchor(Roma)/MK/Crabtree
2	MCCB( 25 KA) breaking capacity	Legrand/Haggar/Siemens/Schneider
3	MCCB/ELCB (10 KA) breaking capacity	Legrand/Haggar/Siemens/Schneider
4	MS steel/PVC Conduit with accessories	AKG/BEC/NIC/Precision
5	DBs ( IP 43)	Legrand/Haggar/Siemens/Schneider
6	PVC insulated copper wire(FRLS) 650V/1100Volt grade	Finolex/Havells/RR cable
8	PVC/XLPE insulated Al./Cu. Armoured cable 1100 Volt Grade	Finolex/Havells/RR cable/ C.C.I( Cable Corp. Of India)
9	Telephone wire/cable	Finolex/Delton
10	Data cable, Cat-6 cable, Switch, Jack Panel, Rack, Patch cords, Computer I/Os and other accessories	D-link, Legrand
11	Switch Fuse Unit(SFU)	L&T/ Siemens/Schneider
12	Contactors	L&T/ Siemens/Schneider
13	Meters	L&T/Conserve/Elmeasure
14	Cable Termination	Dowells/Comet
15	Cable Tray	Profab/Metalemmms/Asian Ancillary Corporation
16	Light Fixture	Philips/Wipro/Crompton Greaves/Havells
17	Ceiling Fan/Wall Fan	Orient/Usha/Crompton Greave/Havells
18	Exhaust Fan	Crompton Greave/Almonard/Alstom/Usha/Havells
19	Amplifier/Speakers	Bosch/Ahuja

- 1) The contractor should obtain prior approval from Employer / Consultants before placing order for any specific materials. Employer may / delete any of the makes or brands out of the above list.
- 2). All materials should conform to relevant standards and codes of BIS.
- 3) Materials with I.S.I. mark shall be used duly approved by the Banks Engineer / Architect.

**Note: - If any material is found to be not up to the mark, the contractor will have to produce original bills/certificate from the manufacturer or his authorized Distributor for authenticity and genuineness of the material for consideration and as per make approved by the Bank. The same will not be considered for payment.**