



STATE BANK OF INDIA

TENDER/QUOTATION FOR

Annual Maintenance Contract for Rodent and Cockroach control services for State Bank of India, Local Head Office, Gandhinagar, Gujrat

FROM UNDERNOTED VENDORS/AUTHORIZED APPLICANTS

- a) Godrej pest control.
- b) PCI pest Control.
- c) Rentokil PCI.
- d) Orion Pest Solutions.
- e) Pest GOGO.

THE LAST DATE OF SUBMISSION OF ONLINE TENDER: 20.03.2026 UP TO 3:00 PM

NO PHYSICAL SUBMISSION OF DOCUMENTS REQUIRED EXCEPT PROCESS COMPLIANCE FORM.

PART – A: TECHNICAL BID

TENDER SUBMITTED BY:

NAME : _____

ADDRESS : _____

DATE : _____

Sub: Annual Maintenance Contract for Rodent and Cockroach control services for State Bank of India, Local Head Office, Gandhinagar, Gujrat

SPECIAL INSTRUCTIONS AND INFORMATION'S TO BIDDERS FOR SUBMISSION OF TENDER

Sealed tenders are invited in two parts i.e. Part 'A' (Technical Bid) & Part 'B' (Financial Bid) for the following work.

1. The Tender is required to be submitted in two separate envelope mention as Part 'A' & Part 'B' as follows:

PART	SR. NO.	NAME OF DOCUMENTS TO BE SUBMITTED DULY STAMPED & SIGNATURE OF THE CONTRACTOR
Part-A [Technical Bid]	1.	a) Copy of Tender Notice
		b) Copy of Terms and Conditions
		c) G.S.T Registration Certificate
Part –B (Financial Bid) Separate Envelope	3.	Schedule of Quantity should be duly stamped and signature.

- 2) The intending bidders must read all the tender documents. They should only submit bids if he considers himself eligible and he is possession of all documents required.
- 3) The information and instructions for bidders posted on website shall form part of the bid document.
- 4) Tender cost Nil
- 5) Submission of the tender documents after the due date and time (including extended period) shall not be permitted. The agencies shall submit their bids well in advance.

Sealed tenders are invited in Two parts i.e. Part 'A' (Technical Bid) & Part 'B' (Financial Bid) for the following work from undernoted companies/authorized applicants:

- a) Godrej pest control.
- b) PCI pest Control.
- c) Rentokil PCI.
- d) Orion Pest Solutions.
- e) Pest GOGO.

Name of Work : Annual Maintenance Contract for Disinfestations Services, Rodent, Ant Control Services etc. for State Bank of India, Local Head Office, Gandhinagar, Gujrat

Cost of Tender : Nil

AMC Period : 25.03.2026 to 24.03.2027

Guarantee Period : One Year after completion of work

E. M.D. : **Rs. NIL**

Date of Tender : From 13.03.2026 to 20.03.2026

Date of submission of Tender – Technical Bid Part 'A' & Financial Bid-Part 'B' on or before 20.03.2026 Upto 3.30 pm

Tender to be submitted at:

Opening of Tender: on 20.03.2026 at 03.30 pm.

Validity of Tender : 90 Days

Tender documents for the above work can be downloaded at www.sbi.co.in under<Link><SBI in the news >procurement news. between 13.03.2026 to 20.03.2026

Tenders will be received before 20.03.2026 up to 03.30 pm at the State Bank of India, 2nd Floor, P & E Department, SBI Tower, Local Head Office, Gift City, Gandhinagar (Gujarat) and will be opened on the same day i.e. 20.03.2026 at 03.30 pm in the presence of the attending Tenderers. After opening of part 'A' [Technical Bid]. The technical capability of the tenderers will be evaluated based on the following points:-

The conditional Tender offer shall not be considered.

In case the treatment is not found satisfactory, during the period of contract, the contract will be terminated by giving 30 days prior notice, and the Security Deposit shall stand forfeited without prejudice against the right to take any other action under the terms of the contract. The job entrusted is to be completed in accordance with the time schedule.

The contractor shall not claim any increase in rates due to the rise in the cost of raw materials, operational cost etc., and all-inclusive charges accepted shall be firm throughout the contract period. The payments will be made quarterly in advance.

The rates shall be inclusive of GST, Labour, Transport, etc. in force and no extra will be paid over and the quoted rates. The contractor shall not claim any increases in rates due to rise in cost of raw materials, operational cost etc. and all-inclusive charges accepted shall be firm throughout the currency of the contract.

Income Tax & Surcharge as applicable thereon will be deducted from the total value of work done as per the directives of the Ministry of Finance. A certificate for such a deduction will be issued to you by Accounts Dept. on request.

The contractor shall abide by the general directives and conditions of the Contract and contract Health Regulations, or any other directives issued by the Management / State / Central Government any other statutory body at any time during the execution of contract. All the liabilities arising out of any provision of labour acts in force and enacted from time to time shall be the contractor's responsibility.

The contractor shall have license of EPA & the copy of the same should be submitted and shall use chemicals approved by Central Insecticides Board of India.

Contractor shall have to comply with all local State/Central and other Government rules, regulations by-laws etc. and shall be responsible for payment for all fees, duties, taxes etc. and such other dues or charges which may be liable under this contract.

NEFT details may please be submitted along with tender as per enclosed format (it is mandatory).

The State Bank of India reserve the right to accept the work in full or in part or reject the tender in full or in part without assigning any reason thereof.

Encl: 1) Schedule of Quantity
2) Special Terms & Conditions

The Assistant General Manager,
State Bank of India, 2nd Floor, P & E Department, SBI Tower, Local Head Office, Gift City,
Gandhinagar (Gujarat)

**TERMS & CONDITIONS FOR CARRYING OUT GENERAL DISINFESTATION SERVICES,
RODENT AND COCKROACH CONTROL SERVICES FOR STATE BANK OF INDIA Local Head
Office, Gift City, Gandhinagar (Gujarat)**

1. **General Terms & Conditions:**

- Conditional tender offer shall not be considered.
- Tenders must be valid for a period of 90 days from the due date of opening.
- In case the treatment done is not found satisfactory, the contract will be terminated by giving 30 days prior notice and the Performance Security Deposit shall stand forfeited without prejudice to rights to take any other action under the terms of contract.
- The contractor shall not claim any increase in rates due to the rise in cost of raw materials, operational cost etc., and all-inclusive charges accepted shall be firm throughout the currency of the contract.
- Payment will be made **on a quarterly basis (every 3 months)** in advance. Bill must be submitted in the office of Maintenance & Verification Cell along with the service reports counter signed by **officials from Premises & Estate Department (LHO) Gandhinagar.**
- Income Tax & Surcharge as applicable thereon will be deducted from the total value of work done as per the directives of Ministry of Finance. A certificate for such deduction will be issued to you.
- The Contractor must produce their GST No. and if the contractor invoice includes GST then, the contractor has to submit a copy of GST filing returns to us for particular financial year.
- The contractor shall abide by the general directives, and conditions of the Contract and contract Health Regulations or any other directives issued by the Management/State/Central Government any other statutory body at any time during the execution of contract. All the liabilities arising out of the any provision of labour acts in force and enacted from time to time shall be the contractor's responsibility.
- The contractor shall be required to obtain a license from the Commissioner of Labour under the Contractor Labour (Regulation & Abolition) Act 1970 and to observe and abide strictly by the rules and regulations frame there under, in case the said Act is applicable.
- Contractor shall have to comply with all local State/Central and other Government rules, regulations bye-laws etc. and shall be responsible for payment for all fees, duties taxes etc. and such other dues or charges which may be liable under this contract.
- The State Bank of India reserves the right to reject any or all the tenders without assigning any reason.

1.(A) **Special terms & conditions :**

- The contractor shall have to carry out the above jobs scientifically and effectively. All the men, materials and equipment's for the work shall be arranged by the contractor at their own cost.
- The contractor shall be responsible for the proper conduct of their employees who would be employed by them for execution of work. The contractor will be responsible for any loss suffered by the Centre consequent upon the conduct of their employees in the discharge of their duties related to their work
- None of the employees shall be allowed to enter premises of the (SBI) without valid identity.
- Equipment & materials required for execution of work & stored in (SBI) premises shall entirely be at risk & consequence of the contractor.
- All the chemicals used for different services shall conform to governing I.S. Code & EPA certification % also approved under the relevant act. The chemicals emulsion prepared should be got tested by the recognized laboratory to meet our specification & should produce the test result from time to time.
- Chemicals should not be harmful to office staff members but should however be effective.

- Care should be taken to ensure that the treatment does not damage electronic instruments, fitting etc. in which case the entire responsibility shall lie with the contractor.
- Special care should be taken to eradicate rat nuisance in the entire building
Use of Liquids and strong agents may be restricted to toilet drains.

The contractor is regulated to undertake **weekly treatments** for Offices, Store Rooms, Rest Rooms, Chambers, receptions, toilets, kitchen, Cafeteria, Pantry, Drainage, Shafts, Gutters, Manholes dust bins etc . He/She should also attend to complaints as and when required.

Treatment should be carried out during the office hours for certain departments and after office hours and holidays for departments such as kitchen, dining rooms etc. and on Saturdays & Sundays.

CONTRACTOR/S SIGN & STAMP

2. **PEST CONTROL PLAN :**

A) The contractor shall submit the Pest Control Plan prior to the starting date of the contract.

The Pest Control Plan shall consist of parts as follows:

- i) Proposed Materials and Equipment for service. The Contractor shall provide current labels and Material Safety Data Sheets (MSDS) of all pesticides to be used and brand names of pesticide application equipment, rodent bait boxes, insect and rodent trapping devices, pest monitoring devices, pest surveillance and detection equipment and any other pest control devices or equipment that may be used to provide service.
- ii) Proposed Methods for monitoring and surveillance. The Contractor shall describe methods and procedures to be used for identifying sites of pest harborage and access and for making objective assessments of pest population levels throughout the term of the contract.
- iii) Service Schedule for each Building or Site. The Contractor shall provide complete service schedule that include weekly or monthly frequency of contractor visits, and approximate duration of each visit.
- iv) Structural or Operational Change. Description of any structural or operational change that would facilitate the pest control effort.
- v) Commercial Pesticide Applicator Certificates or Licenses.
 - a) The contractor shall provide photocopies of State-issued Commercial Pesticide Applicator Certificates or Licenses for every contract employee who will be applying on-site pesticides under this contract.
 - b) The contractor shall be responsible for carrying out the work according to the approved Pest Control Plan. The Contractor shall receive the concurrence of the COTR prior to implementing any subsequent changes to the approved Pest Control Plan, including additional or replacement pesticides and on-site service personnel.
- vi) Maintenance of records.
- vii) Quality control plan.

3. Since safety of all your men and material will be on your account, you are expected to take such safety measures as are normally required to be taken for execution of this type of work. You are also required to cover all your workers through a third party insurance for an adequate amount as required by law in force.

CONTRACTOR/S SIGN & STAMP

The Assistant General Manager,
State Bank of India, 2nd Floor, P & E Department, SBI Tower, Local Head Office, Gift City,
Gandhinagar (Gujarat)

Name of work : Annual Maintenance Contract for Disinfestations Services, Rodent &
Cockroach Control Services for State Bank of India, 2nd Floor, P & E Department, SBI Tower, Local
Head Office, Gift City, Gandhinagar (Gujarat)

Annual Maintenance Service Contract for domestic Rodent & Cockroach Control Services treatment for
(SBI) LHO premises at Gift City, Gandhinagar as per the specification given below for the area mentioned
for cockroaches, rats, rodents etc. by using material with ISI marked/approved and certified by the Central
Insecticides Board of India for use in Public Health. The material chosen should take care of safety and
should leave no visible residue or odours and should not disrupt or cause any inconvenience to our
office activities.

[AMC period from 25.03.2026 to 24.03.2027]

Sr. No.	Location	Approx Area (M ²)
1	STATE BANK OF INDIA LHO Gandhinagar	17837 M ²

**The Assistant General Manager,
State Bank of India, 2nd Floor, P & E Department, SBI Tower, Local Head Office, Gift City,
Gandhinagar (Gujarat)**

SCHEDULE OF QUANTITIES

Name of work : Annual Maintenance Contract for Rodent & Cockroach Control Services for STATE BANK OF INDIA LHO Gandhinagar premises at GIFT City Gandhinagar.

Annual Maintenance Service Contract for domestic Rodent & Cockroach Control Services treatment for (SBI) premises at Gift City, Gandhinagar as per the specification given below for the area mentioned for rats, Cockroaches etc. by using material with ISI marked/approved and certified by the Central Insecticides Board of India for use in Public Health. The material chosen should take care of safety and should leave no visible residue or odours and should not disrupt or cause any inconvenience to our patients/hospital activities. The visits shall be daily in the wards and fortnightly.

[AMC period from 25.03.2026 to 24.03.2027]

Sr. No.	Location	Approx Area (M ²)	Amount per month
1	STATE BANK OF INDIA Main Building	17837 M ²	Rs.

Rs. _____ per quarter x 4 = Rs. _____ for one year. =
Rs. _____
(Rupees _____)

(Above rates should be inclusive of all labour charges, material cost, transportation and taxes, etc)

Contractor's Signature with Stamp

Contractor's Full Name & Address

Telephone No. _____