STATE BANK OF INDIA

TENDER NOTICE

HIRING OF CASH VAN ALONG WITH DRIVER FOR BRANCHES OF RBO-I, GANDHINAGAR (13091)

START DATE: **10.03.2026** CLOSE DATE: **23.03.2026**

State Bank of India invites application on the prescribed format from reputed individual/firms to hire three (03) Fortified Cash Vans with driver for Cash Administrative Cell, Kalol (N.G) and Cash Administrative Cell Gandhinagar, for carrying Cash along with Bank's Official and Guards to deliver and pick Cash to/from Branches, linked to these Branches under Two-Bid system i.e. Technical Bid and Price Bid. Interested individual/firms fulfilling the minimum eligibility criteria may apply in prescribed format which may be downloaded from the Bank's website **https://sbi.co.in/web/sbi-in-the-news/procurement-news**

Place – Gandhinagar Assistant General Manager

NOTICE INVITING TENDER (NIT)

State Bank of India invites application on the prescribed format from reputed individual/firms to hire three (03) Fortified Cash Vans with driver for Branches under Regional Business Office-I, Gandhinagar for carrying Cash along with Bank's Official and Guards to deliver and pick Cash to/from Branches. Details of the tender are given below:

1.	Name of Work	Hiring of Cash Van along with Driver for Cash Administrative Cell Kalol (N.G) and Cash Administrative Cell Gandhinagar, under RBO-I-13091, Gandhinagar.
2.	Earnest Money Deposit (EMD)	**Rs. 10,000/- (Rupees Ten Thousand only)** in the form of Demand Draft issued by any Nationalized/Scheduled Bank drawn in favour of **"State Bank of India** payable at Gandhinagar which shall be returned after successful completion of the tender.
3.	Security Deposit	**Rs. 50,000/- (Fifty Thousand only)** in the form Bank's STDR in favour of State Bank of India, within 7 days of date of award of contract.
4.	Date for issue of tender documents	10.03.2026 to 23.03.2026 from Bank's website https://sbi.co.in/web/sbi-in-the-news/procurement-news
5	Last date and time of receipt of tender	23.03.2026, Time : 15:30
6.	Address at which the Bids are to be submitted	Assistant General Manager, State Bank of India, RBO-I, 4th floor, Administrative Office Building, Sector 10-B, Gandhinagar
7.	Date and time of opening of Bids (Technical Bids)	24.03.2026, 11.00 Hrs Date and time of opening of financial bid will be announced at the time of opening of Technical bids.
8.	Place of opening tenders	State Bank of India, RBO-I, 4th floor, Administrative Office Building, Sector 10-B, Gandhinagar
9.	Validity of offer (Minimum)	3 (Three) months from last date of submission
		The price bid of those bidders will be opened, who qualified in technical bid criteria.

In case the date of opening/closing of Bids is declared a holiday in Gujarat, the bids will be opened/closed on the next working day at the same time. Bank has the right to accept / reject any/all bid without assigning any reasons. The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender. **Separate bids along with EMD & Tender Processing Fees are to be submitted for each Branch.**

DISCLAIMER

The information contained in this Tender document or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form by or on behalf of State Bank of India (Bank), is provided to the Bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

This Tender invitation is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of this Tender invitation is to provide the Bidder(s) with information to assist in the formulation of their proposals. This Tender invitation does not claim to contain all the information each Bidder may require. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender document and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender documents. No contractual obligation whatsoever shall arise from the Tender process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Bidder.
(Signature with date and Seal of the Bidder)

ANNEXURE – I

HIRING OF CASH VANS ALONG WITH DRIVER AT ..... BRANCH

Dear Sir,

With reference to above, we hereby quote our product and rates in the Performa specified thereat**,** for the captioned work as 'Annex-IV' & 'Annex-V' in two separate sealed envelopes.

2. We have read and understood all the contents laid down in the Notice for **Supply of Cash Van on hire along with driver to the captioned Branch** and agree to abide by them.

3. We have also noted that in case our Agency does not meet the criteria laid down in this Notice in relation to Agency credentials and/or the Cash Van proposed by our Agency is not in conformity with the Technical Specifications stipulated by you in this Notice, our bid will be summarily rejected, to which we would no objections, whatsoever.

4. We also understand that **SBI reserves the right to reject any or all bids without assigning any reason thereof**.

Yours faithfully,

(Signature with date and Seal of the Bidder)

ANNEXURE – II
TERMS AND CONDITIONS

1. PREQUALIFICATION FOR AGENCY

a. The Agency should have well established Office(s) in Gujarat.
b. The Agency should be in the business of supplying cash vans to the Banks for at least 3 years or more.
c. The Agency should possess a valid PAN/ TAN number.
d. The Agency should possess a valid GST number.
e. The make of the vehicle should not be earlier than 2023.

Specifications for specially designed & fabricated cash van: -

1. It should be an LCV (Light Commercial Vehicle) with an Engine capacity of not less than 2200 CC, preferably Turbo charged.
2. Vehicle should not be more than 02 years old at the time of hiring and not more than 04 years old at any point of time.
3. Ground Clearance – Not less than 190 mm.
4. Vehicle should accommodate minimum 1+4 passengers (factory built).
5. Vehicle should have four (04) doors for driver / passengers and one separate door for cash cabin.
6. All doors to have independent locking system from inside and outside.
7. Should have tubeless tyres including stepney.
8. Complete tool kit containing jack and handle and tools to open wheels and minor repairs.
9. Factory fitted air conditioner.
10. Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge checkered plate.
11. There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2- 2.5”) bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
12. There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 other staff.
13. Cash cage compartment should have door and grill gate.
14. The entrance of the cage should be from the left side of the van and rear should be completely closed.
15. Locking arrangement: One internal lock and 02 pad lock at the door of cash cabin.
16. All windows and wind screen should have wire mesh protection (of not more than 1 square inch) Each Window mesh should have a circular port – hole of dia. 6 inches for use of weapon.
17. It should have mobile charging facility.
18. Driver's antecedents must be verified by the police and he should be personally introduced by the Vendor to the Branch Manager and Transport Manager along with his driving license, antecedents and latest police verification.

19. The vehicle with driver will be made available to the concerned Currency Administration Cell (CAC) from **9.00 a.m. to 8.00 p.m**.
20. The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment shall be made for extra utilization.
21. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.
22. The vehicle will be used for 2500 km. in a month; however, the Bank will have every right to use the vehicle beyond 2500 km. in a month.
23. In case the vehicle is used for less than 2500 km. in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.
24. The monthly vehicle hiring charges to include the cost of the driver, cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all inclusive.
25. All taxes levies, penalties, challan etc. by the law enforcing agencies or Govt. Agencies etc will be at owners cost.
26. The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.
27. The owner will have to provide to the Bank his / her / their KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents.:-

    a) Police Verification Report(s) of the driver (s).

    b) Registration of the vehicle (s).

    c) Proof of residence of the driver(s).

    d) Pollution Control Certificate(s) of vehicle.

    e) Insurance of the vehicle(s) / driver(s).

    f) Driving license of the driver(s).

    g) Fitness certificate of the vehicle (Every Year).
28. The driver(s) will have to wear proper uniform, which will be provided by the owner.
29. The owner will be required to submit monthly bill by 3rd of succeeding month.
30. The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt.

    Levies / taxes at the prescribed rates on production of related invoice within 7 days.
31. The vehicle(s) to be hired will have under-mentioned provisions / modifications at owner cost.

> Separate chamber for keeping cash boxes with two hooks for chaining the boxes.

> Provision of light in the cash chamber.

> Affixing of rolling shutter with looking provision to shut and lock the cash chamber.

> After the rolling shutter the van should have door (preferably double door) to shut and lock the cash chamber area (ensuring double security).

> Cash cage compartment should have door and grill gate.

> The entrance of the cage should be from the side of van and rear should be completely closed.

> One internal lock and 02 pad locks at the door of cash cabin.

> Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.

> Provision of Air Conditioner Van

32. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the concerned Currency Administration Cell.
33. Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at his own cost.
34. No increase in hiring charges will be considered during the tenure of the contract. Therefore, due calculations should be taken into account for inflation of fuel charges or all other expenses.
35. Vender shall deposit security Money of Rs. 50,000/- by Demand Draft issued only in favor of State Bank of India payable at Gandhinagar.
36. The Agreement will be initially for a period with 03 years, with a clause that in case the Bank's not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice.
37. The vehicle are to be provided within 15-20 days of receiving the work order from the Bank, otherwise, the tender/order will be cancelled and security Deposit will stand forfeited.
38. GPS System has been installed by the vender and no extra payment for the GPS System shall be paid by the Bank.
39. In absence of Bank's Messenger Cash Van Driver will lift the Cash Box for Branch for which he shall be paid suitable amount by Bank.
40. GST, if any, will be reimbursed on actual basis on production of related invoice.

<u>INSTALLATION OF CCTV SYSTEM IN CASH VANS</u>

Cash Vans must be provided with the CCTV system with GPS and 30 days recording facility and 03 cameras.

2. Installation: CCTV system with GPS should be installed in the cash van in such a way that it provide maximum coverage and also ensure safety of the system. Following is a suggested layout:-

(a) Cameras: Depending upon the size of the cash van, 3 CCTV cameras may be

Installed so as to cover the following locations: -

i. Inside cabin (where cash is stored) - 01
ii. Rear of the vehicle - 01
iii. Front of the vehicle - 01

(b) Digital Video Recording (DVR) & Monitor:- DVR should be so located inside the driver cabin that it is hidden from the public view but at the same time there is convenience of handling / viewing the screen by the cashier / guard.

(c) Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.

(d) Power Supply: - CCTV system functions on 12v DC. The power supply to the system should be provided from the vehicle itself.

3. Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very high degree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests.

(a) Color IR Dome / Bullet Cameras: - Within built self-illuminating LEDs with minimum of

20 mtrs range for outer cameras and 05 meters for inside camera.

i. Minimum – 3 MP.
ii. Varifocal Lenses – 2.1 to 3.6 mm.
iii. Minimum Light – 0.1 Lux.
iv. 1/3 “Super HAD CCD (Sony).
v. Auto Iris.

(b) DVR (Dahua/HIK vision): - Should have provision to fit in the Vehicle and following features:-

i. All Channels D1 (CIF-2) playback and recording.
ii. Compression H. 264 /MPEG4 (10 AVC).
iii. Hard disk Minimum 2 TB – SATA 2 complaint.
iv. Recording Mode–Real time, Manual, Scheduled, and Motion Detection with Alarm for all modes.
v. Minimum acceptable recording storage: 30 days.
vi. FIFO (First in First Out) auto over write facility.
vii. USB support – minimum 2 ports.
viii. Hybrid Solution integrating Analogue with Digital Signal.
ix. AVI content Playback, copy and print facility.
x. Pre & Post Recording Facility.
xi. Video Loss Message on Screen.
xii. Date & Time Stamping.
xiii. Language support: - English is MUST.
xiv. Certification – FCC and UL/ CE.
xv. Communication Ports – RS 485; RJ – 45.
xvi. Vibration Proof and suitable for vehicle mounting.

(c) Cables:-

i) Video Cables: RG-6.

ii) Power Cable: ISI marked.

(d) Hooter for security purpose.

(e) One first aid box with adequate first aid kit shall be fitted near driver's seat.

(f) One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near drover seat.

4. The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

ARTICLES OF AGREEMENT

This agreement is made on this __ day of ___Month ____Year at Gandhinagar (Distt. –Gandhinagar).

BETWEEN

THE STATE BANK OF INDIA, a body corporation constituted under the State Bank of India ACT, 1955 having its Corporate Office at Mumbai one of its Administrative Office, Gandhinagar, Gujarat under which there is one of its Regional Business Office-I, Gandhinagar (hereunder referred to as "the bank" which expression shall include its legal representatives, assignees) of ONE PART.

AND

M/s. _____ having its Office at _____, under which there is one of its Branch Office at _____, represented by duly authorized signatory _____designation_____

Whereas

a) The Banks is engaged in the business of banking and it's desirous of strengthening its cash remittance services between its various Branch Offices as well as its clients;

IT IS NOW AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS

1. Period of the Agreement

This agreement shall come into effect from _____ (Date) and continue to be in force for a period of 36 (Thirty six) months up to and inclusive of _____ (date) or its sooner determination in terms hereof. The instant agreement is being executed between the parties.

2. Specifications for specially designed & fabricated cash van: -

1. It should be an LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC, preferably Turbo charged.
2. Vehicle should not be more than 02 years old at the time of hiring and not more than 04 years old at any point of time.
3. Ground Clearance – Not less than 190 mm.
4. Vehicle should accommodate minimum 1+4 passengers (factory built).
5. Vehicle should have four (04) doors for driver / passengers and one separate door for cash cabin.
6. All doors to have independent locking system from inside and outside.
7. Should have tubeless tyres including stepney.

8. Complete tool kit containing jack and handle and tools to open wheels and minor repairs.
9. Factory fitted air conditioner.
10. Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge checkered plate.
11. There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2- 2.5”) bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
12. There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 other staff.
13. Cash cage compartment should have door and grille gate.
14. The entrance of the cage should be from the left side of the van and rear should be completely closed.
15. Locking arrangement: One internal lock and 02 pads lock at the door of cash cabin.
16. All windows and wind screen should have wire mesh protection (of not more than 1 square inch) Each Window mesh should have a circular port – hole of dia. 6 inches for use of weapon.
17. It should have mobile charging facility.
18. Driver's antecedents must be verified by the police and he should be personally introduced by the Vendor to the Branch Manager and Transport Manager along with his driving license, antecedents and latest police verification.
19. The vehicle with driver will be made available to the concerned Currency Administration Cell to be used daily by the Branch from 9.00 a.m. To 8.00 p.m.
20. The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc.
21. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.
22. The vehicle will be used for 2500 km. in a month, however, the Bank will have every right to use the vehicle beyond 2500 km. in a month.
23. Owner of vehicle will ensure serviceability of all security gadgets installed in cash van i.e., CCTV system with one month backup, locking and also arrange for annual inspection of the vehicle by Bank’s **Security Officer**
24. The monthly vehicle hiring charges to include the cost of the driver, cost of fuel, oil, coolant, battery, tubeless Tyre's and spare – parts etc. i.e. all inclusive.
25. All taxes levies, penalties, challans etc. by the law enforcing agencies or Govt. Agencies etc will be at owners cost.
26. The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.
27. The owner will have to provide to the Bank his / her / their KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents.:-

a) Police Verification Report(s) of the driver (s).

b) Registration of the vehicle (s).

c) Proof of residence of the driver(s).

d) Pollution Control Certificate(s) of vehicle.

e) Insurance of the vehicle(s) / driver(s).

f) Driving license of the driver(s).

g) Fitness certificate of the vehicle (Every Year).

28 The driver(s) will have to wear proper uniform, which will be provided by the owner.

29 The owner will be required to submit monthly bill by 3rd of succeeding month.

30 The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt. levies / taxes at the prescribed rates on production of related invoice within 7 days.

31 The vehicle(s) to be hired will have under-mentioned provisions / modifications at owner cost.

> Separate chamber for keeping cash boxes with two hooks for chaining the boxes.

> Provision of light in the cash chamber.

> Affixing of rolling shutter with looking provision to shut and lock the cash chamber.

> After the rolling shutter the van should have door (preferably double door) to shut and lock the cash chamber area (ensuring double security).

> Cash cage compartment should have door and grill gate.

> The entrance of the cage should be from the side of the van and rear should be completely closed.

> One internal lock and 02 pad locks at the door of cash cabin.

> Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.

> Provision of A.C. (to be used from May to Oct.).

32. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the concerned Currency Administration Cell.
33. Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at his own cost.
34. No increase in hiring charges will be considered within agreement period.
35. Vender shall deposit security Money of Rs. 50,000/- by Demand Draft on a scheduled Bank only in favor of State Bank of India payable at Gandhinagar
36. The Agreement will be initially for a period with 03 years, with a clause that in case the Bank's not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice. In such a case, the tendered security Deposit Money will be forfeited, after the lapse of initial three years of agreement; it can be renewed further with mutual agreement.
37. The vehicle are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender / order will be cancelled and security Deposit will stand forfeited.
38. GPS System has been installed by the vender and no extra payment for the GPS System shall be paid by the Bank.

39. Monthly Charges for one Vehicle (up to 2500 km):-

> Without A.C. (Period Nov. to April):- Rs. _____

> With A.C. (Period May to Oct.):- Rs. _____

Charges per km. for running above 2500 km. in a month (100 km will be the unit for arriving at the competitive bids purpose only).

> Without A.C. (Period Nov. to April):- Rs. ___

> With A.C. (Period May to Oct.):- Rs. ___

GST, if any, will be reimbursed on actual bases on production of related invoice.

3. INSTALLATION OF CCTV SYSTEM IN CASH VANS

Cash Vans must be provided with the CCTV system with GPS and 90 days recording facility and 03 cameras.

Installation: CCTV system with GPS should be installed in the cash van in such a way that it provide maximum coverage and also ensure safety of the system. Following is a suggested layout:-

Cameras: Depending upon the size of the cash van, 3 CCTV cameras may be installed so as to cover the following locations: -

i. Inside cabin (where cash is stored) - 01

ii. Rear of the vehicle - 01

iii. Front of the vehicle - 01

Digital Video Recording (DVR) & Monitor:- DVR should be so located inside the driver Cabin that it is hidden from the public view but at the same time there is convenience of

Handling / viewing the screen by the cashier / guard.

Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.

Power Supply: - CCTV system functions on 12v DC. Therefore power supply to the System may be provided from the vehicle itself.

Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very high degree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests.

Color IR Dome / Bullet Cameras: - Within built self-illuminating LEDs with minimum of 20 mtrs range for outer cameras and 05 meters for inside camera.

i. Minimum – 3 MP

ii. Varifocal Lenses – 2.1 to 3.6 mm.

iii. Minimum Light – 0.1 Lux.

iv. 1/3 “Super HAD CCD (Sony).

v. Auto Iris.

DVR: - Should have provision to fit in the Vehicle and following essential features: -

i. All Channels D1 (CIF-2) playback and recording.

ii. Compression H. 264 /MPEG4 (10 AVC).

iii. Hard disk Minimum 2 TB – SATA 2 complaint.

iv. Recording Mode–Real time, Manual, Scheduled Motion Detection, with Alarm for all modes.

v. Minimum acceptable recording storage: 90 days.

vi. FIFO (First in First Out) auto overwrite facility.

vii. USB support – minimum 2 ports.

viii. Hybrid Solution integrating Analogue with Digital Signal.

ix. AVI content Playback, copy and print facility.

x. Pre & Post Recording Facility.

xi. Video Loss Message on Screen.

xii. Date & Time Stamping.

xiii. Language support: - English is MUST.

xiv. Certification – FCC and UL/ CE.

xv. Communication Ports – RS 485; RJ – 45.

xvi. Vibration Proof and suitable for vehicle mounting.

Cables:-

i) Video Cables: RG-6.

ii) Power Cable: ISI marked.

(d) Hooter for security purpose.

(e) One first aid box with adequate first aid kit shall be fitted near driver's seat.

(f) One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near drover seat.

The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

I have read and understood all the aforesaid terms and conditions (On 7 pages) and fully agree to abide by the same.

In witness where of both the parties have put their signatures on this legal agreement, on the day, month and year first over written.

FOR STATE BANK OF INDIA FOR _____

Authorized Signatory	Authorized Signatory
Name:	Name:
Designation:	Designation:
Date:	Date:
Witness-1	Witness-2

GENERAL CONDITIONS:

a. The Bid should be in a sealed envelope bearing name & address of the Agency submitting it. This Sealed bid should contain the following:

i. Forwarding letter (Annexure-I)

ii. Terms & conditions (Annexure-II)

iii. Bidder's prequalification form (Annexure- III)

iv. Sealed Envelope containing Technical Bid (Annexure- IV)

v. Sealed Envelope containing Price Bid (Annexure-V)

b. Submission of bid as per NIT.

All the submissions including the brochures of the quoted cash van shall become the property of the Bank.

c. No Bid will be received / accepted after last date & time.

d. Each page of the enclosures of the Bid i.e., Annexure-I to Annexure V will have to be signed with date and seal of the agency. Bid documents are required to be signed by the authorized person submitting the same in token of his/their having read and understood the contents of this Notice.

e. Bids received unsigned and/ or in non-sealed envelopes and/ or without the Earnest Money Deposit/Tender Processing Fees and/or beyond the stipulated date and time will be summarily rejected.

f. In case the Bid is signed by an authorized signatory, letter of authority attesting the signatures of the authorized signatory should also be enclosed with the forwarding letter.

g. Text of the Annexure being enclosed in the Bid should not be altered. Agency's credentials as required in Annexure-III, Technical data of Cash Van offered as required in Annexure-IV and Price quote as required in Annexure-V should be in exactly the same format as given in the Annexure. If the Bid is submitted in any other format, it is liable to be rejected.

h. Technical Bid should be submitted on the format provided at Annexure-IV, in an exclusive sealed envelope, super scripted "TECHNICAL BID FOR SUPPLY OF CASH VANS AT .....BRANCH". The Bidders will have to enclose technical details/pamphlet(s)/ literature of the quoted cash van in support of their conformity to the laid down technical specifications along with technical Bid.

Price Bid should be submitted on the format provided at Annexure-V, in an exclusive sealed envelope, superscripted "PRICE BID FOR SUPPLY OF CASH VANS AT .....BRANCH". Prices should not be revealed in any part of the Bid other than the price Bid. The prices quoted should be valid for minimum 90 days from the date of submission of the Bid.

j. Bidders desirous of participating in more than one branch should submit separate bids along with EMD & Tender Processing Fees for each Branch. More than one option in a single bid will render it to be ambiguous and void.

k. Bid form must be filled in English and all entries must be made by hand written in pen (ball pen/ink). If any of the documents are missing or unsigned, the Bid will be considered invalid.

l. Bids with corrections and/or over-writing are liable to be rejected, if these are not authenticated by the authorized signatory.

m. Bids in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable

to be rejected.

n. One authorized representative of the Bidder or the Bidder himself may be present during the opening of the Bid. Documents relating to Agency's credentials, as required at Annexure II and literature of the quoted cash van should also be brought along. Technical queries of the Committee will also have to be answered to its satisfaction.

o. Technical Bid will be opened only if the Agency's credentials meet the pre-qualification conditions laid down by the Bank at Annexure- II. Price Bid will be opened only if the Agency's credentials and technical specifications of the quoted cash van meet the requirements laid down in this Notice.

p. The Earnest Money of all the bidders shall be returned after successful completion of the tender.

q. The Bank reserves the right to reject any or all Bids without assigning any reasons whatsoever. The Bank also reserves the right to change or modify any terms & conditions, specifications at a later date/during the process of Bidding / actual hiring of the Cash Van.

r. The right of acceptance or rejection of a Bid will rest exclusively with the State Bank of India, which does not bind itself to accept the lowest Bid, and reserves to itself the authority to reject any or all of the Bids received and to place order on any Agency without assigning any reason.

RATES & PAYMENT

a. Statutory deductions such as TDS for Income Tax etc may be deducted from the billed amount for all payments as per extant statute.

b. The Bank shall not pay for Driver's salary, wages, overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonus, insurance, medical exam, medical cover or any other claim as applicable and stipulated in any Statutory Provisions, Rules or order of Competent Authority governing the business of hiring labor (driver).

c. The Bank shall not pay for any Structural modification of the cash van to suit the Bank's laid down technical specifications in this Notice.

d. The Bank shall not pay for Installation and commissioning charges for accessories as required in the technical requirements example CCTV, GPS, hooters, sirens, eyelets, wire mesh, shutters, gates, locks etc.

e. The Bank shall not pay for Fuel charges, GPS tracking network facility charges.

f. The Bank shall not pay for any expenses for procurement or renewal of registration certificate, insurance, road permit, pollution control certificate and any other such document essential for running of the cash van required under laws governing road transport/ operation of cash van.

g. The Bank shall not pay for any Challans/fines/penalties imposed by the road transport/statutory authorities governing the business for want of the documents mentioned above.

h. The Bank shall not pay for the damages/fines/penalties caused due to the fault/negligence of the driver or a third party engaged in the event of any accident.

i. No advance is payable. The Agency which is finally selected for providing the Cash van shall be paid the billed amount after completion of a month's satisfactory service.

j. Toll Taxes if any and parking during the duty shall be paid by the Bank.

k. Any delays in provision of the cash van due to technical problems in the vehicle or absence/

negligence of driver or any other reason shall have to be compensated by the Agency @ Rs 500/- per hour of delays caused to a maximum ceiling of 15% of the monthly charges.

5. **SPECIAL CLAUSES WITHIN THE PERIOD OF CONTRACT:**

a. In the event of the Agency being selected by the Bank, the execution of the work of operating the Cash van should be carried out by the staff / employees of the Agency only and no Subletting of the work will be permitted.

b. In the event of the Agency being selected by the Bank, the Agency will have to enter into an agreement with the Bank by signing a contract on papers bearing appropriate stamp duties in acceptance to the terms and conditions for providing cash vans on hire to the Bank.

c. The contract shall be for minimum three years, subject to annual review by the Bank for satisfactory services of the providing agency.

d. The Cash Van has to be supplied within 30 days from the date of order.

e. SBI, at its discretion, may carry out inspection/acceptance tests to its satisfaction at the Agency's Office or at site for the Cash Van.

f. The Cash Van and all its components/accessories shall be guaranteed against any defects or malfunctioning all through the contract period.

g. The cash van will have to be changed with a new one after 5 years or 1,00,000 kilometers completion, whichever is earlier.

h. The Agency shall make its own arrangement for the engagement of the driver for cash van and shall be responsible for regulating their service and work conditions in conformity with all Acts, Regulations, Rules or Order of Competent Authority under relevant laws in force during the period of the contract. Agency shall indemnify the Bank from all claims relating to the Driver’s salaries, Wages, Overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonus, Reliever charges or any other claim as applicable and stipulated in any Statutory Provisions, Rules or order of Competent Authority.

i. The Agency will have to provide for reliever of the cash van driver on the days of his leave without any extra charges to the Bank.

j. The Agency will have to abide by all the laws and regulations governing the business of running cash van and the Bank shall not be liable for any faults/ omissions/ commissions of the Agency in relation to operation of the Cash van. The Cash van should have valid registration certificate, insurance, road permit, pollution control certificate and any other such document essential for running of the cash van required under laws governing road transport/ operation of cash van.

k. The driver for running the cash van should be in possession of a valid Commercial Driving License at any point of time. He should be physically fit and free from any diseases. The driver should not consume alcohol during duty. He should not drive rash or in a manner to risk the lives of the passengers or cash present inside the Cash van. Any negligence on part of the Driver shall be attributable to the negligence of the Agency.

l. The responsibility of police verification of the driver lies with the agency, which should be submitted with Branches before the job is under taken. The driver should be changed with prior permission from the Chief Managers of Branches. The Agency shall have to abide by all the laws/ acts/ rules such as labor Laws, minimum wages acts and rules, contract labor acts and rules etc. applicable/governing the hiring of Driver for the Cash Van. The Bank shall not be liable for any faults/ omissions/ commissions of the Agency in relation to the hiring of the Driver for the Cash van.

m. The Agency and its employees will strictly undertake not to communicate or allow to be communicated to any person or divulge in any way any information relating to the ideas, concepts, know-how, techniques, data, facts, figures and all information whatsoever concerning, or relating to the Bank and its affairs to which the said employees have access in the course of performance of the contract.

n. Repair and Maintenance Services: The Agency shall be responsible for maintenance /repair/ replacement of the Cash Van/ its spares. The Bank shall not pay or reimburse such expenses borne on maintenance/ repair/ replacements whenever carried out, to keep the cash van in a satisfactory running condition. Care should be taken to get the Cash van serviced during Bank holidays so that the Branches are provided with a roadworthy van on its working days. In case, the Cash Van or any part/ component thereof develops any defect during working hours, these should be immediately attended to and rectified free of cost. If the delay is expected to be more than one hour, a replacement cash van should be provided as a stand-by / stop gap arrangement so that the functioning of Branches cash remittance is not hampered.

o. The Agency shall arrange for service of qualified Service Engineers/Technicians for maintenance, repair and replacement of all spare parts, accessories etc. and render such other support services as may be necessary for satisfactory functioning of the Cash Van. No charges, fees, travelling expenses, accommodation, boarding etc. shall be paid or provided by SBI/ Branch to Service Engineers/Technicians or their assistants.

p. The Agency shall keep SBI informed of the details of Supervisor(s) with addresses, telephone/ Mobile numbers etc. who shall be responsible for discharging the Agency's obligation under this clause, to enable the Bank to contact such representative(s) of the Agency.

q. Force Majeure: Any failure or delay by bidder or Bank in performance of its obligation, to the extent due to any failure or delay caused by fire, flood, earthquake or similar elements of nature, or acts of God, war, terrorism, riots, civil disorders, rebellions or revolutions, acts of government authorities or other events beyond the reasonable control of non-performing Party, is not a default or a ground for termination.

r. All disputes and differences of any kind whatsoever arising out of or in connection with this Notice shall be referred to arbitration by the sole arbitrator appointed by SBI. The award passed by the arbitrator shall be final and binding on both the parties. Such arbitration shall be governed by the provisions of the Arbitration Act as applicable in India at that time.

s. Please enclose brochures and catalogues (literature) of the Vehicle quoted with Brand name, make and model number marked / highlighted clearly.

t. Jurisdiction of the court or arbitration will be at Gandhinagar only.

(Signature with date & Seal of the Bidder)

ANNEXURE– III: BIDDER's PREQUALIFICATION

S.N	Particulars	Particulars	Supporting Documents
1	Name of firm / Individual		
2	Well established Office in Gujarat	Address :	Photocopy of Office address proof
3	Supply of cash van on hire to Banks for last 2 years	Bank : Branch : Period :	Photocopy of Certificate from Bank(s) for satisfactory supply of cash van on hire between 2023 - 2025
4	Make of Vehicle	Year :	Photocopy of Registration Certificate from applicable RTO
5	Valid PAN Number		Photocopy of PAN Number
6	Valid GST Number		Photocopy of GST Registration Number
7	Earnest Money Deposit	DD No..... Bank -	Original Demand draft

ANNEXURE– IV

PART-A (TECHNICAL BID)

S.No	Particulars	Bidder's Response
1	Name of firm / Individual	
2	Address for communication	
3	Phone No. & Mobile No.	
4	PAN No.	
5	GST No.	
6	Past experience in the cash delivery van	
8	Brand of vehicle (Company)	
9	Model of the vehicle	
10	Seating Capacity (Driver + x)	
11	Engine capacity (in cc)	
12	Turning Radius (meters)	
13	Ground clearance (mm)	

(Signature with date & Seal of the Bidder)

ANNEXURE – V

PART- B (PRICE BID)

S.No	Particulars	Bidder's Response
a	Monthly Fix Charges for 2500 Kms with air- conditioning per Cash Van	
b	Charges per km. above 2500 km. in a month with air-conditioning per Cash Van	
c	Charges per hour for use of the cash Van beyond contracted working hours	
d	Extra charges for Sunday/ Holiday (1) For full day (2) For half day	

Note: Rates to be quoted excluding GST. GST (if applicable) will be paid by bank.

(Signature with date & Seal of the Bidder)