

Empanelment No	DEL/EMP/MISC/2025-26
Dated:	12.02.2026



Local Head Office, Premises & Estate Department, 5<sup>th</sup> Floor, D-Block, 11, Parliament Street, New Delhi - 110001

APPLICATION DOCUMENTS

FOR

EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS

FOR

(1) SHIFTING OF BRANCHES/OFFICES (2.) DISPOSAL OF SCRAP (3) SECURE DISPOSAL OF OLD RECORDS (4.) REPAIR /MAINTENANCE WORK OF CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS

WITHIN GEOGRAPHICAL AREA

(i.e., Delhi State, Sonipat & Gurugram Districts, Western Uttar Pradesh & Uttarakhand)

OF NEW DELHI CIRCLE OF STATE BANK OF INDIA

Last date and time for submission of online applications on e-tender portal  
25.02.2026 by 3.00 P.M.

The Assistant General Manager (P&E),  
State Bank of India,  
Premises and Estate Department,  
Local Head Office, 5<sup>th</sup> Floor, D-Block,  
11, Parliament Street, New Delhi – 110001  
011-2337-4464/ 2340-7350/7351/7360  
agmpre.lhodel@sbi.co.in

AGM (P&E)

AGM (OAD)

Chief Manager (P&E)

Manager (OAD)



## NOTICE INVITING APPLICATION

State Bank of India, Premises & Estate Department, Local Head Office, New Delhi intend to empanel Contractors/Vendors/Agencies for Shifting of offices/Records, Purchasing of scraps, Secure Disposal of Old Records ,repairing of curtains ,Sofa Set and Chairs for its offices / Branches / establishments within geographical area (i.e. Delhi State, Sonipat & Gurugram Districts, Western Uttar Pradesh & Uttarakhand) of New Delhi Circle of State Bank of India and will be valid only for Jurisdiction New Delhi Circle of SBI

1)	Name of Work / Activity	Empanelment of Contractors/Vendors/Agencies for SHIFTING OF BRANCHES/OFFICES, PURCHASING OF SCRAPS, REPAIR /MAINTENANCE WORK OF CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS, Secure disposal/shredding of old records as per Bank/Government guidelines  State Bank of India, Delhi Circle
2)	Application Documents are available at	1) " <a href="https://Bank.sbi">https://Bank.sbi</a> >>> SBI in news >>> Show More>>> empanelment of vendors." 2) <a href="https://etender.sbi">https://etender.sbi</a>
3)	Availability period of Application Documents	<b>From 12.02.2026.2026 to 25.02.2026 (up to 3:00 P.M.)</b>
4)	Last date and time for Online filling, submission of applications and relevant documents at <a href="https://etender.sbi">https://etender.sbi</a>	<b>25.02.2026 by 3:00 P.M.</b>
5)	Date and Time of opening of online applications:	<b>25.02.2026 at 3:30 P.M.</b>
6)	For any queries or support in connection with the online Submission of applications, please contact our E-procurement solutions agency	<b>M/s Antares Systems Limited:</b> <b>Registered office: Hanganasu, Bengaluru.</b>  <b><u>For e-Tender Support for Bidders</u></b> <b><u>Helpldesk Number :</u></b> <b><u>9073677150/9073677151/9073677152/9708966660/9044314492</u></b>  <b><u>For Registration / DSC Verification / Profile Approval:</u></b> For Profile activation, Digital Signature Certificate verification, please send mail to <a href="mailto:info@abeprocure.com">info@abeprocure.com</a> or call 079 68136866, +91 6353217080.
7)	SBI reserves the right to accept or reject any or all applications without assigning any reasons thereof, even after opening / downloading of the applications.	
8)	For Clarifications Please Contact: <b><u>011-2337-4464/ 2340-7350/7351/7360</u></b> <b><u><a href="mailto:agmpre.lhodel@sbi.co.in">agmpre.lhodel@sbi.co.in</a></u></b>	



The Assistant General Manager (P&E)

State Bank of India

LHO, New Delhi

**Scope of Empanelment:**

- Shifting of Branches/Offices, Packing, loading, unloading and transportation of office furniture, fixtures, records, safes, lockers, etc.
- Disposal of Scrap
- Secure disposal/shredding of old records as per Bank/Government guidelines
- REPAIR & MAINTENANCE WORK OF CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS,

**CATEGORIES, ELIGIBILITY CRITERIA (MINIMUM QUALIFYING CRITERIA)**

**DEFINITION OF SIMILAR WORKS**

**NOTE:** All the amounts mentioned below are without GST / VAT

**Abbreviations:** S – Shifting work, R- Repair and Maintenance works of Chairs, Sofa set, Curtains etc., P – Purchase of Scrap O- Disposal of Old Records.

Category	Works Classification	Eligibility criteria (Minimum Qualifying Criteria)
S - 2 Event ID- *****	Shifting of Branches/offices for work value up to <b>Rs. 2 Lakh</b>	1.PAN Card 2.GST Registration 3. Similar work completion certificate of Rs 1.00 Lakh "or" MSME registration "or" startup registration. (Note: Work completed during last 07 years i.e from 01.12.2018 to 31.12.2025)
R - 2 Event ID-	<b>Repair and Maintenance works of Chairs, Sofa set, Curtains etc.</b> for work value up to <b>Rs. 2 Lakh</b>	
P-2 Event ID-	<b>Purchase of Scrap or absolute items</b> for work value up to <b>Rs. 2 Lakh</b>	
O-2 Event ID	Secure disposal/shredding of old records as per Bank/Government guidelines, <b>for work value up to Rs 2.00 Lakh</b>	



<p><b>S - 5</b> Event ID-</p> <p><b>R - 5</b> Event ID-</p> <p><b>P-5</b> Event ID-</p> <p><b>O-5</b> Event ID-</p>	<p>Shifting of Branches/offices for work value up to <b>Rs. 5.00 Lakh</b></p> <p><b>Repair and Maintenance works of Chairs, Sofa set, Curtains etc. for work value up to Rs. 5.00 Lakh</b></p> <p><b>Purchase of Scraps for work value up to Rs 5.00 Lakh</b></p> <p>Secure disposal/shredding of old records as per Bank/Government guidelines, <b>for work value up to Rs 5.00 Lakh</b></p>	<p>1.PAN Card 2.GST Registration 3. Should have successfully completed similar works during the last 7 years ending last day of month before the one in which application is submitted (<b>i.e., the completed works from 01.12.2018 to 31.12.2025 shall only be considered</b>), as under: - (a) Three similar completed works, each costing not less than Rs. 2.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs 2.50 lakhs [or] (c) One similar completed work costing not less than Rs. 4.00 lakhs.</p>
<p><b>S - 10</b> Event ID-</p> <p><b>R - 10</b> Event ID-</p> <p><b>P-10</b> Event ID-</p> <p><b>O-10</b> Event ID-</p>	<p>Shifting of Branches/offices for work value up to <b>Rs. 10.00 Lakh</b></p> <p><b>Repair and Maintenance works of Chairs, Sofa set, Curtains etc. for work value up to Rs.10.00 Lakh</b></p> <p><b>Purchase of Scrap or absolute items for work value up to Rs. 10.00 Lakh</b></p> <p>Secure disposal/shredding of old records as per Bank/Government guidelines for work value up to <b>Rs. 10.00 Lakh</b></p>	<p>1.PAN Card 2.GST Registration 3. Should have successfully completed similar works during the last 7 years ending last day of month before the one in which application is submitted (<b>i.e., the completed works from 01.12.2018 to 31.12.2025 shall only be considered</b>), as under: - (a) Three similar completed works, each costing not less than Rs. 4.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs 5.00 lakhs [or] (c) One similar completed work costing not less than Rs. 8.00 lakhs.</p>



<p><b>P-25</b> <b>Event ID-</b></p>	<p>Purchase of Scraps for work value up to Rs 25.00 Lakh</p>	<p>1.PAN Card 2.GST Registration 3. Average annual financial turnover during the last 3 years preceding current financial year ended 31<sup>st</sup> March 2024 or 2025 should not be less than Rs. 7.50 lakhs 4. Solvency should not be less than Rs. 7.50 Lac and it should not be more than 6 months old as on 31.12.2025 5. Should have successfully completed similar works during the last 7 years ending last day of month before the one in which application is submitted (<b>Le.,the completed works from 01.12.2018 to 31.12.2025 shall only be considered</b>), as under: - (a) Three similar completed works, each costing not less than Rs. 10.00 lakhs [or] (b) Two similar completed works, each costing not less than Rs12.50 lakhs [or] (c) One similar completed work costing not less than Rs. 20.00 lakhs.</p>
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**Definition of similar works**

1. The works which are successfully completed for CPWD, PWD, MES, Central PSUs, State PSUs, PSBs, Corporate Houses, Reputed Private Sector only shall be considered for Minimum Qualifying Criteria. However, Category S/R/P/H/D-2 applicants are exempted from this condition.
2. Repairs and maintenance and supply work: Supply and repair work of Chairs, Sofa Set, Curtains, Cushion etc.
3. Shifting works: Shifting of Branches, offices along with files, cabinet and running records from one place to another place.
4. Purchase of scraps: Purchase of Scraps, absolute items like furniture/fixtures, almirah, old FRFC, safe, old ATM Machines, Air Conditions, fans, Gieser, irons rod etc.
5. Secure disposal/shredding of old records as per Bank/Government guidelines



--- END OF THE SECTION---

EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS FOR  
SHIFTING OF BRANCHES/OFFICES, PURCHASING OF SCRAPS, REPAIR  
MAINTENANCE WORK OF CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE  
Secure disposal/shredding of old records as per Bank/Government guidelines

IMPORTANT INSTRUCTIONS, TERMS & CONDITIONS

1. It's a fresh empanelment exercise being taken up the Bank, therefore all the past /existing empaneled Contractors/Vendors/Agencies need to apply afresh as per application documents.
2. Applicant should submit single application for respective trade mentioning the highest category in the trade applied for. If the applicant is not eligible for the same, the applicant will be considered for lower categories as per his eligibility i.e. **only one application for each trade.**
3. Applicant empaneled under any higher cost category shall deemed to be empaneled for same nature of work under lower cost categories as explained below.
  - (i) Applicant empaneled for higher category say P-25 category shall be eligible to participate in P-10, P-5, & P-2 category tenders.
  - (ii) Applicant empaneled for higher category say S-10 category shall be eligible to participate in S-5, S-2 category tenders.
  - (iii) Applicant empaneled for higher category say R-10 category shall be eligible to participate in R-5 and R-2 Categories.
  - (iv) Applicant empaneled for higher category say O-5 category shall be eligible to participate in R-2 Category.
4. Bank may seek for performance / conduct report/s / information of the applicant from any of their past and/or present client and/or may also visit / inspect any of their work at any point of time and based on such report/s or inspection report the Bank at its sole discretion may exclude their application from empanelment process and may empanel / de-panel / remove / suspend them from the panel.
5. Submission of application form, enclosure, attachments & other documents by the applicant on On-Line portal will imply that the applicant is conforming that the information, details, documents etc. thus submitted by them are complete, true, valid, neither altered nor tempered nor forged nor concealed partially/fully and the applicant has originals of these documents & information in his custody and will present the same before Bank for verification as & when required / asked by the Bank.
6. Applicants must ensure that they filled up the application documents by typing only (and not handwritten) truly, correctly & completely and have also uploaded / submitted all the necessary documents correctly (at relevant link)
7. If the Bank, at any point of time, finds that any information / details /document provided by the applicant is not correct / forged / tempered partially or fully or if has concealed



any relevant information the Bank at its sole discretion may take any appropriate action including excluding/dropping/deleting the names of the applicant/firm from the empaneled list (if empaneled).

8. The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only through online portal "<https://etender.sbi>" and scanned copies (in PDF format only) to be attached wherever it is specified. The information required should be typed in each column and rows of the formats. The applications received with "partly filled formats" not containing desired information in each columns/points/row of and where they have not enclosed /submitted/uploaded requisite relevant documents shall be treated as "INCOMPLETE" and such applications may be summarily rejected by the Bank at its sole discretion without making any reference or further opportunity to the applicant.
9. The Bank at its sole discretion may relax the minimum eligibility criteria if Bank is of the view that number of applicants qualifying for a particular category are not sufficient for competitive bids.
10. The Bank reserves the right to restrict the number of applicant / contractors included in the panel / empaneled contractor as per need & requirement in each category. The criteria of restricting will be decided by the Bank if the need arises.
11. **This empanelment is for 03 years.** However, addition of new contractors / vendors in the panel and upgradation and/or removal of the empaneled contractors / vendors may be done by the Bank after reviewing their performance and suitability at an interval of 12 months or at any time as may be decided by the Bank.
12. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.
13. The eligible and interested parties shall download prescribed application form and other details from Bank's website: "<https://Bank.sbi>>>SBI in news>>Show More>>empanelment of vendors." Online application to be filled up & submitted at online portal <https://etender.sbi> .  
Hard copies of application or other documents shall be submitted by the applicant **only if asked by the Bank**. Hard copies submitted by the applicants of their own shall not be considered for any purpose.
14. Corrigendum/amendment/addendum (if any) would be hosted / uploaded on the e-tender website only. Hence, prospective applicants are advised to visit e-tender website regularly for the above purpose.
15. The Bank reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

--- END OF THE SECTION---



**EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS**

**APPLICATION FORM (INDICATIVE ONLY)**

**CATEGORY WISE DIFFERENT FORMS ARE AVAILABLE ON BANK'S  
ONLINE PORTAL  
TO BE FILLED ONLINE ONLY**

<b>S No</b>	<b>Details</b>	<b>Please fill the data</b>	<b>Type of Document to be uploaded / attached online</b>	<b>Attachment Link</b>
1)	Name of the contractor/Agency/Firm			
2)	Full Postal Address of the contractor/Agency/Firm			
3)	Official Email ID of the contractor/Agency/Firm			
4)	Name of the Contact Person (Proprietor/any of the Partners/any of the Directors)			
5)	Mobile Numbers of Contact Person			
6)	Date, month & year of Establishment of the firm		Shop Establishment/companies registration/partnership deed, etc.	0
7)	GST Number		GST Registration Certificate	0
8)	PAN Number		PAN Card	0
9)	Constitution of the Firm (Proprietorship/Partnership/Company)			
10)	Names of all the Proprietor/Partners/Directors		PAN Card Partnership deed/ Articles of Association	0
11)	Does the proprietor/any of the partners or directors of the firm is a proprietor/partner/director (or their spouse/son/daughter) of any other firm. If YES, fill up the name of that firm/s. otherwise write NO			
12)	Value of Solvency (solvency certificate for minimum amount of 30% of the upper limit of the category applied for)		Solvency Certificate issued by your Bank. (refer sample certificate at Annexure - A)	0
	Banker's Name			
	Account No.			
	Type of Account			
	Branch IFSC Code			
	Branch Telephone No.			



13a)	Registration number if registered with ESIC, otherwise type 'No'		ESIC Registration certificate	0
13b)	Registration number if registered with EPF, otherwise type 'No'		EPF Registration certificate	0
14)	If MSE (Medium Small Enterprises) registered, mention number and date, otherwise type 'No'		MSE certificate	0
15)	If Startup firm, furnish number and date, otherwise type 'No'.		Startup certificate	0
16)	If, you are registered in the panel of other organizations/statutory bodies such as CPWD, PWD, MES, Banks etc., Type name/s of organization, category, and date of registration		Empanelment letters of other organizations	0
17)	Details of three highest value of works done during last 7 years, as per the eligibility criteria given.		Duly filled up (typed) & signed Annexure - B	0
18)	<b><u>WORK-1</u></b>	XXXXXXXX XX		
	Work Completion Details for Work-1			
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
			Completion Certificate (work - 1)	0
19)	<b><u>WORK-2</u></b>	XXXXXXXX X		
	Work Completion Details for Work-2			
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
			Completion Certificate (work - 2)	0
20)	<b><u>WORK-3</u></b>	XXXXXXXX X		
	Work Completion Details for Work-3			
	Work Completion Value			
	Work Completion Date			
	Client Name			
	Client Address			
	Client Mobile Number and landline			
	Client official email ID:			
			Completion Certificate (work - 3)	0
21)	Turnover (in Lakhs) (For amount 25.00 Lac only)			
	FY 2023-24	₹.	Certificate issued by CA/ Audited Profit & Loss statement	0
	FY 2022-23	₹.	Certificate issued by	0



			CA/ audited Profit & Loss statement	
	FY 2021-22	₹.	Certificate issued by CA/ audited Profit & Loss statement	0
	Average	₹.		
22)	Has you/your firm been blacklisted/ debarred/ depanelled by any Govt./ Semi-Govt./ PSU/ PSB/ Corporate House during last 03 years. If yes, provide details in Annexure- C. (If no, write No.)		Duly filled up (typed) & signed Annexure - C	
23)	Information relating to whether any litigation is pending before any Arbitrator or court of law for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator/court of law. If so, the details of such litigation are required to be submitted in Annexure - D. (If No, please write No.)		Duly filled up (typed) & signed Annexure - D	0
24)	Declaration regarding near relatives working in the Bank as per Annexure - E (If No, please write No.)		Duly filled up (typed) & signed Annexure - E	0
25)	Declaration as per Annexure - F		Duly filled up (typed) & signed Annexure - F	0

--- END OF THE SECTION---



SOLVENCY CERTIFICATE  
SAMPLE FORMAT

This is to certify that to the best of my knowledge and information, M/s (Firm name).....having its address at .....having marginally noted address, a customer of our bank is/are respectable and firm can be treated as good for any engagement up to a limit of Rs.....(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature of Branch Manager with Seal)

Note:

1. Banker's certificate should be on the letter head of the scheduled bank.
2. In case of partnership firm, certificate to include names of all partners as recorded with the bank



**WORK COMPLETED DURING THE LAST SEVEN YEARS**  
**(FROM 01.11.2018 TO 31.10.2025)**

Only those works to be mentioned which are as per eligibility criteria  
Works should be filled up in descending order of dates starting from latest work

S. No.	Name of the work and location	Contract Amount	WO Number and Date of Award	Stipulated Date of Completion	Actual Date of Completion	Actual value of completion in ₹	Name & Address, contact Of Client	Contact number of the client	Email Id of the client.
1									
2									
3									
4									
5									

- (1) Information must be filled up by Typing specifically in this format only  
(2) Additional rows / sheets may be added

Name of Authorized Signatory:

Signature with seal

Place:

Date:



**ANNEXURE - C**

**DETAILS OF ACTION OF BLACKLISTING / DEBARRING / DE-PANELING /  
SUSPENDING BY GOVT./ SEMI-GOVT./ PSU/ PSB/ CORPORATE HOUSES  
DURING LAST THREE YEARS  
(FROM 01.11.2022 TO 31.10.2025)**

<b>Date, Month &amp; Year of Action</b>	<b>Name, Address, Mail Id of Client</b>	<b>Exact action &amp; Period</b>	<b>Reasons for Action</b>

- (1) Information must be filled up by Typing specifically in this format only
- (2) Additional rows / sheets may be added

Name of Authorized Signatory:

Signature with seal

Place:

Date:



**ANNEXURE - D**

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE  
CONTRACTS EXECUTED IN THE LAST SEVEN YEARS  
(FROM 01.11.2022 TO 31.10.2025)**

<b>Name &amp; Address of client with whom you have / had the litigation / arbitration</b>	<b>Year in which case / litigation / arbitration initiated</b>	<b>The case / litigation / arbitration initiated by you or client</b>	<b>Disputed / claimed Amount (In Lakh)</b>	<b>Status of the case / litigation / arbitration as on date.</b>

- (1) Information must be filled up by Typing specifically in this format only  
(2) Additional rows / sheets may be added

Name of Authorized Signatory

Signature with seal

Place:

Date:



**ANNEXURE - E**

**DECLARATION REGARDING NEAR RELATIVES WORKING IN STATE BANK  
OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

- (1) Information must be filled up by Typing specifically in this format only
- (2) Additional rows / sheets may be added
- (3) Near Relatives means Father, Mother, Father-in-law, Mother-in-law, spouse, brother, sister, brother-in-Law, Sister-in-law, son, son-in-law, daughter, daughter-in-law.

Name of Authorized Signatory:

Signature with seal

Place:

Date:



DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We also agree that I/We have no objection if inquiries are made by the Bank regarding any of the information/details furnished by me/us in the application and/or annexures and/or by way of attachments/enclosures etc.
3. I/We understand & agree that the decision of Bank regarding empanelment will be final and binding on me / us. We also understand & agree to that this process is for empanelment purpose only without any assurance from the Bank that we will be empaneled and/or awarded any work and /or will be invited to participate in bid.
4. I/we understand and agree that in case if at any stage or time, it is found by the Bank that any of the information/details/enclosures/undertakings/certificates/testimonials furnished/submitted/attached by me / us is wholly or partly wrong/incorrect and/or I/we have concealed any facts/figures related to empanelment, the Bank at its sole discretion may take appropriate action against us/our firm including excluding/dropping/deleting the name of our firm from the empanelment list, in case we have been empaneled.
5. I/We confirm that we have read & understood contents of entire Application Documents. We further confirm & undertake that the instructions, terms, conditions etc., mentioned in these application documents are acceptable and binding on me / us.

Name of Authorized Signatory:

Signature with seal

Place:

Date:



E-TENDER PORTAL: [www.tenderwizard.com/SBIETENDER](http://www.tenderwizard.com/SBIETENDER)

E TENDER ID: DEL/EMP/MISC/2025-26      DATE : 07-02-2026

**WORK DESCRIPTION: EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS  
 FOR  
 (1) SHIFTING OF BRANCHES/OFFICES (2.) DISPOSAL OF SCRAP (3) SECURE DISPOSAL OF OLD RECORDS (4.) REPAIR /MAINTENANCE WORK OF  
 CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS**

**APPLICATION FORM**

Name of the Firm: \_\_\_\_\_

Address of the Firm: \_\_\_\_\_

Phone/Mobile no.: \_\_\_\_\_

E-Mail ID: \_\_\_\_\_

S No	Details	Please fill the Data	Type of Document to be uploaded / attached online
	Branch IFSC Code		
	Branch Telephone No.		
134	Registration number if registered with ESIC, otherwise type 'Nil'		ESIC Registration certificate
135	Registration number if registered with EPF, otherwise type 'Nil'		EPF Registration certificate
140	If MSME (Medium Small Enterprise) registered, mention number and date, otherwise type 'Nil'		MSME certificate
133	If Startup firm, furnish number and date, otherwise type 'Nil'		Startup certificate
143	If you are registered in the panel of other organizations/institution bodies such as CPWD, PWG, MIS, Banks etc., Type name/s of organization, category, and date of registration		Empanelment letters of other organizations
137	Details of three highest value of works done during last 7 years, as per the eligibility criteria given.		Two Hand up signed & signed document - 2
138	WORK 1	XXXXXXXXXX	
	<b>Work Completion Details for Work-1</b>		
	Work Completion Value		Completion Certificate (work - 1)
	Work Completion Date		
	Client Name		
	Client Address		
	Client Mobile Number and landline		
	Client Official email ID		
139	WORK 2	XXXXXXXXXX	
	<b>Work Completion Details for Work-2</b>		





STATE BANK OF INDIA

Local Head Office, Premises & Estate Department, 5th Floor,  
D-Block, 11, Parliament Street, New Delhi - 110001E-TENDER PORTAL: [www.tenderwizard.com/SBIETENDER](http://www.tenderwizard.com/SBIETENDER)

E-TENDER ID: DEL/EMP/MISC/2025-26 DATE : 07-02-2026

WORK DESCRIPTION: EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS  
FOR(1) SHIFTING OF BRANCHES/OFFICES (2.) DISPOSAL OF SCRAP (3) SECURE DISPOSAL OF OLD RECORDS (4.) REPAIR /MAINTENANCE WORK OF  
CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS

## APPLICATION FORM

Name of the Firm:			
Address of the Firm:			
Phone/Mobile no.:			
E-Mail ID:			
Sl No	Details	Please fill the Data	Type of Document to be uploaded / attached online
	Category Applied For		
01	Name of the contractor/Agency/Firm		
02	Full Postal Address of the contractor/Agency/Firm		
03	Official Email ID of the contractor/Agency/Firm		
04	Name of the Contact Person (Proprietor/any of the Partners/any of the Directors)		
05	Mobile Numbers of Contact Person		
06	Date, month & year of Establishment of the firm		Show Establishment/Company registration/partnership deed, etc.
07	GST Number		GST Registration Certificate
08	PAN Number		PAN Card
09	Constitution of the Firm (Partnership/Partnership/Company)		
10	Names of all the Proprietors/Partners/Directors		PAN Card/Partnership deed/ Articles of Association
11	Does the proprietor/any of the partners or directors of the firm is a proprietor/partner/director (or their spouse/son/daughter) of any other firm, if YES, fill up the name of that firm(s), otherwise write NO		
12	Value of Security Certificate for maximum amount of 50% of the upper limit of the category applied for		Security Certificate issued by your Bank (refer sample certificate at Annexure - B)
	Banker's Name		
	Account No.		
	Type of Account		



E-TENDER PORTAL: [www.tenderwizard.com/SBIETENDER](http://www.tenderwizard.com/SBIETENDER)

E-TENDER ID: DEL/EMP/MISC/2025-26    DATE : 07-02-2026

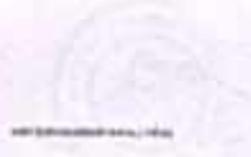
**WORK DESCRIPTION: EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS  
FOR**

**(1) SHIFTING OF BRANCHES/OFFICES (2.) DISPOSAL OF SCRAP (3) SECURE DISPOSAL OF OLD RECORDS (4.) REPAIR /MAINTENANCE WORK OF  
CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS**

**APPLICATION FORM**

Name of the Firm:			
Address of the Firm:			
Phone/Mobile no.:			
E-Mail ID:			
Sl No	Details	Phase of the Data	Type of Document to be submitted / attached with
	Work Completion Value		Completion Certificate (work - II)
	Work Completion Date		
	Client Name		
	Client Address		
	Client Mobile Number and landline		
	Client official email ID		
20	WORK - I	XXXXXXXX	
	Work Completion Details for Work II		
	Work Completion Value		Completion Certificate (work - II)
	Work Completion Date		
	Client Name		
	Client Address		
	Client Mobile Number and landline		
	Client official email ID		
21	Turnover (in Lakhs) (For amount 25.00 Lak only)		
	FY 2020-21	₹	Certificate issued by CA/ Audited Profit & Loss statement
	FY 2021-22	₹	Certificate issued by CA/ audited Profit & Loss statement
	FY 2022-23	₹	Certificate issued by CA/ audited Profit & Loss statement





		STATE BANK OF INDIA Local Head Office, Prayers & Exits Department, 5th Floor, D Block, 11, Parliament Street, New Delhi - 110011	
		E-TENDER PORTAL: <a href="http://www.tenderward.com/SBI/TENDER">www.tenderward.com/SBI/TENDER</a> E-TENDER ID: DEL/MP/MSC/2025-26    DATE: 07-02-2025	
<b>WORK DESCRIPTION: EMPANELMENT OF CONTRACTORS/VENDORS/AGENCIES/FIRMS FOR</b> <b>(1) SHIFTING OF BRANCHES/OFFICES (2) DISPOSAL OR SCRAP (3) SECURE DISPOSAL OF OLD RECORDS (4) REPAIR /MAINTENANCE WORK OF CURTAINS, SOFA SET, CHAIRS AND OTHER FURNITURE ITEMS</b>			
<b>APPLICATION FORM</b>			
Name of the Firm:		Address of the Firm:	
Phone/Mobile no.:		E-Mail ID:	
SSI No.	Details	Place of the Bids	Type of business to be updated / notified sector
200	The vendor has been previously awarded contracts by the Govt./State Govt./ PSU/ Oligopoly business house during last 10 years of last financial year in business (2.27 till with No.)	*	Only need up (Goods) & export business - 2
200	Information relating to whether any litigation is pending before any authority or court of law the adjudication of any litigation or other any litigation was disposed of during the last seven years by an arbitrator or in favour of business (2.27 till with No.)		Only need up (Goods) & export business - 2
200	Information relating to whether any litigation is pending before any authority or court of law. If so, the details of such litigation are required to be submitted in Annexure - 2 (2 till with No.)		Only need up (Goods) & export business - 2
200	Documents relating with contract awarded in the form of bid (Annexure - 1) (2 till with No.)		Only need up (Goods) & export business - 2
200	Documents in bid Annexure - 1		Only need up (Goods) & export business - 2