



TENDER DOCUMENT

**STATE BANK OF INDIA
LOCAL HEAD OFFICE, GUWAHATI
PREMISES & ESTATE DEPARTMENT
GUWAHATI, ASSAM.**

INVITES ON-LINE TENDERS

THROUGH SBI E-TENDER PORTAL <https://www.tenderwizard.com/SBIETENDER>

SERVICE PROVIDER: M/S ANTARES SYSTEM LIMITED, BANGALORE

Sl. No.	Description	
(a)	Tender ID	P&E/2025-26//Tender/135, dated 10.02.2026
(b)	Tender Name	AIR CONDITIONING INSTALLATION WORK AT TEMPORARY PREMISES OF ADMINISTRATIVE OFFICE (AO) GUWAHATI, ASSAM
(c)	Ending Date of Technical bid	16.02.2026 UP TO 02:00 PM

The Contractors who are in the list of approved empanelled contractors finalised in February 2023 by SBI, Local Head Office, Guwahati (North Eastern Circle) for the 4(FOUR) categories of work i.e. Category- I, II, III, IV, V (**Work Value up to 10 Lakh and above**) under **AIR CONDITIONING INSTALLATION WORK** are only eligible to participate in this **E-Tender**.

Note: The Contractors should possess **valid digital signature** for participating in this E-tendering Process.

**ASSISTANT GENERAL MANAGER
Premises & Estate Department
3rd Floor, SBI Guwahati LHO Building,
P.O. Assam Sachivalaya,
Dispur-781006**

NOTICE INVITING TENDERS

STATE BANK OF INDIA, LOCAL HEAD OFFICE, GUWAHATI (hereinafter referred to as **SBI**) invites Tenders from the Contractors/Vendors who are in the list of approved empanelled contractors/vendors as mentioned in attached Tender document.

1.	Name & location of Work	: AIR CONDITIONING INSTALLATION WORK AT TEMPORARY PREMISES OF ADMINISTRATIVE OFFICE (AO) GUWAHATI, ASSAM
2.	Availability of tender documents	: Tender documents will be issued to the eligible contractors by the service provider M/s. Antares Systems Limited and also can be downloaded from the Bank's website www.sbi.co.in under section 'Procurement news'.
3.	Technical Bid	: The Technical Bid containing the following Documents should be submitted in a sealed envelope addressed to the Premises & Estate Department , SBI Local Head Office Building, 3rd Floor, 'A' Block, P.O. Assam Sachivalaya, Dispur, Guwahati-781006, Assam or may be e-mailed the following Technical Documents to the e-mail ID agmpne.lhoguw@sbi.co.in and md.alam12@sbi.co.in on or before 16.02.2026 up to 02:00 PM :- ii) Earnest Money Deposit (EMD) amounting to Rs. NIL to be deposited to the Bank's A/C No. 10242804581 (Name of the Account :- SBI, LHO, PREMISES & ESTATE Department Misc. Deposit account, maintained at SBI, Dispur Branch, IFSC code-SBIN0003030) and submit the deposit voucher copy as proof of deposit the amount as part of the Technical Bid. iii) The Process Compliance Form as at Annexure-I Duly filled, signed, and stamped by the Bidder as token of acceptance of all the terms & conditions stipulated in this tender. iv) Tender form The Bidder, who failed to submit any of the above mentioned documents, will be disqualified in Technical Bid and will not be allowed to participate in the e-Tender for Price Bid. Moreover, the conditional tenders are liable for rejection and will not be allowed to participate in e-Tendering Process.
4.	Price Bid	: The Lowest Bidder will be finalized from the Price Bid submitted by the Contractors through on-line Price Bid on the basis of " Item Rate "(The details of the tendering process are indicated in " BUSINESS RULES FOR e-TENDERING ". The Details of the events is as under:-

		<p>i) Submission of On-Line Price Bid : on or before 16.02.2026 up to 02:00 PM :-</p> <p>Only the bidders who qualified in Technical Bid (who submitted specified EMD and duly filled & signed Process Compliance Form) will be eligible to participate in the On-line Price Bid. The bidder should have valid digital signature for participation in e-Tendering Process.</p>
5.	Opening of Price Bid	: After completion of the e-Tendering process and L1 Bidder will be informed for their confirmation of the quoted L1 Price.
6.	Estimated Cost	: Rs. 3,45,000.00 +GST
6.	Validity of Tenders	: For a period of 90 days from the date of opening of Price Bid.
7.	Initial security deposit (ISD)	: 2% of the awarded value of work including EMD.
8.	Retention money	5% of the awarded value of work.
9.	Commencement of the work	The date of commencement of the work will be reckoned as the date of handing over site or 15 days from the date of issue of Work Order of the tender whichever is later
10.	Time allowed for completion	: 07 days from the date of handing over site or 10 days from the date of issue of work order letter whichever is later. Work will be carried out mostly in night hours.
11.	Deduction of Income Tax and GST	: <p>A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines.</p> <p>B) The contractor should comply with the following;</p> <p>i. Contractor should have GST Registration Number</p> <p>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</p> <p>iii. In case of Correction in the bills after scrutiny, contractor should submit fresh invoice for payment</p> <p>iv. Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor.</p>
12	Performance Guarantee	If the L1 bidder quotes abnormally low (7.5% below the Total estimated cost prepared by SBI, the L1 bidder will be required to furnish a Performance Guarantee for an amount not less than the difference amount of the estimated cost and accepted tendered amount valid for

			<p>a period of 12 months from the date of signing the contract from a Scheduled Commercial Bank other than SBI or SBI STDR lien to the Asstt. General Manager(P&E), SBI, LHO, Guwahati or SBI Bank Draft in favour of Asstt. General Manager(P&E), SBI, LHO, Guwahati for an amount not less than the difference amount of the estimated cost and accepted tendered amount in addition to the Security Deposit amounting to 2% of the accepted tender amount, which will be released after virtual completion of the work.</p>
13.	Terms & mode of payment	:	<p><u>i) No advance is payable.</u></p> <p>ii) After successful completion of entire work, 100% payment will be released against submission of GST invoice and work completion Certificate from the user deptt.</p> <p>iii) Security deposit and statutory deductions will be made as applicable.</p> <p>iv) The contractor should furnish details of the Bank, A/c no, IFSC code etc.</p>
14.	Liquidated Damages	:	<p>If the bidder is not able to complete the work within the stipulated completion period as per terms of the tender, liquidated Damages will be imposed at the rate of 0.5% of the contract value per week subject to a maximum of 5% of the contract value.</p>
15.	Defects Liability Period	:	<p>12 Months (Twelve months) from the date of completion of the work and handing over to the Bank.</p>
16.	Contact details for any clarification	:	<p>Premises & Estate Department ,3rd Floor, SBI, LHO Building, Guwahati, Dispur-781006, Mobile No:</p>
17.	Contact details for any e-Tender related queries	:	<p>Service provider : M/s. Antares Systems Limited, Registered Office:#24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Ph.:080-49352000/40482000 Fax:080-49352034</p> <p>Help Desk: 9073677150/9073677151/9073677152/033 46046611 Contact Persons: (On working days 9AM to 6PM)</p> <p><u><i>J.Mr.KushalBose</i></u> <u><i>Mobile No.:+917686913157</i></u></p>

			<p>e-Mail:kushal.b@antaressystems.com You are requested to contact the agency for further guidance on e-tendering process</p>
18.	Any additional Information	:	<p>The estimated rates as per the Break-up Of Quantities (BOQ) uploaded in this tender are inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes &charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. However, GST on work contract will be extra as applicable.</p>
	Notes:		
a)	<p>All Bidders are informed that, price bidding for the work will be through e-tendering method. The bill of quantity of tender i.e "Price Bid" is to be submitted online on e-tendering portal. Work Order will be placed on the basis of closing L1 price by bidders in the "Price Bid.</p>		
b)	<p>The Bidders are expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Documents or submission of bids not substantially responsive to the Tender Documents in every respect will be at the Bidders risk and shall result in rejection of the Tender.</p>		
c)	<p>In case the date of submission of Technical Bid, Online Price Bid is declared as a holiday, the respective date will be considered on the next working day at the same time. The bidder, who is the authorized representative and participating on behalf of company/ Dealer/vendor, should have a valid digital signature certificate (DSC) for this tender.</p>		
d)	<p>SBI reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.</p>		
e)	<p>The Bidders are strongly advised to visit the site before submitting their Price Bid to make the work complete in all respects within the stipulated completion time.</p>		
f)	<p>Corrigendum: (If any) is to be followed as published in https://etender.sbi/ portal.</p>		
	<p>(For and on behalf of State Bank of India)</p> <p>Assistant General Manager Premises & Estate Department 3rdFloor,A Block , Local Head Office,Guwahati</p>		