



भारतीय स्टेट बैंक
State Bank of India

जयपुर
Jaipur

TENDER DOCUMENT

(Technical Bid)

TENDER ARE INVITED FROM BANK EMPANELLED INTEGRATED FACILITY MANAGEMENT SERVICES FOR HOUSE KEEPING AND MAINTENANCE SERVICES FOR SBI BRANCHES RBO JAIPUR, THROUGH GEM PORTAL.

Date of issue of tender: ..202

Last date for submission of Tender: .2026

**STATE BANK OF INDIA
NOTICE INVITING TENDER**

State Bank of India (SBI) Invites e-Tenders from The Bank Empaneled House Keeping

Seal & sign of Contractor

Contractors of SBI, LHO Jaipur for **HOUSE KEEPING AND MAINTENANCE SERVICES REQUIRED FOR AT SBI BRANCHES RBO** , JAIPUR. The tenders may be submitted online through GeM portal before up to 3.00 PM.

Details of tenders are as under: -

1.	Name of work	HOUSE KEEPING AND MAINTENANCE SERVICES REQUIRED
2.	Contract of Service Period	The contract, unless terminated earlier, shall be for a period of one year from the date of commencement subject to renewal for a further period of two years, one year at a time, on the same terms and conditions & satisfactory performance at the sole discretion of the Bank, provided the contractor has license and/or renewed the license and render satisfactory services..
3.	Earnest Money Deposit	,000/- (Twenty-Five Thousand Only) by crossed Bank draft/ Banker's cheque drawn in favour of AGM(), State Bank of India, , Jaipur payable at JAIPUR latest by ..202 up to :00 M.
4.	Cost of tender documents	Nil.
5.	Pre-Bid Meeting	.
6.	Last date and time of receipt of Technical Bids and Price Bids	Online Up to 3.00 PM. The tenders are to be submitted through GeM Portal.
7.	Address for online submission of bids (technical as well as commercial)	Bid must be submitted online through GeM Portal Only.
8.	Date and Time of opening of tender	Online on at 03.30 PM
9.	Validity of offer	90 days from the date of opening of price bids.
10.	Rates	Rates quoted by the bidder shall remain firm throughout the contract period including all taxes (excluding GST), duties, levies, royalties, transportations, labour other incidental charges, etc. GST shall be paid as per Bank's norms as applicable. The rates quoted by L1 firm shall be taken as reference and work shall be distributed among L1 to L7 bidders as per availability and (L1 shall be given 40% of the total work, remaining work shall be distributed uniformly L2) subject to Bidders from L2 to L submit consent to work on L1 rates, however in case of tie work shall be distributed uniformly .

11.	Insurance	The contractor shall obtain all necessary insurance policies as per the law applicable at the centre and shall be required to produce the original policies and receipts of the premium applicable in the matter to the Bank. Police verification of all the outsourced manpower deployed by the contractor shall be completed within one month from the date of contract award.
12	Water & Electricity	Water and Electricity shall be provided by the Bank at one point. However, further distribution and extension and light fixtures etc. with required MCB switches. Switch boards, lamp, tube, pipes for gardening etc. shall be arranged by the contractor at their own cost.
In case the date of opening of tenders is declared as a holiday, the tender will be opened on the next working day at the same time.		
SBI has the right to accept/reject any/ all tenders without assigning any reasons. The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.		
Assistant General Manager State Bank of India Jaipur-302005		

MODE OF SUBMISSION OF TENDER:

The tender shall be submitted ONLINE through GeM portal in two bids i.e. Technical & Price bid system in accordance with the procedure detailed herein below. Specified documents shall be sealed in envelope of appropriate size.

- 1) **Technical Bid:**
Bidders are required to upload all the tender document, including experience certificate, turnover certificate and other related document by duly signed on the GeM portal. No physical submission of these document is required. Only the EMD is to be submitted in physical form and also uploaded on Gem portal.
- 2) **Price Bid:**
the price Bid to be duly filled and to be uploaded **ONLINE on Gem portal.** (Not in physical format)

OPENING OF TENDER:

- 1) **Envelope** containing the Earnest Money Deposit with covering letter should be reached at RBO OFFICE NEHRU PLACE JAIPUR. latest by 21.02.2026 upto 1100 PM. Technical bid will be open to those bidders who have submitted the EMD within tender closing date & time.
- 2) Bidders who found qualified after opening the Technical Bid shall be eligible to submit online Price Bid.

Yours faithfully,

Signature of the Tenderer

Qualification of Housekeeping & Services Contractor

1. The bidder must be a registered firm/company/proprietorship engaged in providing housekeeping and Maintenance services.
2. The bidder should have at least years of experience in providing housekeeping and maintenance services to Government Departments, PSUs, Autonomous Bodies, or reputed private organizations.

3. Three similar completed works costing not less than the amount equal to 40% of the estimated cost. Or
4. Two similar completed works costing not less than the amount equal to 50% of the estimated cost. Or
5. One similar completed work costing not less than the amount equal to 80% of the estimated cost
6. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.
7. The bidder must have a valid GST registration, PAN, and Labor License under the Contract Labor (Regulation & Abolition) Act.
8. The bidder should be compliant with statutory obligations relating to EPF, ESI, minimum wages, and other labor laws.
9. The bidder should not have been blacklisted or debarred by any Central/State Government Department, PSU, or Autonomous Body.
10. The bidder must submit all required documents through portal as per bid conditions.

Annexure-I

SCOPE OF WORK

The bidders are required to provide Integrated Facility Management services for all of the following services to be set up for an effective service delivery process

1. Housekeeping/cleaning.
2. Waste Management-Garbage disposal.
3. Pest Control/ Anti termite Services.

4. Horticulture/landscaping Services.

SCOPE OF SERVICES

1. HOUSE KEEPING SERVICES AND ALL OTHER SERVICES.

HOUSE KEEPING AND MAINTENANCE SERVICES AT SBI BRANCHES AT RBO , JAIPUR

A. Daily Cleaning

1.Sweeping and cleaning

- Sweep and clean all floor areas.
- Damp moping of tiles, vitrified floors, staircase, elevators, floors, sidewalls and podium entrance areas.
- Floors shall be free of dirt, mud, sand, footprints, liquid spills, and other debris.
- Chairs, trash, receptacles and easily movable items shall be moved to clean underneath.
- During inclement weather, the frequency may be higher. When completed, the floors and halls shall have a uniform appearance with no streaks, smears, swirl marks, detergent residue, or any evidence of dirt remaining or standing water.
- After sweeping all vitrified floors, areas would be machine scrub cleaned.
- Sweep clean of debris from walkways and driveways and hose clean them during appropriate climatic and water use conditions.
- Daily cleaning of mirrors & doors in all the floors.

2 Vacuuming

- Vacuuming all carpets runners and carpet protectors so that they are free of dirt, mud, etc.
- Heavy industrial type vacuum cleaner would be used to ensure adequate cleaning. When completed, the area hall be free of all litter, lint, loose soil and debris.
- Any chairs, trash receptacles, and easily moveable items shall be moved to vacuum underneath, and then replaced in the original position.
- Chemical / Shampoo wash – All sofa chairs, revolving chairs, non – revolving chairs cushioned stools, venetian blinds etc. are to be washed with chemical / Shampoo once in a month at General Manger House or and when required.

B. Weekly Cleaning and Other works

1 Deep Cleaning

- Stairways, surrounding common areas, terraces, , car parking, etc.
- Exterior glasses will be cleaned on both sides, throughout the building.

- Ceiling fans, pedestal fans, wall mounted fans, Indoor split AC units, etc.
- Up-keeping & removing choke-up in the storm water drains in the ground & basement level and other drains located inside the premise. The Contractor should co-ordinate with JNN and keep the inter-junctions clear from any obstruction.
- During monsoon season the Contractor has to ensure periodic cleaning of the basement, etc. with suitable materials for removing the algae / green patches formation.

C. Fortnightly Cleaning Service

1 Deep cleaning

- Deep cleaning, dusting and wiping of sanitary fittings in the Wash room, toilets etc.
- Deep cleaning, dusting and wiping of Handles, doors, door closers, fittings, windows, curtains etc.
- Cleaning, dusting and wiping of false ceilings.
- After Cleaning, dusting and wiping of various items, these shall be free from dirt, grime, dust and marks.
- Cleaning of all the terraces on fortnightly basis.
- Cleaning, Dusting, cobwebs.
- Dusting of fire extinguishers, fire hydrant heads located at various places.

2 Contractor will also do the following tasks

- Sweeping, mopping, machine scrubbing of all specified floors.
- Removing all garbage and replace cleaned bins. Garbage will be taken the designated site at the complex from where the contractor will arrange for its disposal.
- Wipe clean of all glass doors and windows regularly.
- Maintain high standards of cleanliness and hygiene at all assigned areas throughout the premises.

D. Quarterly Cleaning and Other works:

1 External Façade:

- The service provider shall undertake cleaning of the glasses and glass panels from the exterior (the glasses/glass panes on the ground floor/basements, etc. on daily basis) by using Spiderman method once in three months.** It will be the responsibility of the service provider to ensure that necessary insurance cover is obtained well in advance and produced to the Bank before commencement of the cleaning work. It will also be necessary to obtain security clearance from the Chief Manager (Security).
- Dry cleaning of vertical blinds at rectification of the same using suitable material once in a quarter.

Deep cleaning of all service ducts, chajjas in the floor, etc/ once in quarterly. The contractor has to take necessary safety precautions by wearing personal protective equipment like safety belt, safety helmet, shoes, etc. while executing the work in the ducts, chajjas, etc.

2 Cleaning of Overhead and Underground Water Tanks

The Contractor will have to clean overhead and underground tanks in quarterly interval by using suitable equipment (Compressor water pump etc.) with proper safety precautions and optimizing water usage to avoid wastage of water. The cost of manpower, materials, equipments etc should be covered in the price bid. No additional payment will be made by the Bank. Log book should be maintained in this regard and got signed by the CM (Estate) and tag a copy with quarterly AMC Bill.

3 Cleaning of Rainwater harvesting trenches & inlet points

Repair / cleaning of Rainwater harvesting tank’s inlet point, quarterly intervals and cleaning of rain water harvesting tanks if required.

4 Cleaning Of Court Yard

Cleaning of Courtyard with the use of battery / elec. operated scrubbing machine on regular intervals throughout the day. It should always be kept 100% neat and clean. All floors should be maintained neat and clean as per scope of work.

Housekeeping Equipments:

Sr. No.	Equipment	Unit	Remarks
1	Heavy duty Wet and Dry vacuum cleaner.	2 nos. (The Equipments stated in these columns need to be
2	Carpet and Fabric Cleaner	2 nos. (
3	Bucket Trolley		
4	Ladder		
5	Scrubbing Machine 3in1	As Required	

6	Window Applicator	As Required	provided at the site by the Contractor.
7	Window Squeeze	As Required	
8	Ext. Pole	As Required	
9	Safety Belt	As Required	
10	Jet Spray	As Required	
11	Stain Remover	As Required	



Note: All the above-mentioned scope of works is indicative and not exhaustive; Bank reserves the right to add/delete any work under the scope of work. However, the Contractor has to properly maintain the campus.

Also, all the expenses towards maintenance of the equipment will have to be borne by the Contractor.

The Contractor has to provide Uniform (displaying contractor's name), Shoes, hand gloves, personal protective equipment, necessary plumbing / carpentry tools, etc. to all their staff members.

Supervisors/Managers should visit different floors from time to time to ensure that each floors/toilets etc. remain clean and ready for use round the clock.

2. WASTE MANAGEMENT-GARBAGE DISPOSAL

- Waste management at SBI Jaipur – Collecting of Garbage and disposal beyond the limit of municipal area
- Waste management at SBI, – Garbage Collecting garbage from door to door in the colony and proper disposal beyond municipal limits. It shall be ensured that the garbage so collected is not littered in the colony during the disposal.

A Trash Removal

- Emptying all waste paper baskets, ash trays (if applicable) from all floor areas and washing or wiping them clean with damp cloth, replacing plastic waste paper basket linings and returning items where they were located.
- All waste from waste paper baskets will be collected and deposited in the building's waste containers.
- Dry & wet garbage would be segregated and dumped into designated area within the Premises.
- All the wastes, trash, debris, garden waste etc. has to be disposed from the campus on daily basis as per the guidelines of Jaipur Nagar Nigam (JNN). Any co-ordination in this regard with JNN, has to be carried out by the Contractor.
- Under any circumstances the collected wastes should not be burnt or dumped inside the campus. In case of any such observation by the Bank, the Contractor shall be penalised up to 5% deduction in the monthly bills.**

3. Pest Control & Rodent Treatment:

- The pest control of, drainage swath process for eradication of cockroaches, moths, spiders, fleas, houseflies, mosquitoes, etc. will be taken care once in a fortnight basis or as and when required.

Special Rodent Treatment will have to be undertaken by the contractor on an ongoing basis and monthly basis to protect the highly sensitive electronic machines / equipment, computers, wires, servers and other equipments that have been installed / located in the premises, from rodents, as also to prevent rodents in the false ceiling areas. The Contractor shall guarantee that after carrying out the high-quality Rodent Treatment, no damage would be caused to the Bank's equipment. In the event any damage is caused, the contractor shall be responsible for the losses caused and shall be required to make good the losses.

Special Terms & condition of Contractor

1. The Contractor shall engage trained contract labour for housekeeping, maintenance and specialised works. The Contractor shall ensure that its contract labourers, observe cleanliness and wear neat and clean uniforms with plastic name badges for identification of them and that they are courteous, polite and prompt while rendering efficient service in their respective areas. The contractor shall have full control over its contract labourers engaged by it. The contractor shall give necessary guidance and instructions to its contract labourer to carry out the jobs assigned to them by the Contractor. The contractor shall also be responsible for payment of their wages and/or other dues to its contract labour including compliance of hours of work and condition of employment in consonance of its applicable laws and rules. All liabilities arising out of violation of local laws and/or Central laws shall be the contractor's responsibility. The contractor on request of the Asst. General Manager (Premises & Estate) will immediately remove from the work any contract labour who may in the opinion of the Bank found to be unsuitable in the interest of the Bank or who may misconduct himself and such personnel shall not be again engaged or allowed to work in the campus/premises.

2. The Contractor shall be responsible to register himself and obtain a valid license under the Contract Labour (Regulation and Abolition) Act 1970 and rules there under and the contractor must comply with and carry out all the provisions and obligations under the said Act and Rules there under, including renewal of license and furnish all information to the Bank as may be required by Act/Rules and the Contractor shall indemnify the Bank against the penalties/claims or for any default on their part.

3. It will be Contractor's responsibility to ensure that each obligation under this contract is duly performed and observed. The Contractor shall also designate one supervisor, or such number of supervisors as required for proper supervision of the services to be rendered by the contractor and/or through its contract labour.

4. The Contractor shall carry out improvements as may be needed for ensuring satisfactory service and shall take due notice of complaints made by the employees or the The Contractor shall submit the complaint register to the on first working day of every week for further putting up to the competent authority.

5. The contractor shall be responsible for any loss due to theft/pilferage/ damage to the Bank's property under the contractor's area of service of the fittings, fixtures, furniture or other equipments entrusted in his charge or any property belonging to the Bank's staff/guest/customers when such a loss/damage is, in the Bank's opinion, caused due to negligence or carelessness or any fault on Contractor's part or that of his supervisor or any of contractor's labourers and the contractor shall be liable to pay to the Bank such amount in respect of such damages/losses as may be assessed by the Manager or any other officer authorized in this regard. Further the contractor shall be personally responsible for good conduct and satisfactory antecedent of the contract labour employed by contractor.

6. The contractor shall comply with Prohibition of Employment as Manual Scavengers and their Rehabilitation Act 2013.

7. The Bank will not be responsible financially or otherwise for any injury/death caused to any staff of contractor while executing the work under the agreement.

8. The Contractor shall not permit any of his employees to use any area of the premises/building for residential/any other purposes.

9. All material and equipment's required for day-to-day housekeeping will be provided by the Contractor in sufficient quantity and these shall be of best quality as approved by the Bank. All expenses for cleansing materials shall be borne by the contractor.

10. The Contractor shall be liable to comply with all applicable laws, rules and regulations in respect of all the labour laws and statutory requirements, including fire safety regulations and other regulations which are in vogue or will become applicable in future.

11. The Contractor shall accept and bear full and exclusive liability for the payments of any or all taxes etc. now in force or hereafter imposed, increased and revised from time to time by the Central or State Government or by any other authority with respect to or covered by wages, salaries, or other compensations paid or payable to persons engaged by the Contractor.

12. The Contractor shall fully comply with all the applicable laws, rules and regulations relating to Contract Labour (Regulation of abolition) Act 1970 and Contract Labour (R&A) central rule 1971 P.F. Act including the payment of P.F. contribution, Payment of Bonus Act, Minimum Wages Act, Workmen's Compensation Act, ESI, Contract Labour (R&A) Act, Essential Commodities Act, Migrant Labour Act and/or such other Act or laws or regulations passed by the Central, State, Municipal and Local Government agency or authority including TDS as per I.T. Act, applicable from time to time. The contractor shall deposit a certificate every month along with the bill having paid all wages, ESI and EPF contribution in the department.

13. The contractor shall obtain all necessary licenses including license under Contract Labour (Regulation of abolition) Act 1970 as early as possible but not later than 15 days or such other extended period from the date when it becomes due and if the contractor fails to submit the same, Bank is free to take any action as it deems fit including termination of the agreement and contractor may also be debarred from taking part in the all future Tender Process invited by the State Bank of India. Security deposit may also be forfeited.

14. The Contractor shall be responsible for proper maintenance of all Registers, Records and Accounts so far as these relate to the compliance of any statutory provisions/obligations. The contractor shall be responsible for maintaining record pertaining to payment of wages Act and also for depositing the P.F. contributions, if required, with authorities concerned.

15. The Contractor shall bind himself/executor or administrator and shall indemnify and hold harmless the Bank in respect of this contract, including all claims, damages proceedings, costs, charges and/or any expenses whatsoever which may be imposed, enforced or brought against the Bank or any of its directors, officers or employees for reasons of or consequent upon any breach or default on the part of the contractor in respect of violation of any of the provisions of Laws/Acts/Rules or regulations having the force of law or any award or decision by any competent tribunal, court or authority in respect of the workmen or any one, employed/engaged by the contractor in connection with this contract. Such indemnity bond has to be furnished/ executed on a non-judicial stamp paper worth the applicable stamp duty affixed thereon. The cost of such stamp paper, demi paper etc. shall be borne by the Contractor.

16. The Contractor shall be responsible for all the claims for its contract labours and the said labourers of the Contractor shall not make any claims whatsoever against the Bank. The workmen employed by the contractor shall always be the workmen of the contractor and there shall be no employer employees relationship between the Bank and Workmen/labourers/ supervisor engaged or employed by the Contractor. The Contractor's workmen will not have any right whatsoever to get absorbed in the Bank.

17. The Contractor shall engage fully trained and adequately experienced workmen, who are medically fit. They should be free from all infectious diseases. It will be his responsibility to ensure uninterrupted services to bank on all days.

18. The Bank reserves the right to terminate the contract by giving 30 (thirty) days notice and without assigning any reason whatsoever. Without prejudice to the above the Bank reserves its right to terminate the agreement for any reason at its absolute discretion including but not limited to the following: -

(i) The Bank may, without prejudice to any other remedy for breach of contract, may terminate the contract/agreement by 30 (thirty) days notice in the event of unsatisfactory performance or on breach of any stipulated conditions or qualitative dimensions of the various services specified/agreed upon by the contractor, or the engagement is not in the interest of the Bank or the Bank no more requires any such service and the Contract shall be deemed to have been terminated for all purposes on the expiry of the 30 (thirty) days day from the date of receipt of the notice.

(ii) Other Grounds for Termination: The Bank is entitled to terminate this contract/agreement for any reason at its absolute discretion forthwith without notice without assigning any reason and without payment of any compensation, in the following cases: -

- a) the bidder is adjudicated insolvent by a Competent Court or files for insolvency or if the hirer being a company is ordered to be wound up by a Court of competent Jurisdiction.
- b) If any charge sheet is filed by a competent authority of the Government against the Agency / Company, or the bidder is convicted by a criminal court on grounds of moral turpitude.
- c) For any reason whatsoever, the bidder becomes disentitled in law to perform his obligations under this agreement.
- d) The Bidder is involved in wrongful billing. In addition, hereto wrongful billing shall also result in the organization being debarred from participating in any other tender of the Bank.
- e) The bidder furnishes any wrong information during or after the Tendering process.

(iii). It shall be open for SBI to terminate the agreement on the death, retirement, insanity or insolvency of any person/s, being director/s or partner/s, in the said company / firm or on the addition or introduction of a new partner without the previous approval in writing of SBI. But in the absence of and until its termination by SBI as aforesaid, this agreement shall continue to be of full force and effect notwithstanding any changes in the constitution of the firm by death, retirement, insanity or insolvency of any of its partner or the addition or introduction of any partner. In case of retirement/ death, the surviving or remaining partner of the firm shall be jointly and severally liable for the due and satisfactory performance of the terms and conditions of the agreement.

19. In case the Contractor fails to fulfill his obligations for any day or any number of days, to the satisfaction of the Bank, for any reasons whatsoever, he shall pay by way of liquidated damages up to a sum of Rs.500/- per day for the entire number of such days and the Bank shall without prejudice to their other rights and remedies, shall be entitled to deduct, such damages from the money, if any, payable to the contractor besides its right to recover otherwise.

20. All questions relating to the performance of the obligations under this contract and all the disputes and differences, which may arise either during or after the contract period or other matter arising out of or relating to this contract or payment to be made in pursuance thereof, shall be referred to the Asstt. General Manager whose decision shall be final, conclusive and binding on the parties to this agreement.

21. The contractor shall have to execute an agreement format as may be prescribed by the SBI within seven days from the date he has been advised to do so, failing which his tender will be rejected and EMD will be forfeited. The contractor shall bear all the costs and expenses in respect of all charges, stamp duties etc. of this agreement. All the terms & conditions will also form a part of the agreement.

22. The Contractor's rate shall remain firm throughout the contract period.

23. The Contractor shall be paid at monthly intervals upon presenting his bill(s) for the previous months of contract work.

24. The contract shall be governed, interpreted and enforced in accordance with law of India and Courts at Jaipur shall alone have exclusive jurisdiction.

25. The contractor should be responsible to provide the police verification reports of all the employee appointed to work in the Bank premises.

26. The contractor will take out adequate Insurance Cover at his cost.

27. The firm should submit the bill at the end of month and payment will be released within 7 days from the receipt of the bill.

28. Any damage to the property by natural calamities will be borne by the Bank.

29. During lockouts and strikes, the contractor will have to carry out the activity as usual and if for any reason it is not possible to carry out the job due to the reasons attributable to the Bank, the Bank will not deduct any payment.

30. The tenderer, whose tender is accepted, shall provide to the Bank a list of works which are required to be replaced/carried out within first week from the allotment of work or taking over whichever is later.

31. The contractor should periodically submit a certificate to the SBI that he is fulfilling all his obligations towards his staff/employees in terms of their welfare and providing good working environment.

32. The benefits like contribution to provident fund, medical facility, safety equipments, uniforms, gratuity should be compulsorily provided by the contractor to the contractual workers.

33. The payment of wages to the Safai Karamcharis should be strictly made by Cheques/ECS only.

34. **Penalty:** -The contractor has to attend the complaint within 24 hours. In case of failure on part of contractor, the bank is at liberty to impose penalty @ Rs.500/- per day on account of delay in attending the complaint/rectifying the defects and deduct the same either from the bills submitted by the contractor or at its discretion from the Security deposit for any damage caused to bank's property by the contractor or for unsatisfactory work.

HEALTH & MEDICAL FACILITIES:

- a) Safai Karamcharis engaged for cleaning the sewer system/manhole should be provided with gloves, face masks and other advanced equipments.
- b) Free Health Checkups for Safai Karamchaaris may be on periodical intervals by the contractor.
- c) ESI facility/Free Health Insurance Cover should be provided to all the Safai Karamcharis employed.

Periodicity Of House Keeping Services at SBI bRANCHES

- (a) Sweeping & mopping of Once a day
- (b) Cleaning of planters Once in a day
- (c) Cleaning of inside sewerage Once in a day
- (d) Cleaning of dustbin and disposal of garbage Once a day
- (e) Supply of water and management of the pump and water tanks etc. Daily
- (f) Cleaning of the underground and overhead tanks Quarterly
- (g) Supervisors required for the work One supervisor
- (h) Cleaning of flats roofs Monthly

NOTE

The staff should wear immaculate dress with company's logo and photo-identity card.

In case it is observed that the cleaning material used is of inferior quality or insufficient quantity is used, the bank will reserve the right to purchase the same itself and deduct the cost thereof from the monthly bill payable to the contractor.

The contractors have to maintain all registers and records/log books for conformity in regard to periodicity of each activity of work and shall produce the same with their bills in the first week of every month for verification at the .

<u>ESTIMATE FOR ANNUAL MAINTENANCE CONTRACT FOR HOUSEKEEPING AND CLEANING SERVICES AT SBI BRANCHES</u>										
<u>MANPOWER COST : PRICE SCHEDULE-A</u>										
S.	Cate	Type	Man	Min.	Wages	Statuary	Total	Total	Total	Total

N O.	Category		power Required	Per Worker Per Day Considered As Per Latest Circular of Central Government for Minimum Wages Act (Copy to be attached)			Components			Min. Wage s Per Manp ower Per Day Prevai ling as on Date of Tende r	Minimum Wages Per Day Quoted by the Vendor including other statutory obligations/ compliances as per minimum wages act	Montl y Wage s in (Rs.) consi derin g 26 worki ng days
				Ba sic	D A	To tal of Ba sic + DA	EP F@ 13. 00 % of (7)	ES I@ 3.2 5% of (7)	Bo nu s @ 8.3 3 of (7)			
1	2	3	4	5	6	7	8	9	10	(11) =(7+8 +9+10)	** (12) value should not be quoted less than (11)	(13) = (4) X (12) X 26 days
MANPOWER REQUIRED AT VARIOUS BRANCHES/OFFICES												
1	B	UNSKI LLED		0.0 0	0. 0 0	0.0 0	0.0 0	0.0 0	0.0 0	0.00	0.00	0.00
2	B	SEMIS KILLED		0.0 0	0. 0 0	0.0 0	0.0 0	0.0 0	0.0 0	0.00	0.00	0.00
3	B	SKILLE D	4	0.0 0	0. 0 0	0.0 0	0.0 0	0.0 0	0.0 0	0.00	0.00	0.00
		TOTAL (Price Schedule - A)										0.00
S N o	Description							Reference		Amount (Rs.)		
1	Cost of Manpower per month as per Price Schedule -A							(I)		0.00		
2								(II)		0.00		
3	Sub total							(III)=(I)+(II)		0.00		
4								()		0.00		
5								((IV)		0.00		
6										0.00		

or railing minimum height of which shall be one meter.

6. No floor roof or other parts of the structure shall be loaded with rubbish or materials.
7. Suitable facemasks should be supplied for use by the workers, when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
8. Ropes used in hoisting or lowering material or as a means of suspension should be of durable quality adequate strength and free from defects.
9. The contractor will ensure that all types of safety measures as advised by Government are taken care of during the performance of work.