



**TENDER FOR SELECTION OF DISTRIBUTORS FOR SUPPLY OF MEDICINES FOR
DISPENSARY UNDER ADMINISTRATIVE OFFICE TRICHY
PLACE OF SUPPLY-TRICHY, THANJAVUR AND NAGAPATTINAM**

SBI invites applications for selection of distributors to supply medicines for dispensaries under Administrative Office Trichy, with place of supply at Trichy, Thanjavur and Nagapattinam. Please log on to <https://sbi.bank.in> under SBI in the News "Procurement news" for further details and to download application form.

Notice/clarification in this regard, if any will be posted only on the Bank's website.

**Trichy
05.02.2026**

**Deputy General Manager (B&O)
AO Trichy**

NIT No	TRY/DIS/2025-26/01
DATE	05.02.2026



STATE BANK OF INDIA,
ADMINISTRATIVE OFFICE, TRICHY

INVITES TENDERS FOR

SELECTION OF DISTRIBUTORS FOR SUPPLY OF MEDICINES FOR DISPENSARY
UNDER ADMINISTRATIVE OFFICE TRICHY
PLACE OF SUPPLY-TRICHY, THANJAVUR AND NAGAPATTINAM

THROUGH e-TENDERING PROCESS

- ALL BIDDERS SHOULD HAVE DIGITAL SIGNATURE WITH ENCRYPTION.
- TENDER DOCUMENTS ARE TO BE SUBMITTED ONLINE ONLY.
- TENDER IS NOT REQUIRED TO BE SENT / SUBMITTED TO US IN HARD COPY

Chief Manager (HR)
1st Floor,
Administrative Office,
State Bank of India,
Trichy
Phone No:0431-2410619/ 7418773331
Email: cmhr.trichy@sbi.co.in

NOTICE INVITING TENDER (NIT)

SBI, Administrative office, Trichy invites applications for selection of Medicine distributors, with Valid Drug licenses for various categories of allopathic drugs issued by Drug Control Authority of the State under the provision of Drugs and Cosmetics Act, 1940 as applicable under any other law in force. Duly completed applications in the prescribed format with required documents etc. should be submitted on or before due date 25.02.2026.

1.	Name of the Work	<u>SELECTION OF DISTRIBUTORS FOR SUPPLY OF MEDICINES FOR DISPENSARY UNDER ADMINISTRATIVE OFFICE TRICHY PLACE OF SUPPLY-TRICHY, THANJAVUR AND NAGAPATTINAM</u>
2.	Time Period for Supply of Medicines	7 days from the date of receipt of indent issued by Bank Medical Officer.
3.	Eligibility of the Vendor	1.As mentioned in eligibility criteria under General Terms & Conditions 2. The vendor should have a valid digital signature to participate in the online tendering process.
4.	Contract Period for Supply of Medicines	1.Initially for 1 Year and likely to be extended for another 1 Year with same terms & conditions and same discount rate under mutual agreement and subject to satisfactory performance under currency period. 2.Same rate contract will be applicable for SBI dispensaries across Trichy Module.
5.	Earnest Money Deposit (EMD)-Non interest Bearing	Rs. 11,000/- (by way of Demand Daft drawn on any Scheduled Bank in favor of “ State Bank of India ”, payable at Trichy) to be uploaded by each bidder along with tender document. Tenders submitted without EMD as prescribed will be summarily rejected. In case, the Bidder to which letter of Intent has been issued by the Bank, fails to start supply of medicines within 7 days from date of issue of order or authorized extension, if any granted by the Bank, the letter of intent / acceptance shall stand withdrawn, and their EMD shall be forfeited by the Bank.
6.	Address for future correspondence:	Chief Manager (HR), State Bank of India, 1st Floor, Administrative Office, State Bank Road Trichy 620 001 Phone No:0431-2410619/ 7418773331 Email: cmhr.trichy@sbi.co.in
7.	Mode of submission of Bids, Tender documents	<u>TENDER IS NOT REQUIRED TO BE SENT / SUBMITTED TO US IN HARD COPY.</u>

	availability & submission websites:	<p>1) Bidders may download the tender document including application from https://www.sbi.co.in; under "SBI in the News"- "Procurement news"</p> <p>2) Then, Bidders have to login and shall upload the Application form, duly signed & stamped Letter of Declaration, All required documents / attachments / credentials / Scanned copy of EMD in the relevant fields and thereafter can fill & submit the Price Bid at . https://etender.sbi</p> <p>3) All the bidders are requested to ensure that they have registered with https://etender.sbi website and possess a <u>valid Digital Signature / Certificate with encryption well in advance to participate in the e-tendering.</u></p>
8.	Availability for download from the above web site	From 05.02.2026 to 25.02.2026
9.	Last date and time for submission of online bids in e-tender portal	25.02.2026 by 03.00 P.M.
10.	Date and Time of opening of technical bid in e-tender portal:	25.02.2026 at 04.30 P.M.
11.	Date and Time of opening of Price bid in e-tender portal:	After evaluation of technical bid based on eligibility clause mentioned in Tender General Terms and Conditions, Price bid shall be opened at a later date and the successful bidders will be notified of the same in due course.
12.	for any clarifications	The applicant can send their queries if any to the following mail IDs <u>on or before 13.02.2026</u> by 11:00 am and no queries shall be entertained after this date. cmhr.trichy@sbi.co.in or sbi.09924@sbi.co.in
13.	Payment terms	<p>i) No advance payment shall be made.</p> <p>ii) After placing the P.O on respective L-1 bidder, the medicines should be supplied by them within 7 days from the date of P.O</p> <p>iii) After successful supply, vendor has to obtain acknowledgement from Banks Medical Officer (BMO)/ concern authority.</p> <p>iv) Then the original GST invoice along with delivery challan duly acknowledged by BMO/concern authority to be submitted to Banks Medical Officer.</p> <p>v) The payment shall be made within 15 working days from the submission of P.O</p>

		after verification and with the required statutory deductions as applicable.
14.	Date, Time & Venue of Pre-Bid Meeting	09.02.2026 15.00 Hrs Chief Manager (HR) 1st Floor, Administrative Office, State Bank of India, Trichy 620 001
15.	Security Deposit (SD)	The successful L-1 vendors must submit a security deposit of <u>Rs 2.60 Lakh</u> in the form of F.D which will be under lien/ pledge to the bank and shall be refundable after completion of contract period, subject to satisfactory supply & service.
16.	Penalty clause	<p>a) If the supplier fails to supply the medicine within stipulated time of 1 week, a written grace period should be obtained from SBI for maximum of 1 more week in exigency cases.</p> <p>b) Beyond 2 weeks & up to 5 weeks (i.e 3rd, 4th & 5th weeks) from date of issue of PO, Rs 5,000/- per week shall be deducted from Bill/SD.</p> <p>c) If the delay is beyond 5 weeks or if the granting of grace period as per point no: a & b of this clause exceeds <u>3 instances</u> in a year, "The total SD of Rs 2.60 lakh shall be forfeited, terminated the contract and empanelment deemed to be cancelled".</p>
17.	Validity of tender	90 days.
18.	Tax Deduction	As per applicable rates
19.	MRP/Discounts quoted by bidder	<p>1. The quoted discounts should be inclusive of Cost of materials, transport, loading, unloading charges, cost of installation, wastages, overheads, profit, statutory expenses, incidental charges and all related expenses required for the completion of the work and all taxes (Including GST).</p> <p>2. Additional claims other than the quoted amount will not be entertained.</p> <p>3. The quoted discounts shall be firm/unchanged throughout the completion of the contract period.</p> <p>4. <u>The MRP includes GST. However, the GST component should be separately shown in each invoice.</u></p>

		<p><u>5. Minimum discount offered must be 25% or more on MRP.</u></p>
20.	Any additional information	<p>1. The makes of medicines should be supplied strictly from the list given in the tender or the medicines as prescribed by Bank Medical Officer, State Bank of India, Administrative office, Trichy from time to time.</p> <p>2. Any clarifications sought after opening of the tenders will not be entertained at any cost. Bidders should visit the website till last date of submission for changes/ corrigendum, if any.</p> <p>3. The SBI reserves the right to cancel or postpone the tenders at any stage without assigning any reasons.</p> <p>4. Claims for revision of the Quoted price by any bidder after the tender <u>will not be entertained.</u></p> <p>5. Any deviation sought from the Tender terms and conditions will not be entertained at any cost.</p>
21.	Evaluation documents of tender	<p>a. After opening & evaluation of uploaded documents, the applicants will be evaluated in line with the Eligibility criteria and only those who satisfy the eligibility criteria shall be short listed.</p> <p>b. After evaluation of technical bids, price bids of only shortlisted bidders shall be opened. Bids would be opened online in the above date and time irrespective of presence of any or entire bidder's representatives. Thus price bids of all shortlisted bidders will be opened and the Order shall be placed by the Bank to the L1 bidder who quotes the highest discount (H1) on MRP (minimum discount offered must be more than 25%).</p> <p>c. The identified Successful bidder who quotes maximum discount (H1) alone shall submit hard copy of entire technical bid & price bid duly signed & stamped along with original EMD at the office of user/controller within 07 working days. Thereafter, Work Order by the controller will be placed with H1.</p> <p>d. An agreement in this regard should be executed by the L1 bidder, in a later date after vendor selection process.</p>
22.	For any queries or support in connection with the online	M/s e-Procurement Technologies Limited A-201/208, Wall Street – II, Nr. Gujarat

	<p>tendering process, please contact our E-procurement solutions agency</p>	<p>College, Ellisbridge, Ahmedabad – 380006, Gujarat (INDIA). In case of any guidance, please contact our support team 7859800624 Akhlad Rajput akhlad.rajput@eptl.in 9081000427 Nandan Valera Nandan.v@eptl.in 7859800609 Nithya Vallavar nithya@eptl.in Support e-mail: etender.support@sbi.co.in For Digital Signature Certificate Bijal Jagani Contact: 7567622574/ 6352646694 bijal.jagani@abcprocure.com <u>The bidders are advised to go through the manual for Bidder registration process and Bid submission process manual also</u></p>
23.	<p>SBI reserves the right to accept or reject any or all bids without assigning any reasons thereof even after opening of the bids.</p>	

TECHNICAL BID
GENERAL TERMS & CONDITIONS

1. **Eligibility Criteria:**

- a) The tenderer should be an Assessee for Income tax and should possess PAN and should have cleared the income tax till current year and produce proof for payment of Income Tax.
- b) The tenderers should have satisfactorily carried out Supply of Drugs and Consumables to Hospitals, Dispensaries, Banks, Public Sector Undertaking(PSUs), Multi-National Companies(MNCs) etc. during last 3 (three) financial years with the experience / turnover of minimum Supply of Drugs and Consumables for a minimum of Rs.3 Crore in a financial year either as a single or multiple contract with a minimum contract value of Rs.1 crore. The information must be supported with the copies of Work order, satisfactory certificates, etc, proof of payment/ Form 26 AS, Account statement etc.,
- c) The tenderers **must** have their Principal place of business/ Shop / Warehouse based in **Tamil Nadu only (Preferably at Trichy).Address proof in this regard must be submitted.**
- d) Average annual turnover of the tenderer during last 3 (three) years ending March 31, 2025 shall be at least Rs. 3 (Three) Crores p.a. Copy of the P&L account and Balance sheet duly certified by Chartered accountant.
- e) Experience of the firm (as on 31.12.2025) should be a minimum of 7 years in the field of Distribution of medicines.
- f) The Tenderer should agree to supply all the medicines Branded as well as Generic and consumables that the Bank indents irrespective of the brands or manufacturers with in 7 calendar days from the date of issuing orders.
- g) The tenderers have to submit declaration form. Non submission will be treated as 'disqualified' for the e-tendering process.
- h) Orders shall be placed by the Bank to the H1 Tenderer (who quotes highest discount on MRP). The MRP includes GST. The rate & amount arrived after deducting discount offered is also including GST. Hence in each invoice, the vendors must show the bifurcation of basic price and GST components separately for the total amount arrived after discount. The Discount quoted in financial bid shall be valid for the entire contract period. The discount percentage quoted must be more than 25% and in **“Specific Percentage Numerical Value”(only upto two decimal points in multiples of 0.50%)**.
- i) As the MRP is dynamic in nature and is subject to change, The MRP printed by the manufacturer on the strip/ at the time of supply will be considered by the Bank.
- j) Supply of medicines on monthly basis or as per Bank's requirement, as per the indent given by the Bank Medical Officer (BMO). The list of medicines generally required/being used by the Dispensary are appended here with in Annexure-C.

2. **The suppliers must attach the following documents** to technical bid along with Annexure A, B and D, the documents should be valid for entire period of contract:

- (i) Self attested copy of PAN of the firm/ Proprietor/HUF/Companies
- (ii) Self attested copy of GST Number
- (iii) Self attested copy of Aadhaar Card/Passport/ Voter ID/ Driving license along with PAN card of Individuals/ Proprietor/ Partners/ Directors of the firm in personal capacity.
- (iv) The tenderer should have Valid Drug License for various categories of allopathic drugs issued by the Drug Control Authority of the State/Union under the provision of Drugs and Cosmetics Act, 1940 as applicable any other law in force (should hold for last 5 years) Copy of valid license to be submitted along with Form 20, 21, 20 B, 21 B(as applicable) .
- (v) Copies of Work order, satisfactory certificates, etc, proof of payment/ Form 26 AS, Account statement etc.,
- (vi) ITRs of the firm for past 3 Financial Years.

3. The tenderer must not have been convicted by the Drug Authorities and no case should be pending under Drugs and Cosmetic Act Rules and no case should be pending under Drugs and Cosmetic Act, 1940. A self declaration in this regard has to be submitted by the authorized person.

4. Supply of medicines on monthly basis/ as per Bank's requirement, as per the indent given by the Bank Medical Officer (BMO), State Bank of India (SBI) at AO Trichy or respective Offices under SBI, Trichy Module or establishment under geographical area of Trichy Module.

5. The list of medicines generally required/being used by the Dispensary are as per Price Bid.

6. The supplier has to supply the medicines as per the list indented by BMO/ Contract Doctor. **No substitution shall be allowed** unless such substitute approved by BMO/ Contract Doctor in written confirmation to the supplier.

7. As the MRP is dynamic in nature and is subject to change, The MRP printed by the manufacturer on the strip/ at the time of supply will alone be considered by the Bank.

8. The Discount quoted in price bid shall be valid for the entire contract period.

9. **The MRP includes GST. The rate & amount arrived after deducting discount offered is also including GST. Hence in each invoice, the vendors must show the bifurcation of basic price and GST components separately for the total amount arrived after discount.**

10. L-1 shall be decided for based on the highest discount rate offered by the vendor and discount will be applied on MRP.

11. In case of L-1 is not able to supply within timelines, Bank has right to allot the same to L-II vendor for that category, subject to matching of L-1 price. In case of L-II also fails, SBI Bank has right to extend the same to L-III and so on.

12. The Tenderers are expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Document or submission of bids not substantially responsive to the Tender Documents in every aspect will be at the Tenderer's risk and shall result in rejection of the Tenderer.

13. The tenderers should possess **VALID DIGITAL SIGNATURE** for participating in e-Tendering process. The Tenderer should obtain encrypted digital signature for participating in e tendering. All bidders have to use DSC as per their registered name on <https://etender.sbi/SBI/>. Bidder shall use valid Class II or Class III Digital Signature Certificate (DSC) issued by competent Certifying Authority with signing and encryption key. If bidder registered as Pvt Ltd / Limited / Partnership firm, then DSC should be as according to their company type only with the same name. If bidder registered as proprietary firm or individually then he/she may use individual type DSC.

14. **Recently manufactured / latest batch of medicines only to be supplied.**
Medicines wherein expiry date is very near / expired should not be supplied.

If the medicine supplied to the bank loses its shelf life, the Vendor must take back and arrange to replace with the new medicine before effecting the next order at free of cost.

15. In case the medicines supplied by the Tenderer are found to be dubious or spurious, the Tenderer shall indemnify the Bank against all losses/claims that may be caused/lodged against the Bank on account of such defective medicines including the rights / damages available under the various laws of the land. Medicines not in good condition in any lot shall not be accepted by the Bank and are to be replaced.

16. **In case of any dispute the matter will be under the jurisdiction of Courts in Tiruchirapalli.**

17. **Disclaimer:**

The information contained in this Tender document or information provided subsequently to Tenderer(s) or applicants whether verbally or in documentary form by or on behalf of State Bank of India (Bank), is provided to the Tenderer(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

18. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this TENDER is to provide the Tenderer(s) with information to assist the formulation of their proposals. This TENDER does not claim to contain all the information each Tenderer

may require. Each Tenderer should conduct its own investigation and analysis and should check the accuracy, reliability and completeness of the information in this TENDER and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this TENDER. Bank may in its absolute discretion, but without being under any obligation to do so, add all amend or supplement the information in this TENDER. No contractual obligation whatsoever shall arise from the TENDER process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Tenderer.

19. The Bank reserves the right to accept or reject any Bid/ offer received in part or in full, and to cancel the bidding process and reject all Bids at any time prior to contract of award, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the grounds for the Bank's action. Bank reserves the right to reject any Bid on security and / or other considerations without assigning any reason.

20. **Content of Bidding Document**

The bidding document provides overview of the requirements, bidding procedures and contact terms. It includes instructions to Tenderer, Terms & Conditions of Contract, Eligibility Criteria for Technical Bid and Financial Bid.

The Tenderer is expected to examine all instructions, statements, terms and specifications in the bidding document. Failure to furnish all information required by the bidding documents or submission of bid not responsive to the bidding documents in every respect will be at the Tenderer's risk and may result in rejection of the bid. SBI has made considerable effort to ensure that accurate information is contained in this TENDER and is supplied solely as guidelines for Tenderers. Furthermore, during the TENDER process, SBI is entitled to issue corrigendum to Tender relevant to the Scope of Work. Nothing in this TENDER or any addenda is intended to relieve Tenderers from forming their own opinions and conclusions in respect of the matters addressed in the TENDER or any addenda.

21. **Clarifications & Amendments:**

If deemed necessary, the Bank may seek clarifications on any aspect from the Tenderer. However, that would not entitle the Tenderer to change or cause any change in the substances of the bid already submitted or the price quoted. The Tenderer may be asked to give presentation for the purpose of clarification of the bid. At any time prior to the deadline for submission of bids, SBI may modify or alter the bidding document by issuing an amendment.

Any clarification issued by SBI will be in the form of an addendum / corrigendum and will be available in SBI's website – <https://sbi.bank.in> under "SBI in the news" in "procurement news" and at <https://etender.sbi> The amendment will be binding on all Tenderers. SBI, at its discretion may extend the deadline for submission of bids which shall be informed to all through SBI's website- <https://sbi.bank.in> (SBI in the news/procurement news) and at <https://etender.sbi>

22. **Bidding Process:**

All details with the relevant information / documents / acceptance of all terms and conditions strictly as described in this tender document will have to be submitted.

The Tenderer should be willing to participate in the on-line e-tendering to be conducted by Bank's authorized service provider on behalf of the Bank. If required Tenderers will be trained by Bank's authorized service provider for this purpose. Tenderer should also be willing to abide by the e-business rules for e-tendering framed by the Bank/ Authorized service provider. The details of e-business rules, process and procedures will be provided to the Tenderers. The Tenderer should obtain digital signature for participating in e-tendering. Tenderer must provide specific and factual replies to specific questions asked in the TENDER.

In order to ward-off contingent situation, bidders are requested to make all the necessary arrangements / alternatives such as back-up power supply etc. whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully.

Failure of power at the premises of bidders during the E-tendering cannot be the cause for not participating in the E-tendering. Internet connectivity and other paraphernalia requirements shall have to be ensured by the bidders themselves. In the event of failure of their Internet connectivity (due to any reason whatsoever it may be) it is the bidder's responsibility. It is to be noted that neither State Bank of India nor the authorized service provider are responsible for these unforeseen eventualities. On account of this, the time for the E-tendering will not be extended and SBI shall not be responsible for any such eventualities.

Authorized service provider shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.

23. **Financial Bid:**

The bidders are allowed to offer discount percentage on MRP. The bank will not pay any additional costs like wages, transportation, wastages, octroi, overheads, profit, incidental charges and all related expenses towards supply of Medicines. The rates and/or prices in any form or for any reasons should not be disclosed in the technical bid or other parts of the technical bid except in the financial bid and failure to do so would result in disqualification and rejection of the bid. These rates are valid throughout the year.

The Bidder shall quote their offers he will be willing to execute the work, in terms of "**Specific Percentage Numerical Value**"(only upto two decimal points in multiples of 0.50%) .

Discount percentage must be greater than 25% .

24. **Validity of Bids:** 90 days.

The Bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever. Within the validity period of the

tender the Bank shall issue a letter of acceptance either directly by registered post or otherwise depositing at the address of the bidder as given in the tender to enter into a Contract for the execution of the work as per the terms of the tender. The letter of acceptance shall constitute a binding contract between the SBI and the supplier

25. Bid Integrity:

Willful misrepresentation of any fact within the Bid will lead to the cancellation of the contract without prejudice to other actions that the Bank may take. All the bids with accompanying documents will become property of SBI.

26. Format and Signing of Bid

26.1 The Tenderer should prepare submission as per eligibility criteria, Technical Bid and other requested information.

26.2. All pages of the Bid document should be serially numbered and shall be signed by the authorized person(s) only. The person(s) signing the bid shall sign all pages of the bid and rubber stamp should be affixed on each page except for an un-amended printed literature. In case of Company, the Tenderer should submit a copy of board resolution or power of attorney showing that the signatory has been duly authorized to sign the tender document.

26.3 Any interlineations, erasures or overwriting shall be valid only if the person(s) signing the bid sign(s) them in full.

27. Bid Currency:

Prices shall be expressed in Indian Rupees only.

28. Modification and Withdrawal of Bids:

As per the Bank's e-tendering policy.

29. Opening and Evaluation of Bids:

- a) Opening of Technical Bid: All the Bids will be opened at the date, time & locations mentioned in the NIT.
- b) Evaluation of Bids: By a Committee comprising of Officers from State Bank of India. Financial bids will be considered for those who meet the eligibility criteria as specified in the tender and also supply of branded medicines as specified in the NIT
- c) In case, the L1 amount quoted by two or more contractors is the same, such lowest contractors will again be asked to submit sealed / online Offers" but the revised percentage shall, in no case, be more than the percentage discount quoted during their initial offer for the project. The L1 shall be decided on the basis of revised offers. The process of online rebidding/ sealed bid amongst the two or more contractors offering same rates shall continue till L1 bidder is discovered.
- d) In case, any of such contractors or all contractors (who have quoted same tender amount in the initial bidding or subsequent bidding) refuse to submit

revised offer, it shall be treated as “Withdrawal of tender” by the Contractor before acceptance by SBI and the EMD (if any) of such contractors shall be forfeited and they shall not be allowed to participate in the re-tendering process for the work.

30. Award & Signing of contract:

SBI will notify successful Tenderer (L1 i.e. who quoted highest discount on MRP) in writing by letter in duplicate that its bid has been accepted. The Selected Tenderers has to return the duplicate copy to the bank within 7 working days duly Accepted, Stamped and Signed by Authorized in token of acceptance.

The successful Tenderer shall be required to enter into a contract with the Bank, within 7 days of the award of the tender or within such extended period as may be decided by the Bank along with the letter of acceptance.

31. Payment Terms:

Upon supply of entire medicines by the L1 Tenderer, payment will be released against submission of GST invoice and satisfactory certificate issued by the Bank Medical Officer to this effect, after effecting statutory deductions as applicable.

Payment shall be made by way credit the Account / Electronic Fund Transfer (RTGS/NEFT) mode and L1 Tenderer should furnish details of their Bank A/c No., IFSC code maintained with SBI only.

No Interim / Advance payment shall be made by the Bank.

32. Termination of the Contract

The Bank reserves the right to terminate the agreement in case of breach of any terms and conditions of this agreement by the successful tenderer with one month notice. The Bank also reserves its right, to claim damages for such breaches and the decision of the bank in this regard shall be final. Bank would terminate the agreement if the services provided by the successful tenderer are found to be unsatisfactory. Delivery of the services and performance of the services shall be made by the successful tenderer in accordance with the time schedule and other terms and conditions as specified in the TENDER.

33. Force Majeure

Neither party shall be liable for delay in performing obligations if the delay or failure is due to any of the following force majeure i.e. Act of God or any Government Act, fire, earthquake, explosion, strikes/ Bandh, civil commotion or anything beyond the control of either party. The party shall make all reasonable endeavors to minimize any such delay.

34. Governing Language

The contract and all correspondence / communications and other documents pertaining to the Contract, shall be written in English.

35. **Eligible Taxes:**

- a) Income Tax if applicable will be deducted at source as per Govt. guidelines.
- b) GST component will be paid only on submission of proper GST invoice as per applicable GST provisions. The successful tenderer should comply with the following:
 - i) Successful tenderer should have GST Registration Number
 - ii) Successful tenderer should timely file GST returns in accordance with GST provisions to enable the bank to claim the input credit of GST paid to the supplier. Our Bank GST Number No.**33AAACS8577K1ZW**.

36. **Place of Delivery:** As already specified above.

37. **Indemnity:** The tenderer shall indemnify and hold the Bank, its officers, officials and employees harmless against any and all action, suits, claims damages, or demands brought or made against the Bank arising out of or in connection with the performance of the agreement or in respect of anything done or committed to be done by the tenderer in execution of or in connection with the supply of medicines/drugs/consumables & against any loss or damage to the Bank in consequence to any action or suit being brought against the tenderer for anything done or committed to be done in the execution of this contract.

38. **Settlement of Dispute and Arbitration:** All questions relating to the performance of the obligations under this Contract/Agreement and to the quality and genuineness of the drugs and consumables supplied/used in respect of the services and all the disputes and differences which shall arise either during or after the agreement period or other matters arising out of or relating to this agreement or payment to be made in pursuance thereof shall be settled between the parties amicably subject to clause 16 of General Terms and Condition in the tender..

39. **Contract Period**

I. The Contract shall be awarded for an initial period of one year from the date of commencement of the contract subject to its renewal maximum for one year, within sole discretion of the Bank, on the same terms and conditions subject to satisfactory performance of the vendor.

II. The extension of contract is to the entire discretion of the Bank and cannot be claimed as right of the Vendor.

III. If the Vendor fails to perform any of its duties under this contract and if the Bank is dissatisfied with the services of the Vendor during the contract period or extended period of service, the Bank may terminate the services of the contractor, by issuing one month's notice in writing.

APPLICATION

1.	Name, Address, Phone no., of the firm/ company Mobile no. of the Bidder having ownership rights / managing rights	
2.	PAN No. of firm/company	
3.	GST No.	
4.	Constitution of the firm	
5.	Name/s, Mobile nos. & address of the proprietor/Partners / Bidder owning / having managing rights	
6.	Drug License No.	
7.	Certificate of Registration/Incorporation No.	
8.	Name, Designation, Mobile No. and email id of the person authorized to sign (authorized Signatory), communicate with & submit this tender. Please note that all the communication shall be done on this email id only.	
9.	Annual turnover of the firm for the last 3 years i)FY 2022-23 ii)FY 2023-24 iii)FY 2024-25	
10.	Experience of the Firm in the field of Medicine Distribution (As on 31.12.2025)	

Signature of Applicant

Signature of the Vendor

Annexure B

DETAILS OF ALL 'SIMILAR' SUPPLY OF MEDICINES DURING THE LAST SEVEN
YEARS
From 01.01.2019 to 31.12 .2025

S.No	Name of the Client with Address, Phone and Email	Indent Number/ PO Number	PO Date	Amount
1.				
2.				
3.				
4.				
5.				

Signature of Applicant

Signature of the Vendor

FORM OF TENDER

To
The Chief Manager (HR& Admin),
State Bank of India,
Administrative Office,
Trichy.

Sir,
**SUPPLY OF MEDICINES FOR DISPENSARY UNDER ADMINISTRATIVE OFFICE
TRICHY AT TRICHY, THANJAVUR AND NAGAPATTINAM**

Having examined the conditions of contract, we offer our bid to carry out the said supply in conformity with the said conditions of the contract, specifications and scope of works for the sum quoted of this tender document or such other sum may be ascertained in accordance with the said conditions of contract.

1. I/We undertake to carry out and deliver the goods or performance comprised in the contract as stated.
2. I/We agree to abide by the tender conditions. It shall remain binding upon us and may be accepted at any time before the expiry of the period.
3. Unless and until a formal agreement is prepared and executed, this tender together with your written acceptance thereof shall constitute a binding contract between us.
4. I/We understand that if our tender is accepted, I/We have to be jointly and severally responsible for the due performance of the contract.

Dated (Day) of the (month) 2026

Signature in the capacity of
Duly authorized to sign tenders for & on behalf of Name & address of the tenderer (in Block letters)
(with Seal of the Tenderer) with a copy of Power of Attorney or Letter of Authority

Witness name & signature

DECLARATION

From
M/s

.....

.....

To
The Chief Manager (HR),
State Bank of India,
Administrative Office,
Trichy.

I/We have read and understood the Tender notice issued by State Bank of India, containing the eligibility criteria and the terms and conditions (all parts of the tender document) for the supply of medicines. I/We accept all the terms and conditions of tender documents.

2. I/We also confirm that in the event of my/our tender being accepted, I/We hereby declare that, in particular during execution of Supply of medicines, it will be my/our sole responsibility to strictly adhere to/meticulously follow the General Specifications, approved manufacturers / brand of medicines. I/We also hereby declare that I/We shall supply medicines in time and also shall uniformly maintain such progress to ensure completion of supply within the stipulated time as mentioned in the document.

3. I/ We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned /suspended business dealings. I/We further undertake to report to the CM (HR), SBI AO Trichy immediately after we are informed but in any case, not later 3 working days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/ suspended in future during the currency of the Contract with you.

4. I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with you or be blacklisted or subject to any monetary penalties that be deemed fit and appropriate by State Bank of India.

5. I/ we shall keep the State Bank of India informed about the changes in any of the particulars furnished by us in our application or in the product specification or discontinuation of supply/production of any item for which we stand successful. This intimation is to be given within a period of 30 days from the date of such change or discontinuation.

6. In case of any change in the name/ constitution of our firm and/or the office address, I/We undertake to immediately inform the same to you duly supported by documentary evidence. I/ we will maintain absolute integrity, follow a decent standard of business ethics and do nothing which shall be unbecoming of a supplier.

7. My firm has not been convicted by the Drug Authorities and no case should be pending under Drugs and Cosmetic Act and Rules.

8. Agree to supply all the medicines Branded as well as Generic and consumables that the Bank indents irrespective of the brands or manufacturers.

9. I/We also understand that the Bank reserves the right to accept any or reject any or all the applications, without assigning reasons. I/We also understand that the bank reserves the right to cancel the tendering process at any time without assigning any reasons.

Date:

Signature with seal of the Tenderer

Witnesses:

1. Signature

Name & Address:

Occupation

2. Signature

Name & Address:

Occupation

**BILL OF QUANTITIES
LIST OF MEDICINES/DRUGS AND CONSUMABLES TO BE SUPPLIED**

S.No	PRODUCT NAME
1	CARDIO VASCULAR DRUGS:
	AMLOVAG 2.5
	AMLOVAG 5
	ATEN 25
	ATEN 50
	BISOPON 2.5
	BISOPON 5
	CARCA 12.5
	CARCA 3.125
	CARCA 6.25
	CARDACE 2.5
	CARDACE 5
	CARVIDON MR 35
	CARVIDON OD 60
	CONCOR 5
	DIPCIL 10
	SAANBETA XL AM 25
	SAANBETA XL AM 50
	TELSAAN BETA 25
	TELSAAN BETA 50
	EMBETA XR 25
	EMBETA XR 50
	SAANBETA XL 25
	SAANBETA XL 50
	NITROLASE 2.6
	NITROLASE 6.4
	LOSAMARE 25
	LOSAMARE 50
	NEBIDAM 2.5
	NEBIDAM 5
	NICARDIA R 10
	NICARDIA R 20
	TELSAAN 20
	TELMIACT 40
	TELSAAN AM 40/5
	TELSAAN CH
	SORBITRATE 5
	SORBITRATE 10
	OLMAT 10
	OLMAT 20
	SACULIP 50
	SACULIP 100
	ASTOBRIL 90

SL NO	PRODUCT NAME
	ASTODIL 5
	AMLOPRESS AT
	CILACAR T
	TORSID PLUS
	IVAREST 5
	TELVAS 80
	TORZI 10
	TORZI 5
2	LIPID LOWERING AGENT
	LIPITAS 5
	ROSHUB 10
	ROSHUB 20
	ROSHUB 40
	LIPITAB 40
	ROSUVAS 10
	LIPITAB 10
	LIPITAB 20
	ROZUDOC F 10
	ROZUDOC GOLD 10
	ROZUDOC GOLD 20
3	ANTIPLATELETS
	LIPITAB CV 10
	LIPITAB CV 20
	LIPITAS CV 10
	LIPITAS CV 20
	ANZIOLET 75
	ANZIOLET A 150
	ANZIOLET A 75
	LIPITAB GOLD 10
	LIPITAB GOLD 20
	ECOSPRIN 150
	ECOSPRIN 75
	ECOSPRIN AV 75
	LIPITAB ASP 10
	ROSEDAY EZ 10/10
4	ANTIDIABETICS
	NOVOMIX 30/70 PENFIL ASPART
	INSUGEN 50/50 CARTRIGDE
	INSUGEN 30/70 CARTRIGDE
	INSUGEN 30/70 VIAL

S NO	PRODUCT NAME
	INSUGEN 50/50 VIAL
	INSUGEN R PENFIL
	BASALOG INSULIN CATRIDGE
	GLYCIPHAGE SR 500
	GLUCOBEAT 500
	GLUCOBEAT 1 GM
	GLYCIPHAGE SR 1 GM
	GLYCIPHAGE SR 850
	GLYCIPHAGE SR 250
	GLIMDON M1
	GLIMDON M2
	GLICSAAN 80
	GLICSAAN 40
	GLICSAAN M 80
	GLIZID M 80
	GLIZID XR 60
	VOLIBOSE 0.2
	VOLIBOSE 0.3
	VOLIBOSE M 0.2
	VOLIBOSE M 0.3
	INCREVIL M
	INCREVIL 50
	VOLIBOSE TRIO 1
	VOLIBOSE TRIO 2
	DAPAPEP 5
	DAPAPEP 10
	DAPAPEP S
	GLIMVIT 1
	GLIMVIT 2
	GLIMVIT 3
	TENEPEP 20
	JANUMET XR CP
	INCRETEN 20
	INCRETEN M
	ISTALIPTIN 50
	STIPLIN M
	ISTALIPTIN M
	ISTAPEP 50
	ISTAPEP 100
	ISTAPEP M 50/500
	ISTAMET 50/500

SL NO	PRODUCT NAME
	GLYCIPHAGE G1 FORTE
	GLYCIPHAGE G2 FORTE
	DAPAPEP M
	UDAPA GOLD 1
	UDAPA GOLD 2
	DAPAPEP SM 10
	GLYNASE MF
	DAPAPEP L
	PIONET 7.5
	PIONET 15
	XENIA M 12.5/500
	IMEGLYN 500
	EMEGLOW 1000
	LINADEL 5
	ALSITA E
	EMPONIST LN 25/5
	EMPONIST 25
	SITARISI D 10
5	RESPIRATORY
	SYP COF D
	SYP DELIXO AM
	LIPMONT
	LIPMONT FX
	ALERMONT
	ARKFYLLIN
	SINAREST
	GALFEN P
	DOLO 650
	CALPOL 500
	LEVOCETRIWAL
	ETROLASE
	NELONA GEL
	ZORKEL OIL
	PARASIM SP
6	ANTI-ULCER DRUG
	PAN 40
	GALPANZ 40
	RANITIN 150

S.NO	PRODUCT NAME
	G-RAB-D
	SYP WIZGEL
	PANRUN DSR
	SUCRAL GEL
	UNIRAFIT SYRUP
7	ANTIBIOTICS
	ONEVIN O
	OBEXA-O
	MUPIROLE OINT
	MYCOSIS GM OINT
	FACAZOLE 150
	MOXYGOLD CV 625
	PODEF CV 325
	AZITHRAL 500
	AZITHRAL 250
8	MULTIVITAMINS:
	SUPRADYN DAILY
	GALMINZ
	BECOSULES Z
	GALFER
	VENEXA XT
	VENEXA XT SYRUP
	CALNIX 500
	G CAL D3
	BOXICO K27
	TANCEE/ VIT C
	NEUROBION FORTE
	THYOKAL 60K
	FREEVIT
	SAANVIT
	ONLY E/ AVERTIN 400
	BRISVESTIN
	COLLAMED UC
	NERUROMORE INJ
	MYMI MAX
	REGYM PJ
	NERVARISE INJ
	RIAVIT PLUS

SL NO	PRODUCT NAME
9	THYROID DRUGS
	THYRONEED 100
	THYRONEED 88
	THYRONEED 75
	THYRONEED 50
	THYRONEED 37.5
	THYRONEED 25
	THYRONEED 12.5
	THYRONEED 125
	THYRONEED 150
10	MISCELLANEOUS:
	TAMEX 0.4
	TAMEX D
	PODOSOFIT
	BUXSTAT 40
	BUXSTAT 80
	LUBIARK EYE DROP
	SILONEX 4
	SILONEX 8
	SILODOCARE D8
	NAZOARK DROPS
	EMUNZ
	ZENTEL 400
	ZYTEE
	DEFPLUS 6
	ZO DROPS
	VIBACT DS
	NADNO MD
	VERTIMOR 8
	VERTIMOR 16
	VOLINI SPRAY
	ELECTRAL POWDER
	SAANERVE PLUS
	CYNAPTIN 100
	CYNAPTIN 300
	CYNAPTIN NT
	CLONASAAN 0.25
	CLONASAAN 0.5
	STRESNIL 0.5

SL NO	PRODUCT NAME
	STRESNIL 0.25
	RENIGUARD
	GRENIL
	PRAZOPIIL XL 2.5
	URIHOLD 25
	PROARK
	ARKLISER
	AMICOBAL TR
	TELVAS 3D
	ELVIX GEL
	NIRTOIN SR 100
	LEVOMINE 5
	EVAQUIK
	ENZESTA
	ZOLOPIREST M
	METRO PLUS
	SEPOVIN
	KET 10
	ALONAC TC
	MOBIFLAM
	ESOMEG DSR
	HEALTHY VIT
	ONETRELA

CHECK LISTAll below documents are to be uploaded in <https://etender.sbi>

S. No.	Details	Please tick
1.	Covering Letter uploaded	<input type="checkbox"/>
2.	Scanned copy of EMD uploaded in https://etender.sbi to an amount of Rs. 11,000/- vide DD no : ----- dated----- drawn in the Bank.....	<input type="checkbox"/>
3.	Duly Filled in Company details along with License copy uploaded	<input type="checkbox"/>
4.	Scanned copy of Duly filled in Full Tender document including Letter of Declaration, Application form(Annexure A), Details of Similar contracts(Annexure B)	<input type="checkbox"/>
5.	Have read fully the (Salient conditions of Contract)	<input type="checkbox"/>
6.	Have read fully the Instruction to Tenderers, General Conditions of Contract, Special Conditions of Contract etc.	<input type="checkbox"/>
7.	All pages / documents are stamped and signed by the authorized signatory	<input type="checkbox"/>
8.	GST Registration copy enclosed	<input type="checkbox"/>
9.	Vendor KYC as per General Terms and Conditions clause 2	<input type="checkbox"/>