



P&E/2025-26/Tender/114, dated 31.12.2025

**TENDER DOCUMENT**

**STATE BANK OF INDIA  
LOCAL HEAD OFFICE  
GUWAHATI**

**INVITES ON-LINE TENDERS**

**THROUGH SBI E-TENDER PORTAL <https://www.tenderwizard.com/SBIETENDER>**

**SERVICE PROVIDER: M/S ANTARES SYSTEM LIMITED, BANGALORE**

Sl. No.	Description	
(a)	Tender ID	P&E/2025-26/Tender/114 Date: 31.12.2025
(b)	Tender Name	SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK
(c)	Ending Date of Tender(Technical Bid)	09.01.2026 up to 02:00 PM

The Contractors/Vendors who are in the list of approved empanelled contractors/vendors finalised in May 2022 by SBI, Local Head Office, Guwahati (Guwahati Circle) for the respective category of work i.e. **Category- I to V (Rs. 00.00 lakhs to Rs. 100.00 lakh)** for Electrical installation work at **SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK** Note: i) Firm should possess valid digital signature for this e-tendering process.

**ASSISTANT GENERAL MANAGER  
Premises & Estate Department  
3rd Floor, SBI Guwahati LHO Building,  
P.O. Assam Sachivalaya,  
Dispur-781006**



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**NOTICE INVITING TENDERS**

SBI LHO Guwahati invites e-Tendering system in TWO BID System from the Contractors/Vendors who are in the list of approved empanelled contractors/vendors as mentioned in Tender document attached herewith.

1.	Name & location of Work	:	<b>SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK</b>
2.	Availability of tender documents	:	Tender documents will be issued to the eligible contractors by the service provider <b>M/s. Antares Systems Limited and also can be</b> downloaded from the Bank's website <a href="http://www.sbi.co.in">www.sbi.co.in</a> under section ' <b>Procurement news</b> '.
3.	Technical Bid	:	<p>The following <b>Documents should be submitted</b> in the Technical Bid in ONLINE MODE i.e scan copies of the following documents to M/S ANTARES SYSTEM LIMITED on or <b>before 09.01.2026 up to 02:00 PM :-</b></p> <p>i) <b><u>Earnest Money Deposit (EMD) NIL,</u></b> If the vendor after being L1 backs out from the tender, the security deposit submitted for empanelment will be forfeited. Forfeiture of Security deposit for empanelment will ultimately lead to non participation of the vendor in the future tenders.</p> <p>ii) <b><u>The Process Compliance Form as at Annexure-I:</u></b> duly filled, signed and stamped by the Bidder in company's letter head as token of acceptance of all the terms &amp; conditions stipulated in this tender.</p> <p>iii) <b><u>Page No-1 to 9 of NIT</u></b> duly signed and stamped by the <u>contractor in each page.</u></p> <p>iv) <b><u>Page No-37 to 39 (Make list) of NIT as at Annexure-II:</u></b> duly signed and stamped by the contractor in each page.</p> <p>The Bidder, who failed to submit any of the above mentioned documents, will be disqualified in Technical Bid and will not be allowed to participate in the Price Bid. Moreover, the conditional tenders are liable for rejection and will not be allowed to participate in e-Tendering Process.</p>
4.	Price Bid	:	<b>The Lowest Bidder will be finalized from the Price Bid submitted by the Contractors through on-line Price Bid</b> on Item rate system (The details of the tendering process are indicated in " <b>BUSINESS RULES FOR e-TENDERING</b> ". <b>The Details of the events is as under:-</b>

			<p>i) Submission of <b>On-Line Price Bid</b>: on or <b>09.01.2026 up to 02:00 PM</b></p> <p>ii) Only the bidders who qualified in Technical Bid (<b>who have submitted all the relevant documents as per Sl. No 3</b>) will be eligible to participate in the Online Price Bid submission of this e-Tendering Process. The bidder should have valid digital signature for participation in e-Tendering Process.</p>
5.	Estimated Cost	:	<b>Rs.17,30,560.00 excluding GST</b>
6.	Opening of Price Bid	:	<b>09.01.2026, 02:30 PM onward</b> after completion of the time period of e-Tender.
7.	Validity of Tenders	:	For a period of 120 days from the date of opening of Price Bid.
8.	Initial security deposit (ISD)	:	2% of the awarded value of work including EMD
9.	Retention money	:	5% (Including EMD+ISD) of the awarded value of work.
10.	Commencement of the work	:	The date of commencement of the work will be reckoned as the date of handing over site or 05 days from the date of issue of Work Order of the tender whichever is later
11.	Time allowed for completion	:	<b>30 days</b> from the date of handing over site or 45 days from the date of issue of letter of acceptance of Bank whichever is later.
12.	Deduction of Income Tax and GST	:	<p>A) TDS on Income Tax/GST will be deducted at source as per Govt. Guidelines.</p> <p>B) The contractor should comply with the following;</p> <p>i. Contractor should have GST Registration Number</p> <p>ii. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provision</p> <p>iii. In case of Correction in the bills after scrutiny, contractor should submit fresh invoice for payment</p> <p>iv. Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor.</p>

13.	Terms & mode of payment	: <b><u>i) No advance is payable.</u></b>  ii) After successful completion of entire work, 100% payment will be released against submission of GST invoice and work completion Certificate from the user dept.  iii) Security deposit and statutory deductions will be made as applicable.  iv) The contractor should furnish details of the Bank, A/c no, IFSC code etc.
14.	Liquidated Damages	: If the bidder is not able to complete the work within the stipulated completion period as per tender, liquidated Damages will be imposed at the rate of 0.5% of the contract value per week subject to a maximum of 5% of the contract value.
15.	Defects Liability Period	: 12 Months (Twelve months) from the date of completion of the work and handing over to the Bank.
16.	Contact details for any clarification	: Premises & Estate Department ,3rd Floor, SBI, LHO Building, Guwahati, Dispur- <b>781006</b>
17.	Contact details for any e-Tender related queries	: <b>Service provider :</b> M/s. Antares Systems Limited, Registered Office:#24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Ph.:080-49352000/40482000 Fax:080-49352034 Contact Persons: (On working days 9AM to 6PM)  <u><i>1.Mr.KushalBose</i></u> <u><i>Mobile No.:+917686913157</i></u> <u><i>e-Mail:kushal.b@antaressystems.com</i></u> You are requested to contact the agency for further guidance on e-tendering process
18.	Any additional Information	: The estimated rates as per the Break-up Of Quantities (BOQ) uploaded in this tender are inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to



		complete the work. However, <b>GST on work contract will be extra as applicable.</b>
19	<b>Additional Security Deposit (ASD) / Additional Performance Guarantee (APG):</b>	<b>Additional security deposit (ASD)/ Additional performance Guarantee (APG) shall be applicable if the bid price is below 10.00 % of the estimated cost put for tender. The amount of such ASD/AGP shall be the difference between 90.00 % of estimated cost put for tender and the quoted price.</b> <b>The ASD/AGP shall cover defect liability period of 12 months from virtual completion of work and the amount of such ASD/ASP to be deposited in the form of Bank Guarantee issued by the Schedule Bank other than SBI.</b>
	<b>Notes:</b>	
a)	All Bidders are informed that, price bidding for the work will be through e-tendering method. The bill of quantity of tender i.e <b>"Price Bid"</b> is to be submitted online on e-tendering portal. Orders will be placed on the basis of closing price by bidders in the "Price Bid.	
b)	The Bidders are expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required as per the Tender Documents or submission of bids not substantially responsive to the Tender Documents in every respect will be at the Bidders risk and shall result in rejection of the Tender.	
c)	In case the date of submission of Tender Processing Fee, EMD, Online Price Bid is declared as a holiday, the respective date will be considered on the next working day at the same time. The bidder, who is the authorized representative and participating on behalf of company/ Dealer/vendor, should have a valid digital signature certificate (DSC) for this tender.	
d)	SBI reserves the right to cancel or postpone or modify the tenders at any stage without assigning any reason.	
e)	The Bidders are strongly advised to visit the site before submitting their Price Bid to make the work complete in all respects within the stipulated completion time.	
f)	Corrigendum: (If any) is to be followed as published in <a href="https://www.tenderwizard.com/SBIETENDER">https://www.tenderwizard.com/SBIETENDER</a> portal AND BANK'S WEBSITE >> SBI IN THE NEWS >> Procurement News.	
	<b>(For and on behalf of State Bank of India)</b> <b>Assistant General Manager</b> <b>Premises &amp; Estate Department</b> <b>3<sup>rd</sup>Floor,A Block ,</b> <b>Local Head Office,Guwahati</b>	

**BUSINESS RULES FOR e-TENDERING**



**Name of Work / Project: - SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK**

BUYER NAME	State Bank of India
E-TENDERING TO BE CONDUCTED BY	SBI Service Provider: M/s. Antares Systems Limited, Registered Office:#24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Ph.:080-49352000/40482000 Fax:080-49352034 <b>Help Desk: 9073677150 / 151 / 152 / 1800-3096630 / 080-40482100 / 033 4604 6611</b> <b>Contact Persons:</b> 1. Mr. Subrata Sheet Mobile No.: +91 96747 58723 e-Mail: <a href="mailto:subrata.s@antaressystems.com">subrata.s@antaressystems.com</a> 2. Mr. Kushal Bose Mobile No.: +91 96747 58719 e-Mail: <a href="mailto:kushal.b@antaressystems.com">kushal.b@antaressystems.com</a>
DATE & TIME OF ON-LINE PRICE BID Opening	<b>09.01.2026 from 02:30 PM ONWARDS.</b>
DOCUMENTS ATTACHED	i) Notice Inviting Tenders (NIT) ii) Business rule for finalization of tender iii) Terms& conditions of E-Tendering iv) Process Compliance Statement (Annexure I) v) TERMS & CONDITIONS OF THE CONTRACT vi) SPECIAL CONDITIONS OF THE CONTRACT vii) Bid Confirmation (Annexure –II) viii) BOQ- Break-up-of Quantity with detailed estimate (Annexure-III) ix) installation work terms & conditions xi) Contact Information.

**Type of On-line Price Bid :-**

The On-line Price Bid e-tendering will be conducted on the basis of "**Item Rate System**" by adopting the following broad process flow as under :-

1. For the proposed e-tendering process, already empanelled vendors for the said purpose who fulfill all terms and conditions including deposit of Earnest money amount only shall be eligible to participate.
2. SBI will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on Internet.
3. SBI will inform the service provider to enable them to contact and get trained.



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4. Business rules like event date, time, etc. also will be communicated through service provider for compliance.
5. Vendors have to e-mail the compliance form in the prescribed format (provided by service provider) before start of e-tendering process. Without this the vendor will not be eligible to participate in the event.
6. E-tendering process will be conducted on schedule date & time.
7. The lowest bidder has to e-mail the duly signed filled-in prescribed format as provided on case-to-case basis to SBI through service provider within 24 hours of completion of auction without fail.
8. Any variation between the on-line bid value and signed document will be considered as sabotaging the tender process and will invite disqualification of vender to conduct business with SBI as per prevailing procedure.

**Procedure of “E-TENDERING PROCESS” :-**

9. For the proposed e-Tendering Process, already empanelled vendors for the said purpose who qualified in Technical Bids only shall be eligible to participate.
10. SBI will engage the services of a service provider **M/s Antares Systems Limited** who will provide all necessary training and assistance before commencement of on line bidding on Internet.
11. SBI will inform the vendor in writing, the details of service provider to enable them to contact and get trained.
12. Business rules , tender details, event date, time etc. will be communicated through service provider for compliance in addition to uploading the same in Bank's website.
13. Bidders have to send the duly signed Process compliance form in the prescribed format (provided by service provider) , On-line Payment details for Tender Fee and Earnest Money Deposit within the stipulated date & Time as Technical Bid, failing which, the vendor/contractor will not be eligible to participate in the price bid event.
14. E-Tendering Process will be conducted on schedule date & time.
15. The lowest bidder has to send e-mail the duly signed filled-in prescribed formats as provided on case-to-case basis to SBI within 24 hours of completion of E-Tendering without fail.
16. Any variation between the on-line bid value and signed document will be considered as sabotaging the tender process and will invite disqualification of vender to conduct business with SBI as per prevailing procedure.

**Terms & Conditions of E-Tendering Process**



1. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by M/S Antares Systems Limited. The Bidders are requested to change the Password after the receipt of initial Password from service provider . All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.

2. BIDS PLACED BY BIDDER: The bid of the bidder will be taken to be an offer to execute the work. Bids once made by the bidder cannot be cancelled. The bidder is bound to execute the work as mentioned above at the price that they bid. Should any bidder back out and not executed the work, SBI shall take action as appropriate.

3. E-TENDERING TYPE: a) Online Sealed Price Bid.

4. E-TENDERING WINNER: At the end of the Price Bid, who quoted the lowest Grand Total Price(L1 Price) as mentioned above in "Type of On-line Price Bid" will be the winner.

5. GENERAL TERMS & CONDITIONS: Bidders are required to read the "Terms and Conditions" section of the e-Tendering site using the Login Ids and passwords given to them.

6. OTHER TERMS & CONDITIONS:

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of SBI to any other party.
- SBI's decision on award of Contract shall be final and binding on all the Bidders.
- SBI along with M/S Antares Systems Limited can decide to extend, reschedule or cancel any E-Tender. Any changes made by SBI and / or M/S Antares Systems Limited, after the first posting will have to be accepted if the Bidder continues to access the site after that time.
- M/S Antares Systems Limited shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- M/S Antares Systems Limited is not responsible for any damages, including consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B

- **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**



Process Compliance Form

Annexure- I

(The bidders are required to print this on their company's letter head and sign, stamp and send the scanned copy to Premises & Estate Department, LHO Guwahati through e-mail)

To,  
M/s. Antares Systems Limited,  
Registered Office: #24, Sudha Complex,  
3rd Stage, 4th Block, Bangalore – 560079, Karnataka.  
e-Mail: [kushal.b@antaressystems.com](mailto:kushal.b@antaressystems.com)

**Sub: Agreement to the Process related Terms and Conditions for the e-Tender for SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK**

Dear Sir,

This has reference to the Terms & Conditions for“ e-Tendering  
This letter is to confirm that:

1. The undersigned is authorized representative of the company.
2. We have studied the all the terms & conditions specified in the tender, Commercial Terms and the Business rules governing the e-Tendering Process and the RFP as mentioned in your letter and confirm our agreement to them.
3. We also confirm that we have taken the training on the E-Tendering tool and have understood the functionality of the same thoroughly.
4. We confirm that SBI and service provider shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-Tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-Tendering event.
5. I/we have understood the urgency and important of project.
6. We also confirm that we will send the e-mail the price confirmation of our quoted price as per Annexure II and the format as requested by SBI/ service provider.
7. We, hereby confirm that we will honour the Bids placed by us during the e-Tendering process.
8. We, hereby confirm that we have enough man power to execute the work in stipulated time.
9. I/We have inspected the site of works and have made me/us fully acquainted with the local conditions in and around the sites of works. I/We hereby declare that I/We have gone through the conditions laid down in the Notice Inviting Tender, General Conditions of Contract, Special Conditions of Contract, Technical Specifications and understood the same and on the basis of the same I/We will quote our price in the E-Tendering.
10. We, hereby confirm that, if I/we fail to complete the work in stipulated time Bank may take appropriate action against my/our firm as per the tender terms and condition.

With regards

Signature with company seal

Date:

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

E Mail –ID



**TERMS & CONDITIONS OF THE CONTRACT**

**GENERAL INSTRUCTIONS TO THE TENDERERS**

**1.0 Scope of Work**

Tenders are invited by State Bank of India for **SBI-RSETI KUMARGHAT: ELECTRICAL INSTALLATION WORK**

**1.1 Site and Its Location:** The proposed work is to be carried out at Guwahati university Premises, Assam.

**2.0 Tender Documents**

2.1 The work has to be carried out strictly according to the conditions stipulated in tender consisting the following documents and the most workmen like manner,

- a) Instructions to tenderers
- b) General Conditions of Contract
- c) Special Conditions of Contract
- d) Technical Specifications
- e) Drawings
- f) Price Bid

2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below:

- a) Price Bid
- b) Drawings
- c) Technical Specifications
- d) Special Conditions of Contract
- e) General Conditions of Contract
- f) Instructions to Tenderer

2.3 The tender documents are not transferable.

**3.0 Site Visit**

The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The tenderer is requested satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc; The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

**4.0 Earnest Money Deposit(EMD) :-**

4.1 The tenderer are requested to submit the Earnest Money AS SPECIFIED to be deposited to A/C No. 10242804581 (SBI, LHO, PREMISES & ESTATE Department Misc. Deposit account) maintained at SBI, Dispur Branch (IFSC code-SBIN0003030).

4.2 No interest will be paid on the EMD.

4.3 EMD of unsuccessful tenderers will be refunded within 30 days of award of Contract.

4.4 EMD of successful tenderer will be retained as a part of security deposit.

4.5 The EMD shall stand absolutely forfeited if the tenderer revokes his tender at any time during the period when he is required to keep his tender open acceptance by the SBI or after it is accepted by the SBI, the contractor