

As per Bank's data classification, this document is a confidential document, please do not share it with unauthorised users.

This note is downloaded by Satish Kumar AGM (BPR)(bpriit.lholuc@sbi.co.in) on 31/10/2025 17:09:01 IST

NOTE DETAILS

NOTE ID :	NT/NFIN/LUC/NW-0/BRRED/20251031/SAKU-2494	STATUS:	APPROVED
SUBJECT :	Note for the shifting of Kalyanpur Branch ,District Kanpur		

COMMENT LOG

Page#	Doc Reference	Comment	Name
2	to ensure:	To be ensured.	Rajeev Kumar GM Network - 2 (LUCKNOW) on 31-10-2025 04:05:49 PM
1	Whole	Proposed rent is more than 5 times higher than the present rate which requires hard negotiation.	Dipak Kumar De CGM (LHO Lucknow) on 31-10-2025 04:57:09 PM

AUDIT LOG

APPROVED by Dipak Kumar De CGM (LHO Lucknow) (cgm.lholuc@sbi.co.in) on 31/10/2025, 4:57 PM (IST)

RECOMMENDED by Rajeev Kumar GM Network - 2 (LUCKNOW) (gm2.lholuc@sbi.co.in) and submitted to Dipak Kumar De CGM (LHO Lucknow) (cgm.lholuc@sbi.co.in) on 31/10/2025, 4:06 PM (IST)

RECOMMENDED by Manoj Kumar DGM DGM FINANCE & OPERATIONS (dgmfnops.lholuc@sbi.co.in) and submitted to Rajeev Kumar GM Network - 2 (LUCKNOW) (gm2.lholuc@sbi.co.in) on 31/10/2025, 3:38 PM (IST)

SUBMITTED to Manoj Kumar DGM DGM FINANCE & OPERATIONS (dgmfnops.lholuc@sbi.co.in) by Satish Kumar AGM (BPR) (bpriit.lholuc@sbi.co.in) on 31/10/2025, 3:24 PM (IST)

CHIEF GENERAL MANAGER**GENERAL MANAGER (NW- II)****DGM (Fin & Ops)****SHIFTING OF BRANCH PREMISES****BRANCH: KALYANPUR BRANCH (CODE –01962), DIST. – KANPUR**

We have received a proposal from AO Kanpur vide email dated 30.10.2025 (**Annexure A**) for shifting premises of the Kalyanpur branch. The detail of the proposal is as under: -

Name of the Branch	KALYANPUR BRANCH (01962), Dist. Kanpur (RBO – I, A.O Kanpur)		
Population Group	Metro		
Proposed shifting	Metro		
Whether Currency Chest	No		
Whether RBI approval obtained for shifting of Currency Chest.	NA		
Date of opening of the Branch Date of operation from present premises	27/09/1974 27/09/1974		
Area & Monthly rent of Existing Premises	Carpet area:2,600 sq. ft Rs 35,000/-p.m.		
Status of Lease deed	Lease deed is expired on 31.05.2025		
Area & monthly rent of proposed premises	Approx.2,200 sq. ft Rs1,50,000/		
Prevailing rate of rent in the area Distance between existing Branch and the proposed site	Rs.68/- per sq. ft. Within 2 km		
Staff Strength	Officers	2	
	Clerical	3	
	Subordinate	1	

Reason for shifting:

- 1) The existing premises is 50 years old, and the lease agreement has been expired on 31.05.2025. The landlord has given eviction notice dated 19.04.2025 (**Annexure B**) to vacate the premises and has shown unwillingness for further negotiation and renewal of lease agreement.
- 2) The current rent rate of the branch premises is approximately Rs13/-per sq.ft for the total carpet area of 2,600 sq.ft. The prevailing rent rate of various shops located in the market is around Rs 67-68/-per sq.ft (letter from RBO -I Kanpur **Annexure C** enclosed).

- 3) Shifting to a new place is necessary on an urgent basis to provide uninterrupted banking operations to our customers and will help in providing better customer service and experience to our valuable customers.
On account of above-mentioned reasons and Module's recommendations, the existing premises of Kalyanpur branch may be shifted.

The level of business and net result of Kalyanpur Branch for preceding year and the next two years (Projected), after shifting of branch premises, are mentioned hereunder: -

(Rs. in lacs)

	Actuals as on 31.03.2025	Projected Business after shifting	
		March - 2026	March - 2027
Deposits	32809	36746	41156
Advances	6134	6686	7288
Net Result	805	923	1055

2. We have examined the proposal and are of the view that-

- a) The power to approve shifting of the Branch premises is vested with the Circle Management Committee as per Memorandum for the executive Committee of Central Board, Sec-23 of the Banking Regulation Act-1949 Delegation of Authority dated 27.07.2015 (**Annexure D**).

3. In view of the above and as recommended by the DGM (B&O), AO Kanpur, we propose that 'In Principle' approval for shifting the branch may be granted.

4. The validity of "In Principle" approval will be 1 year from the date of approval.

5. After approval for shifting of the branch is accorded, we shall advise DGM (B&O), AO Kanpur & Regional Manager -1, Kanpur to ensure:

- a) To follow SOP as per e-Circular No. NBG/RNWM-BRANCHES/3/2025-26 dated 14.05.2025.
b) Serving proper notice to customers & giving sufficient period before shifting of the branch.
c) Continuing to fulfill the role entrusted under Government sponsored programs and DBT Scheme.
d) Serving proper notice to the existing landlords of the branch.
e) **The proposed new branch to be identified on the ground floor with Ramp facility**, having dual connectivity and Commercial license from the local authorities for running banking activity in the premises.
f) The branch is shifted in the new premises within 1 year from the date of approval.

Submitted for approval please.

Assistant General Manager (BR &CPCR)