

Tender ID: AOPAT/P&E/AS/128

Dated:28.11.2025

**STATE BANK OF INDIA
PREMISES & ESTATE DEPARTMENT,
ADMINISTRATIVE OFFICE, J C ROAD, PATNA-800001
NOTICE INVITING TENDER
TENDER FOR HIRING OF SERVICES FOR THE MAINTENANCE 50 Nos OF AIR
CONDITIONERS (SPLIT, TOWER, CASSETTEE & WINDOW)**

**BID START DATE: 08.12.2025
CLOSE DATE: 22.12.2025; LATEST BY 05:00PM**

**The Chief Manager
HR & Admin Department
2nd Floor
SBI, Administrative Office, Patna
J. C. Road
Patna-800001**

**NOTICE INVITING TENDER FOR HIRING OF SERVICES FOR THE MAINTENANCE
50 Nos OF AIR CONDITIONERS (SPLIT, TOWER, CASSETTEE & WINDOW)
INSTALLED IN AO PATNA, AWARD & OFFICER'S ASSOCIATION OFFICES AND CO-
OPERATIVE OFFICES AND PENSIONER'S ASSOCIATION OFFICE AT PATNA:**

Sealed tenders/quotations are invited from Bank's empaneled electrical contractors for hiring of services for providing maintenance services on all working days for the maintenance of air-conditioners installed in SBI establishments at AO Patna, Award & Officer's Association Offices, Co-operative Offices, Pensioner's Association Office in AO Patna campus.

The Price bid for the purpose is attached alongside with the tender notice. The Tender notice duly accepted and signed, along with Price Bid, duly filled in and signed, must be submitted in a sealed cover latest by 2.00 PM on 22.12.2025 and **the tender will be opened on 24.12.2025 at 3.00 PM** at the office of the undersigned in presence of the tenderers or their authorized representative. The lowest monthly hiring charges for providing maintenance services will be considered for acceptance and he/she will be asked to commence services within 10 days or any specific date as mentioned in work order. Any clarification can be sought at mobile No. 8486708913 or email id cmhr.zopat@sbi.co.in

The bid should be submitted from **08.12.2025** to the Deputy Manager (P&E), 1st floor, SBI, AO, J C Road, Patna latest by **05:00 PM on or before 22.12.2025** during office hours on working days.

OTHER TERMS AND CONDITIONS :-

- a) The AC technician should be technically qualified to deal with defects in air-conditioners.
- b) The AC technician must have an experience of at least 2 years in the field.
- c) The contract period will be for 2 years further extendable by one year in case of satisfactory service.
- d) The contract can be terminated at one months' notice by the Bank.
- e) The AC Technician will be employee of the electrical contractor and will have no claim on the Bank for employment, wages or any other issue.
- f) No proposal for hike of monthly charges for providing AC technician will be considered during the agreement period.
- g) One AC technician should be available from 09.00 AM. To 6.00 PM on all working days. In case of any exigencies, the technician may be called on Sundays and Holidays for which extra charges will not be payable.
- h) GST extra as applicable will be paid.
- i) The Cost of spares, as required to repair the ACs, will be reimbursed by Bank as per actual. However, prior approval of Bank will have to be taken before incurring expenditure.
- j) The AC Technicians have to mark the attendance daily and maintain a log book containing daily report of problems attended.
- k) Bank reserves the right to accept or reject any or all of the quotation/tender papers without assigning any reason thereof.
- l) Late reporting/Non reporting for duty will be fined of Rs.500/- at each instant. The technician must fix the faults reported in ACs within 24 hours. After 24 hours, penalty of Rs.500/- will be imposed for each day, each machine.

(For and on behalf of State Bank of India, AO Patna)

**The Chief Manager
HR & Admin Department
2nd Floor
SBI, Administrative Office, Patna
J. C. Road
Patna-800001**

Accepted Terms & Conditions

(Signature of Applicant)

PRICE BID

SEALED TENDER FOR HIRING OF SERVICES FOR THE MAINTENANCE OF 50 NOS OF AIR CONDITIONERS (SPLIT, TOWER, CASSETTEE & WINDOW) INSTALLED IN AO PATNA, AWARD & OFFICER'S ASSOCIATION OFFICES AND CO-OPERATIVE OFFICES, PENSIONER'S ASSOCIATION OFFICE AT PATNA

1.	Name of Empaneled Contractor	
2.	Address of Contractor (with Telephone No. & Mobile No.)	
3.	Monthly hiring charges for providing services for maintenance of Air-Conditioners (Including appointment of 1 technician at the site) 50 nos. of Air Conditioners (Window, cassette, Tower & split)	Rs..... (Excluding GST) In words (Rupees.....)(Excluding GST)

Note: The number of ACs may increase or decrease. All existing & new ACs installed during the contract period, shall be included in the AMC.

GST will be extra as applicable

I/We hereby declare and undertake to provide services of a qualified and competent technician at the above-mentioned charges and terms and conditions mentioned in the tender.

Place :

Signature of Contractor

Name :

Mobile No. :