



**STATE BANK OF INDIA, REGIONAL BUSINESS OFFICE-THANE CENTRAL,**  
**JOEL SMRUTI, OPP. MANDLI TALAO, PHATAK ROAD, BHAYANDER WEST**

**TENDER ID: MUM20251113**

**NOTICE INVITING TENDER (NIT)**

**REQUIREMENT OF COMMERCIAL/ OFFICE PREMISES IN NAIGAON WEST**

State Bank of India invites offers from owners/power of attorney holders for the commercial/office premises on Lease Rental basis for shifting of existing branch at following locations.

SL NO.	Name of Branch/Office	Status of Branch	Desired Location	Carpet Area Requirement (+/- 10%)	Strong Room* (Carpet Area) for Locker
1	Naigaon West Dist Palghar	Existing Branch	Nearby area of the existing branch premises in near railway station, main market area preferably on the ground floor near the existing branch. The area should be free from water logging during rainy season.	1100 Sq Ft 102.193 Sq.mtr	NA

**Note:**

In case of requirement of strong room\* (B/C) class for lockers and storing other valuables, the same needs to be constructed in the premises as per IS (15369:2003) specifications at owners cost.

In case of Locker room (B/C) class is not required as in A above, strengthening of floor slab is required to bear the additional load of "Locker Safe" to be kept in the premises.

2. The premises should be preferably in prime locality in the **desired location** preferably on a main road with adequate dedicated parking space and predominantly in the cluster of commercial establishment on the **Ground floor** ready/likely to be ready for immediate possession.

3. Premises should be ready for possession / occupation or expected to be ready within 3(three) months from the last date of submission of proposal. Preference will be given to ready to use premises. Preference will also be given to Premises owned by the Govt./Semi-Govt. departments / Public Sector Units / Public Sector banks.

4. The format for submission of the "Technical bid" containing detailed parameters, terms and conditions and "Price bid" can be downloaded from the SBI website @ <https://sbi.co.in/web/sbi-inthe-news/procurement-news-from> **13/11/2025 to 20/11/2025**

5. The offers in a sealed cover complete in all respects should be submitted in tender box at the following address on or before **3.30 pm on 20/11/2025** during working hours.



THE ASST GENERAL MANAGER , STATE BANK OF INDIA, REGIONAL BUSINESS  
OFFICE THANE WESTERN, JOEL SMRUTI, OPP. MANDLI TALAO, PHATAK  
ROAD, BHAYANDER WEST

The SBI reserves the right to accept or to reject any offer without assigning any reason  
therefor. No correspondence in this regards will be entertained.

**No Brokers please.**

**ASST. GENERAL MANAGER**

**RBO-2 THANE WEST**

**10/11/2025**



## TECHNICAL BID

### TERMS AND CONDITIONS

#### OFFER/LEASING OF COMMERCIAL/OFFICE PREMISES

This tender consists of two parts viz. the “Technical Bid” (having terms and conditions, details of offer and Annexure-I) and the “Price Bid”. Duly signed and completed “Technical” and “Price Bid” are required to be submitted separately for each proposal (Photo copies may be used in case of multiple offers). The “Technical Bid” and “Price Bid” for **each proposal/offer** should be enclosed in separate sealed envelopes duly superscribed on top of the envelope as “**Technical Bid**” or “**Price Bid**” as the case may be and these envelopes are to be placed in a single cover superscribing “**Tender for leasing of Commercial/Office premises for (Branch Name) branch**” and should be submitted at the Office of the **THE ASST GENERAL MANAGER , STATE BANK OF INDIA, REGIONAL MANAGER (RBO II)** on or before **3.30PM on 20/11/2025**.

#### Important points of Parameters -

1	Carpet Area	As specified in NIT
2	Parking Space	One dedicated car parking per 92.94sqm (1000sqft) area & 4 to 6 dedicated Two wheelers parking for staff.
3	Open parking area	Sufficient open parking area for customers
4	Amenities	24 hours Potable water supply availability, Generator power back up, Electricity etc.
5	Possession	Ready possession / occupation/expected to be ready within 3 (three) months from the last date of submission of proposal, with all requisite approvals in place such as OC & other approvals for running a Bank branch.
6	Premises under Construction	Will not be considered and rejected.
7	Location	In the vicinity of the Existing Branch to be shifted (in case of shifting of Branch)
8	Preference	(i) Premises duly completed in all respect with required occupancy certificate and other statutory approvals of local civic authority. (ii) Single Floor (Preference shall be given to GF)  (iii) Offer from Govt./Semi Govt. Departments / PSU / Banks  (iv) Ready to occupy premises/ expected to be ready within 3 (three) months from the last date of submission of proposal.

9	Unfurnished premises	May be considered and Bank will get the interior and furnishing work done as per requirement. However, all mandatory Municipal license/NOC/approval of layouts, internal additions/alterations etc. as necessary from Local Civic Authority/collector/town planning etc. for carrying out the interior furnishing/ internal additions/alterations etc. in the premises by the Bank will be arranged by the owner within one month from the date of providing internal layout plan by SBI.
10	Initial period of lease	5 + 5 years (Max 15% hike after 5 years).
11	Selection procedure	Techno-commercial evaluation by assigning 70% weightage for technical parameters and 30% weightage for price bids.
12	Validity of offer	6 months from the last date of submission of the offer
13	Stamp duty / registration charges	To be shared in the ratio of 50:50.
14	Fit out period	3 Months after completion of civil work and other mandatory approvals by Land lord.
15	Rent payable	After the completion of the interior works, etc. by the bank, the lease agreement will be executed and the rent payable shall be reckoned from the date of occupation.
16	Rental Deposit	The interest free rental deposit equivalent to maximum 6 month's rent shall be granted to the landlord and such deposits and such deposits will have to be adjusted during the last six months of occupation or refunded to Bank at the time of vacation of the premises.
17.	Fire Safety and security arrangements	The fire safety and security requirements as per Bank's usage norms are fully met by the landlord and a certificate is available from the local fire authority said usage, wherever such certificates are mandatory for occupation of a premise.
18	Civil Work	Superior quality flooring, rooms with doors as per our requirements, renovated washrooms/toilets and construction of strong room, Painting(external and internal) and construction of ramp, Glass Main door and external glass wall, Still grills and rolling shutters As per Bank's Requirement etc is in Landlord's scope.
19.	Area Payable	The payable area will be as per the actual carpet area after completion of all civil works as per the requirement of the Bank. Maximum payable area will be 1100 Sqft (+-10%) (Even if the available space is more). Premises having carpet area less than 1100 Sqft (-10%) will not be considered.



## **INSTRUCTIONS TO THE BIDDER**

### **THE BANK'S REQUIREMENTS WHILE TAKING PREMISES ON LEASE**

#### **A. Technical and Legal Aspects**

1. The Bank will take the premises on the basis of carpet area, which means that the usable area inside the outer walls will be measured and not on the basis of Plinth Area /Built up area/ Super Built Up Area. The actual carpet area will be worked out as per joint measurements and rent will be paid based thereon.
2. The premises offered for a branch office should have direct access from the main road for both Branch as also ATM with provision of steps as also, preferably, ramp for physically challenged/senior citizens and with handrails as per the Bank's specifications.
3. The Bank will take the premises on lease for a minimum period of nine years renewable thereafter in tranches of three / five years.
4. The building / premises offered should have all necessary permissions from the concerned local and statutory authorities.
5. Before handing over possession of the premises to the Bank, the Owner/(s) will have to obtain all necessary approvals from the concerned local and statutory authorities for strong room, toilets, pantry, etc and for using the premises for commercial / banking purpose. The Bank will furnish the interior layout plan to the owner for this purpose.
6. The Bank will, however, have the exclusive right to vacate the premises at anytime during the lease, by giving 3 months' notice in writing without paying any compensation for early termination of the lease.
7. The Owner/(s) should submit the documents to title as and when called for to the satisfaction of the Advocates appointed by the Bank.
8. One certified copy each of the following documents should be submitted by the Owner/(s) whose offers are short-listed by the Bank:
  - ✓ Title document (preferably with English translation);
  - ✓ Copy of allotment letter from electricity authority regarding approval of additional power supply;
  - ✓ Copy of land and building taxes paid i.e. last receipt paid to the authorities;
  - ✓ Clearance of Development Authority / Local Body obtained if any, in connection with the related work;
  - ✓ Copy of approved plan; and
  - ✓ Encumbrance certificate.
9. The premises offered should have a minimum height of 8 to 9 feet available below beams.
10. The Owner/(s) has to provide the following amenities at his/their cost as per necessary specification and drawings given by the Bank: -

- ✓ Space of 12'x 10' on the ground floor / basement within the compound for installation of a DG Set and a space of 15'x 15' on the roof top / terrace for installation of VSAT dish/pole antenna / MPLS pole;
- ✓ Flooring with 2' x 2' / 3'x 3' vitrified tiles and colour as per The Bank's specification;
- ✓ The windows & ventilators of the premises secured with MS grills (12mm square bars on both ways with spacing of 4 inches in between) and provided with anodized aluminium sliding windows, heavy-duty aluminium sections with 5mm thick Float Glass;
- ✓ Partition brick walls with neatly plastered surface as per layout given by the Bank for ATM, Pantry, Electrical Room, Record Room and Toilets;
- ✓ A pantry platform of 2' width with RCC slab with proper supports on brick wall and polished granite laid on top with stainless steel sink (similar to a kitchen platform) and a lunch counter of width 1'3" fitted on wall as per drawings & specification provided by the Bank;
- ✓ Two toilets (one for gents and one for ladies) with walls cladding for 7' high using glazed tiles and flooring with good quality glazed/ceramic tiles, good quality fittings and fixtures as per the Bank's specifications and drawings;
- ✓ A strong room-cum-locker room (M20 grade) with 12" thick RCC walls and floor, with construction as per the Bank's specifications and drawings. For separation of locker area, a MS grill partition using 12mm MS square bars both ways at a spacing of 6" c/c and a grill door with locking arrangement to be provided inside the Strong Room. MS Grill work using 12mm MS square bars on both ways at a spacing of 6" to be done below roof slab for security. Strong Room Door & Air ventilator will be provided by the Bank;
- ✓ Adequate three-phase power supply (Minimum 15 KW for every 1000 sq.ft of carpet area) as a single connection with meter and main switch of required capacity. The Bank will be arranging the internal electrical works for the premises through its contractors as per the interior design. The schematic layout of the works and electrical design details carried out inside the premises will be handed over to the Owner/(s) for arranging the approvals and connection at his cost. In case of multi-storied buildings, if a transformer is needed to be installed, the owner will also arrange the same. The Bank will not bear any cost in this regard;
- ✓ The Bank will reimburse the amount of refundable Security Deposit (if receipt for such Security Deposit is issued in the name of Bank) paid by the Owner/(s) to Electricity Board for installation of electric meter in the Bank's name only. However no such payments would be made towards installation of transformer etc.;
- ✓ Continuous water supply at all times by providing overhead tank, sump



- ✓ tank, motor and necessary pipe connections;
- ✓ A good sewerage system (either municipal / septic tank) for the building;
- ✓ Space for installation of sign board for full frontage length of the premises offered on lease (minimum-30 ft.);
- ✓ Adequate car & two-wheeler parking space (minimum two car parking per 1000 sqft.);
- ✓ Rolling Shutters/ Collapsible Gate for the entrance & frontage to the Branch and ATM as per specification given by the Bank;
- ✓ The Owner/(s) should permit the Bank to install the outdoor AC machines either on the sidewalls and / roof top as per Bank's requirements.

### **B. Terms of Lease**

1. The rent quoted should be on per sq.ft. of carpet area of the premises offered and should be inclusive of applicable taxes, outgoings, maintenance charges, etc. The rate quoted to be competitive and in line with the rate prevalent for comparable premises in the locality.
2. The Offer is expected to be in conformity with commercial terms, namely, as interest-free deposit, lease period, percentage periodic increase in monthly rentals etc. have been set out in the **Formats-I** and **Format-II** and these guidelines.
3. To quicken completion of internal civil work and commence internal furnishing, the Bank can take up the above mentioned owner(s) scope of work viz. internal staircase (wherever needed), pantry, toilets, flooring, strong room, and windows as per the Bank's specifications. In such cases, the Bank will recover Fixed Cost of Rs.6.70 lakh and Variable cost @Rs.115/- per sq.ft. from the owner(s).
4. If the Bank is required to undertake the Owner's scope of work to be reimbursed by the latter, rent accrued would commence after 60 days from date of taking possession and/or the date of power connection, whichever is later; and
5. If the Owner(s) is / are doing his / their assigned scope of work, then on completion of this work, rent will commence 30 days after handing over of premises to the Bank for its internal furnishing or the date of power supply connection, whichever is later.
6. All existing and enhanced Municipal Corporation taxes, rates and cesses, society charges, maintenance charges etc. pertaining to the premises will have to borne by the Owner.
7. The Lease agreement has to be registered with the registering authority. Stamp Duty, Registration charges, etc. to be shared equally by the Bank and the owner(s).



### C: Miscellaneous

1. The Bank shall bear actual charges for consumption of electricity and water for which the landlord has to provide separate electricity / water meters.
2. All repairs, including painting in common area and external surface, will be got done by landlord at their cost once every 3 years. In case, the repairs and / or painting is / are not done by the landlord as agreed, the Bank will be at liberty to carry out such repairs and painting etc. and deduct all such expenses from the rent payable to the landlord.
3. The Bank does not have any direct dealing with brokers. If any broker wishes to submit any offer representing a bonafide Owner/(s), such broker/consultant should enclose an authority letter from the Owner/(s) to submit such an offer. Real Estate Consultants / Agents may please note that no brokerage will be paid by the Bank.
4. The Bank reserves the right to reject any or all of the offers without assigning any reasons to the Owners/(s).

1.1 The successful vendor should have clear and absolute title to the premises and furnish legal title report from the SBI empanelled advocate at his own cost. The successful vendor will have to execute the lease deed as per the standard terms and conditions finalized by the SBI for the purpose, and the stamp duty and registration charges of the lease deed will be shared equally (50:50) by the lessors and the SBI. The initial period of lease will be 5 years and will be further renewed for 5 years term (viz. total lease period 10 years) with requisite exit clause to facilitate full / part de-hiring of space by the SBI during the pendency of the lease. As regards increase or decrease in rents payable, increase in rent if any shall be subject to market conditions & in the range of 15%(maximum) after initial term of 5 years is completed. After 10 years, rent can be negotiated and finalized with mutual agreement so that new lease can be executed for further term of 10 years.

1.2 Tender document received by the SBI after due date and time i.e **20/11/2025 after 3.30 pm shall be rejected.**

1.3 The lessors are requested to submit the **tender documents in separate envelopes** super scribed on top of the envelope as “**Technical Bid**” or “**Price Bid**” as the case may be duly filled in (as stated earlier) with relevant documents/information at the **following address:**

**THE ASST GENERAL MANAGER , STATE BANK OF INDIA, REGIONAL BUSINESS OFFICE, THANE WESTERN, JOEL SMRUTI, MANDLI TALAO, PHATAK ROAD, BHAYANDER WEST, DIST- THANE 401101.**

1.4 All columns of the tender documents must duly filled in and no column should be left blank. **All pages of the tender documents (Technical and Price Bid) are to be signed by the authorized signatory of the tenderer.** Any over-writing or use of white ink is to be duly initialed by the tenderer. The SBI reserves the right to reject the incomplete tenders.

1.5 In case the space in the tender document is found insufficient, the lessors/ tenderers may attach separate sheets.





1.6 The **offer should remain valid** at least for a period of **6 (SIX) months** to be **reckoned from** the last date of submission of offer.

1.7 There should not be any deviation in terms and conditions as have been stipulated in the tender documents. However, in the event of imposition of any other conditions, which may lead to a deviation with respect to the terms and conditions as mentioned in the tender document, the lessor is required to attach a separate sheet "list of deviations", if any.

1.8 The **Technical Bid** will be **opened on 20/11/2025 at 03.30 PM** in presence of tenderers who choose to be present at the office of THE ASST GENERAL MANAGER , STATE BANK OF INDIA, REGIONAL BUSINESS OFFICE BHAYANDER WEST, JOEL SMRUTI, OPP. MANDLI TALAO, PHATAK ROAD, BHAYANDER WEST.DIST THANE 401101.

All tenderers are advised in their own interest to be present on that date at the specified time.

1.9 **The SBI reserve the right to accept or reject any or all the tenders without assigning any reason therefor.**

1.10 Canvassing in any form will disqualify the tenderer. **NO BROKERAGE WILL BE PAID TO ANY BROKER.**

1.11 The shortlisted lessors will be informed by the SBI for arranging site inspection of the offered premises.

1.12 **Income Tax and other statutory clearances shall be obtained by the lessors** at their own cost as and when required. **All payments (Rent + GST)** to the successful tenderer shall be made **by Account Payee Cheque or RTGS/NEFT.**

1.13 **Preference** will be given to the exclusive building/floor in the building having ample parking space in the compound / basement of the building. **Preference will also be given to the premises owned by the Govt. Departments / Public Sector Units /Banks as stated earlier.**

1.14 (a) Preference will be given to the buildings on the main road.

1.14 (b) The offered premises should be free from water logging during rainy season.

1.14 (c) The details of parameters and the technical score has been incorporated in **Annexure I**. The selection of premises will be done on the basis of **techno commercial evaluation. 70%** weightage will be given for **technical** parameters and **30%** for **price bid**. The score finalized by Committee of the SBI in respect of technical parameters will be final and **binding to the applicant.**

1.15 The **income tax and other taxes** as applicable will be **deducted at source** while paying the rentals per month. **All taxes, society maintenance and service charges** shall be **borne by the landlord**. While renewing the lease after expiry of initial lease period of (5+5) years, the effect of subsequent increase/decrease in taxes and service charges shall be taken into account for the purpose of fixing the rent.

However, **the landlord will be required to bill the SBI every month for the rent due to them indicating the GST component also (if applicable) in the bill separately. The bill also should contain the GST registration number of the landlord, apart from name, address etc. of the landlord and the serial number of the bill, for the bank to bear the burden of GST, otherwise, the GST if levied on rent paid by landlord directly, shall be reimbursed by the SBI to the landlord on production of such payment of tax to the Govt. indicating name, address and the GST tax registration number of the landlord.**



1.16 **The interest free rental deposit equivalent to maximum six month's rent may be granted to the landlord at the time of taking possession of the premises** depending upon the need / demand of the landlord for the same and such deposit will have to be adjusted during the last six months of occupation.

1.17 **Mode of measurement for premises is as follows:**

Rental will be paid on the basis of “Carpet area” which is to be measured only after addition and alteration work carried out as per banks approved layout plan for the Branch.

**A. Rentable Carpet area shall be area at any floor excluding the following area**

Walls  
Columns  
Balconies  
Portico/Canopy  
Staircase  
Lofts  
Sanitary shafts  
Lift wells  
Space below window sill  
Box louver  
AC duct

**B. Measurement of Mezzanine floor area (if any) shall be considered as under:**

**Floor to ceiling Height**

**Above 2.6m: 100% of carpet area.**

**Above 2.1m upto 2.6m: 50% of carpet area.**

**Below 2.1m: Not to be considered**

**C. The following shall be including in wall area and shall not be measured.**

**Door and door opening in the walls**

**Build in cupboards**

**D. The measurement will be taken from the internal face of wall to the glass façade provided adjacent to the rolling shutter for demarcating/ calculating the area.**

1.18 The floor wise area (viz. Ground, First, etc.) with the corresponding rate for rent/taxes should be mentioned in the Price Bid. The **number of car parking spaces/Slot offered should be indicated separately.**

1.19 **The successful lessor should arrange to obtain the municipal NOC/ Society NOC/ approval of layouts, internal addition/alteration works etc. from Local Civic Authority/collector/town planning etc. for carrying out the interior furnishing of the premises by the Bank.** Lessor should also obtain the **completion certificate** from Municipal authorities after the **completion of the above works.** The required **additional electrical power load will have to be arranged by the lessor at his/her cost** from the State Electricity Board or any other private electricity company in that area, NOC and the space required for installation and running of the Generator (in case Generator is not provided) will also have to be provided by the lessor within the compound by the lessors at no extra cost to the Bank.

1.20 Lessor should obtain and furnish the structural stability certificate from the licensed structural consultant at his cost and arrange for requisite permission/approval for installation of Roof top antenna/outdoor units of air-conditioners/ display of signboards etc.

1.21 The lessor shall also obtain/submit the proposal to Municipal Corporation/Collector/town planning etc. for the approval of plans immediately after receipt of approved plans along with other related documents so the interior renovation work can commence, in case of unfurnished premises.



1.22 After the completion of the interior works, etc. the lease agreement will be executed and the rent payable shall be reckoned from the date of occupation. The lease agreement will include interalia, a suitable exit clause and provision of de-hiring of part/full premises.

1.23 All the civil work as per plan & specifications provided by SBI including construction of Cash Room, Strong Room for locker, ATM / e-lobby, Record & Stationary room, System and UPS room, ladies and Gents Toilets (including plumbing/sanitary fittings), Pantry, Staircases, Main and Exit Door, Grills to all Windows, glass façade with toughened glass, ramp at main entrance, Rolling shutters and collapsible door to Main and Exit doors, etc. will be carried out by the lessor at his cost. Flooring of the banking hall of the premises shall be of Doubled charged vitrified tiles and flooring of Record/Stationary Room shall be of Polished Kota stone. Lessor(s) will be required to engage the Architect, as approved by the SBI for supervision of the entire activities of construction, at their own cost.

1.24 The lessor shall arrange to provide space on terrace or suitable location within the boundaries for **installation of antenna (Dual connectivity)** on 3m/ 6m/9m pole (as per site condition & requirement to ensure proper connectivity) for branch connectivity. All required NOC's/ approvals/ permissions from society/ local authority shall be obtained by the lessor for installation of antenna.

1.25 Bank shall take possession of the demised premises only after completion of all the civil construction works & submission of necessary certificates from the licensed Structural consultant and Architect, as required by the SBI and fulfillment of all other terms and conditions of technical bids as mentioned above.

1.26 3'6" WIDE RAMP to be constructed for branch and e-corner. Slope of ramp should be 1:10 or 1:8 (i.e for 1 feet height length is 10 or 8 feet)



**DETAILS OF OFFER (Part of technical bid)**

**OFFER SUBMITTED FOR LEASING PREMISES**

**(If anybody willing to offer for more than one premises, separate application to be submitted for each premises)**

With reference to your advertisement in the \_\_\_\_\_ dated \_\_\_\_\_

We hereby offer the premises owned by us for Commercial / Office use on lease basis:

**General Information:**

<b>A</b>	<b>Location:</b>	
A.1	Distance in Km from the Desired location	
A.2	Distance in Km from the nearest City Bus Stop.	
<b>B.</b>	<b>Address:</b>	
B.1	Name of the Building	
B.2	Plot No & Door No.	
B.3	Name of the Street	
B.4	Name of the City	
B.5	Pin Code	
<b>C</b>	<b>Name of the owner</b>	
C.1	Address	
C.2	Name of the contact person	
C.3	Mobile no.	
C.4	Email address	



**Technical Information (Please ✓ at the appropriate option)**

- a. Building: Load bearing (-----) RCC Framed Structure (-----)
- b. Building: Residential (-----), Institutional (-----), Industrial (-----), Commercial (-----).
- c. No. of floors (-----)
- d. Year of construction and age of the building (-----).
- e. Floor of the offered premises:

Level of Floor	Carpet area
Total Floor Area	

Note- The rentable area shall be in accordance with the one mentioned under clause/para 1.17 of “**Technical Bid**”.

Building ready for occupation-Yes-----No-----

If no, how much time will be required for occupation ----- with end date.

**Amenities available**

Electric power supply and sanctioned load for the floors

Offered in KVA (Mentioned) -----

Availability of Running Municipal Water Supply Yes/No

Whether plans are approved by the local authorities Yes/No

(Enclose copies)

Whether NOC from the local authorities has been received Yes/No

Whether occupation certificate has been received Yes/No

(Enclose copy )

Whether direct access is available, if yes give details Yes/No

Whether fully air conditioned or partly air conditioned Yes/No

Whether lift facilities are available Yes/No

No. of car parking/scooter parking which can be offered Car-

Exclusively to the Bank Scooter-

**Declaration**

I/We have studied the above terms and conditions and accordingly submit our offer and will abide by the said terms and conditions in case our offer of premises is accepted.

I/We also agreed to construct/addition/alteration i.e. Cash safe Room, Record/Stationary room, System/ups Room, Ladies and Gents Toilet and Pantry with all fittings and fixtures, Verified Tile Flooring and other works as per Banks specifications and requirement.

**ANNEXURE – I (PART OF TECHNICAL BID)****PREMISES REQUIRED ON LEASE**

Parameters based on which technical score will be assigned by SBI.

**(NOT TO BE FILLED BY THE PROSPECTIVE LANDLORD)****TECHNICAL PARAMETERS AND SCORING BASED ON THEIR MARKS**

The detailed list and marks assigned to each parameter is as under:

Sr No	Parameter	Maximum Marks
1	Distance from the desired location (as per NIT) i) Upto 0.5 Kms (20 marks) ii) More than 0.5 Km and upto 01 kms (10 marks) iii) More than 01 and up to 02 Kms ( 5 marks) iv) More than 2 Kms (0 marks)	20
2	Available Frontage of the Premises above 15 metres (10) above 10m to 15 m (7) above 6m to 10 m (5) Less than 6 m (0)	10
3	Nearby surroundings, approach road and location i) Commercial Market Place with wide approach (10 marks) ii) Partly Commercial/ Residential locality with wide approach (7 marks) iii) Commercial Market Place with narrow approach (5 marks) iv) Partly Commercial/ Residential locality with narrow approach (0 marks)	10
4	Quality of construction, Load Bearing/ RCC framed structure & adequately Ventilated, Ambience & Suitability of premises. Excellent (30) Good (20) Satisfactory (10) Unsatisfactory (0)	30



5	Availability of Premises in respect of branch on Ground Floor (20) First Floor (10)	20
6	Availability of Parking as specified (10) Availability of parking less than as specified (5)	10
	<b>TOTAL</b>	<b>100</b>

### **PRICE BID**

(TO BE SUBMITTED IN A SEPARATE SEALED ENVELOPE)

With reference to your advertisement in the \_\_\_\_\_ dated \_\_\_\_ and having studied and understood all terms and conditions stipulated in the newspapers advertisement and in the technical bid, I/We offer the premises owned by us for Commercial/office use on lease basis on the following terms and conditions:

#### **General Information:**

##### **Location:**

a.	Name of the Building	
a.1	Door No.	
a.2	Name of the Street	
a.3	Name of the City	
a.4	Pin Code	
b.	i. Name of the owner ii. Address iii. Name of the contact person iv. Mobile no. v. Email address	

##### **Rent:**



Level of Floor/Floor No.	Carpet Area (sqm)	Rent per sqm. per month (Rs.) #Please refer note below	Total rent per month
Total			

**# Rentable area will be based on “Carpet area” of the floor in accordance with the one mentioned under para / clause / item 1.17 of technical bid. Please note that the rent should be inclusive of municipal taxes/Property tax/cess, service charges like society charges, maintenance charges etc. and will not be paid separately by the Bank.**

**The GST if levied on rent paid, shall be reimbursed by the SBI to the landlord on production of such payment of tax to the Govt.**

#### **Declaration**

We have studied the above terms and conditions and accordingly submit an offer and will abide by the said terms and conditions in case our offer of premises is accepted.

Place:

Date:

Name & Signature of lessor(s) with seal if any