



STATE BANK OF INDIA
THIRUVANANTHAPURAM CIRCLE

INVITES TENDERS IN TWO BID SYSTEM

FOR

**ELECTRICAL SAFETY AUDIT FOR OFFICES/BRANCHES UNDER SBI
ADMINISTRATIVE OFFICE CALICUT – ADDITIONAL BIDDERS INVITED FOR
CATEGORY Z BRANCHES**

Last date for submission of Tender: 3.00 P.M. (IST) on 31.10.2025

Opening of Tender: 03:30 P.M. (IST) on 31.10.2025.

NIT NO: THI/2025-26/AOCLT/ESA/09A

Name & Address of Contractor

**The Deputy General Manager(B&O),
Administrative Office II Floor,
State Bank Bhavan,
Mananchira,
Calicut-**

NOTICE INVITING TENDER (NIT)

Tenders are invited by State Bank of India, from **SBI Empaneled Electrical Auditors for Thiruvananthapuram Circle** for conducting Electrical Safety Audit for its branches and office under Administrative Office Thiruvananthapuram/SBILD & LHO Thiruvananthapuram.

For Category Z, only Empaneled Electrical Auditor with accreditation for Energy Auditing only shall be eligible. Proof for the same shall be enclosed as documentary proof

The total no of branches/offices under AO Calicut are detailed as per Annexure C. The figure is tentative.

1.	Name of Work***	ELECTRICAL SAFETY AUDIT FOR OFFICES/BRANCHES UNDER SBI ADMINISTRATIVE OFFICE CALICUT – ADDITIONAL BIDDERS INVITED FOR CATEGORY Z BRANCHES
2.	Issue of the document in SBI website-	www.sbi.co.in -> SBI in the news-> Procurement news from 23.10.2025 to 31.10.2025
3.	Last date and time of receipt of application	On or Before 31.10.2025 by 3.00PM
4.	Address at which the applications are to be submitted	The Deputy General Manager(B&O), Administrative Office II Floor, State Bank Bhavan Mananchira, Calicut- 673001 Ph: 9447756250 Email: cmhr.aotcr@sbi.co.in
5.	Date ,place ,Time of opening of Application	31.10.2025 by 3.30PM Administrative Office II Floor, State Bank Bhavan Mananchira, Calicut- 673001 Ph: 9447756250 Email: cmhr.aotcr@sbi.co.in
6.	Validity of rate contract	Six months from the date of approval
7.	For clarification and other details	Please contact : Electrical Engineer:- 9947415400

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

SBI has the right to accept/reject any/all tenders without assigning any reasons.

*****Bidders who have already submitted their bids against the earlier tender (NIT No. THI/2025-26/AOCLT/ESA/09) need not apply again, as their existing bids will be considered along with any new bids received under this re-tender for category Z alone.***

GENERAL TERMS & CONDITIONS OF CONTRACT

- a) Sealed and duly acknowledged tenders in the prescribed form (pages 1-27), in sealed envelopes with necessary certificate and documents should be addressed to The Deputy General Manager(B&O), Administrative Office II Floor, State Bank Bhavan Mananchira, Calicut- 673001 and super scribed on the Outer Cover “TENDER FOR ELECTRICAL SAFETY AUDIT FOR CATEGORY Z BRANCHES VARIOUS OFFICES/BRANCHES OF SBI UNDER ADMINISTRATIVE OFFICE CALICUT”.
- b) SBI is not responsible for the late receipt due to postal delay, strikes or any other reasons. The incomplete application is liable to be rejected summarily and Bank reserves the right to accept or reject any or all applications without assigning any reasons.
- c) Electrical Auditor must complete the safety audit as per the L1 rate during the 2.5 months’ time duration. Bank reserves the right to reduce the completion time if the number of allotted branches is less.
- d) The Auditor requires to furnish their GST no.

DEPUTY GENERAL MANAGER (B&O)
AO CALICUT

TERMS AND CONDITIONS

1. The no of branches mentioned below is tentative.
2. After rate standardization the lowest rates will be advised to SBI RBO & Branches other outfits at under the geographical area of Administrative Office Calicut and work orders will be issued from AO/RBO as per the predefined ratio mentioned in the tender.
3. Successful vendors should be prepared to execute the Electrical audit at the agreed rates as and when orders are placed during the validity period of the tender
4. The tender rates shall be valid for a period of 6 months from the date of opening of the tenders.
5. In the event of a discrepancy between the rates quoted in words and the rates in figures, the rates quoted in figures shall be taken into consideration.
6. All pages of the tender document shall be signed by authorized signatory and stamped.
7. All corrections shall be duly signed and stamped. Bids received after the above date/time will not be considered.
8. SBI reserves the right to reject the offer without assigning reason or whatsoever.
9. SBI reserves the ratio of work distribution among L1, L2, L3, L4 vendors are in the ratio 50:25:15:10 if necessary and 50:30:20 if only three vendors out of L1/L2/L3/L4 are willing at L1 rate and 60:40 if only two vendors out of L1/L2/L3/L4 are willing.
10. Please enclose the list of technical staff with contact addresses, telephone numbers.
11. Conditional tenders are not acceptable.
12. The Electrical safety auditor or firm must arrange for the conveyance, lodging expenses, men and material required for conducting the safety audit at their cost.
13. Adequate care should be taken by the electrical auditor during the verification, measuring and recording of the data.
14. Any damage to the Bank's property, equipment's under testing and measurement during the electrical fire safety audit will be charged to the firm.
15. Bank is not responsible for accidental injury of any of the operating personnel involving in the audit procedure. Personnel should be well trained and should have

adequate knowledge in electrical safety aspects and handling of electrical equipment's.

16. All the rates quoted against Category Z as per the Price bid format in Annexure D must include Conveyance, lodging expenditure required for men and material. GST will be paid extra as per the actual.
17. The audit report must consist of all connected equipment details as per Annexure – B, layout drawing (not to be scale) of the branch premises showing the bifurcation of the areas such as BM Cabin, banking hall, UPS Room, Locker Room, Strong Room, Dining hall etc along with location of major electrical equipment, MSB, DBs, UPS, ATM etc. Single Line Diagram (SLD) of existing electrical system (from energy meter to sub DBs such as LDB, PDB etc.
18. *The Electrical auditor must submit four copies of audit reports to the respective Branch, Regional Manager (RBO Calicut), Chief Manager HR (Administrative office, Calicut) and Assistant General Manager, Premises & Estate (SBI), LHO. A soft copy of the audited reports has to be sent to agmpre.lhotri@sbi.co.in, Electrical engineer at AO, RBO, Branch.*
19. The work shall be considered as complete only after submission of hard copy of the Electrical Safety Audit Report (As per Annexure B) to the respective Branches/ Offices & RBOs and submission of soft copy of the Electrical Safety Audit report at P & E Department at LHO Thiruvananthapuram & electrical Engineer at AO.
20. After the completion of Electrical Audit, the visit and Electrical Audit report with the acknowledgement of the Branch official, Invoice shall be submitted to the Office of SBI AO, Calicut for forwarding to respective Regional Office of SBI for the payment.
21. The copy of the contact number, ID card and authorization letter of the auditing person(s) must be submitted to SBI RBOs/AO well in advance for necessary co-ordination. Shut down required if any may be intimated to branch in advance. **Staffs without proper qualification will not be allowed to conduct safety audit.**
22. Payment will be made at respective Branches/Regional Offices/AO after successful completion and submission of Electrical safety audit reports duly acknowledged by the branch in complete form along with the proof such as photographs of the audited premises during course of the work as detailed in point 17, 18, 19 & 20. No advance is payable.
23. Upon the non-successful submission of report in required format in 4 copies, bank reserves the right to reduce the fees payable to the vendor.

24. Over writing should be avoided and all corrections should be duly signed.
25. No inconvenience should be caused to staff/customer during working hours
26. SBI reserves the right to allocate any region or branch as per their requirement of SBI Administrative unit, Calicut to the Empaneled electrical Auditors at the L1 rate.
27. SBI reserves the right to cancel the work order issued to the Safety Auditor at any stage in the event of failure of Non-response, Non commitment and Non completion of the assigned task as per tender terms and conditions.
28. ***The Electrical Auditor must submit the soft copy of the report to agmpre.lhotri@sbi.co.in and hard copy to Electrical Engineer at SBI Local head office, Thiruvananthapuram, AO Calicut, Branch & RBO.***
29. Upon the non-successful submission of report in required format in four copies as detailed in point 17, SBI reserves the right to reduce the fees payable to the vendor.
30. If the SBI observes that the Auditor has not completed the task upto its satisfaction, SBI reserves the right to ask for re auditing the premises without any additional payment.
31. Time allowed for completion of work including report submission, after the allotment of Branches is 2.5 months (75 Days) from the day of issue of Work order. Time is the essence of the Contract. Delay will be penalized suitably @1/2 % per week of delay.
32. **Bidders who have already submitted their bids against the earlier tender (NIT No. THI/2025-26/AOCLT/ESA/09) need not apply again, as their existing bids will be considered along with any new bids received under this re-tender for category Z alone.**

Date:
Place:

Accepted/Not accepted
Applicant's Signature and stamp

SCOPE OF WORK FOR ELECTRICAL SAFETY AUDIT

- a. Physical inspection of the Bank premises with reference to applicable Indian standards, Indian Electricity Rules and other relevant codes of Practice & identifying electrical fire hazards (shocks, fires, etc.) as per Kerala Electrical Inspectorate and KSEB Ltd Guidelines.
- b. Review of protection devices such as MCCB/MCB/ELCB system of the electrical installation and whether the performance is satisfactory or not.
- c. Review of adequacy of Wires/Cable sizes based on actual load current measurements, Insulation resistance, tightness of terminations.
- d. Review of electrical accidents to identify root cause of the accidents, if happened any review the EPM (Electrical Preventive Maintenance) program if any, in the Bank Premises to suggest recommendations as per applicable standards.
- e. To evaluate the earthing system (installation and maintenance) in the plant based on IS 3043 and to suggest recommendations including the measurement of Earth resistance.
- f. Check for any loose contacts at the mains switches, DB, Switch boards etc.
- g. Inspection of UPS and batteries for its adequacy in the capacity for the load requirement of the branch.
- h. Reliability of the electrical distribution system with the equipment's like air conditioners, UPS's, Generators etc. Checking whether the AMC of these items are in place.
- i. Evaluating whether the demand load is within the sanctioned load with proper load balancing.
- j. Verification of the operation of system room Air conditioners with timer mechanism.
- k. Report must consist of your Observations on account of the Electrical fire safety and various Measures suggesting for the improvement of the safety existing systems.
- l. Preparation of Safety audit report and submission within the completion period in quadruplicate (4 copies) with non-scale layout of the branch including denomination of the areas used by you for auditing. Report must consist of the single line diagram of existing electrical system including marking the position of critical faults needing immediate attention.

- m. Review of the Existing condition of the HT transformer, Substation, Main panels, Load break switch.
- n. Thermo graphic images of DB's, panel boards shall be enclosed with the report for Category Z branches.***
- o. For HT substation, with single metering for various out fits, Auditor shall submit report for the HT Substation and individual outfit reports connected to the system

**Deputy General Manager (B&O),
AO Calicut**

ELECTRICAL SAFETY AUDIT FOR OFFICES/BRANCHES OF ADMINISTRATIVE OFFICE CALICUT

(Invariably respond to all the following parameters/aspects. Do not delete or add any parameter from/to this list.)

Sl No	Parameter	Your Response
1	Whether agreeable to all the terms and conditions expressed by the SBI?	Yes / No
2	Whether agreeable to the payment norms of the SBI?	Yes / No
3	Whether agreeable to execute Electrical safety audit for number less than indicated in this tender in case of need at any point of time, during period of contract	Yes / No
4	Whether agreeable to execute all the parameters as per the enclosed check list for Electrical fire safety audit	Yes/ No
We have read and understood all the terms and conditions stipulated by the Bank and do hereby agree to each and every item indicated therein. Dated this _____ day of _____ 2025.		
COMPANY SEAL AUTHORISED SIGNATORY OF THE COMPANY		

**ELECTRICAL / FIRE SAFETY AUDIT FOR OFFICES/BRANCHES OF
ADMINISTRATIVE OFFICE CALICUT**

**APPLICATION FOR ELECTRICAL AUDITORS (EMPANELLED ELECTRICAL
CONTRACTOR) FOR CONDUCTING SAFETY AUDITS FOR VARIOUS
SBI OFFICES/BRANCHES**

Annexure -A

1.	Name of the Firm / Electrical Safety Auditors	
2.	Address	
3.	Telephone nos. including Mobile no.	
4.	Fax No. & e-mail Id	
5.	List of Technical Personnel employed for the task.	
6.	List of other staff .	
7.	Banker's Name	
8.	GST registration number	

Date:

Signature of authorized signatory with seal

Place:

ANNEXURE – B

FORMAT FOR ELECTRICAL SAFETY AUDIT

BRANCH CODE & REGION	
DATE OF INSPECTION	
AREA OF BRANCH	Sq FT/Sq.Meter
KSEB CONSUMER NO	
KSEB SECTION AREA WITH TELEPHONE DETAILS	

ELECTRICAL DETAILS

SL.NO	PARTICULARS	DEMAND / VALUE
1	SANCTIONED LOAD	
2	AVERAGE USED LOAD	
3	AVERAGE POWER FACTOR	
4	PEAK LOAD	
5	CONNECTED LOAD	
6	MONTHLY AMOUNT OF ENERGY BILL (APPROX)	
7	TOTAL TONNAGE OF AIRCONDITIONERS IN BRANCH	
8	DETAILS OF ACS WHICH ARE MORE THAN 10 YEARS OLD(Type, Tonnage and Quantity)	
9	WHETHER LIGHT FIXTURES IN THE BANK ARE OF LED TYPE	YES/NO
10	DETAILS OF LIGHT FITTINGS WHICH ARE NOT LED (Wattage & Quantity)	
11	QUANTITY, CAPACITY & MAKE OF UPS	
12	TYPE, CAPACITY & MAKE OF DG SET	
13	APPROVED DRAWING &	YES/NO

	ENERGISATION SANCTION ORDER OF DG AVAILABLE WITH THE BRANCH	
--	--	--

LIST OF MAJOR EQUIPMENTS & DEVICES

SL.N O	DESCRIPTION	STANDARD WATTAGE	INVENTORY FLOOR WISE		TOTAL WATTAGE(KW)
			I st	ii nd	
1					
2					
3					
4					
5					
6					
	TOTAL LOAD(KW)				
Sl No	Check points	Presents Status detailed description shall be provided	Rectifications proposed. Detailed description shall be provided	Observations/Comments	
1	Whether demand load is less than the sanctioned load				
2	Whether penalty is being imposed on electricity bills(I may be ascertained from the electricity bill of April/May/June/July)				
3	Whether additional electrical load is required from power distribution company				
4	Whether Lightning arrestor is provided for Multi stored building				
5	Whether DB's are properly covered				
6	Whether Electrical equipment's of pantry are properly connected to plug socket arrangement with mcb				
7	Whether panel boards and distribution boards were opened and checked for overheating, loose contact, blackening etc by the electrician who undertake the preventive maintenance				
8	Whether branch has arrangement for periodical maintenance if so name, contact no and address				
9	General condition of AC's water cooler, water filter etc..				
10	Whether preventive maintenance of equipment is carried out by skilled				

	license holder electricians			
11	Whether the contact numbers of persons, electricians, power distribution co, generator vendor etc are available with guard room			
12	Whether Load is balanced in all phases to avoid unbalancing of phases			
13	Whether the sizes of cables/wires are of adequate rating and gauge a. Incoming b. UPS c. PDB d. AC e. LDB f. Electrical gadgets			
14	Whether cables are properly terminated			
15	Whether existing MCB /MCCB/ELCB provided are of adequate rating			
16	Whether MCCB/MCB/ELCB provided in Distribution boards are functioning properly			
17	Whether all plug points are provided with proper earth lead			
18	General Condition of Electrical wiring and type of electrical wiring Open/concealed			
19	Whether single isolating switch is available for the premises and separate switch for the AC in system room, UPS provided at the branch for switching off the non-essential loads at premises during the night			
20	Whether ELCB is provided for Glow sign board			
21	Whether system room AC's and glow sign boards are provided with timer mechanism of adequate rating and functioning properly			
22	Whether UPS room is properly ventilated and isolated from printer room, system, record room			
23	Whether UPS output is provided			

	for CCTV, Fire alarm system and emergency loads			
24	Condition of Electrical panel room and UPS room and whether properly well-kept and presence of inflammable items if any present may be mentioned clearly in the report			
25	Any hanging/unprotected loose electrical live wires inside the branch premises			
26	Whether power supply to Locker, strong rooms, record/Stationary are disconnected by the removal of three core wire and plug arrangement			
27	Condition of earthing with meggered values and whether meggered resistance values are within the standards			
28	Condition of HT transformer, Breaker, Power cables, Load break switch			
29	Whether Cos is of proper capacity			
30	Whether DG sets neutral and body are independently grounded			
31	Whether AC points are at easily accessible height			
32	Whether Air conditioners, stabilizers are functioning properly. Please specify the Quality and type of stabilizer			
33	Whether AC's and UPS systems are under AMC			
34	Readings for Incoming Voltage and Current at peak hours between 11.00AM to 3.00PM as per the below format			
35	General condition of Main switch, Electric meter board and change over switch			
36	Whether light provided in electrical rooms/operation areas is sufficient / adequate for easy operation & maintenance works			
37	Whether Emergency light is provided in Electrical rooms			
38	Whether pump room is maintained dry in good condition			

39	Whether water seepage is observed near any of the Electrical equipment and wirings			
40	Whether paper ,old material or any other scrap kept near DB/panels/UPS/Batteries etc. If so whether they are kept atleast 3 feet distance from Electrical points/switch/junction boxes			
41	Whether proper arrangement for ventilation of panel room/electrical room/UPS room is provided			
42	Whether diesel i.e., inflammable materials are safely stored			
43	Whether the contact numbers of persons, electricians, power distribution co, Generator vendor etc. are available with guard and other staff and displayed?			
44	Whether Earth pits are provided and connected /Earthing report is provided by the Electrical contractor or licensed electrician			
45	Whether Earthing for body and Neutral are provided for DG sets			
46	Whether Neutral to earth voltage is within permissible limits			
47	Combustible leaf, litter/waste papers etc. in and around the branch is removed /cleaned periodically			
48	All disposable records, broken furniture etc. accumulated at the premises have been cleared			
49	In the pantry/canteen LPG is used (Yes/No)			
50	Whether Exhaust fan is installed in UPS room			
51	Are fire extinguishers available in the following work area and clearly marked and accessible? A. System/UPS Room- Co2(3 Kg/4.5Kg)x2 B. Banking Hall- Water Co2 type C. Stationary Room – Water CO2 type			
52	At least two 6Kg ABC capacity			

	fire extinguishers are placed near the Diesel Generator?			
--	--	--	--	--

Parameter	Test Point	Reading	Standard range	Observation
Voltage at Incoming point	Between phases, Between Phase and neutral, N-E			
Current at Incoming point	R phase Y phase B phase Neutral			
Frequency				
Power factor				

The above observations are true and actually recorded by me.

Place :

Signature

Date :

Stamp

FOR HT SUBSTATION

ELECTRICAL DETAILS

SL.NO	PARTICULARS	DEMAND / VALUE
1	SANCTIONED LOAD	
2	CONNECTED LOAD	
3	BILLING DEMAND	
4	MAXIMUM DEMNAD (preferably April/May/June months)	
5	PEAK LOAD/PF VALUE AS MENTIONED IN ELECTRICITY BILL (preferably April/May/June months)	
6	MONTHLY AMOUNT OF ENERGY BILL (APPROX)	
7	KSEB CONSUMER NO, SECTION AREA WITH TELEPHONE NO	
8	TOTAL TONNAGE OF AIRCONDITIONERS IN BRANCH	
9	DETAILS OF ACS WHICH ARE MORE THAN 10 YEARS OLD (Type, Tonnage and Quantity)	
10	WHETHER LIGHT FIXTURES IN THE	

	BANK ARE OF LED TYPE	
11	DETAILS OF LIGHT FITTINGS WHICH ARE NOT LED (Wattage, Quantity)	
12	CAPACITY OF SUBSTATION AND VOLTAGE	

Sl No	Description	Presents Status (Yes/No)	Observations/Comments
1	Whether permission of substation and DG set are available and copies of the same are available at Substation		
2	Whether Electric shock treatment charts Electrical and fire safety charts and single line diagram are displayed?		
3	Whether emergency contact numbers of Fire station, Health center, Power distribution Co etc. are displayed at substation and control room		
4	Whether electrical danger (fig of skull & cross bones, 440 V/ 230V) is provided on Main Electrical panel/electrical room/operating areas		
5	Safety Materials like Fire extinguishers, Sand buckets, Rubber Mats, Hand gloves, First aid box etc. are available in substation?		
6	Whether the inspection of Substation/DG set/Lift is done once in a year and inspection fees paid well in time?		
7	Whether the observations by Electrical inspector during his last visit have attended?		
8	Whether preventive maintenance of Breakers, Transformers, Panels etc. is carried out as per schedule		
9	Whether contract for Maintenance of transformer/Breaker etc. are given to respective manufacturer?		
10	Whether (I) The Maintenance contractor has "A" class Electrical contractors license as per prevailing guide lines of the concerned state/Central govt> (II) The workmen/Technicians possess the wire men/Electricians license?		
11	In case of outdoor substation (I) Whether the stone gities provided in substation yard?		

	(II) Whether the Substation structure fencing boundary is provided, painted and well maintained?		
12	Whether proper nomenclature and painting is done on Electric panels and earthing pits?		
13	Whether Earthing test reports are provided by the Electrical contractor		
14	Check last date of oil BDV test and confirm the BDV value whether permissible or not?		
15	Whether mechanical and Electrical interlocks of critical equipment's are working or not?		
16	Operating manuals for critical equipment's like transformer, breaker etc. are available on site or not?		
17	Whether Automatic power factor control (APFC) panel is provided or not & whether pf value is maintained within limits.		
18	Whether any penalty is imposed in electricity bill for poor pf value or any incentive are getting in Electricity bills for maintaining the PF value		
19	Whether the Maintenance staff wear shoes and they are well dressed		
20	Whether some training/meeting with maintenance staff about safety challenges is arranged at least half yearly		
21	Thermographic Observations on thermographic images at Electric panels. & Distribution boards. (Please upload the thermographic images on the system)		

The above observations are true and actually recorded by me.

Place :

Signature

Date

Name of the Auditor

Name of the Agency

Supervisor's valid License No

Stamp

ANNEXURE – C- COUNT OF BRANCHES UNDER CATEGORY Z(Approx.)

BRANCHES UNDER CATEGORY Z (HT category /connected load above 60KW)
27

ANNEXURE – D-BRANCH DETAILS

Sl No	Branch Code	Branch / Office Name	Category	RBO/ Control Office
01	1439	KANHANGAD	Z	Region 6
02	16217	ADMINISTRATIVE OFFICE KOZHIKODE	Z	Direct Office
03	14924	RBO 1 KOZHIKODE		Admn Office
04	61015	RBO 2 KOZHIKODE		Admn Office
05	61063	RASMECCC - II KOZHIKODE		BPR Cell
06	00861	CALICUT		Region 1
07	10209	RASMECCC I KOZHIKODE	Z	BPR Cell
08	10301	CURRENCY ADMN CELL CALICUT		BPR Cell
09	11926	SPBB CALICUT		Region 1
10	822	CANNANORE & Wealth Kannur (HT)	Z	Region 5
11	63106	CAC KANNUR		BPR Cell
12	64645	AMCC KANNUR		Region 5
13	7853	SME KANNUR		Region 5
14	926	TELLICHERRY (HT CONNECTION)	Z	Region 5
15	1000	TALIPARAMBA	Z	Region 5
16	14925	RBO 5 KANNUR, (HT CONNECTION)	Z	Admin Office
17	10210	RASMECCC KANNUR		BPR Cell
18	262	TIRUR (HT CONNECTION)	Z	Region 4
19	63105	CAC TIRUR		BPR Cell
20	16219	RBO 4 MALAPPURAM	Z	Admin Office
21	61051	RASMECCC MALAPPURAM		BPR Cell
22	64644	AMCC MALAPPURAM		Region 4
23	70760	ERANHIPALAM	Z	Region1
24	61014	RBO 3		Admin Office
25	71238	COMMERCIAL BRANCH (HT CONNECTION)		Direct Branch
26	64643	AMCC WAYANAD		Region3
27	64642	AMCC Calicut		Region 1

- The number of branches mentioned is tentative. There may be addition or deletion in the total number of branches allotted under category Z.
- There may be changes in the category of the branches depending on load enhancement due to increase in connected load.
- The sanctioned load of KSEB will be taken as the criteria for fixing the category of the branch/ office and the payment will be based on the same.
- For Z category/HT substation, with single metering for various out fits, Auditor shall submit report for the HT Substation considering all the connected loads for the main office/Branch only and **individual audit reports to be submitted for each outfits connected to the system as per their load category. But billing for audit fee shall be single for all the outfits under Z category.**
- For Z category branches, Thermo graphic images of DB's, panel boards shall be enclosed with the report without which payment may not be released.
- ***For Category Z, only Empaneled Electrical Auditor with accreditation for Energy Auditing shall be eligible. Proof for the same shall be enclosed as documentary proof***

ANNEXURE – E - PRICE BID FORMAT

SLNO	BRANCHES UNDER CATEGORY Z^{##}
1	HT category/ connected load above 60KW
2	Rate quoted per branch in Rs (Exclusive of GST)
3	In Fig: In words:

Place :

Signature

Date :

Stamp

Bidders who have already submitted their bids against the earlier tender (NIT No. THI/2025-26/AOCLT/ESA/09) need not apply again, as their existing bids will be considered along with any new bids received under this re-tender for category Z alone.

Note:- This tender is an offline tender. There is no online price bid submission for this tender. Tenderers are requested to submit the tender in two bid system (Technical & Price Bid)

Cover 1: Technical Bid: First 29 pages of tender document with required enclosures mentioned in the tender document duly signed and sealed & super scribed with “Cover - 1 Technica Bid for Electrical Safety audit of SBI Branches/ Offices under AO Calicut”

Cover 2: Price Bid: Page No: 30 of the tender document duly filled, signed and sealed & superscribed with “Cover -2: Price Bid for Electrical Safety Audit of SBI Branches/ Offices under AO, Calicut”

Cover 3: Containing Cover 1 & 2 super scribed with “Tender for Electrical Safety Audit of SBI Branches under AO, Calicut”