



State Bank of India

SBI GITC OFFICE

First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur,
Navi Mumbai 400614

RFP NO. SBI/GITC/ESTATE/2025-26/

Procurement of Industrial kitchen Equipments for Canteen at NEWA, Airoli (Navi
Mumbai) Premises of SBI, GITC.

NAME OF VENDOR WITH ADDRESS:

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Date of Issue of Tender : **18.10.2025**

Last Date and Time for Submission of : **27.10.2025 up to 3.30 P.M.**
Bid in Hard Copy.

Notice Inviting Tender

To,

Dear Sir,

Sealed tenders with prescribed Price Bid (Bill of Quantity) are invited for the above work, from manufacturers of kitchen equipment from MMR (Mumbai Metropolitan Region). The details of work are as mentioned below:

1	Name of the Work	Procurement of Industrial kitchen Equipment for Canteen at NEWA, Airoli (Navi Mumbai) Premises of SBI, GITC.
2	Nature of Work	Procurement of Industrial Kitchen Equipment.
3	Time allowed for completion	20 days
4	Date of issue of tender documents.	18.10.2025
5	Last date & time for submission of hard copy of Technical bid & Price Bid hard copy	27.10.2025 up to 3.30 P.M.
6	Address at which the Technical bid & Price bid (hard Copy) has to be submitted.	Asst. General Manager (Estate) , 1 st Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi Mumbai 400614. (To be placed in tender box kept at Reception Building, GITC Belapur)
7	Defects Liability Period	1 Year from the date of virtual completion.
8	Maximum advance payment	Rs 7 lacs
8	Value of interim Bill	Rs 5 lacs
9	Validity of the offer	90 days from opening of Price- Bid
10	For any queries related to work.	Contact person- Manmohan Solanki Phone no: 9403081217 E-mail- Manmohan.solanki@sbi.co.in

2. The Vendor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages. Tender documents without seal and signature of the authorized tenderer are liable to be rejected.

3. Conditional tenders shall be summarily rejected.

4. Bank reserve their rights to accept or reject any or all the tenders, either in part or whole without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.
5. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

Yours Faithfully,

Asst. General Manager (Estate)

Approved Annexure
Note Id: NT/IN/INIGITC/F - OAI/20251017/MASO-6686

Date:

M/s
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Dear Sir,

Procurement of Industrial kitchen Equipment for Canteen at NEWA, Airoli (Navi Mumbai) Premises of SBI, GITC.

We invite you to quote your competitive rates for the captioned work as per the tender attached. The tender duly filled-in, signed and sealed should be addressed to the **Asst. General Manager (Estate), SBI GITC office, CBD Belapur** and should reach at above address during office hours on or before **27.10.2025 up to 03:30 PM. (The envelope should clearly mention the nature of work for which the quotes are applied)** It is suggested that the Tenders are submitted personally or by Registered post/Speed Post so as to reach above address on or before due date and time. The tenders received after due date will not be entertained. The Vendors are also advised to submit the Bid Security Declaration in prescribed form only.

2. Please note that the bid should be kept in separate sealed/closed envelopes and both these envelopes should again be sealed in a third envelope to be submitted to the competent authority on or before due date. At the time of opening the tenders, the envelope containing Technical Bid will first be opened. In case it is found that the Vendor has not submitted the tender and Bid Security Declaration in the acceptable form as per the enclosed terms and conditions, their financial bid will not be opened, and no claim/correspondence will be entertained in this regard.

3. Please note that the vendor should be located as mentioned in NIT.

Yours faithfully,

Asst. General Manager (Estate)

TERMS AND CONDITIONS

1. The above work includes supply, installation, testing & commissioning of Kitchen equipments as per the specifications mentioned in price Bid (Including all peripherals, accessories & connected civil, plumbing & electrical works to it).
2. The above work is urgent in nature; the successful bidder will be selected on the L1 basis.
3. No Tender will be accepted after scheduled time and date.
4. Unsealed Tender will not be accepted.
5. The Vendor should quote their rates including wastage, transportation of material to the aforesaid work site, excluding GST (Vendor are subject to deduction at source by the Bank from bills/dues), which will be paid extra as per actual.
6. The tender should remain valid for acceptance by the Bank for a minimum period of 90 days from the date its opens, which period may be extended by mutual agreement, and tenderer shall not cancel or withdraw the tender during this period.
7. Tender with corrections and or overwriting if not authenticated will be liable for rejection. No advice for any change in rate or conditions after the opening of the tender will be entertained.
8. Time is the essence of this contract. The Vendor whose tender is accepted shall take up the work on hand immediately and complete the same within **20 days** from the date of receipt of written work order. The delay in completion of work beyond stipulated period and without any valid reasons shall be subject to liquidated damages @ 0.5% of contract amount per week subject to maximum amount equivalent to 5% of the contract amount.
9. Security Deposit: The Vendor has to submit bid security declaration as per attached format.
10. The Bank does not bind itself to accept the lowest or any tender and reserve to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so.
11. The Vendors are requested to acquaint themselves with the site conditions, terms & conditions, schedule of items and technical specifications of the tender and should seek requisite clarifications, if required, from this office before quoting the rates.
12. The Vendor has to obtain approval of materials/samples from the Bank prior to its procurement and use in the work.
13. The Bank under any circumstances will not entertain the request for payment against material at site. However, payment of running bills could be considered depending on

the progress of actual work done subject to verification of measurements etc. by the Bank's Engineer.

14. In case Vendor fails to undertake the work at site within 7 days from the date of issue of work order, the Bank reserve the rights to entrust the work to any other Vendor at its discretion and defaulter Vendor will be liable for breach of Bid Security Declaration.
15. The Vendor should quote reasonable and workable bid. Wherever necessary, Vendor, on demand, has to submit rate analysis of desired items within stipulated period. In case Vendor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard work, the Bank will be at liberty to hold the payment till satisfactory completion.
16. The Vendor shall not assign the contract. He shall not sublet any portion of the contract except with the prior written consent of the Bank.
17. The Vendor shall carryout entire work strictly in accordance with the detailed specifications and instructions of Bank's Engineer. If in the opinion of the Bank, changes have to be made in the layout, the Vendor shall carryout the same without any extra cost to the Bank.
18. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract of work and acquaint himself with all local conditions, means of access to the work, nature of work and all matters appertaining there to.
19. The quantities & quality mentioned in the schedule of items are approximate and no further claims will be entertained for any change in the quantities & quality.
20. The rates quoted by the Vendor shall be firm & fix and no variation will be allowed in individual rates on any account. The rate quoted should be inclusive of all taxes, duties, levies imposed by the Central or State Govt. or local administration and as applicable or become applicable during the completion period, except GST.
21. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. The rates for such items shall be decided by the Bank within its sole discretion on the basis of rate analysis prepared by the Vendor by taking into account prevailing market rates of material and labour involved and 15% Vendor's profit & overheads.
22. The Vendor shall study the schedule of items, technical specifications, drawings, design, etc. for its sufficiency considering all the regulations of local authorities and Supply Company and code of standard as applicable at the time of submitting the tender and shall bring to the notice addition or deletion, if any, in writing along with the tender.
23. All safety code, specifications, respective Indian Standard code of practice as required and direction of Engineer-in- charge will be meticulously followed while executing the work.

24. The Vendor shall strictly comply with the provisions of contract labour acts or any other act pertaining to the contract labour or other applicable Laws that may be in force or that may be introduced during the currency of contract. Compliance of such acts now or subsequently will be at the Vendor's cost.
25. Conditional Tenders are liable for rejection. Quotation with corrections and / or over writings will be liable to reject if they are not initialed for authentication. All rates should be quoted in words as well as in figures.
26. If in the opinion of the Bank the rates quoted by any Vendor are found unworkable keeping in view the specifications proposed and workmanship expected, the Bank may choose to reject such tenders within its sole discretion and without any notice to the Vendor's. Moreover, no claim/correspondence will be entertained by the Bank in such cases.
27. The defect liability period for proposed work shall be twelve months from the date of Virtual Completion of the project. Any defects noticed during defects liability period will be rectified by the Vendor at their cost within 7 days from the date of receipt of intimation (written/verbal/telephonic) from the Bank failing which the Bank shall be at liberty to get the work done by any agency within its sole discretion at your risk, cost and consequences.
28. Before commencing execution of work at site, the Vendors shall arrange for marking of layout at site and get the same approved from the Bank's Engineer.
29. The selected Vendor shall take measurement of the available space at the site before finalizing the actual dimensions of the equipment to be manufactured.
30. The Vendors are advised to calculate the quantities of various items of work at their end as per actual site conditions and inform the Bank in writing, if the variation in quantity/quantities of any one or more tender items vis-à-vis is actual required quantity is beyond 10%. However, no extra/additional work/quantity beyond tender quantity should be executed unless prior approval is accorded by the Bank. Please note that the Bank is not bound to make payment for any unauthorized extra/additional work exceeding the tender quantity executed by the Vendor without proper authority from the Bank.
31. The Vendor have to engage reliable skilled workers and shall follow all labour laws and acts and shall go in for insurance for all risks at his own cost. On completion of work rubbish etc. shall be removed as directed. On completion of work, wastages, debris, rubbish etc. shall be disposed as per NMMC/MIDC guidelines & as directed, outside Colony and site shall be made neat and clean and intact.
32. All works should be started simultaneously and as directed by the Bank's Engineer at site. Also Bank Engineer/Official have complete right to inspect the site and material without any restriction of visit.
33. The Bank will verify the measurements before making payment of the bill.

34. Final measurements of the work should be taken by the Vendor only after completion of the work to the satisfaction of the Bank's Engineer, in case of any ambiguity the measurement of Bank's Engineer is final. The Final bill should be submitted within a month on satisfactory completion of the work as stated above.
35. Vendor agrees and hereby keeps the Bank indemnified against all claims, actions, loss, damages, costs, expenses, charges, including legal expenses (Attorney, Advocates fees included) which the Bank may suffer or incur on account of (i) Vendor breach of its warranties, covenants, responsibilities or obligations; or (ii) breach of confidentiality obligations mentioned in this Agreement; or (iii) any willful misconduct and gross negligent acts on the part of employees, agents, representatives or sub-contractors (if allowed) of Vendor. Vendor agrees to make good the loss suffered by the Bank.
36. Vendor hereby undertakes the responsibility to take all possible measures, at no cost, to avoid or rectify any issues which thereby results in non-performance of Agreement within reasonable time. The Bank shall report as far as possible all material defects to Vendor without undue delay. Vendor also undertakes to cooperate with other Vendor/s thereby ensuring expected performance covered under scope of work.
37. All the obligations towards the employee(s) of a Party on account of personal accidents while working in the premises of the other Party shall remain with the respective employer and not on the Party in whose premises the accident occurred unless such accidents occurred due to gross negligent act of the Party in whose premises the accident occurred.
38. For redressal of complaints of sexual harassment at workplace, Parties agree to comply with the policy framed by the Bank (including any amendment thereto) in pursuant to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 including any amendment thereto.
39. Neither Vendor nor its employees, agents, representatives, Sub-Contractors shall hold out or represent as agents of the Bank.
40. None of the employees, representatives or agents of Vendor shall be entitled to claim any absorption or any other claim or benefit against the Bank.
41. As the work is carried out in Residential Colony/ Working Office, all care & precautions are required to be taken for safety of all residents, staff, and all movable, immovable assets, cables, LAN cables, PNG line, water/sanitary lines, etc. Also Vendors hereby undertake to indemnify the Bank & its staff for any loss happening during the course of work and to compensate such losses as per Law.
42. Complete Project Closure: The project / work shall be considered as complete & closed by SBI when following conditions are satisfied and all works related to it are complete & closed after due repairs, replacements, etc.
- 42.1 Defect Liability Period (DLP) for all items of work is over and
- 42.2 Carrying out work after due rectification/replacements as referred by the Dept. Concerned /Bank within defect liability period.

43. For clarification, if any, can be discussed with Estate Dept., GITC, CBD Belapur during office hours before the date of submission of quotation.
44. Please submit this NIT in original in the sealed envelope along with the Letter of declaration mentioned hereinafter as a token of acceptance of all the terms and conditions mentioned in the tender.
45. The Vendor should submit these terms & conditions duly signed as a token of acceptance, along with their tender, failure to which their tender is liable for rejection without any notice which please note.
46. I/We hereby declare that I/We have read the Technical Bid & Price Bid including all terms and conditions / instructions carefully, have fully understood them, accept them and shall abide by the same.

Name of the Firm:

Address:

Date:

Contact No.

Signature of Vendor with Seal

Approved Annexure
Note Id: NT/IN/IN/GITC/IF - OAI/20251017/MA/PO-6686

Bid Securing Declaration by the Vendor

Name of the Vendor: M/s _____

Procurement of Kitchen Equipment for NEWA Premises of SBI, GITC at Airoli.

I, Shri _____, authorized representative of M/s _____
_____ hereby accepts and make a declaration that if we withdrew
or modify our bids during the period of the validity, or if we are awarded the contract and
we fail to sign the contract, or to submit a performance security before the deadline defined
in the request for bids/ request for proposals document, we will be suspended for the period
of three months or time specified in the request for bids/ request for proposals document
from being eligible to submit Bids/ Proposals for contracts with the Bank.

Date:

Place:
Representative with Seal

Signature of Vendor's Authorized

List of Approved Brands / Manufacturers / Natural Sources of Materials:

To be used subject to the approval of samples by the Bank:

Sr. No.	Description	Name of the Brand/ Manufacturer
1	All kitchen Equipments - Stainless Steel	304 SS, JSW/TATA or Equivalent
2	Dishwasher	ELECTROLUX/ DHIR/ WASMATIC
3	Refrigerator	HOZHIZAKI / ELANPRO or Equivalent

Notes:-

1) If any material is found to be not up to the mark, the Vendor will have to produce original bills/certificate from the manufacturer or his authorized Distributor for authenticity and genuineness of the material for consideration and as per make approved by the SBI. Otherwise the same will not be considered for payment.

2) The Vendor shall use only above mentioned material. All other materials shall confirm to the specifications laid down. The tenderer shall take this into account while tendering rates / prices.

Date:

Place:

Signature, Name & Stamp of Vendor