

NIT NO:GEM/KAN/RBO-IV/202509002



STATE BANK OF INDIA

**AIR CONDITIONING WORKS AT SBI UNNAO MAIN BRANCH AND
HLC UNNAO BRANCH, RBO-IV UNNAO, AO KANPUR**

**The Regional Manager
State Bank of India,
Regional Business Office-Iv,
Gagankheda, Achalganj Road,
Unnao-209801
Phone/ Mobile :7408403577**

E-mail: agmr4.aokan@sbi.co.in

STATE BANK OF INDIA

INSTRUCTIONS TO THE TENDERERS

State Bank of India invites tenders through GeM portal **under two cover system** for Air Conditioning works at STATE BANK OF INDIA, UNNAO MAIN BRANCH AND HLC UNNAO BRANCH, RBO-III UNNAO, AO KANPUR.

- 1.0 Tenders are invited by Dy. Manager (Electrical) on behalf of **The Regional Manager, RBO-IV, UNNAO** for Air Conditioning works at STATE BANK OF INDIA, UNNAO MAIN BRANCH AND HLC UNNAO BRANCH, RBO-IV UNNAO, AO KANPUR

1.1 Site and Its Location

The proposed work is to be carried out at first floor of new premises of STATE BANK OF INDIA, UNNAO MAIN BRANCH AND HLC UNNAO BRANCH, RBO-IV UNNAO, AO KANPUR

2.0 Tender Documents

- 2.1 The work has to be carried out strictly according to the conditions stipulated in tender consisting the following documents and the most workman like manner,

Instructions to tenderers
Additional Conditions for AC Installation
Technical Specifications
Drawings
Price Bid

- 2.2 The above documents shall be taken as complementary and mutually explanatory of one another but in case of ambiguities or discrepancies, shall take precedence in the order given below :

- a) Price Bid
- b) Technical Specifications
- c) Additional Conditions for AC Installation
- d) Instructions to Tenderers

- 2.3 Complete set of tender documents are available on GeM portal

- 2.4 The tender documents are not transferable.

3.0 Site Visit

- 3.1 The tenderer must obtain himself on his own responsibility and his own expenses all information and data which may be required for the purpose of filling this tender document and enter into a contract for the satisfactory performance of the work. The Tenderer is requested to satisfy himself regarding the availability of water, power, transport and communication facilities, the character quality and quantity of the materials, labour, the law and order situation, climatic conditions local authorities requirement, traffic regulations etc;

The tenderer will be fully responsible for considering the financial effect of any or all the factors while submitting his tender.

4.0 **Earnest Money**

- 4.1 The tenderers are requested to submit the Earnest Money as per GeM portal in the form of Demand Draft or Banker's Cheque in favour of **State Bank of India** drawn on any Bank in India.
- 4.2 EMD in any other form other than as specified above will not be accepted. Tender not accompanied by the EMD in accordance with clause 4.1 above shall be rejected.
- 4.3 No interest will be paid on the EMD.
- 4.4 EMD of unsuccessful tenderers will be refunded within 20 days of award of Contract.
- 4.5 EMD of successful tenderer will be retained as a part of security deposit.

Initial Security Deposit

The successful tenderer will have to submit a sum equivalent to 2% of contract value less EMD, by means of Demand Draft drawn in favour of State Bank of India payable at Lucknow within a period of 7 days of acceptance of tender.

5.0 **Security Deposit**

- 5.1 Total security deposit shall be 5% of contract value in the form of ePBG for the period of defect liability period plus two month.
- 5.2 No interest shall be paid to the amount retained by the Bank as Security Deposit.

6.0 **Signing of Contract Documents**

The successful tenderer shall be bound to implement the contract by signing an agreement and conditions of contract attached herewith within 15 days from the receipt of intimation of acceptance of his tender by the Bank. However, the written acceptance of the tender by the Bank will constitute a binding agreement between the Bank and successful tenderer whether such formal agreement is subsequently entered into or not.

7.0 **Completion Period**

Time is essence of the contract. The work should be completed in all respects in accordance with the terms of contract within a period of **45 calendar days** from the date of handing over site.

9.0 **Validity of Tender**

Tenders shall remain valid and open for acceptance for a period of 2 (Two) months from the date of opening price bid. If the tenderer withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptance to the Bank without prejudice to any other right or remedy the Bank shall be at liberty to forfeit the EMD.

10.0 Liquidated Damages

The liquidated damages shall be 0.5% per week subject to a maximum of 5% of contract value.

11.0 Rates and Prices

11.1 In case of item rate tender

- 11.1.1 The tenderers shall quote their rates for individual items both in words and figures in case of discrepancy between the rates quoted in words and figures the unit rate quoted in words will prevail. If no rate is quoted for a particular item the contractor shall not be paid for that item when it is executed.

The amount of each item shall be calculated and the requisite total is given. In case of discrepancy between the unit rate and the total amount calculated from multiplication of unit rate and the quantity the unit rate quoted will govern and the amount will be corrected.

- 11.1.2 The tenderers need not quote their rates for which no quantities have been given. In case the tenderers quote their rates for such items those rates will be ignored and will not be considered during execution.

- 11.1.3 The tenderers should not change the units as specified in the tender. If any unit is changed the tenders would be evaluated as per the original unit and the contractor would be paid accordingly.

The tenderer should not change or modify or delete the description of the item. If any discrepancy is observed he should immediately bring to the knowledge of the Architect/Bank.

- 11.1.4 Each page of the BOQ shall be signed by the authorized person and cutting or overwriting shall be duly attested by him.

- 11.1.5 Each page shall be totaled and the grand total shall be given.

- 11.1.6 The rate quoted shall be firm and shall include all costs, allowances, taxes, VAT, levies, etc but including GST, which will be paid to the contractor separately on submission of Bill/Documents for onward payment to the Government Service Tax Department.

SBI reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and to increase or decrease the quantities of any item and contractor has to execute the same at the rate quoted and no correspondence shall be entertained in this regard. Bank is not responsible for any postal delay in submission of technical bid hard copy. In case the date of opening of tenders is declared as a holiday, the tenders will be submitted and opened on the next working day at the same time.

For and behalf of State Bank of India

