

Tender ID: -	JAI/P&E/LHO JAI/LAL KOTHI/1
Date: -	13-06-2025



**STATE BANK OF INDIA**

**INVITES**

**APPLICATIONS FOR PRE-QUALIFICATION (PQ) OF REPUTED CONSTRUCTION  
FIRMS / CONTRACTORS**

**FOR**

**CONSTRUCTION OF PROPOSED 24 Nos OF RESIDENTIAL FLATS IN STILT + 4  
FORMAT AT BANK'S OWN PLOT AT, LK-3, LAL KOTHI SCHEME, NEAR JYOTI NAGAR,  
JAIPUR.**

**PQ APPLICATION DOCUMENT**

**(To be submitted in Hard copy along with all enclosures, Annexures and  
Pre-contract Integrity pact)**

**Last Date and Time of submission: 05-07 -2025 up to 15:00 Hours**

**NAME OF THE APPLICANT / FIRM:**

**ADDRESS:**

Application Documents to be submitted to: -

**AGM (Premises & Estate),**

**State Bank of India,**

Ground Floor, LHO, (Jaipur)

Tilak Marg, Jaipur (Raj.) PIN 302005

Telephone No. -0141- 2256351

Email agmpremises.lhojai@sbi.co.in

(Signature of Authorized Signatory)

(Seal of the Firm)

**PRE-QUALIFICATION OF CONTRACTORS FOR**

**CONSTRUCTION OF PROPOSED 24 Nos OF RESIDENTIAL FLATS IN STILT + 4  
FORMAT AT BANK'S OWN PLOT AT, LK-3, LAL KOTHI SCHEME, NEAR JYOTI NAGAR,  
JAIPUR.**

State Bank of India invites applications for the Pre-Qualification of reputed contractors / firms for the proposed CONSTRUCTION OF 24 Nos OF RESIDENTIAL FLATS AT BANK'S OWN PLOT AT, LK-3, LAL KOTHI SCHEME, NEAR JYOTI NAGAR, JAIPUR.

Application Documents can be downloaded from Bank's website <https://sbi.co.in/---> SBI in the news ---> Procurement news>. The last date for the submission of the duly filled-in Application Documents with requisite enclosures is 05/07/ 2025 up to 3:00 pm. Any further Corrigendum / Addendum regarding this tender will be issued on Bank's website only.

**AGM (Premises & Estate),**  
**State Bank of India,**  
Ground Floor, LHO, (Jaipur)  
Tilak Marg, " C" Scheme Jaipur (Raj.) PIN 302005  
Telephone No. -0141- 2256351  
Email agmpremises.lhojai@sbi.co.in

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**PRE-QUALIFICATION OF CONTRACTORS FOR**

**CONSTRUCTION OF PROPOSED 24 Nos OF RESIDENTIAL FLATS IN STILT + 4  
FORMAT AT BANK'S OWN PLOT AT, LK-3, LAL KOTHI SCHEME, NEAR JYOTI NAGAR,  
JAIPUR.**

**1. BRIEF DESCRIPTION OF WORK:**

The details given below are indicative and not exhaustive. The following description is provided to apprise the Applicants about the nature, details / scope and are general specifications of work which may be modified by the Bank at later stage. Detailed specifications, terms and conditions etc. shall be included in the Technical Bid / Price Bid of Tender documents.

- i) **Name of work:** Construction of proposed 24 no's of residential flats at bank's own plot at , LK-3, Lal Kothi scheme, near Jyoti Nagar, Jaipur.
- ii) **Site Address:** State Bank of India, Plot no LK-3, Lal Kothi Scheme, near Jyoti Nagar, Jaipur.
- iii) **Estimated Project cost:** **Rs. 10,29,85,922/- Plus GST**
- iv) **Completion period for the work:** Maximum **18 months**
- v) **Brief description of the building & work:**

State Bank of India intends to construct of 24 No's of Flats at Bank's own plot at LK-3, Lal Kothi Scheme, near Jyoti Nagar, Jaipur. The plot is having an area of 2100 Sq.mtrs. Construction of stilt plus four floors is proposed on the plot. Presently a guard room and three side compound walls are constructed on the plot. The fourth side has nallah (west side). The total constructed area of the building is 4632.93 sq.mt. The area of one typical floor is 922.39 Sq.mtrs. Six flats are proposed on each typical floor. Each flat consists of drawing cum dining room, kitchen, store, two bedrooms, one study room, one dressing room, three toilets and balconies.

A total of 33 cars and 33 two-wheeler parking is proposed in the stilt area and open space in the plot.

**2. MINIMUM ELIGIBILITY CRITERIA FOR PRE-QUALIFICATION**

The Firms / Contractors applying must fulfil each of the following criteria as civil construction firm. The applications of the firms/contractors not fulfilling the following criteria will not be considered for further process of pre-qualification.

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- a) Must have an experience of minimum 07 years in relevant field i.e., Construction of buildings with all trades mentioned above (like Civil Works, Roofing & Waterproofing Works, Plumbing & Sanitary Works Painting & Finishing Works, Flooring & Tiling Works as on 30.05.2025.
- b) Must have a valid PAN of Income Tax Department, EPFO Registration, ESCI Registration, GSTIN number and should have filed income tax returns for the last 3 financial years i.e., 2023-24, 2022-23 & 2021-22.
- c) The Firm should be a reasonably good profit making firm and average annual **turnover in last three years** ending on **31.03.2024** should not be less than **Rs. 4.00 Crores**. **The Certificate issued by Chartered Accountant (CA) should clearly mention the turnover & net profit of three financial years i.e., 2023-24, 2022-23 & 2021-22. Certificate must bear date of its issue. Application without CA certificate may be summarily rejected.** The year in which no turnover is shown would also be considered for working out the average.
- d) The applicant should have a minimum solvency of **Rs. 3.10 Crores** (Rupees Three Crores and ten lakh only) of any Scheduled Commercial Bank in India.
- e) The Firm should have successfully completed “similar” works of magnitude as specified below during last **7 years** ending **30.05.2025** should be either of the following:
- i) Three similar completed works each costing not less than Rs. 4.12 Crore (**excluding GST**) having:  
Or
- ii) Two similar completed works each costing not less than Rs. 5.15 Crore (**excluding GST**) having:  
Or
- iii) One similar completed works each costing not less than Rs. 8.24 Crore (**excluding GST**) having:

**Site Photographs of completed works under 2 (e) may be enclosed.**

- f) Amount mentioned above is for Civil Works, Roofing & Waterproofing Works, Plumbing & Sanitary Works Painting & Finishing Works, Flooring & Tiling Works
- g) The Applicant should have earned profit at least in one year out of last 03 financial years.
- h) **“Similar Works”** under this clause shall mean **“Successful completion of construction works (inclusive of all trades mentioned above) of multi-storied Office / Commercial /Institutional / educational building or residential building for Central Govt. Dept. or State Govt. Dept. or Semi Govt. Dept. or PSU or Public sector Banks or Public limited (Listed) Company.”**
- i) Only those Building Works / Projects which are complete in all respects and handed over to the client shall be considered. Completion Certificates issued by the Competent Authority of the client will only be considered.

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- j) **Partial Completion of building work** will not be considered, even if the amount of completed work exceeds the minimum limit as shown at Para 2e(i), (ii) and (iii) and 2(f) above.
- k) Residential buildings/Towers will also be considered for pre-qualification.
- l) **Consortium / joint venture will not be accepted.**
- m) There should not be adverse noting / comment / report about the applicant by his previous client and / or Bank.
- n) **It is mandatory for the bidder to enclose satisfactory completion certificates/s** issued by clients establishing that they have the experience as stated above in **para-2 e ('i' to 'iii')**.

### **3. EVALUATION CRITERIA:**

For the purpose of pre-qualification, applications will be evaluated in the following manner:

- i) Pre-Qualification bid shall be opened only for the Bidders who have successfully submitted Original Integrity Pact in required form.
- ii) The eligibility criteria prescribed herein above (in respect of experience of similar class of works completed) shall be scrutinized and the applicant's eligibility for pre- qualification for the work be determined. Only the applicants who meet the eligibility criteria specified as above will be further evaluated based on details furnished by them.
- iii) If necessary, the authorized representatives of **SBI & Architect** will visit Projects sites which are completed in all respect by the applicants to evaluate the performance of the applicants and quality of work. In such case, the applicant will be required to obtain/give them necessary permission / facilities and arrangements for site visit as required.
- iv) On the basis of the prequalification criteria mentioned above and after the evaluation of the applicants based on the site visit report, credentials submitted by the applicants, satisfactory completion certificates in respect of "Similar work" as spelt out above, confidential reports obtained from various clientele (wherever necessary) etc., applications will be shortlisted. Thus, shortlisted applicants will be considered as the pre-qualified vendors subject to verification of relevant documents.
- v) Merely fulfilling the prescribed minimum prequalification criteria does not entitle the applicant for short listing, which is subject to the verification of documents/information furnished by the applicants, inspection of work, quality and timely execution of project, seeking confidential performance reports from the client, etc.
- vi) On the basis of the Application Documents, Completion Certificate, Performance Report submitted by the Applicants, and the Confidential Report received from previous / present clients and / or Bank, evaluation / assessment of the Applicant / Firm shall be done for their performance, timely execution, integrity as regards working ease in setting extra items,

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litigation if any involving arbitration / Court of Law, financial soundness, infrastructure, work completed, works in hand etc.

vii) It may please be noted that if any adversity, which in the view of the Bank is / are not of normal nature, is observed during site visit of the completed work and / or in Performance Report, Confidential Report etc. of any Applicant, such application shall not be included in the list of Pre-qualified Contractors / Firms.

viii) Bank reserves the right to accept or reject any or all applications without assigning any reason thereof. This prequalification does not bind **SBI** to award any job /project to the prequalified vendors.

ix) On the basis of the above points, the list of the Pre-qualified Contractors / Firms shall be finalized by the Bank. Online technical bid & online price bid of only pre-qualified contractors will be opened by the Bank's tender opening committee.

Note:- To validate the work Completed, SBI may ask additional documents like TDS Certificates, Original Invoices copies etc. against bills produced by the Bidders to their respective clients.

#### **44. IMPORTANT INSTRUCTIONS TO THE APPLICANTS:**

i. The Application Documents can be downloaded from the Bank's website at link ( <https://sbi.co.in/> → [SBI in the News](#) → [Procurement news](#)) which will remain available at the website upto 12:30 hrs on 05.07.2025

Submission date : **Latest by 15:00 Hours on 05.07.2025**  
Place of submission : **AGM (Premises & Estate),  
State Bank of India,  
Ground Floor, LHO, (Jaipur)  
Tilak Marg, Jaipur (Raj.) PIN 302005  
Telephone No. -0141- 2256351.  
Email agmpremises.lhojai@sbi.co.in**

ii.

Duly filled in PQ Application Documents along with requisite enclosures / documentary proofs and original copy of duly executed Pre-Contract Integrity Pact duly signed by the authorized signatory` should be collectively kept in an envelope which should be sealed securely. The Application Documents must reach by above date and time at above address. Please superscribe / write on the top of the envelope as **“Prequalification Application for Proposed construction works of multi-storey residential building at LK-3, Lal Kothi, State Bank of India,”**.

At the bottom left portion of the envelope please clearly mention the **Name, Address and Phone Number / Mobile Number of the Applicant / Firm.**

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(Seal of the Firm)

- iii. The Bidder shall also submit **Pre-Contract Integrity Pact** as prescribed in **Annexure- VI** duly signed by the Bidder on each page and witnessed by two persons. The Pre-Contract Integrity Pact shall be stamped as applicable in the State where it is executed. Application submitted without Pre-Contract Integrity Pact shall not be considered.
- iv. The Applicant shall agree and authorize the Bank to obtain the Confidential Report from the clients of the applicant with regard to Quality, Timely Execution, Integrity, ease in setting extra item rates, Litigations if any involving Arbitration / Court of Law, financial soundness, Magnitude of works, List of works executed etc. and Credit Opinion Report from the Applicant's Bank.
- v. The Applicant shall ensure that all pages of Pre-qualification / Empanelment Application Documents are properly bound, otherwise the application may not be considered for further processing.
- vi. Any & all cost / expenditure incurred by the Applicants in relation to making this application shall be borne by the applicant. No payment by way of compensation or whatsoever shall be made by the Bank.
- vii. The Application Documents must be filled in English or Hindi and all entries must be typed or neatly written and must be legible.
- viii. The Applicant should strictly furnish all the information only on the formats furnished / provided / made available here. The applications not complying with this requirement are liable to be rejected at the sole discretion of the Bank.
- ix. All corrections should be attested & countersigned by the authorized signatory. Overwriting is not permissible. Applications not complying this condition are liable to be rejected.
- x. In case, the Applicant intends to give additional information for which specified space is not sufficient, they may furnish such information by adding extra sheets by specifying/indicating the same in the appropriate column.
- xi. The pre-qualification application submitted by an applicant shall become the property of SBI and SBI shall have no obligation to return the same to the applicant.
- xii. The Applicant should submit Affidavit / Certificate from Chartered Accountant mentioning Financial Turnover of the Applicant / Firm of last 03 financial years as specified in the Application Document. There is no need to submit entire voluminous Balance Sheet. However, one page of summarized Profit & Loss Account (Audited) for the last 03 financial years should be submitted. Please do not enclose / attach unnecessary documents like Work Orders, Brochures, Firm's Balance Sheet, etc. Applications containing unnecessary attachments are liable for rejection. Site Photographs of completed works under 2 (e) may be enclosed.
- xiii. It is recommended that the applicant must visit the project site and get acquainted to local conditions etc. before filling up and submitting the Application Documents.
- xiv. Regarding location and inspection of the project site the Applicants / Bidder may contact the officials in State Bank of India, LHO, C Scheme, Tilak Marg, Jaipur.

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- xv. "Applicant" means Proprietary Firm, Partnership Firm, LLP, Private or Public Ltd. Company applying through their Authorized Signatory for Pre-qualification. "Bank" means State Bank of India.

**5. OTHER TERMS AND CONDITIONS: -**

- i. The Bank reserves the right to call off the pre-qualification process and / or proposed subsequent tendering process and / or drop this Project and / or may alter / change the scope of this Work / Project at any time without any obligation / compensation and assigning any reason thereof.
- ii. This Pre-qualification shall be valid for issuing NIT for a period of 6 months commencing from issuance of PQ letter to successful applicants and can be extended further for another 3 months.
- iii. The Empanelled / Pre-qualified Applicants may be invited to participate in competitive bidding for the work and their participation shall be governed by the NIT and Tender documents finalized by the Bank at that point of time.
- iv. Contractors / Firms with any of its Partner / Director / Proprietor having near relatives in the State Bank of India must give the details in the Application Documents. Near relatives means Spouse, Father (including stepfather), Mother (including stepmother), Son (including step-son) and / or his Wife, Grandson, Daughter (including step-daughter) and / or her Husband, Brother (including stepbrother) and / or his Wife, Sister and / or her Husband, Father-in-law, Mother-in-law, Brother-in-law, and / or his Wife, Sister-in-law and / or His husband.
- v. **Conditional applications** will be rejected.
- vi. Pre-qualified / Empanelled Contractors will be intimated through letter and / or email about their Empanelment by the Bank on finalization and approval of the Empanelment / Pre-qualification process.
- vii. The jurisdiction for any dispute, if any, arising out of the pre-qualification process shall be at Jaipur (Rajasthan) only.
- viii. If required, the Bank may ask the Applicant / firm to furnish additional documents also. The Applicant / Firm shall submit the same as advised by the Bank, failing which the application of the Firm shall not be considered for Pre-qualification / Empanelment.

----- End of the Section -----

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**CONSTRUCTION OF PROPOSED 24 Nos OF RESIDENTIAL FLATS IN STILT + 4  
FORMAT AT BANK'S OWN PLOT AT, LK-3, LAL KOTHI SCHEME, NEAR JYOTI NAGER,  
JAIPUR.**

**APPLICATION FORM FOR PRE-QUALIFICATION OF CONTRACTORS / FIRMS  
(Please carefully read Application Documents before filling-up)  
(Please strike-off which is not applicable)**

1	Name of the Contractor / Firm	
2a	Full Postal Address of Contractor / Firm	
2b	Mobile No.	
2c	Email ID	
3	Main Activities of Contractor / Firm  (Please use additional sheet, if required)	
4	Year of establishment of Contractor / Firm (Enclose certified copies of relevant documents as <b>ENCLOSURE A</b> )	
5	Constitution of Firm (Enclose certified copies of relevant documents as <b>ENCLOSURE B</b> )	Sole Proprietorship / LLP / Partnership / Private Ltd. / Public Ltd. / Any other (Please specify)
6	Name of the Proprietor / Partners / Directors of the Organization / Firm.	
7a	Details of Authorized Signatory / ies:	
	(i) Name(s) of Authorized Signatory / ies	
	(ii) Phone No.	
	(iii) Mobile No.	

(Signature of Authorized Signatory)

(Seal of the Firm)

## PQ Document

7b	Mode of Authorization of Authorized signatory (Enclose certified copies of relevant documents as <b>ENCLOSURE C</b> )	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor/any other(please specify)
8	Whether registered with the registrar of companies / Registrar of firms. If so, mention number and dates. (Enclose certified copies of relevant documents as <b>ENCLOSURE D</b> )	
9a	PAN No. (Income tax) (Enclose certified copies of relevant documents as <b>ENCLOSURE E</b> )	
9b	GST No. (Enclose certified copies of relevant documents as <b>ENCLOSURE F</b> )	
9c	EPFO Registration No. (Enclose certified copies of relevant documents as <b>ENCLOSURE G</b> )	
9d	ESIC Registration No. (Enclose certified copies of relevant documents as <b>ENCLOSURE H</b> )	
10	If Registered in the Panel of other Organisations such as CPWD, PWD, MES, Banks etc. Mention Name of Organisation, Registration No. & Date and Category (Enclose certified copies of relevant documents as <b>ENCLOSURE J</b> )	
11a	Banker's Details: (Enclose certified copies of Cancelled Cheque as <b>ENCLOSURE K</b> )	
	(i) Banker's Name	
	(ii) Full Postal Address	
	(iii) Telephone No.	
	(iv) Account No.	
	(v) Type of Account	
11b	Solvency Limit (Enclose certified copies of relevant documents as <b>ENCLOSURE L</b> )	Refer <b>Annexure-VI</b>
12a	Yearly turnover of the Firm during the last 03 financial years	F.Y. 2023-24 :
	(Enclose copy of Affidavit / Certificate from Chartered Accountant mentioning turnover of last 03 financial years as <b>ENCLOSURE M</b> )	F.Y. 2022-23 :
		F.Y. 2021-22 :
		Average:

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## PQ Document

12b	Profit & Loss Statement of the last 03 financial years (Enclose self-certified one-page summarised balance sheet (audited) and one page of summarised Profit & Loss Account for the last 03 years collectively as <b>Enclosure N</b> )	F.Y. 2023-24: F.Y. 2022-23: F.Y. 2021-22 :
13	Whether last three years IT returns filed (Please enclose certified copies of the IT Returns of 2021-22, 2022- 23, 2023-24) (Enclose certified copies of relevant documents Certificates as <b>ENCLOSURE O</b> )	Yes / No
14	Details of similar works executed & completed. (Enclose certified copies of Work Completion Certificates as <b>ENCLOSURE P</b> )	Please fill up enclosed <b>Annexure-I</b> & enclose copies of Work Completion Certificates as <b>ENCLOSURE P</b>
15	Details of similar works on hand.	Please fill up enclosed <b>Annexure-II</b>
16	Please attach certified copies of Performance Report of at least 2 works referred to in Annexure-1	Attach Performance Reports duly filled in & signed by the Competent Authority of the Client as per <b>Annexure-III</b>
17	Any other relevant information	Fill and attach as <b>Annexure-IV</b>
18	Name, Address, Email and Contact Nos. of at least 2 persons who are in position and competent to report about the quality and performance of your Firm. (These 2 persons should have been associated with any 2 completed similar works mentioned in Annexure-1).	
19	Details (including status) of all the disputes (including Litigation, Arbitration, Mediation etc.) pertaining to Construction Contracts between Applicant's Firm and Clients during the last 03 years (i.e. from 01.05.2021) (Please use additional sheet, if required)	Fill and attach as <b>Annexure-V</b>
20	Details of all delisting / debarring / blacklisting / de-panelling etc. of the Applicant Firm by any Organisation / Client during the last 03 years (i.e. from 01.05.2021)	
21	Details (Name, Designation, PF No.) of near relatives working in State Bank of India. (for definition of near relatives please refer Instructions, Terms and Conditions)	

(Signature of Authorized Signatory)

(Seal of the Firm)

**(Note :- All Enclosures must be self-certified by Authorised Signatory)**

I/We have read and understood all the contents of these Application Documents and are acceptable to us. I/We also certify that my/our firm fulfils the ELIGIBILITY CRITERIA for this work.

I/We hereby confirm and certify that the information given above are correct and true and the Annexures / Enclosures etc. enclosed herewith are genuine.

I/We are authorized to sign and submit the Application Documents for pre-qualification.

I/We understand and agree that if at any stage it is found / noticed by the Bank that any information provided by us is untrue / incorrect, partly or fully and / or concealed in these Application Documents and / or also in case of receipt of any adverse / unsatisfactory report from previous or present clients / Bankers, the Bank on its own discretion may reject application at any stage and / or may de-list us from PQ / Empanelment List and / or may take any other appropriate action.

I/We also understand and agree that partly / wrongly filled application and / or applications not on prescribed proforma and / or applications not accompanying relevant Documents / Enclosures / Annexures and Application Documents not signed by the Authorised Signatory and / or received after the due date and time are liable to be summarily rejected by the Bank at its own discretion.

I/We understand and agree that this is merely an application/ and does not entitle us to be necessarily pre-qualified / empanelled by the Bank and/or invite us for participation in tender process and Bank reserves the right to reject all and / or any application without assigning any reason thereof.

**Note :- Please enclose all the Annexures / Enclosures / relevant supporting documents)**

**(Signature of Authorized Signatory)**

**(Seal /Stamp of Contractor )**

**Name** : .....  
**Designation** : .....  
**Date** : .....  
**Place** : .....

(Signature of Authorized Signatory)

(Seal of the Firm)

ANNEXURE – ICOMPLETED WORKSDETAILS OF SIMILAR WORKS ONLY (REFER CLAUSE-2e OF 'MINIMUM ELIGIBILITY CRITERIA') COMPLETED DURING LAST 07 YEARS ENDING 30/05/2025.

- (i) Use separate sheet for each work.  
(ii) Mention only those works which are completed & are as per eligibility criteria.  
(iii) Only those works are to be included which are done under the 'name of firm' for which application / tender is being submitted.  
(iv) The name of the applicant should match with the experience certificate issued by the client.  
(v) The bidder/firm shall not have any objection if Bank seeks the confidential reports from the clients for which works are executed.

1	Name & Address of the Client Name / Designation of contact person of client Phone No. of contact person	
2	Status of Client (PSU / PS Bank / Govt. Dept/ MNC / Indian Blue Chip etc)	
3	Name of the Work / Project (As is in the Completion Certificate issued by Client)	
4	Complete Site Address of the Work	
5	Type of Work (like Building-Work etc.)	
6	Brief Description of Scope of Work / Project	
7	Number of Storey	
8	Height of the Building from Ground Level (In Meters)	

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9	Description/ Type of Civil works and its completion cost as per Final bill / Completion Certificate issued by the Client.	
11	Estimated Value of Project (Rupees in Crore)	
12	Completion Cost of Project (Rupees in Crore)	
13	Schedule Date of Start of Project	
14	Scheduled Date of Completion of Project	
15	Actual Date of Start of Project	
16	Actual Date of Completion of Project	
17	Reasons of Time over run, if project delayed (If no delay, write – NA)	
18	Reasons of Cost over run, if project cost exceeded 5% beyond estimated cost (If within 5%, write – NA)	
19	Is Building certified by IGBC or TERI under LEED/GRIHA (Yes / No)	
20	If answer for S. No. 19 is 'YES' then certification level (Certified/Silver/Gold/Platinum) (If No, write- NA) (Enclose certified copies of certificate issued by IGBC/TERI as <b>Annexure-IV-A</b> )	

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**ANNEXURE – I (a)**

**DETAILS OF COMPOSITE WORKS COMPLETED**

<b>Sr. No.</b>	<b>Name &amp; location of the project / work</b>	<b>Completion cost of the project / work</b>	<b>Date of completion</b>	<b>Name of the Client &amp; contact details</b>

**(Please enclose minimum 6” X 8” colour photographs of works)**

(Signature of Authorized Signatory)

(Seal of the Firm)

**ANNEXURE – II**

**WORKS IN HAND**

**Details of similar works only (Refer clause-2e of Application Documents)**

Sr. No.	Name of the Client	Nature of work	Details / Type of Civil works proposed	Location of the Building/ project	Estimated value	Total Built up area in Sqft	Height of the Building	Present Status	Schedule date of completion	Remarks

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PERFORMANCE REPORT OF WORKS REFERRED TO IN “ANNEXURE 1”

1. Name of Work / Project and Location:
2. Trades :
  
3. Agreement No.:
4. Estimated Cost:
5. Tendered Cost:
6. Actual value of work done:
7. Date of start:
8. Date of completion:
  - (a) Stipulated date of completion:
  - (b) Actual date of completion:
9. (a) Whether case of levy of compensation for delay has been decided or not: Yes/No  
(b) If decided, amount of compensation levied for delayed completion, if any

9. Performance Report:

Quality of work:	Outstanding/Very Good/Good/Poor
Financial Soundness:	Outstanding/Very Good/Good/Poor
Technical Proficiency:	Outstanding/Very Good/Good/Poor
Resourcefulness:	Outstanding/Very Good/Good/Poor
General Behaviour:	Outstanding/Very Good/Good/Poor

**Signature**

**Executive Engineer or equivalent  
(Client)**

**stamp**

(Signature of Authorized Signatory)

(Seal of the Firm)

ANNEXURE – IVOTHER RELEVANT INFORMATION

1	PERSONNEL (Engineer/ Supervisor)	NAME	QUALIFICATION	ANY OTHER
i)				
ii)				
iii)				
2.	NAME OF EQUIPMENTS:- (Viz. Mixer, machine, Vibrator, cube testing machine, phase sequence meter, crimping tool, merger meter, Earth tester, etc.)		QUANTITY/NO	SPECIFICATION
i)				
ii)				
iii)				
iv)				

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ANNEXURE – V**DETAILS OF ARBITRATION / LITIGATIONS/SUITS WITH CLIENTS**  
**(INITIATED DURING LAST 3 YEARS AS ON 31/03/2025)****(USE SEPARATE SHEET/FORMAT FOR EACH CASE)**

1	Name & Address of the Client	
2	Name of the Project	
3	Project Cost (Rupees in Crore)	
4	Status of the Project (In progress / Completed)	
5	Brief Details of Dispute	
6	Amount for which Arbitration / Litigation / Suits initiated	
7	Who initiated Arbitration/ Litigation/ Suit (Client / Contractor / you)	
8	Date of Initiation of Arbitration/ Litigation /Suit	
9	Status (Concluded / Pending)	
10	If Concluded, the brief description of award /Judgment	
11	If Pending, the brief reasons of pendency.	
12	Name & Date of the 'Document of Evidence' being enclosed (e.g. application filed/copy of award/judgment etc. ) (Enclose certified copies of 'Document of evidence' as <b>Annexure-VI-A</b> )	

(Signature of Authorized Signatory)

(Seal of the Firm)

**ANNEXURE – VI**

**SOLVENCY CERTIFICATE WITH BANK'S DETAIL**

This is to certify that M/s .....address .....  
 is a customer of our bank and banking with us for the last .....  
 years. Presently, the firm has availed undernoted banking facility/ies:

Sl. no.	Facility	Type of a/c	Present balance	Average balance during last 6 months

The conduct of firm's & key person's account have found to be satisfactory. As per the basis of credit facilities provided to the firm/ turnover in the accounts/ details available with us, the firm can be treated as good for any engagement up to a limit of Rs.....  
 (Rupees.....).

2. This certificate is issued on the basis of bank's record/ transactions with the bank, without any guarantee or responsibility on the bank or any of the officers, with confirmation that facts mentioned herein as per our record.

**(Signature of Branch Manager with Seal)**

**Note:**

1. Banker's certificate should be on the letter head of the scheduled commercial bank.
2. In case of partnership firm, certificate to include names of all partners as recorded with the bank.

(Signature of Authorized Signatory)

(Seal of the Firm)

**PRE-CONTRACT INTEGRITY PACT**

State Bank of India hereinafter referred to as “The Principal”.  
And ..... hereinafter referred to as The Bidder / Contractor”

**Preamble**

The Principal intends to award, under laid down organizational procedures, contract/s for .....The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and /or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1- Commitments of the Principal.**

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

- a. No employee of the principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The principal will during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.

2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or it there be a substantive suspicion in this regard, the principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

**Section 2 – Commitments of the Bidder(s)/ Contractor(s)**

(Signature of Authorized Signatory)

(Seal of the Firm)

1. The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s) / contractor(s) will not, directly or through any other persons or firm, offer promise or give to any of the Principal employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage or during the execution of the contract.

The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) /Contractors will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

**Section 3: Disqualification from tender process and exclusion from future contracts:** If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

#### **Section 4 : Compensation for Damages**

(Signature of Authorized Signatory)

(Seal of the Firm)

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 : Previous Transgression**

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti-corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject, he can be disqualified from the tender process for action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

### **Section 6: Equal treatment of all Bidders/Contractors/Subcontractors.**

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
2. The Principal will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

### **Section 7: Criminal charges against violation Bidder(s)/Contractor(s)/Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

### **Section 8: Independent External Monitor/Monitors**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman, SBI.

(Signature of Authorized Signatory)

(Seal of the Firm)

- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all project documentation of the principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/ Subcontractor(s) with confidentiality.
- (4) The principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the Chairman, State Bank of India within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (7) Monitor shall be entitled to compensate on the same terms as being extended to / provided to Independent Directors on the SBI Board.
- (8) If the Monitor has reported to the Chairman SBI, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman SBI has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word "Monitor" would include both singular and plural.

## Section 9 – Pact Duration

(Signature of Authorized Signatory)

(Seal of the Firm)

This pact begins when both parties have legally signed it. It expires for the Contractor 10 months after the last payment under the contract, and for all other Bidders & months ---- the contract has been awarded. If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman of State Bank of India.

**Section 10 – Other provisions**

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Principal Employer, i.e. Jaipur (Rajasthan)
- Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

For & on behalf of the Principal Employer  
(Office Seal)

For & On behalf of Bidder/ Contractor  
(Office Seal)

Place : .....

Date : .....

Witness 1: (Name & Address) \_\_\_\_\_

Witness 2: (Name & Address) \_\_\_\_\_

(Signature of Authorized Signatory)

(Seal of the Firm)

**Particulars of Internal Monitors (IMs)**

State Bank of India has following two Internal Monitors (IMs):

Sr No	Name of IM	e-mail address of IM
1	Shri Otem Dai	otemdai@hotmail.com
2	Shri Satyajit Mohanty	Satyajitmohanty88@gmail.com

**INSTRUCTIONS FOR FILLING FORMATS****(PLEASE PAY ATTENTION)**

Henceforth you have to fill information in various forms / formats (**FORMAT-I to FORMAT-VIII**). While doing so please keep in mind following things.

1. Information to be furnished should be correct, crisp, to the point and precise.
2. Please do not leave any field/column/box blank. In case nothing has to be filled in a particular field/column/box then please write '**Not Applicable**' or '**NA**'
3. Supporting documentary evidence ('Document of Evidence') are needed to be enclosed as '**Annexure**' for claims /information filled by you in FORMAT-I to FORMAT-VIII.
4. For which information/claims, the 'Documents of Evidence' is needed and what type of 'Documents of Evidence' are needed is spelt out / mentioned in the FORMAS and in the these tender documents.
5. So go through the tender document & FORMATS meticulously & thoroughly and keep ready the documents which are needed to be mentioned in FORMATS and are to be enclosed as evidence.
6. These 'Document of Evidence' are to be given numbers e.g. Annexure-1, Annexure-2, Annexure-3 ..and so on and write in bold letters (as **Annexure-1, Annexure-2** ....) on the top right corner of the documents.

e.g. In FORMAT-I at S.No.9 you want to enclose the 'Partnership Deed ' as 'Document of Evidence' for Date of Establishing Architectural Consultancy Firm . Then Write - '**Annexure-1**' at the top right corner of the 'Partnership Deed'. Write - '**Partnership Deed**' in blank field /cell against Annexure-1 in FORMAT-VI and also in blank field/cell of S.No.-9 of FORMAT-I. Write – '**Annexure-1**' in blank field/cell of S.No.-10 of FORMAT-I

7. Please ensure that correct Annexure No. is mentioned in relevant field of various FORMATS.

(Signature of Authorized Signatory)

(Seal of the Firm)

## PQ Document

8. All the enclosures (i.e. Annexures) should be self-certified copies bearing signature of authorized signatory and seal of the firm / bidder.
9. All the Annexures must be serially (Annexure-1, Annexure-2 ...) arranged, placed/ enclosed after FORMAT-VIII and submitted in Cover-A along with Technical Bid (These Annexures will for part of Technical Bid of Tender)
10. There is possibility that same document (Document of Evidence') has to be mentioned as evidence at more than one place in the technical bid. In that case enclose/annexe only one copy of that document and mention that Annexure Number at every place where that particular document needs to be referred.
11. The certificate from the client should clearly mention particulars (salient features) of the project i.e. Scope of Work / Project, Scope of services offered by the Architectural Consultancy Firm , Estimated & actual project cost, Scheduled & actual dates of commencement & completion of project, Green building features provided in the building, Number of basements and floors, Height of the building from ground, Opinion of client on quality of services rendered by the Architectural Consultancy Firm etc. Also, please refer **relevant clauses of 'Minimum Eligibility Criteria'** of these tender documents in this regard.

----- End of the Section -----

(Signature of Authorized Signatory)

(Seal of the Firm)

(Signature of Authorized Signatory)

(Seal of the Firm)