



STATE BANK OF INDIA
LOCAL HEAD OFFICE, 1ST FLOOR,
MOTI MAHAL MARG, HAZRATGANJ, LUCKNOW-226001
CONTACT NO.-0522-2295363/315/9402506994

NOTICE INVITING APPLICATION
FOR EMPANELMENT OF ARCHITECTS IN BANK
UNDER THE GEOGRAPHICAL AREA OF LUCKNOW CIRCLE

State Bank of India Local Head Office, Lucknow intend to empanel Architects for providing Architectural/consultancy services for, Civil, Interior & Furnishing, Electrical, Air conditioning, Data cabling and fire fighting works for its Offices/Branches within the jurisdiction of Lucknow circle (consist of Eight Administrative Office i.e. Bareilly, Gorakhpur, Jhansi, Kanpur, Lucknow East, Lucknow West, Prayagraj, and Varanasi) for a period of three years from the date of empanelment.

1. Name of Work	: Empanelment of Architects for State Bank of India, Lucknow Circle, SBI LHO Lucknow (U.P) Tender ID: LUC/EMP/ARCH/202506006
2. Availability of Empanelment Application forms :	Application forms and other documents can be downloaded from the Bank's website https://bank.sbi <link> SBI in the News>Show More>Empanelment of Vendors and SBI e-tender portal https://etender.sbi from 03.06.2025 to 17:00 Hrs on 24.06.2025.
3. Last Date & Time of submission of application on online e-tender portal :	Online uploading of signed and scanned copies of all documents with the application forms through the SBI e-tender portal https://etender.sbi Upto 17:00 Hrs on 24.06.2025.
4. Date and time of opening of online application:	24.06.2025 at 17:30 Hrs
5. Agency for arranging online bidding	M/s e-procurement Technologies Limited, A-201/208, Wall Street-II, Opp. Orient Club, Nr. Gujarat College, Ellis Bridge, Ahmedabad – 380 006. e-mail: etender.support@sbi.co.in 7859800621 , 7859800624 , 6352631766 , 7859800609 , 7990334985 , 9510813528 , 9081000427 <u>For Registration / DSC Verification / Profile Approval:</u> 1. Sonu Tank: sonu@abcprocure.com Mob. 06353217080 2. Satabdi Dey : satabdi@abcprocure.com Mob. 090990 90830

<u>For e-Tender Support:</u>		
If you need clarification regarding tender submission or technical support kindly contact following numbers:		
Laxmi Karli	7859800624	Laxmi@eptl.in
Sujith Nair	6352632098	sujith@eptl.in
Mubassera Mansuri	7859800621	mubassera@eptl.in
Nandan Valera	9081000427 / 6352631766	nandan.v@eptl.in

All the existing empaneled Architect who intend to be empaneled again need to apply afresh.

2. Incomplete applications as well as the applications not submitted in the given format & late submission are liable to be rejected. Bank reserves the right to reject any or all the applications without assigning any reasons.

3. Applicant should submit single application for respective category mentioning the highest category intended to be empaneled. If the applicant is not found eligible for the intended category, the applicant will be considered for empanelment in the successive lower categories as per his eligibility. Firm/Organizations shall **apply only for one category under same nature of work** as per the empanelment criteria and they will be automatically become part of lower category works. For example if the Architect applied for category III and after scrutiny the firm found eligible for category III, the firm will be automatically empaneled under other lower work value category II & I.

Similarly, if a Architect applying for category-III is not qualifying for the eligibility criteria but fulfills the eligibility criteria of category- II or any other lower category of the same trade the he/she may be empanelled in the eligible category, if the Architect agrees for the same.

4. The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

(I) MINIMUM ELIGIBILITY CRITERIA:

Sr. No.	Trade	Category	Specified Project Cost Limit (Amount in Rupees)	*Similar Work Executed/Completed During Last 7 Years	**Average Turnover of Last 3 Years (Minimum)
A	Architect Service	Category-I	Works up to Rs. 10.0 Lacs	One work of Rs. 8.0 lacs OR Two works of Rs. 5.0 lacs OR Three works of Rs. 4.0 lacs	The average annual turnover for latest three years shall not be less than 15,000.00 from the fee income alone. (Exempted subject to submission of MSE/ Startup registration certificate issued by Govt. of India)

	Category-II	Works up to Rs. 100.0 Lacs	One work of Rs. 80.0 lacs OR Two works of Rs. 50.0 lacs OR Three works of Rs. 40.0 lacs	The average annual turnover for latest three years shall not be less than 1,35,000.00 from the fee income alone.
	Category-III	Above Rs. 100.0 Lacs and up to Rs. 500.0 Lacs	One work of Rs. 400.0 lacs OR Two works of Rs. 250.0 lacs OR Three works of Rs. 200.0 lacs	The average annual turnover for latest three years shall not be less than 4,50,000.00 from the fee income alone.

A. (*) Applicants should have experience in having successfully completed similar work of value prescribed in above table during last 7 years ending on 30/04/2025 for Government/Semi-Government/PSUs/Public Sector Banks / Public Limited (Listed) Companies. The information must be supported with the copies of Work Order as well as Satisfactory Completion Certificate issued by the concerned organization.

B. (***) Applicants should have minimum average annual turnover prescribed in above table during last 3 years ending on 31st March 2024.

C. (***) The contractor is required to furnish their PAN No, GSTIN Registration details of firm with GSTIN No. etc. to the SBI.

The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.

Other Conditions:

- i) Applicants need to be Members of the Council of Architecture or any other recognized professional institute for Architects (At least one director/partner/proprietor).
- ii. Persons who have graduate/Post graduate diploma in architecture either from India or abroad and /or have done substantial amount of work as architect in India for a period more than three years.
- iii. Applicants need to be Members of the Indian Institute of Architects/Institution of Engineers (India) or any other professionally recognized institutes.

Copy of valid membership certificate and experience certificate to be submitted.

iv) The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.

(II) GENERAL CONDITIONS:

- i. Architect must submit valid documentary evidence/work completion certificates etc. meeting the above-mentioned criteria from the Government/Semi-Government/PSUs/Public Sector Banks / Public Limited (Listed) Companies during last 7 years.

- ii. The applicant should be bonafide resourceful and well experienced Architect/agency/firm registered with Government/Semi-Government/PSUs/Public Sector Banks / Public Limited (Listed) Companies for carrying out the captioned works.
- iii. The applicant should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India Pan India during last 7 years from the date of publication / application. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the Authorized Signatory only. The application of disqualified/debarred/blacklisted applicant shall be summarily rejected.
- iv. **Definition of similar works:** All qualitative successful completion of Consultancy services for buildings such as preparing detailed architectural working drawings, making design calculations and drawings for foundation and other structural work of the building, making designs and drawings for Civil works, normal sanitary, water supply internal and external development services including plumbing, water supply, soil and storm water drainage, lift well, horticulture, parking, Interior and furnishing, rainwater harvesting, sewage treatment plant, water storage and distribution arrangements, firefighting, Electrical, Air-conditioning, Networking, CCTV, fire alarm system, structural, etc landscaping of specified magnitude for Government/Semi-Government/PSUs/Public Sector Banks / Public Limited (Listed) Companies with in India which are acceptable to Bank.

v. **Note:**

i) The works executed under sub-contracts will not be considered.

ii) The consultancy for maintenance works (AMC, Hiring) will not be considered for evaluation.

iii) Only PMC service rendered for a project will not be considered.

iv) The work order value should be exclusive of GST.

a) The Architect should have experience in Planning, Designing, Structural detailing of RCC structures for / office building / Institutional Building / Residential buildings / , tender preparation, Estimates, Execution, Quality checks etc.

- (i) The work orders and completion certificates for the same should be enclosed. Qualified Structural Engineer should be a part of the Team.
- (ii) The Consultancy services for only repair works, AMC will not be considered for evaluation.
- (iii) The Consultancy services under sub-lets, Joint Venture will not be considered.
- (iv) In case of **turn-key**, combined consultancy provided, the value of civil works will be considered for evaluation.

The Consultancy services for Private Residential Buildings will not be considered

(vi) The SBI may choose to carryout physical inspection of works mentioned by the applicants in their application forms in addition to calling for confidential reports from the respective employer/department to ascertain their capability and quality of works.

(vii) The performance of all the empanelled Architects shall be reviewed by the SBI at periodical interval of say 12 months /one year or so and the Architects with unsatisfactory performance and also those who do not to respond to three consecutive tender enquiries of the SBI without informing any valid reason will be removed from the panel without notice and no correspondence will be entertained in this regard. Such Architects shall not be eligible for fresh empanelment in the SBI till the

completion of debarment period, thereafter, if they wish they can apply afresh for empanelment in prescribed format.

(viii) The Architects should be equipped with necessary infrastructure like full-fledged office with necessary infrastructure and manpower etc.

(ix) The Architect is required to furnish their PAN No, GSTIN Registration details of firm with GSTIN No. , member certificate of Council of Architects / Indian Institute of Architects etc. to the SBI.

(x) The Architect should furnish the registration details for the EPF, ESI and the Labour license details under the Labour Contract Act, if applicable. Further, the selected Architects shall be bound to make payment to their workmen through their Bank account and preferably to have their Bank account in State Bank of India branches.

(xi) The panel of Architects will be valid for the entire area within the geographical control of State Bank Of India Lucknow Circle having its Eight Administrative offices i.e. Bareilly, Gorakhpur, Jhansi, Kanpur, Lucknow East, Lucknow West, Prayagraj and Varanasi and Architects will be entitled to participate anywhere within these area subject to receipt of NIT from the SBI.

(xiii) The Architect will have valid e-mail ID, cell no. and Digital Certificate to participate in the empanelment.

(xiv) For assessing the Annual Turnover of the last 3 years, Architect must submit valid documents viz copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet/CA certified for the last 3 years (Ending on 31.03.2024).

(xv) The applicant shall agree and authorize the SBI to obtain the confidential report from the previous clients of the applicant to verify the service rendered by the Architects.

(xvii) All the pages of application shall be duly signed with stamp of firm and uploaded on <https://etender.sbi> by the Architects, else their application shall be summarily rejected.

(xiii) The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only through online portal “https://etender.sbi” and scanned copies (in PDF format only) to be attached where ever it is specified. The information required should be filled/typed in each and every column and rows of the Formats. The applications received with “partly filled formats” not containing desired information in each and every columns/ points/row of various annexures and where they have written “enclosed/ yes/ submitted/ uploaded etc.,” instead of filling the numerical/required data shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant’s risk and responsibility.

(xix) The empanelment eligibility criteria mentioned above is minimum. Thus, the empanelment of Architects in each category shall be considered by the SBI purely on merits, performance of the Architect in timely execution of the project with quality, feedback / confidential reports of the firms/applicant received from previous clients etc. Hence, merely fulfilling the prescribed minimum eligibility criteria shall not entitle the Architect for their empanelment with the SBI.

(xxi) The SBI reserves its right to empanel Architect as per its needs in each category & trade. The

empanelment of Architects shall be considered on merits under the sole discretion of the SBI and cannot be claimed as right by the applicant and no correspondence shall be entertained by the SBI in this regard.

(xxii) Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.

(xxiii) The SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

(xxiv) Applications received after cut off date will not be considered applicant shall not be entitled to raise any claim for the same and no correspondence shall be entertained in this regard.

(xxv) Applicant are advised to keep on visiting Bank website regularly for any corrigendum/ changes/ additions etc. as no further press notice will be published in this regards.

(xxvi) **MSME Firms Exemptions:** The Architect/firms applying under MSME category must be registered under Central Govt., in relevant category and will be exempted from (i) Turn over (ii) Experience in works; however, the firm should be well established for a minimum period of 3 years and fulfill all other terms & conditions.

(xxvii) **Startups Exemptions:** The Architect/firms applying under startups category must be registered under Central Govt., in relevant category and will be exempted from (i) Turn over (ii) Experience in works however, the firm should fulfill all other terms & conditions.

(xxviii) The firms applying under MSE or Startups shall be empaneled only for basic category **(i.e, the firms who are exempted for turn over & experience shall be eligible for works up to 10 lakhs category only)**. The valid certificates should be produced.

(xxix) If any company/Firm Director/Partner having more than one company/ Joint Venture/ Sister Concern, bidder should apply for each trade in the name of any one of Single Company/ Joint Venture/Sister Concern Only. If we found more than one application from the same/ common Promotor, Partner, Proprietor, Director, Then the Bank reserve its right for summerly reject the other company applications.

(xxx) This panel will be valid for three years from the date of issue of empanelment letter.

**ASSISTANT GENERAL MANAGER
STATE BANK OF INDIA,
PREMISES & ESTATE DEPARTMENT
LOCAL HEAD OFFICE, LUCKNOW**

Process Compliance Statement (Annexure II)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,

E-Procurement Technologies Ltd. (Auction Tiger)

B-704 Wall Street – II,

Opp. Orient Club,

Nr. Gujarat College, Ahmedabad – 380 006.

Gujarat State, India

Sub: EMPANELMENT OF ARCHITECHS.

Dear Sir,

This has reference to the Terms & Conditions for the E-Tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-Tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 4) We also confirm that we will mail the price confirmation & break up of our quoted price as per Annexure III & Annexure IV within 24 hours of the completion of the E-tendering and the format as requested by SBI/ETL.
- 5) We, hereby confirm that we will honor the Bids placed by us during the E-Tendering process.

With regards,

Date:

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

Scan it and send to this Document on nandan.v@eptl.in



APPLICATION FORM
TO BE SUBMITTED SIGNED AND SCANNED COPY ON ONLINE PORTAL (i.e.,
<https://etender.sbi>

Sl No		Please fill the Data (Do not mention as enclosed/ Yes/ No/ Submitted, etc.)	Type of Document to be enclosed	Attachment
	Category Applied For			
1.	Name of the Architect /Firm/Company :			
2.	Address :			
	(a) Contact person name			
	(b) Contact No.			
	(c) Email ID			
3.	Date, month & year of Establishment of the firm		Establishment/ companies registration/ partnership deed	
4.	Status of the Firm whether company/firm/partnership/ proprietorship			
5.	Name of Directors/Partners/Proprietor			
6.	Whether registered with the Registrar of Companies/Registrar of firms. If so, mention number and date.			
7.	Name and address of Bankers		Copy of cancelled cheque or account details	
8.	GST Number		Copy of GST registration certificate	

9.	PAN Number		PAN	
10.	Whether registration/obtention of license from Govt authorities e.g., Labour Deptt, EPFO, ESIC, etc are in place:		Copy of registration certificate	
11.	If, you are registered in the panel of other organizations/statutory bodies such as CPWD, PWD, MES, Banks etc., furnish their Names, category and date of registration		Copy of registration certificate	
12.	MSME Registration, if so mention number & date (in same trade)		Enclose valid MSME certificate	
13.	Weather Start-up firm, if so please furnish the number and date.		Enclose valid certificate	
14.	Local Address in Uttar Pradesh		Enclose valid proof	
15.	Declaration regarding near relatives working in the Bank		Annexure 'A'	
16.	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.		Annexure 'B'	
17.	In formation relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed during last 7 years by an arbitrator. If so, submit the details		Annexure 'C'	
18.	List of major works completed during the last 7 years i.e. from 1st 01.05.2018 to 30.04.2025		Annexure 'D'	
19.	List of Major works on hand as on 31.05.2025		Annexure-'E'	
20.	Turnover			
21.	FY 2023-24		Certificate issued by CA/ Profit & Loss statement	
22.	FY 2022-23		Certificate issued by CA/ Profit & Loss statement	
23.	FY 2021-22		Certificate issued by CA/ Profit & Loss statement	
24.	WORK-1:			

	(i). Work Order Details for Work-1 (a) Name of the Work (b) Work Order No (c) Work Order Amount (d) Work Order Date		Work order (work-1)	
	(ii). Work Completion Details for Work-1 (a) Work Completion Value (b) Work Completion Date (c) Client Name (d) Client Address (e) Client Mobile Number and landline (f) Client official email ID:		Completion Certificate (work-2)	
25	WORK-2:			
	(i). Work Order Details for Work-2 (a) Name of the Work (b) Work Order No (c) Work Order Amount (d) Work Order Date		Work order (work-1)	
	(ii). Work Completion Details for Work-2 (a) Work Completion Value (b) Work Completion Date (c) Client Name (d) Client Address (e) Client Mobile Number and landline (f) Client official email ID:		Completion Certificate (work-3)	
26	WORK-3:			
	(i). Work Order Details for Work-3 (a) Name of the Work (b) Work Order No (c) Work Order Amount (d) Work Order Date		Work order (work-1)	
	(ii). Work Completion Details for Work-3 (a) Work Completion Value (b) Work Completion Date (c) Client Name (d) Client Address (e) Client Mobile Number and landline (f) Client official email ID:		Completion Certificate (work-3)	
27	Whether willing to work anywhere in the States of and..... or mention places where you are willing to work.			

28	Signed copy of Declaration		Annexure-“F”	
29	Details of Key Employees also mention total number of employees in the organization		Annexure-“G”	
30	Signed copy of Application		Signed copy of Empanelment Notice	
31	Registration Number with Council of Consultant / Indian Institute of Architects (Copy of valid registration to be enclosed)			
32	Particulars of participation in competitions and awards if any received			
33	I hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.			

DECLARATION:

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/annexures.
- 3) I/We agree that the decision of SBI in selection of contractors will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Govt./Semi-Govt. /PSUs / PSBs/ Public Limited Companies(Listed) including any of the Offices/Branch of State Bank of India Pan India during last 7 year from the date of application.
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our empanelment are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the empanelment shall be cancelled at the discretion of the SBI.

PLACE :

SIGNATURE OF ARCHITECTS

DATE :

NAME & DESIGNATION SEAL OF ORGANISATION

ANNEXURE-A

EMPANELMENT OF ARCHITECTURAL CONSULTANCY FIRM (CONSULTANT)

BIO-DATA OF THE PARTNERS/ ASSOCIATES/PROPRIETOR/DIRECTOR

SL NO	PARTICULARS	DETAILS
1	Name and email id:	
2	Associates with the firm since:	
3	Date of Birth/ Age:	
4	Professional Qualifications	
5	Professional Experience :	
6	Professional Affiliation	
7	Membership in :	
8	Details of Published papers: in Magazine	
9	Details of cost-effective methods/: designs adopted in the projects	
10	Exposure to new materials/ : Techniques	
11	Details of Features of green : buildings provided in the buildings	
12	Details of modern amenities : provided in the buildings	

Signature of the Consultant with seal

DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE BANK OF INDIA

Name of Bank Staff related to applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

(Add separate sheet if required)

Notes:

- 1. Information has to be filled up specifically in this format.
- 2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT

Sr. No.	Name of Officials	Organisation & Address	Contact No.	Email ID
1				
2				
3				

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE ARCHITECTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION

Sr. No.	Award for or against Applicant	Name of Client	Cause of Litigation and matter of Dispute	Disputed Amount	Actual Awarded Amount
1					
2					
3					

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

PARTICULARS IN RESPECT OF WORKS EXECUTED FOR THE LAST 7 YEARS(as on 30.04.2025)

S. No.	Name of work/Project with address	Description of work executed with value	Name & address of client	Nature of work	Period of completion, date of commencement and scheduled period of completion	Actual time of completion, certificate must be furnished	Reasons for delay, if any	Name of the architect / consultant
1	2	3	4	5	6	7	8	9

(Add separate sheet if required)

Place:

Date:

Sign. & Seal of the Architect

LIST OF WORKS IN HAND

S. No	List/ Name of works/ Projects/ with address	Description of the Building works/ Nature of the work with value (Rs)	Name & addresses of the client	State and percentage of progress achieved	Date of commencement of the work	Schedule completion date & tentative date of completion	Reasons in case of unsatisfactory progress	Name & address of the architect/ consultant	Copy of work order i.e, documentary evidence
1	2	3	4	5	6	7	8	9	10
1									
2									
3									

(Add separate sheet if required)

Place:

Date:

Sign. & Seal of the Architect

DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We also agree that I/We have no objection if inquiries are made about the works listed by me/us in the accompanying sheets or any other inquiry on the information furnished herewith in the accompanying sheets/Annexures.
3. I/We agree that the decision of Bank in selection of Architects will be final and binding to me/us
4. I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Govt./Semi-Govt./PSUs/PSBs/Public Limited (Listed) Companies including any of the Offices/Branch of State Bank of India anywhere in India during last 7 year from the date of application.
5. I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.
6. I/We have read and understood the empanelment notice and terms and conditions appended to the application proforma and I/We understand if any false information is detected at a later stage, any future contact made between ourselves and State Bank of India, LHO Lucknow on the basis of the information given by me/us will be treated as invalid by the State Bank of India.

Place:

Signature of the Architect with seal

Date:

DETAILS OF KEY PERSONNEL

1	PERSONNEL (Architect/ Engineer/ supervisor)	NAME	QALIFICATION	EXPERIENCE
i)				
ii)				
iii)				
iv)				
v)				
vi)				

(Add separate sheet if required)

Place:

Date:

Sign. & Seal of the Architect

The Assistant General Manager (Premises and Estate)
State Bank Of India
1st Floor, Local Head Office,
Hazratganj, Moti Mahal Marg,
Lucknow – 226001

Date:
Ref. No.

Sir,

Sub: Application for empanelment of Architect for(write the nature of work & category)

1. I/We have read and understood the empanelment notice and terms and conditions appended to the application proforma and I/We understand if any false information is detected at a later stage, any future contact made between ourselves and State Bank of India, LHO Lucknow on the basis of the information given by me/us will be treated as invalid by the State Bank of India.
2. I/We agree that the decision of the State Bank of India in selection of the Architects will be final and binding on me/us.
3. All the information furnished is correct to the best of my/our knowledge and belief.
4. I/We also agree that I/We have no objection if inquiries are made about the works listed by me/us in the accompanying sheets or any other inquiry on the information furnished herewith in the accompanying sheets.

Signature of the Applicant

Name:

Designation:

Address with Seal:

CHECKLIST

SR. NO.	PARTICULARS	SUBMITTED (Y or N)
1	Application Form (All pages filled in, signed and stamped)	
2	Enclosure A	
3	Enclosure B	
4	Enclosure C	
5	Enclosure D	
6	Enclosure E	
7	Enclosure F	
8	Enclosure G	
9	Enclosure H	
11	Enclosure I	