

**STATE BANK OF INDIA**

**PREMISES & ESTATE DEPARTMENT  
LOCAL HEAD OFFICE, KOLKATA  
SAMRIDDHI BHAVAN, BLOCK B, 9<sup>TH</sup> FLOOR ,  
1, STRAND ROAD, KOLKATA – 700 001, WEST BENGAL**

**SBI INVITES TENDERS**

**FOR**

**CIVIL/STRUCTURAL WORKS FOR THE CONSTRUCTION OF UNDERGROUND WATER RESERVOIR  
(CAPACITY 20000 LTR) OF SIZE (4000 x 2500 x 2400 ) MM (INNER TO INNER) AT SBI KALYANI  
BRANCH BUILDING (BANKS' OWN PREMISES)**

**THE SBI APPROVED CONTRACTORS EMPANELLED (W.E.F. 08.03.2022 UP TO 07.03.2025)  
ON FOLLOWING CATEGORY CAN APPLY  
CIVIL / STRUCTURAL WORKS: **CATEGORY CODE [CF]****

**Last Date & Time for submission of Tender: 14/05/2025. till 2:30 PM  
Opening of Tender: **3.00 PM** on 14/05/2025**

**Tender Submitted By :**

**Name of Contractor:** .....

**Address:** .....

**GSTIN:** ..... **Date:** .....

**Note:**

1. Bidder's having experience of similar type of construction works needs to apply only. Vendor needs to submit the experience certificate for the qualification.

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1, STRAND ROAD, KOLKATA – 700 001, WEST BENGAL**

TENDER ID: KOL-NB-2025-05-001

DATE : 07.05.2025

**A. NOTICE INVITING TENDER**

Sir,  
SBI invites sealed tender in two cover system from the empanelled contractors under **Category- CF** of SBI, LHO **Kolkata**, for the Construction of Underground water Reservoir of **20,000.00 Liter** capacity (Civil/Structural work) at **SBI KALYANI BRANCH BUILDING (BANKS' OWN PREMISES)** under RBO-VI , Kalyani. The other details as under:

Sl.N	Description-1	Description-2
1	Name of work	<b>CIVIL/STRUCTURAL WORKS FOR THE CONSTRUCTION OF UNDERGROUND WATER RESERVOIR (CAPACITY 20000 LTR) OF SIZE (4000 x 2500 x 2400 ) MM (INNER TO INNER) AT SBI KALYANI BRANCH BUILDING (BANKS' OWN PREMISES)</b>
2	Time allowed for completion	<b>45 days</b> including Sundays and holidays
3	Earnest Money Deposit	<b>NIL</b> <b>Scanned copy of Special term deposit submitted to Bank for empanelment is to be submitted in hard copy &amp; is to be uploaded in the e-tender portal</b>
4	Initial Security Deposit (ISD)	2 % of contract amount to be submitted by successful tenderer.
5	Last date and time of submission of tender	<b>3:00 P.M</b> on or before 14.05.2025
6	Date & Time of opening tender	<b>3.30 P.M</b> on 14.05.2025
7	Address of available, submission & Submission of Tender Document.	<b>The Assistant General Manager (P&amp;E)</b> State Bank of India P&E Department, Local Head Office, Kolkata, "Samridhi Bhavan", Block B, 9 <sup>th</sup> Floor, 1, Strand Road, Kolkata – 700 001.
8	Defective liability period	12 months from the date of virtual completion of work
9	Validity of offer	6 months from the date of opening of price bid
10	Liquated Damages	0.5 % per week subject to a maximum of 5% of contract value
11	Total Security Deposits / Retention money	5 % of the contract value including the EMD amount.
12	Approximate Estimated cost of the project	<b>Rs 7,57,674.00 + GST</b> as applicable
13	Documents to be submitted	<b>1. Signed Copy of Special term deposit submitted to Bank for empanelment</b> <b>2. Experience certificate copy of Similar works</b> <b>3. Signed &amp; Stamped copy of all pages (1 to 16) of Technical bid i.e NIT.</b> <b>4. Price bid copy</b>
14	Price bid	Price bid to be submitted offline along with Technical Bid
15	Value of Interim Certificate	No advance on materials / plant / machinery or mobilization advance shall be paid under any circumstances.

In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time.

Sd/-

**Assistant General Manager (P&E)**

SBI, P&amp;E Deptt., LHO Kolkata

**CAUTION NOTE :** Please note that the contractor quoting abnormally low / erratic rates (quoting below 10 % of the estimated cost mentioned in page no. 2 of this NIT) will be asked to submit rate analysis or performance guarantee or both in the form of Bank Guarantee or D.D issued by any scheduled Bank as per draft supplied by the Bank, within a period of one week before award the work. The amount of said Bank Guarantee shall be equal to the *difference* between **90 % of estimated cost of project** and **tender amount quoted by the contractor**. This Bank Guarantee/D.D will be treated as an additional security deposit for due fulfillment of contract and will be retained by the SBI for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/DD. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard job, the bank will be at liberty to forfeit the said initial security deposit and additional security deposit by invoking the Bank Guarantee/en-cashing the DD.

**And**  
if the rate analysis submitted by the vendor found to be non-satisfactory & rates are non-reasonable then the vendor shall be debarred from participating in any further E-tendering process (for next 6 months) to be conducted by establishments under SBI LHO Kolkata.

### **B.GENERAL TERMS AND CONDITIONS**

Dear Sir,

We invite you to quote your item wise rates for the above mentioned work in the Price bid copy to be collected from the office of **The Assistant General Manager (P&E)**, State Bank of India P&E Department, Local Head Office, Kolkata, “*Samridhi Bhavan*”, Block B, 9<sup>th</sup> Floor, 1, Strand Road, Kolkata – 700 001. Your tender duly filled in, signed and sealed, should be addressed and submitted to Asst. General Manager (P&E) , LHO Kolkata of aforesaid address and reach as per date and time mentioned in the NIT. The tenders will be opened as per date and time (can be changed as per Bank’s discretion) mentioned in the NIT. The envelop containing the enclosed price schedule, duly filled in, along with **Special term deposit** mentioning **Name of project** , date of submission and date of opening” as advised herein, on the top. It is suggested that the tender be sent by registered post/ personally so as to reach this office on or before the due date and time. Other terms and conditions are as under:

1. No Tender will be accepted after scheduled time and date. Unsealed Tender will not also be accepted.
2. The contractor should quote rates inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes & charges , cost of the insurances as specified in the tender, cost towards testing of materials supplied, wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work. **However, GST on work value will be paid extra as applicable.**
3. The tender should remain valid for acceptance by the Bank for a minimum period of **180 days** from the date its opening, which may be extended by mutual agreement and tenderer, shall not cancel or withdraw the tender during this period.
4. **Time is the essence of this contract.** The contractor whose tender is accepted shall take up the work on hand immediately and complete the same **within 45** days from the date of receipt of written work order or the date of handing over of the site, whichever is later. No Extension of time is permissible. However if the contractor does not complete the work within the prescribed time limit, the bank may consider the extension of time limit for completion of the work without prejudice of Bank’s right to recover the liquidated damages as per the terms mentioned in the NIT & detail as under.
5. The delay in completion of work beyond stipulated period and without any valid reasons shall be subject to **liquidated damages @ 0.50% per week** subject to maximum amount equivalent to 5% of the contract amount.

6. The Bank does not bind itself to accept the lowest or any tender and reserve to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) thereof. It also reserves the right to hold negotiations with the lowest tenderer before accepting the same. In case of negotiations, the tenderer

should send confirmation of such negotiations in writing so as to reach the bank within 48 hours from the date of negotiations.

7. The tenders received without Special Term deposit copy in the required form are will be consider as **Non Bonafied Tender** & liable for rejection. No interest shall be paid on the said deposit.
8. The contractors are requested to acquaint themselves with the site , terms & conditions, schedule of items and technical specifications of the tender before quoting the rates.
9. **Total Security Deposit:** 5% of the value of the contract amount including ISD. Defect liability period of the contract is **12** months. Total Security Deposit will be refunded after completion of defective liability period subject to the condition that the defects due to poor workmanship, materials etc related to the work appeared during this period shall be rectified by the contractor not later than by 28 days form the date of expiry of the defective liability period.
10. The Bank under any circumstances will not entertain the request for payment against material at site. However, payment of running bills could be considered depending on the progress of actual work done subject to verification of measurements etc by the Bank's Engineer.
11. In case, contractor fails to undertake the work at site within 7 days from the date of issue of work order, the Bank reserve the rights to entrust the work to any other contractor at its discretion and earnest money deposit of defaulter contractor will be forfeited.
12. The contractor should quote reasonable and workable rates for individual items. Wherever necessary, contractor, on demand, has to submit rate analysis of desired items within stipulated period.
13. The contractor shall not assign the contract. He shall not sublet any portion of the contract except with the prior written consent of the Bank.
14. The contractor shall carryout entire work strictly in accordance with the detailed specifications and instructions of Bank's Engineer. If in the opinion of the Bank, changes have to be made in the layout, the contractor shall carryout the same without any extra cost to the Bank.
15. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract of work and acquaint himself with all local conditions, means of access to the work, nature of work and all matters appertaining thereto. The contractor has to arrange by his own of every thing like electricity, water, material storage space and labor license as required for completion of the work.
16. This is an item rate tender. The quantities given in the schedule of items are approximate & payment shall be made only for the quantities executed as per the actual measurement. The contractor is not entitled for any sort of compensation towards the materials procured & stored in excess of the measured quantity, if any.
17. The quantities mentioned in the schedule of items are approximate and no further claims will be entertained for any change in the quantities. Some civil items like plumbing, sanitary and tiling work in toilets, canteen and other areas are provisional. If landlord does not execute these works or workmanship of executed work is not satisfactory, under such circumstances, these works will be executed by the contractor. Contractor shall quote rate accordingly.
18. The bank reserves the right to increase & decreased the tendered quantity of any or every item at any stage of the work. Contractor shall execute the increased quantities at the accepted tendered rate. The contractor's claim for compensations or damages in this respect shall not be entertained.
19. The quantities mentioned in the schedule of items are approximate and no further claims will be entertained for any change in the quantities. Some civil items like plumbing, sanitary and tiling work in toilets, canteen and other areas are provisional. If landlord does not execute these works or workmanship of executed work is not satisfactory, under such circumstances, these works will be executed by the contractor. Contractor shall quote rate accordingly.

20. The rates quoted by the contractor shall be firm & fix and no variation will be allowed in individual rates on any account. The rate quoted should be inclusive of all taxes, duties, levies imposed by the Central or State Govt. or local administration and as applicable or become applicable during the completion period.
21. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. The rates for such items shall be decided by the bank within its sole discretion on the basis of rate analysis prepared by the contractor by taking into account prevailing market rates of material and labor involved and 10% to 15% contractor's profit.
22. The contractor shall study the schedule of items, technical specifications, drawings, design, etc. for its sufficiency considering all the regulations of local authorities & supply company and code of standard as applicable at the time of submitting the tender and shall bring to the notice addition or deletion, if any, in writing along with the tender.
23. Intending tenderer shall visit the site and make himself thoroughly acquainted with the local site condition, nature and requirements of the work, facilities of transport condition, availability of labour and materials, access & storage for materials and removal of rubbish
24. The contractor shall strictly comply with the provisions of safety code. And also the Contractor shall strictly comply with the provisions of contract labour acts or any other act pertaining to the contract labor that may be in force or that may be introduced during the currency of contract. Compliance of such acts now or subsequently will be at the contractor's cost.
25. **This work is in a functioning office building** & has to be done without any hindrance to the functioning of the office within the complex. The working time shall be suitably planned to avoid inconveniences to the staff & office and should be prepared to do it during in night hours.
26. Carriage of material to the work spot & removal of wastes & excess materials from there shall be done without causing any hindrance to the movement of vehicles & staff. All waste material shall not be accumulated at the site in view of limitation of space. The waste shall be disposed off away from the site without any complaints of Civic Authorities & at the contractor risk & cost.
27. If in the opinion of the Bank the rates quoted by any contractor are found unworkable keeping in view the specifications proposed and workmanship expected, the Bank may choose to reject such tenders within its sole discretion and without any notice to the contractors. Moreover, the Bank in such cases will entertain no claim/correspondence.
28. Before Commencing the work, Contractor Must get the approval of all the materials brought to the site for the use on writing by the EIC, otherwise it will be deemed as unspecified material are being willfully used. All facilities for prior inspection of materials & subsequent verification of the work by representatives of the bank made be available, at cost of the contractor.
29. Thickness, quality, shade, texture and brand etc. of the used material, should be as per schedule list and as approved by the Engineer in Charge.
30. The work has to be executed in close & effective co-ordination with other executing agencies & concern department operative in that floor. Material access regulation, Security measures & permissions required to be observed & obtain from competent authority of Bank & act strictly according to them.
31. Rates quoted shall be cleaning inclusive of floor, making good to damaged areas due to their workmanship, wall, floor & ceiling or any other material/furniture after completion of work. Rates shall be inclusive of removing all the debris & any other unserviceable materials as per direction of EIC.
32. If the contractor performance is found to be unsatisfactory, the bank reserves the right to cancel in part or whole of the contract & gets the work executed through alternative means at the entire risk & cost of the contractor by giving seven days notice. In such cases, the contractor should make good all losses that the bank may incur on account of same.
33. In case of the contractor abandons the work for any reason whatsoever, the bank shall issue the final notice to the contractor to remain present at the site on due date & time as per the notice. In spite of such notice, the contractor remains absent on site on such due date, the Bank's Engineer will take the measurement of completed part of the work unilaterally, which will be binding on the contractor & the balance work will be got carried out by the bank through any agency at the entire risk & cost of the contractor.
34. In case of any substandard or poor quality materials used by the contractor in the Bank's work, the same shall be replaced forthwith by Bank's specified materials with bank's **Caution note**. Three such "**Cautioned Note**" issued by the bank will liable the firm to get **De-listed**.
35. The Bank may choose to split up the entire scope of work amongst any number of parties within its sole discretion irrespective of the lowest rates.

36. Tender in duplicate, will have to submit in two parts **Cover-1 & Cover-2** separately sealed & super scribed with the name of the work. Cover-1 shall contain Annexure –I (i.e. all the General, technical & commercial terms & conditions prescribed by Bank.) duly filed in by the tenderer along with enclosures of any stipulation proposed by the bidder & the prescribed Earnest money deposits (EMD). The cover- II shall contain the offered price with the tender documents dully filed, in duplicate. No other condition stipulated in cover–II other than unconditional general rebate shall be accepted.
37. On acceptance of the tender, the successful tenderer shall be given the work order, in duplicate & duplicate copy has to be returned duly signed by the contractor as a token of acceptance of work order including the terms of contract along with their tender, failure to which their tender is liable for rejection without any notice which please note
38. **SBI has the right to accept/reject any/all tenders without assigning any reasons whatsoever.**

Asst. General Manager (P&E) , LHO Kolkata

(For & behalf of State Bank)

**DECLARATION**

I/We have understood all the above conditions. If I/We fail to start/ or execute work within the stipulated period of time, our Security deposit will be forfeited.

Place:

Date:

Signature of Contractor

### C. INSTRUCTIONS TO THE TENDERERS

While quoting for each item of work, the tender should consider for the following, irrespective whether it has been mentioned or not in the description of the item without any extra claim/payment:

1. All paper connected with the tender, including these instruction, schedule of items, technical specification, drawing etc should be signed & returned by the tenderer to the bank while submitting the tenders. Incomplete tenders are liable for rejection.
2. No alteration shall be made on the tender documents including schedule of items by the tenderers. Any discrepancy noticed in the tender documents shall be brought to the notice of the concerned official of the bank & any returned instructions received from the bank as reply will be deemed to have been incorporated herein.
3. The tender should quote his rates & amounts for all items of the tender schedule. All the rates & amounts quoted should be written both in figures & words & where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate & amount; unit rate shall be considered as correct one. All arithmetical mistakes noticed during verifications of the tender shall be corrected.
4. All entries in tender document should be in English & in Ink or typed. All corrections should be attested under full signature of the contractor. Corrections where necessary should be made by scoring the wrong words/figures & attesting by full signature of the contractor. These shall not be erased/overwritten/corrected by whitener.
5. Tender with corrections and or overwriting if not authenticated will be liable for rejection. No advice for any change in rate or conditions after the opening of the tender will be entertained.
6. Rate quoted should be for specified brand only. Contractor cannot be permitted for use of non-specified brand. If specified brand is not available, equivalent brand can be used as per permission of bank's engineer. For civil & interior work, specification of CPWD shall be followed if there is any doubt about specification of the work given in the tender.
7. Incomplete tender, conditional tenders, tender received after prescribed time & date through courier/post or by hand, tenders not confirming to the terms & conditions prescribed in the tender documents shall be rejected.
8. Tender sum shall be calculated on each page and carried over to the next page. Tenders shall be submitted in original and duplicate. Final tender sum shall be written in words also. All corrections, overwriting etc shall be properly authenticated. **Whitener correction pen** shall not be used under any circumstance because your tender may be cancelled if desired by Bank. The decision of Bank shall be final and binding on contract. No correspondence shall be entertained by Bank.
9. **CAUTION NOTE: Please note that** the contractor quoting **abnormally low / erratic rates ( +/- 10 %)** may be asked to **submit rate analysis & performance guarantee** in the form of Bank Guarantee issued by any scheduled Bank as per draft supplied by the Bank, within a period of one week before award the work. The amount of said Bank Guarantee shall be equal to the **difference** between **90 % of estimated cost of project** and **tender amount quoted by the contractor**. Alternatively, the contractor may choose to deposit the said amount in the form of STDR/FDR in favour of Deputy EMD in favour of the **R.M, of aforesaid address** OR SIMPLY SBI, **Kolkata**, preferably issued by the SBI. This Bank Guarantee/STDR/FDR will be treated as an additional security deposit for due fulfillment of contract and will be retained by the SBI for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/STDR. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard job, the bank will be at liberty to forfeit the said initial security deposit and additional security deposit by invoking the Bank Guarantee/en-cashing the STDR/FDR.

10. The work has to carry out strictly according to the conditions stipulated in tender consisting the following documents & most workmen like manner.
- a) Notice Inviting Tender
  - b) General conditions of contract
  - c) Instructions to tenderer
  - d) Technical Specification
  - e) Special Conditions of Contract
  - f) Drawings

**DECLARATION**

I/We confirm that we are submitting our tender duly filed in & rates have been quoted after thorough study of site conditions & above stated contract documents issued by the bank. I/we hereby accord our unqualified consent & agreement to the said conditions. .

Place:

Date:

Signature of Contractor

## D.TECHNICAL SPECIFICATIONS.

### 1.0 BRICK WORKS:

#### BRICKS

- a) The bricks shall be locally available kiln burnt bricks of generally regular and uniform size, shape & colour, uniformly well burn but not over burnt. The bricks shall be free from cracks, chips, flaws, stones or lumps of any kind and the rating of efflorescence shall not be more than "moderate", when tested as per I.S. 3495 of latest edition. They shall not have any part sunburn. They shall not break even after being dropped on the ground on their flat face in a standard condition from a height of 60 cms.
- b) The size of brick shall normally 250 mm x 125 mm x 75 mm or 230 mm x 115 mm x 65 mm. Bricks of one standard size shall be used on one work unless specially permitted by the Bank/Consultant.
- c) After immersion in water, absorption by weight shall not be exceeding 20% of dry weight of the brick when tested according to IS 1077 of latest edition. Unless otherwise specified the load to crush the brick when tested according to IS 1077 of latest edition shall not be less than 75 Kg/Sq.cm.
- d) Prior approval of Bank/Consultant shall be obtained for the brands of bricks to be used in the work after compliance with the above specifications/tests.

#### 2.2 MORTAR

Unless otherwise specified, mortar for brick work shall be composed of 1 part of cement to 6 parts of approved sand for walls of one brick thick (25 cm) and over and one part of cement to 4 parts of approved sand for half brick thick and brick on edge walls.

#### 2.3 CONSTRUCTION DETAILS

- a) **Soaking:** All brick shall be immersed in water for 24 hours before being put into work so that they will be saturated and will not absorb water from the mortar.
- b) **Bats:** No bats or cut bricks shall be used in the work unless absolutely necessary around irregular openings or for adjusting the dimensions of different course and for closers, in which case, full bricks shall be laid at corners, the bats being placed on the middle of the courses.
- c) **Laying:** The bricks shall be laid in mortar to line, level and shapes shown on the plan, slightly pressed and thoroughly bedded in mortar and all joints shall be properly flushed and packed with mortar so that they will be completely filled with mortar and no hollows left any where. Bricks shall be handled carefully so as not to damage their edges. They should not also be thrown from any height to the ground T.S. Civil-26 but should be put down gently. All course shall be laid truly horizontal and all vertical joints made truly vertical. Vertical joints on one course and the next below should not come over one another and shall not normally be nearer than quarter of a brick length. For battered faces beading shall be at right angles to the face. Fixtures, plugs, frames etc. if any, shall be built in at place shown in the plans while laying the courses only and not later by removal of bricks already laid. The top layer of bricks of one or more thick wall coming in contact with R.C.C beam, slab and at window sill level etc shall be laid on edge as per direction.
- d) Care shall be taken during construction to see that edges of bricks at quoins, sills, heads etc. are not damaged
- e) The verticality of the walls and horizontality of the courses shall be checked very often with plumb bob and spirit level respectively. All external wall should have fair face on exterior surface.

- f) **Bond:** Unless otherwise specified, brick work shall be done in English Bond. All walls, coming in contact with reinforced concrete columns, beams etc. should be properly bonded by inserting reinforcements. Extra labour shall be included in the rates (reinforcements will be measured and paid separately against reinforcement item provided in the Schedule of Quantities.
- g) **Joints** shall not exceed 10 mm (about 3/8") in thickness and this thickness shall be uniform through out. The joints shall be raked out not less than 10mm (about 3/8") deep when the mortar is green where pointing is to be done. When the brick surface are to be plastered, the joints shall be raked to a depth of 5 mm when the mortar is green, so as to provide good key to plaster

## 2.4 SCAFFOLDING

The scaffolding must be of approved type strong and rigid stiffened with necessary cross bearers and safe to prevent injury to persons or materials. The contractor shall have to allow other trades to make reasonable use of his scaffolding as directed by the Owner/ Architects. If for the interest of work the contractor have to erect scaffolding in the other properties including local bodies or Corporation, the arrangement for the same including the cost of licensing fees etc. shall have to be borne by the contractor and the Owner should be kept free from any liability on this account. Put log holes shall be made good by bricks to match the face work when put logs are removed after ensuring that the holes behind are solidly filled in with 1:4:8 cement

## 2.5 CURING

All brick works shall be kept well watered for 14 days after laying. While pozzalana cement is used for mortar the curing shall be extended by one week at contractors expense.

## 2.6 HALF BRICK/BRICK ON EDGE WORK

- a) Half brick thick and brick on edge walls, shall be provided H.B. wire netting of approved quality as reinforcements. For half brick thick wall and brick on edge wall H.B. wire netting reinforcements of approved quality shall be provided at every third course and in alternate course respectively according to standard practice.

## 2.7 RATES TO INCLUDE:

Apart from other factors mentioned elsewhere in this contract, the rates for items of brick work shall include for the following:

- a) All labour, materials, use of tools, equipment and other items incidental to the satisfactory completion of brick masonry at all heights and levels.
- b) Erecting and removing of all scaffolding, ladders and plant required for the execution of the work to the height and depths and shapes as shown on the plan or as ordered by the Bank/Consultant including extra labour and materials for using cut bricks in the construction of wall of varying thickness other than one brick, one and half brick, half brick and brick on edge walls as per drawings.
- c) Constructing brick work to lines, levels, batters, pillars, curve, projection, cutting, tooting etc. in strict conformity with the drawings and to any position or shape, to any heights or levels including raking out joints and housing frames, fixtures etc.
- d) Necessary charges of outside scaffolding work for construction of external brickwork from outside to have fair face on exterior surface.
- e) Curing brick work.
- f) Extra labour for bonding brick work to R.C. works as specified.

- g) Removing of all stains and adhering mortar lumps on the brick work surface.
- h) Cost of reinforcement in half brick walls and brick on edge walls.
- i) Raking out joints for receiving plaster as specified.

## 2.8 MEASUREMENTS:

- a) Half brick thick and brick on edge walls shall be measured nett in sq.m unless otherwise mentioned.
- b) One brick wall and thicker walls shall be measured in cum. Brick walls up to and including 3 brick in thickness should be measured in multiples of half bricks which shall be deemed to be inclusive of mortar joints. Widths of more than three bricks in walls will be measured actually and limited to the width specified.

## 3.0 CEMENT PLASTER:

- a) **Preparation of Surface:** The walls to be plastered to have all joints raked out to a depth of 10 mm, if not already done. R.C.C surface shall be properly hacked to get good key to the plaster. All dust and oily matter, if any, shall be brushed and cleaned and surface to be plastered shall be kept wet for 6 hours before plastering is commenced.
- b) **Proportion of Mortar:** The plaster in walls, lintels, columns, ceiling, ceiling beams, projected slabs, rails, chajja, marquise, domes etc. shall be done with sand cement mortar in the proportion as described in the Schedule of Quantities). No more cement mortar shall be prepared than that can be used within half an hours.
- c) **Application of Plaster:** The mortar shall be applied evenly with force on the surface to be plastered. The mortar surface shall be finished at once by being rubbed over with a trowel till the cement appears on the surface. All corners, angles and junctions shall be truly vertical and horizontal as the case may be, carefully and neatly finished. Rounding of corners and junctions where required shall be done without extra charge. The mortar shall adhere to the surface intimately when set and there should be no hollow sound when struck.
- d) When neat cement finish is specified over the plaster surface, a coat of pure Portland cement slurry, 1.5 mm thick shall be applied and well rubbed to the plaster surface while the plaster surface is still fresh.
- e) When no finish is specified, the plastered surface shall be rubbed well to an even plane with a wooden float for external surface and finished smooth with a steel trowel for internal surface.
- f) **Rates to include :** Apart from other factors mentioned elsewhere in the contract rates for the item of plaster shall include for the following :-
  - a) Erecting, dismantling and removing the scaffolding.
  - b) Preparing the surface to receive the plaster.
  - c) Providing cement plaster of the specified average thickness.
  - d) All labour, materials, use of tools and equipment to complete the plastering as per specification.
  - e) Curing for 7 days.
  - f) Any molding work if shown on the drawings or as specified unless separately provided in the tender
  - g) Labour for plastering the surface in two operations when thickness of plaster is more than 12 mm thick.
  - h) Plaster work in bends, arises, rounded angles, fair edges, narrow returns, quirks 'V' joints, splays, drip mouldings, making good to metal frame junctions with skirting of dados narrow width and

small quantities, making good round pipes, conduits, timbers, sills, brackets, railings, etc and making good after all the sub-contractors or nominated sub-contractors have done their work

i) Neat cement finish when specified in the item.

g) **Mode of Measurement** Plaster shall be measured nett in square metre. The measurement of wall plastering shall be not taken between the walls or partitions (the dimensions before plastering shall be taken) for the length and from the top of floor or skirting depending upon the situation to the ceiling for the height after making deductions for openings.

#### 4. PAINTING:

a) **Material:** Ready mixed oil paints and primer, in general shall be of approved quality, color and shall manufactured by ICI, Berger Paints (India) Ltd, Asian Paints Ltd. These materials shall be in sealed tins and shall be opened in the presence of the Bank/Consultant at site.

#### b) Preparation of Surface

I) **Iron and Steel works:** Surface to be painted shall be thoroughly cleaned, sand papered and/or rubbed with emery cloth, if necessary, to remove grease, mortar or any other foreign materials. In case of rusted surface, it shall be first cleaned with wire brushes till the corroded rust is removed. the prepared surface shall be shiny and free from brush marks, patches, blisters and other irregularities. The surface thus finished shall be got approved for painting.

II) **Wood Work:** All surfaces to be painted shall be thoroughly cleaned sand papered and removed of all foreign materials. In case of surfaces having knotted and nail holes, this shall be filled with knotting and stopping materials. The knotting materials shall consist of pure shellac dissolved in methylated spirit. Stopping materials shall consist of putty. The surface thus treated shall be allowed to dry and then sand papered smooth.

c) **Application** After preparing the surface, a primer coat shall be applied. The primer coat shall be ready mix of approved make and manufacturer. After the primer coat is applied and perfectly dried, all holes, cracks, etc. which shall remain, shall be T.S. Civil-41 filled in with putty and the surface sand papered smooth. Then a second coat of paint of approved shade and manufacturers shall be evenly applied and allowed to dry. The third coat shall be carefully applied to achieve smooth and even surface after the previous coat has dried up. Minimum 3 coats of paint shall be applied inclusive of a primer coat. If a proper and even surface is not obtained to the satisfaction of the Bank/Consultant in 3 coats, contractor shall carry out additional coats of painting to approval, at contractor's expenses. Care shall be taken that dust or other foreign materials do not settle or otherwise disfigure the various coats.

d) **Rates to include :** Apart from other factors mentioned elsewhere in this contract, the rate for the item of painting shall include for the following :-

- 1) All labour, materials equipment necessary to carry out the work.
- 2) Supplying the approved paint for priming and finishing coats.
- 3) Preparing the surface including knotting and stopping for receiving the priming and finishing coats.
- 4) Scaffolding including its erection and dismantling.
- 5) Application of atleast one primer coat and two coats of finishing for wood work and atleast two finishing coats for steel work unless otherwise specified. If a proper and even surface is not obtained to the satisfaction of the Bank/Consultant, contractor shall carryout additional coats of painting to approval at contractor's expense.
- 6) Protection to painted surface till dried and handed over.

#### e) Mode of Measurement

Painting to wood work and steel shall be measured net separately In SqMtr as prescribed in IS codes.

#### 5. R.C.C Work: As per IS 456-2000

**D) LIST OF APPROVED BRAND AND/OR MANUFACTURER CIVIL/STRUCTURAL WORKS.**

1	GI Pipes	TATA( Medium)
2.a	Oil & cement paints All type	Berger /Asian /Dulox /equiv
b	Wall Putty	Birla White/ J.K white
3.	Glazing	TATA, Modi Guard or Saintgobain
4	Cement	JK. Ultratecg, Acc/Lafage/equiv
5	Sand/aggregates	Locally available good quality sand & hard aggregates approved by EIC
6	Ceramic tiles	Johnson / Somany/ Nitco/equiv
7	Double glazed vitrified tiles	Somany/ Kajaria/ Simpolo
8.	Texture Paint	Berger /Asian /Dulox/Nerolac
9.	Vertical Blinds	Vista Levolor/ MAC/Equivalent
10	<b>Reinforcement</b>	<b>SAIL/TATA/Jindal Steel</b>
11	<b>CPVC/UPVC water supply pipes</b>	<b>Astral/Finolex/ Supreme or approved equivalent</b>

**Material testing if required of above will carry out as prescribed in IS Codes to a cost to contractor.**

**Caution: All materials shall be used only after quality check/inspection/approved by EIC.**

The challan of the materials or the invoice or the certificate from concerned companies will be required to be submitted if demanded by bank's engineer at the time of submission of the final bill. If the approved brands mentioned as mentioned in the item are not available or requisite shade/ quality is not available, other brand as approved by the Bank's Engineer only to be used for the work. Decision of bank's engineer shall be final and binding on the contract.

**DECLARATION OF ACCEPTANCE**

I/We have understood all the above conditions. We shall complete the work using the material of approved makes only. If I/We fail to start/ or execute work within the stipulated period of time or any deviation without prior approval of approved make is found , our Security deposit will be forfeited.

Place:

Date:

Signature of Contractor

### E. SPECIAL CONDITION OF CONTRACT

1. **Setting out the work:** The contractor shall set out the work and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof and get it approved by the consultant/ Bank's Engineer before proceeding with the work. If at any time any error in this respect shall appear during the progress of the works, irrespective of the fact that the layout had been approved by the consultant/ Bank's Engineer the contractor shall be responsible for the same and shall at his own expenses rectify such error, if so, required to satisfaction of the SBI.
2. **Protection of works and property:** The contractor shall continuously maintain adequate protection, of all his work from damage and shall protect the SBI's properties from injury or loss arising in connection with contract. He shall make good any such damage, injury, loss due to his fault or negligence except which are due to causes beyond his control.
3. **Inspection of Work:** The Bank's Engineer/Consultant or their representatives shall at all reasonable time have free access to the work site and/or to the workshop, factories or other places where materials are lying or from where they are obtained and the contractor shall give every facility for inspection and examination and test of the materials and workmanship.
4. **Quality of Materials, Workmanship & Test:** All materials and workmanship shall be best of the respective kinds described in the contract and in accordance with Bank's Engineer/Consultant instructions and shall be subject from time to time to such tests as the Bank's Engineer/Consultant may direct at the place of manufacture or fabrication or on the site or an approved testing laboratory. The contractor shall provide such assistance, instruments, machinery, labour and materials as are normally required for examining measuring sampling and testing any material or part of the work before/after incorporation in the work for testing as may be selected and required by the Architect/Consultant.
5. **Obtaining Information related to execution of work:** No claim by the contractor for additional payment shall be entertained which is consequent upon failure on his part to obtain correct information as to any matter affecting the execution of the work nor any misunderstanding or the obtaining incorrect information or the failure to obtain correct information relieve him from any risks or from the entire responsibility for the fulfillment of contract.
6. **Works to be measured:** The Bank's Engineer/Consultant may from time to time intimate to the contractor that he required the work to be measured and the contractor shall forthwith attend or send a qualified representative to assist the them in taking such measurements and calculation and to furnish all particulars or to give all assistance required by any of them. The contractor or his authorized representative shall sign all the pages of the measurement book in which the measurements have been recorded in token of his acceptance All authorized extra work, omissions and all variations made shall be included in such measurements.
7. **Bill Submission Format:** The bill shall be as per tender specification as detailed below along with Detail Measurement Sheet. Bill will not be accepted if detail calculation sheet of the quantity executed at site is not being attached. If required then the contractor may be ask to submit the Manufacturing certificate in due course of bill checking period

SI. No	Description	Unit	Ted rate	Ten qty	Act qty (L/B/D)	Ted amount	Act amount

### DECLARATION

I/We confirm that we shall certify the material from Bank's engineer/Architect prior to use in site as per the above list. I/we hereby accord our unqualified consent & agreement to the said conditions.

Place:

Date:

Signature of Contractor

## **PREAMBLE TO BILL OF QUANTITIES**

Bidders are advised to quote their rates after due consideration of the following pertinent:

- Actual site conditions including working time that would be available to them as per standing rules
- Material access regulations of the building including permission of use of lifts and stairways
- Temporary storage provision of disposable materials arising out of the work
- Security measures and permissions required to be observed and obtained in consultation with the representatives of the landlords and act strictly according to the same.
- Traffic regulations of the City Police in order to organize trouble free access of materials
- The work has to be executed in close and effective co-ordination with other executing agencies who shall be working simultaneously
- Any other governing issue or issues likely to have impact on the productions rate and cost of work
- The variation or modification of the work or the addition or omission or substitution of any part of the works.
- All measurements shall be in metric system. All the works in progress shall be jointly measured by the authorized agent of Contractor & EIC. Such measurements shall be got recorded in the measurement book by the EIC or his authorized representative and signed in token of acceptance by the contractor or his authorized representative.
- No work will be paid for unless found satisfactory and carried out strictly in accordance with the Specifications by the Company and certified by the Engineer to such effect.
- The Contractor shall be solely and exclusively liable and responsible for compliance with all existing applicable safety laws, rules and regulations, the safety of workmen
- In the event that the Contractor's performance is found to be unsatisfactory, the company shall reserve the right to terminate the order merely by giving a minimum notice of 7 (seven) days. The assessment of the Company about the performance is final and is binding on both the parties. The Contractor shall also hand over to Company all documents & drawings pertaining to the project.

I/We hereby declare that I/We have read the above terms and conditions /instructions carefully and fully understood and will abide by the same.

Place:

Date:

Signature of Contract

**Price bid form** : To be collected from the office of **The Assistant General Manager (P&E)**, State Bank of India P&E Department, Local Head Office, Kolkata, “*Samridhi Bhavan*”, Block B, 9<sup>th</sup> Floor, 1, Strand Road, Kolkata – 700 001.

Very Important (Caution Note to Tenderer)

1. Tenderer Must quote the final tender amount both words & figure & **if any discount is offered** by the vendor, then that has to clearly mentioned both in words & figure and then the discount value should be deducted from the total sum amount. Any ambiguity in the discount part (such as not deducting the discount & only mentioning discount %) then same shall not be considered & such tender may be liable for rejection if desired by Bank.

2. All corrections, overwriting etc shall be properly authenticated by vendor & TOC (Tender Opening committee). **Whitener correction pen** shall not be used under any circumstance because your tender may be cancelled if desired by Bank. The decision of Bank shall be final and binding on contract. No correspondence shall be entertained by Bank.

Place:

Date:

Signature of Contractor