

ANNEXURE-1**APPLICATION FOR STATE/UTs WISE EMPANELMENT OF VENDORS FOR
SECURE DESTRUCTION/SHREDDING OF OLD RECORD AS PER BANK'S
GUIDELINES IN CHANDIGARH CIRCLE****PLEASE ENSURE THAT NO COLUMN SHOULD BE LEFT BLANK OR INCOMPLETE)**

1	Name of the Agency	
2	Name of the Key Person & designation (with Contact No.)	
3	Regd. Office/Head Office with Complete address	
4	Contact No (a) Landline with STD Code (b) Mobile No 1. 2. (c) Email ID	
5	Data of Establishment	
6	Experience	
7	Status of the firm whether Company/Firm/proprietary concern	
8	Name of Directors/Partners/Proprietor	
9	Whether registered with the Registrar of Companies/Registrar of Firms. If so, mention number and date.	
10	Name and address of Bankers	
11	Whether registered with GST. If so, mention GST number and date (Attach copy of GST Number)	
12	Whether an assesses of Income Tax. If so, mention PAN number. (Attach copy of PAN)	
13	If you are registered in the panel of Organisations / Statutory Bodies/ Institutions / Banks, if yes, mention their name and since when?	
14	Detailed description of high value of three works done during the last 5 years with name of organisation, value of work done, attach copies of work orders, completion of work etc.	1. 2. 3.

Signature with seal

15	Annual Turnover for the last 3 years (Please attach audited Balance sheets duly signed by the vendor)	2022-23	2023-24	2024-25
16	Names and addresses of the persons who will be in a position to certify about the quality as well as performance of your organisation work			
17	Whether the applicant is a franchisee / principal company: *(No offer from franchise will be entertained).			
18	Declaration regarding near relatives working in the Bank be attached, if any.			
19	Details of security money of Rs 20000/- (Rs. Twenty Thousand only) in favour of Chief Manager (Procurement), State Bank of India, Chandigarh, payable at Chandigarh	DD	No. _____	
		Dated _____		
		issued by _____		
20	Whether de-panelled / blacklisted by any Bank / Govt. Deptt. / Agency / Office, if Yes, furnish complete detail.			
21	Miscellaneous items (not covered above)			

I hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are found incorrect and not genuine.

Signature with seal
Name & Designation
Contact No.

Place:
Date:

Note: Self attested certified photocopies of all relevant documents in support of the information stated above.